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We are delighted and honored to welcome you to South Texas College, where we know you’ll make an amazing addition to our proud institution.

Since our inception in 1993, we’ve prioritized education and have offered our community the courses, certificates, and degrees it deserves. Our goal is to pave your way towards a bright future; whether it’s by preparing you for a transfer to a four-year college or by giving you the tools you’ll need in the career of your dreams.

With South Texas College by your side, you’ll be able to grow and develop in an encouraging and supportive environment. Our devoted professors and small class sizes are a perfect fit for those students who are as determined to share ideas as they are passionate about learning. Your journey to a rewarding tomorrow begins today and we are proud to be the ones who help you take the first step in your academic experience.
A MESSAGE FROM THE PRESIDENT

The next chapter in South Texas College history is here and I am incredibly honored to be a part of it with you. This institution is nationally recognized as a leader in education, reputedly progressive, and a beacon of advancement in our beautiful region. Achievements that make me delighted and inspired to be the newest member of the South Texas College family.

In my new role as President, I plan to remain devoted to the South Texas College mission, the Rio Grande Valley communities it serves, and every single student that chooses our proud institution. There is no doubt the College’s staff and faculty are highly talented and fully committed to improving and innovating the tools needed to help students excel. Together, we will continue to build on the South Texas College legacy.

As you look through this catalog you will find that South Texas College offers more than 120 degree and certificate program options in a variety of allied health, business, liberal arts, math, nursing, science, social sciences and technology pathways all designed to lead you to high-wage and rewarding careers in as little as one year or an associate degree in less than two years.

Even students with busy lifestyles can earn the degree of their dreams with South Texas College Online, which allows them to take courses anytime, anywhere. Our more than 30 fully online programs provide you the opportunity to earn a certificate, associate degree, or even a bachelor degree without ever setting foot on our physical campus. South Texas College Online offers all of the same services as our traditional campuses including advising, career placement, counseling, tutoring, library services and so much more.

If your passion is to continue learning and invigorating yourself with new skills as you traverse through life, then our College’s continuing and professional education classes are tailor-made for you. Our workforce and customized training programs are unmatched and designed to fit the needs of the business and industries in our area.

Completing your journey through college is not a solo effort. Our support services, such as advising, counseling, disability assistance, financial aid, and tutoring are here to help get you to the finish line and beyond.

At South Texas College, we strive to provide students an education that is focused on preparing them with the necessary knowledge and skills to ensure they are successful in today’s workforce. I thank you for choosing to entrust us with your education.

Sincerely,

Dr. Ricardo J. Solis
President
AFFILIATIONS

National/Regional

- Accreditation Commission for Education in Nursing (ACEN)
- Accreditation Council for Occupational Therapy Education (ACOTE)
- Accreditation Council for Pharmacy Education (ACPE)
- Achieving the Dream
- Alliance for Community College Innovation
- Alpha Delta Sociology Honors Society for 2 Year Colleges
- American Alliance for Theatre & Education (AATE)
- American Alliance of Museums
- American Association for Health, Physical Education, Recreation and Dance
- American Association for Respiratory Care (AARC)
- American Association of Collegiate Registrars and Admissions Officers (AACRAO)
- American Association of Community College Trustees (AACT)
- American Association of Community Colleges (AACC)
- American Association of Medical Assistants (AAMA)
- American Health Information Management Association (AHIMA)
- American Library Association (ALA)
- American Museum Association
- American Occupational Therapy Association, Inc. (AOTA)
- American Petroleum Institute (API)
- American Physical Therapy Association
- American Registry of Radiologic Technologists (ARRT)
- American Registry for Diagnostic Medical Sonography (ARDMS)
- American Society of Administrative Professionals (ASAP)
- American Society of Health-System Pharmacists (ASHP)
- American Society of Mechanical Engineers (ASME)
- American Society of Radiologic Technologists (ASRT)
- American Welding Society (AWS)
- Association for Early Learning Leaders
- Association on Higher Education and Disability (AHEAD)
- Audiovisual and Integrated Experience Association (AVIXA)
- Center for Community College Student Engagement
- Center for Internet Security (CIS)

- Central States Communication Association (CSCA)
- Coalition on Adult Basic Education
- College Art Association (CAA)
- College Reading and Learning Association (CRLA)
- Commission on Accreditation for Health Informatics and Information Management Education (CAHIM)
- Commission on Accreditation for Respiratory Care (CoARC)
- Commission on Accreditation in Physical Therapy Education (CAPTE)
- Commission on Accreditation of Allied Health Education Programs (CAAHEP)
- Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions (CoAEMSP)
- Community College Baccalaureate Association (CCBA)
- Community College Business Officers (CCBO)
- Competency Base Education Network (C-BEN)
- Consortium of College and University Media Centers (CCUMC)
- Delta Sigma Psi Criminal Justice Honor Society
- Disaster Recovery Institute (DRI)
- EDUCAUSE
- Electric Power Supply Association (EPSA)
- Federation of the State Boards of Physical Therapy (FSBPT)
- Government Finance Officers Association (GFOA)
- Grant Professionals Association (GPA)
- Haas Technical Education Centers (HTEC)
- Hispanic Association of Colleges and Universities (HACU)
- InfoComm International
- Instructional Technology Council (ITC)
- International Association of Administrative Professionals (IAAP)
- International Association of Campus Law Enforcement Administrators (IACLEA)
- International Association of Electrical Inspectors (IAEI)
- International Association of GM-ASEP Schools
- International Literacy Association (ILA)
- International Nursing Association for Clinical Simulation and Learning (INACSL)
- League for Innovation of the Community College (League)
- Legal Secretaries International Inc.
- Medical Library Association (MLA)
- Multi-State Information Sharing & Analysis Center (MS-ISAC)
- National Accreditation Commission for Early Care and Education Programs (NACCP)
- National Alliance of Concurrent Enrollment Partnerships (NACEP)
- National Association for Developmental Education (NADE)
- National Association for the Education of Young Children (NAEYC) Early Childhood Association Degree Accreditation
- National Association of College and University Business Officers
- National Association of College Auxiliary Services (NACAS)
- National Association of Colleges and Employers (NACE)
• National Association of Community College Teacher Education Programs (NACCTEP)
• National Association of Education Office Professionals (NAEOP)
• National Association of Student Financial Aid Administrators (NASFAA)
• National Automotive Technicians Education Foundation (NATEF)
• National Board for Respiratory Care (NBRC)
• National Center for Competency Testing (NCCT)
• National Center for Construction Education and Research (NCCER)
• National Center for Welding Education and Training (Weld-ed)
• National Coalition of Advanced Technology Centers (NCATC)
• National Communication Association (NCA)
• National Community College Hispanic Council (NCCHC)
• National Conference of Standards Laboratories International (NCSLI)
• National Council for Staff and Organizational Development
• National Electrical Manufacturers Association (NEMA)
• National Electrical Contractors Association (NECA)
• National Institute for Metalworking Skills, Inc. (NIMS)
• National Institute of Staff and Organizational Development (NISOD)
• National League for Nursing (NLN)
• National Library of Medicine (NLM)
• National Library of Medicine (NLM)
• National Registry of Emergency Medical Technicians
• North American Council for Staff, Program and Organizational Development
• North American Council for Staff, Program and Organizational Development (NCPSOD)
• Organization for Associate Degree Nursing (OADN)
• Ontario Association of Community College Health Educators (OACCHE)
• Organization of Research Architects (ORA)
• Oregon Education Association (OEA)
• Oregon Public Health Association (OPHA)
• Oregon Student Services Association (OSSA)
• Oregon State Medical Association (OSMA)
• Oregon State Nurses Association (OSNA)
• Oregon Workforce Development Board (OWDB)
• Oswald Education Corporation (OEDC)
• Other Affiliations

