

CONTINUING EDUCATION AND WORKFORCE DEVELOPMENT

Continuing Education and Workforce Development provides quality and lifelong education opportunities through college and career preparation, career training, customized corporate training, professional education and development, workshops and personal enrichment courses. The department is committed to empowering all individuals and employers with necessary knowledge, skills and credentials to help them fulfill their personal and professional goals for a better quality of life.

Classes are scheduled with flexible hours, including evenings and weekends throughout Hidalgo and Starr Counties. Classes are delivered both online and in traditional classroom settings. Courses can be scheduled in response to community demand where five or more students register for the class. Mandatory Continuing Education Units (CEU) meeting licensing requirements are available for professionals. A Satisfactory (S) or Unsatisfactory (U) grade is earned for continuing education courses. Continuing Education and Workforce Development offers ongoing courses through the following programs:

Registration Steps

- Visit our offices located at the Pecan Plaza or in Starr County or visit our webpage
- Complete registration form
- Pay in person or over the phone (cash, money order, credit or debit card)

Programs

Basic Skills

- Basic Computer Skills
- Basic Technology Skills
- Employability Skills
- English as a Second Language (ESL)
- GED English
- GED Spanish

Corporate Employer Training

- Computer Skills
- Customer Service
- Effective Coaching
- Employability Skills (Job Readiness Skills)
- Frontline Supervisor
- Interpersonal Skills and Styles
- Leadership Skills
- Office Clerk
- Presentation Skills
- Process Mapping
- Productivity
- Professional in Human Resources
- Stress Management
- Team Building
- Telephone and Email Etiquette
- Time Management

Life Enrichment

- Cake Decorating
- Floral Design
- Guitar Academy
- Photography

- Sewing
- Song Writing
- Video Editing

Online Courses

- Over 300 self-paced short course
- Over 100 self-paced certification programs

Public Safety

- Fire Science
- Homeland Security
- Law Enforcement

Workforce Development

• Education

- Child Development Associate
- Educational Aide I
- Substitute Teacher

• Health Care

- Activity Director
- Certified Nurse Assistant (CNA)
- Community Health Worker (Promotor/a)
- CPR (Heartsaver and Basic Life Support)
- Dental Assistant
- EKG Technician
- Emergency Medical Responder
- Emergency Medical Technician - Basic
- First Aid
- Health Information Management Clerk
- Medical Administrative Assistant
- Medical Billing and Coding Specialist
- Medical Office Specialist
- Medical Scribe
- Medication Aide
- Medication Aide Update
- Patient Care Technician
- Phlebotomy Technician
- ServSafe Manager

• Industry

- Forklift Certification
- OSHA 10
- Pipe Welding
- Structural Welding

• Professional and Business Services

- Computerized Accounting
- Entrepreneurship and Small Business
- Federal Income Tax Preparation
- Microsoft Office Specialist
- Property & Casualty Insurance License Preparation
- QuickBooks
- Real Estate

• Professional and Business Services

- Adobe Certified Expert in In-Design
- Adobe Certified Expert in In-Design, Illustrator and Photoshop
- Cisco Certified Network Administrator
- CompTIA A+ Certification
- CompTIA Server + Certification
- Web Developer

• Transportation

- Bus Driving
- Hazardous Materials Endorsement
- Manual Endorsement
- Truck Driving