State
• Association of Texas Colleges and Universities
• Executive Council of Physical Therapy and Occupational Therapy Examiners (ECPTOTE)
• Junior/College Student Personnel Association of Texas (J/CCSPAT)
• Legal Secretaries of Texas, Inc.
• Simulation Professionals of Texas (SPOT)
• South Texas Association of Registrars and Admissions Officers
• STARLINK
• Texas Affordable Baccalaureate (TAB.LAB)
• Texas Alliance of Physical Therapist Assistant Educators
• Texas Association for College Admission Counseling (TACAC)
• Texas Association for Healthcare Documentation Integrity (TXAHDII)
• Texas Association of Chicanos in Higher Education (TACHE)
• Texas Association of College Technical Educators (TACTE)
• Texas Association of Community College Business Officers (TACCB0)
• Texas Association of Community College Trustees and Administrators (TACRAO)
• Texas Association of Community Colleges (TACC)
• Texas Association of Community Colleges - CIO (TACCC-CIO)
• Texas Association of Deans and Directors of Professional Nursing Programs (TADDPPN)
• Texas Association of Institutional Research (TAIR)
• Texas Association of Museums (TAM)
• Texas Association of School Boards (TASB)
• Texas Association of State Universities (TASU)
• Texas Association of Vocational Nurse Educators (TAVNE)
• Texas Board of Nursing (BON)
• Texas Community College Instructional Administrators (TCCIA)
• Texas Connection Consortium (TCC)
• Texas Council of Academic Libraries (TCAL)
• Texas Counseling Association (TCA)
• Texas Department of State Health Services Bureau of Radiation Control
• Texas Department of State Health Services - Office of EMS/Trauma Systems Coordination
• Texas Developmental Education State Policy Leadership Team
• Texas Distance Learning Association (TxDLA)
· Texas Health Information Management Association (TXHIMA)
· Texas Library Association (TLA)
· Texas Medical Board (TMB)
· Texas Medical Board Medical Radiologic Technologist
· Texas Music Educators Association
· Texas Occupational Therapy Association (TOTA)
· Texas Organization of Associate Degree Nursing (T-OADN)
· Texas Pathways Project
· Texas Physical Therapy Association
· Texas Society for Respiratory Care (TSRC)
· Texas Society of Allied Health Professionals
· Texas Society of Health-System Pharmacists (TSHP)
· Texas Society of Medical Assistants
· Texas Speech Communication Association (TSCA)
· Texas Team Coalition of Nursing
· The Virtual College of Texas (VCT)

Local

· Asociación Regional de Maquiladoras de Reynosa, S.A.
· First RGV Inc.
· Lower RGV P-16 Council
· McAllen Chamber of Commerce
· Mission Chamber of Commerce
· Philippine Nurse Association of South Texas Rio Grande Valley Chapter (PNA RGV)
· Rio Grande Valley Collective Impact - Rio Grande Valley Focus
· Rio Grande Valley Council of Teachers of Mathematics
· Rio Grande Valley Health Information Management Association (RGVHIMA)
· Rio Grande Valley Partnership
· Rio Grande Valley Pathways Project
· RGV Lead
· South Texas Engineering Alliance
· South Texas Historical Association
· South Texas Literacy Coalition (STLC)
· South Texas Manufacturers’ Association
· South Texas Mathematics Consortium
· South Texas Organization for Nursing Leadership (STONL)
· Tech Prep of the Rio Grande Valley
· The Upper Valley Art League
· Upper RGV P-16 Council
· Weslaco Area Chamber of Commerce
South Texas College was created on September 1, 1993, by Texas Senate Bill 251 to serve Hidalgo and Starr counties. It was the only community college in Texas to have been established by the Texas Legislature. A confirmation election, held on August 12, 1995, established a taxing district for the college. Seven districts, based on population, were also approved for single-member representation on the Board of Trustees. A community leader from each of the seven districts was originally appointed by Governor Ann Richards to serve on the founding Board of Trustees. Since then, an election process has been established, and all board members are elected for six-year terms.

In December of 2004, South Texas College was awarded membership from the Southern Association of Colleges and Schools Commission on Colleges as a Level II-Baccalaureate Degree granting institution to offer the Bachelor of Applied Technology Degree. Today, the college offers three Bachelor of Applied Technology degrees, one in Computer and Information Technologies, another in Medical and Health Services Management and a third in Technology Management. The college also offers a Bachelor of Applied Science in Organizational Leadership and a Bachelor of Science in Nursing.

Since its inception, South Texas College has grown from 1,000 students to an enrollment of 32,657 in Spring 2020 and has conferred more than 66,000 degrees and certificates.

South Texas College is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award the Baccalaureate and Associate degrees. Questions about the accreditation of South Texas College may be directed in writing to the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, GA 30033-4097, by calling (404) 679-4500, or by using information available on SACSCOC’s website (www.sacscoc.org).

South Texas College’s offerings are approved by the Texas Higher Education Coordinating Board. It is also approved for veterans’ educational training in Certificate and Associate of Applied Science Degree programs by the Texas Education Agency.
Comprehensive Mission for South Texas College

VISION STATEMENT
South Texas College will be a global model in educational innovation serving as a catalyst to drive regional prosperity, economic development, and the social mobility of those we serve.

MISSION STATEMENT
South Texas College is a public institution of higher education that provides educational opportunities through excellence in teaching and learning, workforce development, cultural enrichment, community service, and regional and global collaborations.

CORE VALUES

Student Success: We are committed to the personal, academic and career goals of each student.

Excellence: We are committed to excellence and innovation in teaching, learning, and services.

Opportunity: We are committed to providing access and support for students to achieve their academic and career goals.

Community: We are committed to equitable results through inclusion, diversity, collaboration, and engagement.

Integrity: We are committed to being respectful, professional, honest, accountable, and transparent.

Board approved December 13, 2018
SOUTH TEXAS COLLEGE CAMPUSES AND CENTERS

SouthTexasCollege.edu

1 Pecan Campus
3201 W. Pecan Blvd.
McAllen, TX 78501
872-8311

2 Technology Campus
3700 W. Military Hwy.
McAllen, TX 78503
872-6100

3 Nursing & Allied Health Campus
1101 E. Vermont
McAllen, TX 78503
872-3100

4 Starr County Campus
142 FM 3167
Rio Grande City, TX 78582
488-8181

5 Mid-Valley Campus
400 N. Border
Weslaco, TX 78596
447-6600

6 Higher Education Center-Pharr
1100 E. Business Hwy 83
Pharr, Texas 78577
872-4200

7 Higher Education Center-La Joya
603 College Drive
La Joya, TX 78560
872-6717

8 STC Regional Center for Public Safety Excellence
3901 S. Cage Blvd.
Pharr, TX 78577
872-4208

South Texas College Online
872-2598
southtexascollege.edu/online
BOARD OF TRUSTEES

Officers

Rose Benavidez - Chair
President of Starr County Industrial Foundation

District 1
Representing Starr County

First Term: Nov. 2009 - May 2012
Second Term: May 2012 - May 2018
Third Term: May 2018 - May 2024

Serves as a Member of the Facilities Committee.
Previously served as Chair and Vice Chair of the Board.

Dr. Alejo Salinas, Jr. - Vice Chair
Retired Lecturer, University of Texas-Rio Grande Valley
Retired Superintendent, Superintendent Emeritus, Hidalgo ISD

District 5
Representing Northwest Hidalgo County, Edinburg, North San Juan, and Northeast Pharr

First Term: May 1996 - May 2002
Second Term: May 2002 - May 2008
Third Term: May 2008 - May 2014
Fourth Term: May 2014 - May 2020
Fifth Term: May 2020 - May 2026

Serves as Chair of the Facilities Committee and as a Member of the Finance, Audit, and Human Resources Committee. Previously served as Chair and Vice Chair of the Board, and as Chairman of the Education and Workforce Development Committee.

Victoria Cantú - Secretary
CEO of Children’s Education Station, LLC

District 2
Representing La Joya, West Mission, Palmview, Sullivan City, Penitas, and West Alton

First Term: May 2018 - May 2024

Serves as a Chair of the Education and Workforce Development Committee
Paul R. Rodriguez - Member
CEO of Valley Land Title Co.

**District 3**
Representing South McAllen, Southwest Pharr, Hidalgo, Sharyland, Southeast Mission, and Granjeno

Appointed: August 2012 - May 2016
Second Term: May 2016 - May 2022

Serves as a Member of the Education and Workforce Development Committee and the Finance, Audit, and Human Resources Committee. Previously served as Chairman of the Board, Secretary of the Board, and as Chairman of the Finance, Audit, and Human Resources Committee.

Gary Gurwitz - Member
Managing Partner, Atlas, Hall & Rodriguez, L.L.P.

**District 4**
Representing North McAllen, Northwest Pharr, Palmhurst, Southwest Edinburg, East Alton, and Northeast Mission

Appointed: 1993 - May 1998
Second Term: May 1998 - May 2004
Third Term: May 2004 - May 2010
Fourth Term: May 2010 - May 2016
Fifth Term: May 2016 - May 2022

Serves as a Member of the Facilities Committee. Previously served as Chair, Vice Chair, and Secretary of the Board.

Danny Guzman - Member
Right-of-Way Agent, Hidalgo County Precinct #1

**District 7**
Representing Northeast Hidalgo County, North Weslaco, Edcouch, Elsa, La Villa, Mercedes, Monte Alto, Northeast Alamo, Northeast Edinburg, and Hargill

First Term: November 2020 - May 2026

Serves as Member of the Education and Workforce Development Committee.

Rene Guajardo - Member
Human Resources Director at Mercedes Independent School District

**District 6**
Representing Donna, South Alamo, South San Juan, Southeast Pharr, South Weslaco, and Progreso

First Term: May 2018 - May 2024

Serves as a Member of the Finance, Audit, and Human Resources Committee.
ACADEMIC CALENDAR

Fall 2021
(August 23, 2021 - December 12, 2021)

August 6 Chair Meeting
August 11 New Faculty Start Date - New Faculty Benefits & Orientation (Human Resources)
August 12 New Faculty Orientation
August 13 New Faculty Service Area Tour
August 16 Faculty Return - Academic Affairs Convocation / Division Meetings
August 17 Faculty Preparation Day / Departmental Meetings
August 18 Faculty Preparation Day / Departmental Meetings
August 19 Faculty Preparation Day / Distance Learning Symposium / Full-time Faculty Teaching Dual Credit Courses PD Day / Departmental Meetings
August 20 Faculty Preparation Day / Departmental Meetings
August 21 Adjunct & Dual Credit Faculty Professional and Organizational Development Day

August 23 Classes Begin

August 23 - September 8 College Closed - Labor Day
September 8 Census Day - Twelfth Class Day
September 24 College Closed - College-Wide Professional and Organizational Development Day

November 12 Last Day to Withdraw
November 25-28 College Closed - Thanksgiving Holiday

December 6-12 Finals
December 11 Commencement Ceremonies*
December 11 Certificate and Degree Award Date
December 12 End of Term
December 13 Grades Due Date
December 18 - January 4 Winter Break (College Closed)

* May vary depending on facility availability.

Spring 2022
(January 18, 2022 - May 12, 2022)

January 5 College Opens - Staff Return
January 5 New Faculty Start Date - New Faculty Benefits & Orientation (Human Resources)
January 10 Faculty Return - Division / Department Meetings
January 11-14 Faculty Preparation Day / Departmental Meetings
January 15 Adjunct & Dual Credit Faculty Professional and Organizational Development Day
January 17 College Closed - Martin Luther King, Jr. Day
January 18 Classes Begin
February 2 Census Day - Twelfth Class Day

February 11 College Closed - College-Wide Professional and Organizational Development Day
March 14-20 College Closed - Spring Break
April 14-17 College Closed - Semester Break
April 18 Last Day to Withdraw
May 6-12 Finals
May 12 End of Term
May 13-14 Commencement Ceremonies*
May 13-14 Certificate and Degree Award Date
May 16 Grades Due Date
May 30 College Closed - Memorial Day

* May vary depending on facility availability.

Summer Session 2022
(June 6, 2022 - August 12, 2022)

June 6 Classes Begin
June 10 Staff - South Texas Leadership Academy
June 14 Census Day - Seventh Class Day
July 4 College Closed - Independence Day
July 11-12 No Classes
July 28 Last Day to Withdraw
August 11 End of Term/Finals (Classes Meeting M-R)
August 12 End of Term/Finals (Classes Meeting M-F)
August 15 Grades Due Date

SL - Minimester
(June 6, 2022 - July 7, 2022)

June 6 Classes Begin
June 9 Census Day - Fourth Class Day
June 29 Last Day to Withdraw
July 4 College Closed - Independence Day
July 7 Finals / End of Term
July 11 Grades Due Date

SII - Minimester
(July 13, 2022 - August 12, 2022)

July 13 Classes Begin
July 18 Census Day - Fourth Class Day
August 5 Last Day to Withdraw
August 11 Last Day of Term/Finals (Classes Meeting M-R)
August 12 Last Day of Term/Finals (Classes Meeting M-F)
August 15 Grades Due Date

South Texas College
LEGAL DISCLOSURES

• Notice of Non-Discrimination (p. 18)
• Rights of Individuals with Disabilities (p. 18)
• Drugs, Alcohol and Other Substances (p. 19)
• Smoke/Tobacco Free Environment (p. 19)
• Concealed Carry and Weapons on Campus (p. 19)
• Sexual Misconduct (p. 19)

Notice of Non-Discrimination

South Texas College is an equal education and equal employment opportunity/affirmative action employer. South Texas College does not discriminate or tolerate discrimination against any employee, applicant for employment, student, or applicant for admission on the basis of race, color, national origin, ethnicity, religion, age, sex, sexual orientation, gender, gender identity, gender expression, pregnancy, parental status, disabilities, genetic information, veteran status, or any other protected category under applicable local, state, or federal law. Conduct that excludes participation, denies benefits or subjects others to discrimination is prohibited. The College complies with all applicable policies and state and federal legislation in order to combat discrimination.

For more information, please review College Policy #4216 "Sex Discrimination, Sexual Harassment, Domestic Violence, Dating Violence, Stalking and Retaliation Prohibited". https://admin.southtexascollege.edu/president/policies/pdf/4000/4216.pdf

The following person has been designated as the Title IX Coordinator to handle inquiries regarding all forms of discrimination, harassment or retaliation, including sexual misconduct:

Maria G. Elizondo
Vice President for Finance and Administrative Services, Title IX Coordinator
3201 W. Pecan Blvd., X 224
McAllen, Texas 78501
956-872-3558
Email: titleIX@southtexascollege.edu

It is the policy of the College to provide reasonable accommodations for persons with disabilities. For accommodations for Faculty and Staff, please contact the college's Office of Human Resources at 956-872-4448. For accommodations for Students, please contact Counseling and Student Accessibility Services at 956-872-2173.

The following individuals have been designated to handle inquiries regarding disability:

Laura Requena, MBA, MPAcc, PHR, SHRM-CP
Director of Human Resources, Title IX Deputy Coordinator and 504 Coordinator
2501 W. Pecan Blvd.
McAllen, Texas 78501
Office: 956-872-3637
Email: HR_Administrators@southtexascollege.edu

For Students:

Santa E. Peña, M.Ed., LPC-S
Director of Counseling, Title IX Liaison, and 504 Coordinator
3201 W. Pecan Blvd.
McAllen, Texas 78501
Office: 956-872-2140

Email: santaep@southtexascollege.edu

File a report of discrimination here:

https://www.southtexascollege.edu/report/index.html

In compliance with the Clery Act of 1990, the College's annual security report is available at: https://www.southtexascollege.edu/stcdps/pdf/annual-security-report.pdf

Rights of Individuals with Disabilities

Section 504 of the Rehabilitation Act of 1973 / American with Disabilities Act

The College complies with Section 504 of the Rehabilitation Act of 1973 and with the Americans with Disabilities Act, and does not discriminate on the basis of a disability in the areas of admissions, accessibility, treatment, and employment. Individuals with disabilities, as defined under the law, who are otherwise qualified to meet the institution's academic and employment requirements will be provided with services and resources accordingly.

South Texas College shall not exclude from consideration of employment otherwise qualified applicants with a disability or disabilities because such applicants may require reasonable accommodations for known physical and mental impairments.

During any aspect of the employment process, including without limitation, hiring, promotion, transfer, training, evaluation, and compensation increases, the College shall consider the issues of a reasonable accommodation to the known physical or mental disability or disabilities of an otherwise qualified handicapped or disabled person.

South Texas College supports efforts in making the campus more accessible and encourages individuals with disabilities to participate in all activities. In compliance with regulations listed in Section 504, the College will designate an ADA compliance coordinator.

The following individuals have been designated to handle inquiries regarding disability:

Employee(s): Laura Requena, MBA, MPAcc, PHR, SHRM-CP
           Interim Director of Human Resources, Title IX Deputy Coordinator, and 504 Coordinator

           2501 W. Pecan Blvd.
           McAllen, Texas 78501
           Office: (956) 872-3637
           Email: HR_Administrators@southtexascollege.edu

Student(s): Santa E. Peña, M.Ed., LPC-S
           Director of Counseling and Student Accessibility Services, Title IX Liaison, and 504 Coordinator

           3201 W. Pecan Blvd.
           McAllen, Texas 78501
           Office: (956) 872-2140
           Email: santaep@southtexascollege.edu

https://admin.southtexascollege.edu/president/policies/pdf/4000/4205.pdf
Drugs, Alcohol and Other Substances

In compliance with the Drug-Free Schools and Communities Act Amendments of 1989 (Public Law 101-226) and Texas House Resolution 2253 and Senate Resolution 645 (passed in 1987), South Texas College forbids the unlawful manufacture, possession, sale, use or distribution of illegal drugs and alcoholic beverages at on-and off-campus college-sponsored events. South Texas College Policy 4213 Drug-Free Workplace and Campus states that no illegal drugs (including unlawful possession of alcohol) will be allowed on campus (inside buildings and on-campus property), and those students who are found guilty of such violation(s) may be subject to discipline up to and including expulsion from the college. Students in violation of the Texas Penal Code may also be arrested and prosecuted. Please refer to Policy 4213, Drug-Free Workplace and Campus. Students seeking assistance or educational materials about alcohol, drugs, or other substances should contact the Office of Counseling and Disability Services at 956-872-2173.

Smoke/Tobacco Free Environment

South Texas College, including all its facilities and grounds, is a smoke/tobacco free environment except in designated smoking/tobacco use areas and parking lots. Persons violating this policy shall be subject to appropriate disciplinary action.

Concealed Carry and Weapons on Campus

South Texas College is committed to providing a safe environment for students, employees, college affiliates, and visitors, and to respecting the right of individuals licensed to carry a handgun in the state of Texas.

Subject to applicable Texas or federal laws, effective August 1, 2017, South Texas College shall allow individuals who hold a valid license to carry a concealed handgun (Concealed Handgun License or License to Carry) on land and in buildings owned or leased by South Texas College subject to the reasonable rules, regulations, and other provisions regarding the carrying of concealed handguns by license holders as established by the President of South Texas College and approved by South Texas College Board of Trustees.

College policy 6326, Concealed Carry and Weapons on Campus applies to all students, employees, college affiliates, and visitors of the college while on land or in buildings owned or leased by South Texas College. This policy does not apply to those individuals exempted by law.

License holders carrying a handgun on campus must carry it on or about their person at all times or secure their handgun in a locked, privately owned or leased motor vehicle. No handgun storage shall be provided for license holders. At all times, the responsibility of maintaining ownership and control of a concealed handgun rests with the holder. A license holder is responsible for complying with the applicable state and federal laws.

State law strictly prohibits open carry of a handgun or other prohibited weapons on the campuses of an institution of higher education. Open carry of a handgun or unlicensed individuals carrying a handgun are not permitted on South Texas College campuses.

Policy Exclusion Zones

A license holder is prohibited from carrying a concealed handgun on the following premises.

Temporary Exclusion:

a) Polling Locations - State law prohibits license holders of handguns from carrying a handgun on premises of a polling place on the day of an election or while early voting is in process. A sign shall be posted at any polling place located on campus from early voting through Election Day that reads either “Polling Place” or “Vote Here”.

Permanently Exclusions:

a) Board Room - State law excludes license holders of handguns from carrying a handgun in room or rooms where a meeting of a governmental entity is held if the meeting is an open meeting subject to Chapter 551, Government Code, and the entity provided notice as required by that chapter.

b) Mid-Valley Child Development Center - The concealed carry of handguns is prohibited on the premises of the day care facilities to ensure safety to minors.

c) Testing Center Pecan Plaza - The concealed carry of handguns is prohibited on the premises where state or federal law or contract, at the sole discretion of the state or federal government or organization with whom the contract is entered, requires exclusion of a handgun in a specific location.

d) Other areas where contractual obligations prohibit concealed carry of handguns.

f) Other areas prohibited by state or federal law.

Policy Violations

Any violations to South Texas College policy regarding the carrying or storage of firearms is considered an offense and may be subject to criminal prosecution under state law. Any individual who violates this policy is subject to disciplinary action including, suspension, expulsion, removal from the campus, termination or non-renewal of appointment, or termination of a business relationship.

The College maintains guidelines and information, including frequently asked questions, posted on the College website https://www.southtexascollege.edu/about/notices/campus-carry.html. Additional information may be obtained from the College Department of Public Safety (956-872-4444).

Sexual Misconduct

Title IX Prohibits Discrimination on the Basis of Sex

South Texas College (hereinafter the “College”) does not discriminate or tolerate discrimination against any employee, applicant for employment, student, or applicant for admission on the basis of the education program or activity that it operates, and it is prohibited by Title IX and its implementing regulations from discriminating in such a manner. This non-discrimination requirement in its education program or activity extends to student recruitment and admission and to employment of personnel. Any inquiries from students (including parents, guardians, or
Sexual Misconduct

conservers of minor students), employees, or the general public about the application of Title IX and its implementing regulations to the College may be referred to the College's Title IX Coordinator or Deputy Title IX Coordinator, to the Assistant Secretary of the U.S. Department of Education, or to both. A violation of this policy by any person is subject to disciplinary action up to and including expulsion from the College or termination from employment.

A. Sex Discrimination

Under Title IX, sex discrimination involves exclusion from or different treatment on the basis of sex in such College activities as recruitment, admission, financial aid, work-study, athletics, counseling, or employment. Sex discrimination may also take the form of sexual harassment which can encompass sexual assault, dating violence, domestic violence, or stalking. South Texas College is committed to eradicating all forms of sex-based discrimination including sexual harassment and prohibits its employees and students from engaging in such conduct. Sexual Harassment can occur in any sex or gender configuration without regard to gender identity, gender expression or sexual orientation and may include off-campus or online conduct. Any person who violates this policy is subject to disciplinary action up to and including expulsion from the College or termination from employment.

B. Sexual Harassment

Under Title IX, sexual harassment is considered a form of sex-based discrimination. The Title IX implementing regulations define sexual harassment as conduct on the basis of sex that satisfies one or more of the following:

1. Quid Pro Quo harassment. This occurs when an employee of the College conditions the provision of an aid, benefit, or service of the College on an individual's participation in unwanted sexual conduct;
2. Unwelcome conduct. This is conduct that a reasonable person would find to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the College's education program or activity; or

Sexual Harassment and Other Prohibited Behavior under Chapter 51

Subchapters E-2 and E-3 of Chapter 51, Texas Education Code (hereinafter "Chapter 51") require that the College adopt a policy prohibiting sexual harassment, sexual assault, dating violence, and stalking that is applicable to each student enrolled at and each employee of the College.

A. Sexual Harassment Chapter 51 defines sexual harassment, as follows:

1. Sexual Harassment - means unwelcome, sex-based verbal or physical conduct that:
   a) In the employment context, unreasonably interferes with a person's work performance or creates an intimidating, hostile, or offensive work environment; or
   b) In the education context, is sufficiently severe, persistent, or pervasive that the conduct interferes with a student's ability to participate in or benefit from educational programs or activities at a postsecondary educational institution.

B. Other Prohibited Behaviors under Chapter 51

Chapter 51 also prohibits the following behavior (hereinafter "Prohibited Behavior"):

1. Sexual Assault - means an offense classified as a forcible or nonforcible sex offense under the uniform crime reporting system of the Federal Bureau of Investigation.
2. Dating Violence - means physical violence or verbal abuse committed by a person.
   a. against a victim with whom the person is or has been in a social relationship of a romantic or intimate nature;
   b. is intended to result in physical harm, bodily injury, assault, mental anguish, mental pain, emotional distress, or sexual assault or that is a threat that reasonably places the victim in fear of imminent physical harm, bodily injury, assault, or sexual assault; and
   c. where the existence of such a relationship shall be determined based on a consideration of the following factors:
      i. The length of the relationship.
      ii. The type of relationship.
      iii. The frequency of interaction between the persons involved in the relationship.
3. Stalking - means engaging in any act or course of conduct that is directed at a specific person that would cause a reasonable person to:
   a. fear for his or her safety or the safety of others; or
   b. suffer substantial emotional distress.
4. Retaliation – means an adverse action in the employment or education context taken against any student, employee, applicant for admission or for employment on the basis that the individual engage in any Protected Activity. In the employment context, the most obvious types of retaliation include denial of a promotion or a pay raise, denial of job benefits, demotion, suspension and discharge. Other types of adverse actions include intimidation, threats, reprimands, negative evaluations, and harassment. In the education context, some obvious types of retaliation include, but not limited to, receiving a failing grade or being
denied an opportunity drop a class, enroll in a class, or participate in any extra-curricular activity.  

Sexual Violence and Consent, Coercion, & Incapacitation  

Sexual violence is a form of sexual harassment or sexual assault that includes physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent.  

Consent  

Consent is knowing, voluntary, and clear permission, by word or action, to engage in mutually agreed upon sexual activity. It is the responsibility of each party to make certain that the other has consented before engaging in the activity. Consent can be withdrawn once given, as long as the withdrawal is reasonably and clearly communicated and the activity should cease immediately or within a reasonable time. Resistance to engaging in sexual activity is a clear demonstration of nonconsent as is knowing that the other person is incapacitated and unable to provide consent.  

Consent to some sexual contact (such as kissing or fondling) cannot be presumed to be consent for other sexual activity (such as intercourse). A current or previous dating relationship is not sufficient to constitute consent. In Texas, the age of consent to engage in sexual activity is 17 years of age. Sexual activity with someone without clear consent constitutes a violation of this policy. Incapacitation Incapacitation means a mental state where a person lacks the capacity to give knowing/informed consent. Incapacitation may be due to a person's use of drugs or alcohol; due to an intellectual, mental or physical disability; due to a person's lack of consciousness, or due to a person being underage. A person who is under seventeen (17) years of age is legally incapable of consenting to sexual activity. A person who engages in sexual activity with someone whom the individual knows, or reasonably should know, is incapable of knowingly consenting to the sexual activity violates this policy. Intoxication of the individual alleged to have violated this policy is not a defense.  

Consensual Romantic or Sexual Relationships Prohibited  

The College prohibits employees from entering consensual romantic or sexual relationships with each other if one is the direct or indirect supervisor of the other. The College prohibits faculty members and students from entering consensual romantic or sexual relationships with each other if one is the instructor of the other.  

Employees in a supervisory subordinate relationship are prohibited from explicitly or implicitly suggesting or recommending or agreeing that either employee transfer or be transferred to another position or leave employment with the College at the time of the incident. The Title IX Coordinator has the primary responsibility for coordinating College's efforts related to the intake, investigation, resolution, and implementation of supportive measures to stop, remedy, and prevent discrimination, harassment, and retaliation prohibited under this policy. The Title IX Coordinator acts with independence and authority free from bias and conflicts of interest. The Title IX Coordinator oversees the grievance process and all resolutions of complaints under this policy and these procedures.  

Mandatory Reporting of Sexual Harassment or of Prohibited Behavior  

All employees of South Texas College, unless designated a Confidential Employee, are considered Mandatory Reporters under Title IX and Chapter 51. Mandatory Reporters who, in the course and scope of employment, witnesses or receives information regarding the occurrence of an incident that the employee reasonably believes constitutes sexual harassment, sexual assault, dating violence, or stalking and is alleged to have been committed by or against a person who was a student enrolled at or an employee of the College at the time of the incident shall promptly report the incident to the Title IX Coordinator or Deputy Title IX Coordinator. The report must include all information concerning the incident known to the reporting person that is relevant to the investigation and, if applicable, redress of the incident, including whether an alleged victim has expressed a desire for confidentiality in reporting the incident for all actual or suspected instances of sexual harassment. The Mandatory Reporter must promptly share with a Title IX Coordinator or Deputy Title IX Coordinator all known details of a report made to the Mandatory Reporter in the course of their employment. Mandatory Reporters are required to report an incident regardless of the when or where the incident occurred. When a mandatory reporter receives a report of an incident, they must:  

1. Advise the individual of the employee's obligation to report any information the individual reveals to the Title IX coordinator or Deputy Title IX Coordinator;  
2. Explain to the individual of their option to ask that the institution consider maintaining the confidentiality of that information, but that the institution may not be able to guarantee confidentiality, and  
3. Offer the individual the option to instead share this information with counselor, ombuds, clergy, victim's advocacy groups, medical providers, attorneys, or other resources who may provide higher levels of confidentiality.  

Online reports can be made at: https://www.southtexascollege.edu/report/index.html
GENERAL ADMISSIONS

• Requirements (p. 22)
• Testing (p. 22)
• Enrollment Guidelines (p. 25)
• Auditing a Class (p. 26)
• Dual Credit (p. 26)
• Student Records (p. 26)
• Resident Status for Students (p. 27)

Requirements

Students are admitted to South Texas College through the provisions of STC Board Policy 3200. General admission to the College does not imply admission to all programs of the College. The College complies fully with the state mandated Texas Success Initiative (TSI) Rules as specified in Section 51.331 of the Texas Education Code. Students entering South Texas College must comply with state-mandated Texas Success Initiative Rules (TSI) and the South Texas College Developmental Education Plan regarding testing requirements.

The College is committed to student success and to a quality education for all. No person shall be excluded from participation in, denied the benefits of, or be subject to discrimination under any program or activity sponsored or conducted by South Texas College on the basis of race, color, national origin, religion, age, sex, gender, disability, genetic information, or veterans status.

Any individual meeting any one of the following conditions may be admitted to the College:

High School Graduation

Students who are high school graduates, including public, private, and non-traditional high schools are eligible for admission to the College. The College complies fully with Texas Education Code Section 51.9241 for graduates of non-traditional secondary education. Procedures for application, submission of transcripts and test scores may be found in the College Catalog and on the College website.

Examination

Applicants who did not graduate from high school may be admitted by successfully completing the General Education Development Testing Program (GED). A copy of the GED scores or Certificate of High School Equivalency will be submitted to the Enrollment Center as evidence of completion.

Individual Approval

Students who do not qualify for admission under either of the above conditions are admitted if they are at least 18 years of age and submit placement score test results from the Texas Success Initiative Assessment placement exam. All applicants must submit an official transcript from the last high school attended prior to enrollment.

Transfer from Another College

A student transferring from another accredited college or university is eligible for admission. Transfer students must comply with the Academic Progress Standards as outlined by Board Policy 3320.

The following conditions apply regarding transfer from another college:

1. An official transcript from each institution previously attended must be submitted to the Enrollment Center.
2. All new transfer students who have been accepted will have their college transcripts evaluated on a course-by-course basis and credit will be awarded based upon applicability of transfer hours to the student's degree plan.
3. Credits for courses in which a passing grade of “C” or higher was earned may be transferred from any accredited college. Developmental or other non-degree credit courses are not transferable.
4. Credits completed at colleges outside the United States that are not accredited by one of the regional accrediting associations of the Association of Colleges and Schools can be evaluated by an AACRAO (American Association of Collegiate Registrars and Admissions Officers) approved transcript evaluation service. A list of such services is available online or at the Enrollment Center.
5. An applicant for admission may seek to enter this institution pursuant to the state's "academic fresh start" statute outlined in Texas Education Code Section 51.931.

Dual Credit

Dual credit allows high school students to enroll in college courses while attending high school and permits students to take courses in place of, or in addition to, the normal course load at the high school. High school students admitted to the College must meet Student Eligibility criteria outlined in Texas Higher Education Coordinating Board Rule Title 19, Part I, Chapter 4, Subchapter D, Rule 4.85.

International Student

The College is authorized under federal law to enroll students who are valid F-1 or M-1 visa holders under the Student Exchange and Visitor Information System (SEVIS) and authorized by the United States Citizenship and Immigration Services (USCIS). Upon initial admission to the College, international students must comply with all federal regulations in order to obtain a student visa prior to enrollment and must remain in compliance throughout the duration of study. International students may seek general admission to the College or admission to selective programs.

Testing

• Placement Testing (p. 22)
• Placement Scale (p. 24)

Placement Testing

It is the intent of the Texas Higher Education Coordinating Board that Texas public institutions of higher education use the flexibility and responsibility granted under the Texas Success Initiative (TSI) rules to improve individualized programs to ensure the success of students in higher education. All public colleges and universities shall assess the academic skills of each entering undergraduate student prior to enrollment of the student. The Student Assessment Center administers the TSI Assessment Exam throughout the year. Effective January 11th 2021, TSI was replaced with TSI2. Information on latest passing scores, test dates, registration deadlines, and general information can be found at http://www.southtexascollege.edu/go/tsi.
**Who Must Take the TSI2 Assessment Exam?**

All students who plan to enroll at South Texas College (STC) and students in high school enrolling in a college-level course MUST take the TSI Assessment Exam before enrolling in any college-level credit coursework.

**Who Does Not Have to Take the TSI2 Assessment Exam?**

- A student who has previously attended any institution and has been determined to have met readiness standards by that institution.
- Students who have achieved a sufficiently high score on ACT, SAT, or TAKS/TEKS, STAAR End of Course Exams (EOC), or approved College Preparatory Courses in Mathematics and ELA. ACT, SAT, TAKS/TEKS, and STARR EOC scores may be no more than five (5) years from the date of testing, completion of STC approved College Preparatory courses must be within one (1) year of high school graduation. See Placement Scale (p. 24).
- Students who are enrolled in a certificate program of one-year or less (42 or fewer semester credit hours or the equivalent) unless required for a prerequisite.
- Students who have graduated with an associate's or baccalaureate degree from an accredited institution of higher education.
- Transfer students from an accredited institution of higher education who have earned a "C" or better in a corresponding course (See Developmental Education Plan Procedures Guide).
- A student who on or after August 1, 1990, was honorably discharged, retired, or released from active duty as a member of the armed forces of the United States or the Texas National Guard.
- A student who is serving on active duty as a member of the armed forces of the United States, the Texas National Guard, or as a member of a reserve component of the armed forces of the United States, the Texas National Guard.
- Students who have previously tested for TSI are not required to redo the Pre-Assessment Activity, but are highly encouraged to do so. Students who are testing for the very first time are required to submit proof of completion. Failure to do so may require the student to not be admitted or to reschedule until proof of completion.

**Registration for the TSI2 Assessment Exam**

To register for the TSI2 Assessment Exam, a student must fill out an STC Admissions form prior to the test administration. Once an Admissions form has been processed, the student may reserve a test date on-line through Marketplace at https://secure.touchnet.com/C20193_ustores/web/ and choose to test for TSI Assessment Exam. The TSI2 Assessment Exam is offered by appointment only via Market Place.

Please contact the Student Assessment Centers (Pecan: 956-872-3848, Mid-Valley: 956-447-6602, Starr: 956-488-6976) for more information.

**Texas Success Initiative Test Content**

**TSI2 Mathematics**

The TSI2 Mathematics Test is a multiple-choice assessment with four main categories. Scores range from 910 to 990. The TSI2 Math test consists of 20 questions in the standard format or 30 questions in the accommodated format.

- Elementary Algebra and Functions
- Intermediate Algebra and Functions
- Geometry and Measurement
- Data Analysis, Statistics and Probability

**TSI2 Mathematics Diagnostic Test**

The TSI2 Diagnostic Test is used to identify specific academic strengths and weaknesses in mathematics. The TSI2 Math Diagnostic Test consist of 48 questions on the standard format or 72 questions on the accommodated format. The test questions cover four content strands:

- Quantitative Reasoning
- Algebraic Reasoning
- Geometric and Spatial Reasoning
- Probabilistic and Statistical Reasoning

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Call 1-800-742-7822 for information or contact the Student Assessment Center at the Pecan Campus: 956-872-3484, Mid-Valley Campus: 956-447-6602, or Starr County Campus: 956-488-6976 for more information or visit the website at http://studentservices.southtexascollege.edu/testing/index.html.
TSI2 English Language Arts and Reading (ELAR)
The TSI2 ELAR Test is a multiple-choice assessment composed of Reading and Writing focused questions in conjunction with an Essay test. Scores range from 910 to 990 for the multiple choice test. Score for the ELAR essay range from a 0 to an 8. The TSI2 ELAR test consists of 30 questions on the standard format or 44 questions on the accommodated format. Shown below are brief descriptions of the Reading and Writing Focused test questions.

Reading Focused Test Questions
- Literary Text Analysis
- Informational Text Analysis

Writing-Focused Test Questions
- Essay Revision and Editing
- Sentence Revision, Editing, and Completion

TSI2 ELAR Diagnostic Test
The TSI2 ELAR Diagnostic Test is a test designed to identify a students academic strengths and weaknesses in Reading and Writing. The TSI2 ELAR Diagnostic test consists of 48 questions on the standard format or 72 questions on the accommodated format. The TSI2 ELAR Diagnostic test parallels the TSI ELAR test and cover the following categories

- Literary Text Analysis
- Informational Text Analysis and Synthesis
- Essay Revision and Editing
- Sentence Revision, Editing, and Completion

TSI2 ELAR Essay Test
In conjunction with the multiple choice ELAR tests, the TSI2 also offers an Essay test. Students that take the Essay test are presented with a prompt and asked to write an essay of 300 to 600 words. The TSI2 Essay test measures the students ability to produce writing that emphasizes precise use of language, logical presentation of ideas, development of point of view, and clarity of expressions. Students testing for the TSI ELAR Essay test will be evaluated on six dimensions.

- Purpose and Focus
- Organization and Structure
- Development and Support
- Sentence Variety and Style
- Mechanical Conventions

Payment for the TSI2 Assessment Exam
The TSI2 ASSESSMENT Exam fee is $29 for two sections; or $15 for one section plus a $25 Reservation Fee. Registration for this exam is done on-line through Student Marketplace https://secure.touchnet.com/C20193_ustores/web/

Please contact the Student Assessment Center (Pecan: 956-872-3484, Mid-Valley: 956-447-6602, Starr: 956-488-6976) for more information.

Developmental Education
Students scoring below the placement test standard are required to enroll in developmental and College Success courses. Beginning in the Fall 2018, students qualifying for developmental education are encouraged to enroll in the developmental and college-level course at the same time. The developmental course serves as a co-requisite to the college level course and intended to assist students in acquiring the essential skills needed to succeed in college. Only grades of A, B, and C will result in the student being considered TSI complete.

Placement Scale
Texas Success Initiative (TSI) Exemption Scores

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<thead>
<tr>
<th>TSI2 ELAR Diagnostic Test</th>
<th>TSI2 ELAR Essay Test</th>
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Math | Math | Math | Math | Math | Math |
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Exemption is valid for a period of five (5) years from the date of testing.

Mixing or combining scores from the SAT administered prior to March 2016 and the SAT administered on or after March 5, 2016 is not allowable.

College Preparatory Courses in Math and ELA

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<tr>
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| Writing: (ENGL 0101) (Completion of (ENGL 0100 or ESL0052)) AND (READ 0100 or ESL0051) with a grade of "C" or better) OR with Holistic Placement Option*

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<tr>
<td>Writing: (ENGL 0101) (Completion of (ENGL 0100 or ESL0052)) AND (READ 0100 or ESL0051) with a grade of &quot;C&quot; or better) OR with Holistic Placement Option*</td>
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Academic and Developmental Placement Scores (Effective prior to January 11, 2021)

Reading

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<tr>
<td>Writing: (ENGL 0101) (Completion of (ENGL 0100 or ESL0052)) AND (READ 0100 or ESL0051) with a grade of &quot;C&quot; or better) OR with Holistic Placement Option*</td>
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**Writing**

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<td>College Ready</td>
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<tr>
<td>Writing: (E4/MC 339 and below AND Reading 342-350) OR Reading ABE 5-6 OR Completion of (ENGL 0100 or ESL 0052) AND (READ 0100 or ESL 0051) with a grade of &quot;C&quot; or better), E 1-3 or no essay/MC 339 and below and ABE 4+</td>
<td>INRW 0304 OR INRW 0030 (+ ENGL 1301 OR HIST 1301 OR GOVT 2305)</td>
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<tr>
<td>Both Essay and Sentence Skills are required for placement (E=Essay) (MC=Multiple Choice)</td>
<td>INRW 0020 OR ENGL 0100 OR ESL 0052</td>
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**Math**

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<tr>
<td>336-349 OR ABE 5-6 OR with Holistic Placement Option</td>
<td>MATH 1414 (+ MATL 0014) OR MATH 1442 (+ MATL 0042) OR MATH 1332 (+ MATL 0032) OR MATH 1324 (+ MATL 0024) OR MATL 0014</td>
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<tr>
<td>335 and Below OR ABE Level 1-4</td>
<td>MATH 0100 or MATH 0442</td>
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</table>

1. Students qualify under the Holistic Placement Option if they meet one of the following:
   1. Graduated from high school with a GPA of 3.0 - 4.0 OR
   2. Graduated in the top 10% of high school graduating class.

2. Students qualify under the Holistic Placement Option if they meet two of the following criteria:
   1. Returning STC students or transfer students, GPA of 2.5 or higher with a minimum of 9 credit hours OR
   2. Continuing students, completion of MATH 0100 Foundations for Algebra with a grade of "C" or better OR
   3. First time in College without transfer credits, a grade of "B" or higher in Algebra II from High school transcript OR
   4. A recommendation from a current or previous instructor OR
   5. Have declared major.

3. Students should see the Developmental Program Chair for placement.

**Academic and Developmental Placement Scores**

**(Effective January 11, 2021)**

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<tr>
<td>OR CRC 910-944/NRS 5-6/Essay 5-8</td>
<td>INRW 0304 OR INRW 0030 (+ ENGL 1301 OR HIST 1301 OR GOVT 2305)</td>
</tr>
</tbody>
</table>

**Enrollment Guidelines**

**Application and Transcripts**

1. Complete an Application for Admission online at www.applytexas.org or in person at a campus near you.
2. Provide the Office of Admissions with an official high school transcript, or proof of GED completion (test scores or certificate) or all college transcripts.

**Orientation (First Year Connection)**

1. Complete the mandatory New Student Orientation on campus or online.
2. New Student Orientations are held before each semester. View the orientation schedule online at https://life.southtexascollege.edu/activities/ or by phone at (956) 872-3484.

**Financial Aid**

There are a number of programs that provide aid through grants, a variety of scholarships, college work-study employment, third party, and emergency loans to eligible students. Complete the financial aid application as soon as possible online at www.fafsa.ed.gov or in person at Office of Student Financial Services. **Our school code is 031034.**

**Assessment**

Students entering South Texas College must comply with state-mandated Texas Success Initiative (TSI), unless you are eligible for an exemption or waiver. For additional information, contact the Student Assessment Center or log-on to **https://studentservices.southtexascollege.edu/**
Students must submit an admission application and an official high school transcript in order to register for the college course(s). Please contact the Dual2Degree Department at 956-872-8391 for further details.

**Student Records**

**Change of Name**

The name of a student used on academic records is based upon the initial Application for Admission completed and submitted by the student. Students may change their name on academic records by completing and submitting a Change of information form, with supporting legal documentation, to the Enrollment Center. If a student submits a subsequent Application for Admission with a different name, the student must submit a Change of Information form, with supporting legal documentation, in order to change their name on academic records.

**Change of Address**

Students must provide the College with a correct, current permanent and mailing address on the Application for Admission. Students who change their address must notify the College of this change by using JagNet, or submit a completed Change of Information form to the Enrollment Center.

**Change of Major**

A “major” is a concentration of specialized coursework, which leads to a certificate or degree. Students may declare a major on the Application for Admission and may change their major at any time by completing and submitting a Change of Information form to the Enrollment Center. A list of “Majors and Codes” is included with both of the above-mentioned documents.

**Confidentiality of Records**

It is the policy of South Texas College (STC) to maintain the confidentiality of academic records and be in compliance with all federal and state laws governing the release of academic records.

**Family Educational Rights and Privacy Act**

The Family Educational Rights and Privacy Act (FERPA) and the Texas Open Records Act are federal and state laws, respectively, that provide for the review and disclosure of academic records. In accordance with these laws, STC will not permit access to or the release of personally identifiable information contained in academic records to any party without the written consent and photo identification of the student, except:

- to appropriate STC officials, who require access to academic records in order to perform their legitimate duties, which means the information or records requested is relevant and necessary to accomplish a task or make a determination, and the task or determination is an employment-related responsibility of the inquirer or is a properly assigned duty for the inquirer.
- to officials of other schools in which the student seeks or intends to enroll, upon request of these officials, and upon the condition that the student be notified and receive a copy of the record, if desired.
- to federal, state or local officials or agencies authorized by law.
- in connection with a student’s application for or receipt of financial aid.
to accrediting agencies or organizations conducting educational studies, provided that these entities do not release personally identifiable data.

- to the parents of a dependent student, as defined in section 152 of the Internal Revenue Code of 1954, provided a reasonable effort is made to notify the student in advance.

**Notice:**

As permitted under section 99.34 (a)(1)(ii) of the Family Educational Rights and Privacy Act of 1974 as amended, and upon request of The University of Texas Rio Grande Valley (UTRGV), STC will forward academic records for students who seek or intend to enroll at UTRGV.

**Directory Information**

STC may release information that includes:

- Name, address and telephone number
- Date of birth and place of birth
- Educational institution(s) attended
- Dates of attendance and enrollment verification
- Classification
- Declared major
- Degrees and awards received
- Date of graduation
- Participation in officially recognized sports and activities

Students may withhold information by completing and submitting a Request to Withhold Directory Information to the Enrollment Center during the first 12 days of a fall or spring semester and the first four days of a summer session. STC will honor a request for nondisclosure for the current term only; therefore, a request must be submitted to the Enrollment Center each term that a student is enrolled.

**Review of Records**

Students who desire to review their records may do so upon request to the appropriate office.

Students who desire to challenge the accuracy and validity of their records should follow the procedure, as follows:

- Students have the right to challenge the content of their academic records in order to ensure that the records are not inaccurate, misleading or otherwise in violation of the privacy of the student. They have the right to correct or delete any inaccurate or inappropriate data contained therein. Students who wish to exercise this right should submit a written request in the Enrollment Center.

- The Custodian of Records/Registrar may attempt to settle the dispute with the student through informal meetings and discussions held within a reasonable period of time after the request is submitted.

- Formal hearing procedures may be necessary when the informal procedures are not satisfactory to the student or Custodian of Records/Registrar. If a formal hearing is required, the Vice President for Student Affairs and Enrollment Management, or a designee, shall conduct a formal hearing and render a decision within a reasonable period of time following the request. The student and Custodian of Records/Registrar have the opportunity to present evidence relevant to the issue(s). The appeal cannot go beyond the Vice President for Student Affairs and Enrollment Management.

**Resident Status for Students**

Students must accurately answer questions about their residency on the Application for Admission and provide supporting documentation as set out below, if necessary. Any violation of residency rules and regulations may result in disciplinary action.

For purposes of determining residency, South Texas College (STC) complies with all applicable state and federal regulations, as well as the Texas Higher Education Coordinating Board recommendations. The STC district includes all of Hidalgo and Starr counties. STC uses three residency classifications for students: "in-district" (students who live in Hidalgo or Starr counties), "out-of-district" (students who live in all other counties within the state of Texas), and "non-residents" (out-of-state or international students).

According to STC policy, international students will always be classified as "non-residents."

It is the student’s responsibility to provide a copy of one of the documents listed as 1-7 below, and any other supporting documents required. These documents will be used to establish that the student is domiciled in Texas and has maintained a residence in Texas continuously for at least 12 months prior to the census date of the semester in which the student is enrolling. These documents must be in the name of the student or dependent student’s parent(s) and dated to encompass at least 12 months prior to the census date of the semester in which the student is enrolling.

1. **Gainful Employment**
   a. An employer’s statement of dates of employment in Texas (beginning and current or ending dates) that encompasses at least 12 consecutive months immediately preceding the census date of the term in which the person enrolls (employment letter must be written in letter head paper and it must be dated) And
   b. W-2 Form.

   Student employment, such as work-study, fellowship, research or teaching assistant positions do not qualify as basis for establishing domicile.

2. **Lease or Rental Agreement/Contract** of real property, other than campus housing, which encompasses at least 12 months prior to the census date. If this document is provided as the sole basis of a domicile, it must be accompanied by at least three documents that support the maintenance of this residence for at least 12 months prior to the census date, as follows:

   **Supporting Documents:**
   - Texas high school transcript
   - Texas college or university transcript
   - Permanent Texas Driver License (at least one-year-old)
   Generally, the license expiration date minus the date of enrollment should not exceed three years.
   - Texas Voter Registration Card
   - Texas vehicle registration
   - Bank statements or cancelled checks

**South Texas College**

27
Marriage to a Person Who Has Established and Maintained Domicile in Texas

3. Ownership of Residential Real Property
   - Title to residential real property in Texas, tax statement and receipt (tax statement must be re-submitted annually) to verify 12 consecutive months of ownership immediately preceding the census date of the term in which the person enrolls; which must be
     - accomplished and maintained for at least 12 months prior to the census date and
     - accompanied by at least one of the supporting documents listed above.

4. Ownership of a Business Entity
   - Documentation from options 1 thru 6 above, to support that the parent(s) has established and maintained domicile for the 12 consecutive months preceding the census date of the term in which the person is enrolled.

5. State or Local License
   - Enrollment of the term in which the person is enrolled.
   - Certification of payments to utilities (electric, telephone, water or cable for the year preceding enrollment)
   - Federal income tax return for the previous year

6. Health & Human Services Benefits
   - Written statements from the office of one or more social service agencies, attesting to the provision of services for at least 12 consecutive months immediately preceding the census date AND accompanied by at least one of the supporting documents listed above.

7. Assigned to Duty in Texas
   - Nonresident members of the U.S. Armed Forces, members of Texas units of the Army or Air National Guard, Army, Air Force, Navy, Marine Corps or Coast Guard Reserves and Commissioned Officers of the Public Health Service who are assigned to duty in Texas, and their spouses or dependent children, shall pay resident tuition. To qualify, the person shall submit during his/her first semester of enrollment in which he/she will be using the waiver program, a statement from an appropriately authorized officer in the service, certifying that he/she will be assigned to duty in Texas on the census date of the term in which he/she will be enrolling and that he/she, if a member of the National Guard or Reserves, is not in Texas only to attend training with Texas units. Such persons shall pay resident tuition so long as they reside continuously in Texas and remain continuously enrolled in the same degree or certificate program. For purposes of this subsection, a person is not required to enroll in a summer semester to remain continuously enrolled.

Dependent Student’s Parent Who Has Established and Maintained Domicile in Texas

1. Federal income tax return
2. Documentation from options 1 thru 6 above, to support that the parent(s) has established and maintained domicile for the 12 consecutive months preceding the census date of the term in which the person is enrolled.

Aliens Eligible to Domicile or be Treated as Permanent Residents in the United States

Texas Education Code 54.232 “A nonimmigrant alien, who is living in this country under a visa permitting permanent residence or has applied to or has a petition pending with the U.S. Immigration and Naturalization Services to attain lawful status under federal immigration law, has the same privilege of qualifying for resident status for fee purposes under this Act as a citizen of the United States...” Students should contact the Enrollment Center to determine if they have a visa that allows them to domicile. 

Aliens Who are Residents of Texas Based on their High School Graduation or Receipt of a GED Certification

Texas Education Code 54.053 provides:
An individual shall be classified as a Texas resident until the individual establishes a residence outside this state, if the individual resided with their parent(s), guardian or conservator while attending a public high school in Texas and:
1. graduated from a public high school or received the GED in Texas
2. resided in Texas for at least three years as of the date the student graduated from high school or received the GED in Texas
3. resided in Texas for 12 months prior to the census date of the semester in which the student plans to enroll
4. provides to the institution an Affidavit, stating that the student will file an application to become a permanent resident at the earliest opportunity the student is eligible to do so.

All documentation must include the student’s name and address.

In-District
Persons and their dependents, who do not live in the STC district, but who own property that is subject to ad valorem taxation by the STC taxing district, are also classified as "in-district" students. Proof of ownership of such property is a current certificate of payment provided by the Tax-Assessor Collector of either Starr or Hidalgo counties, which must be submitted with the Application for Admission, re-submitted annually and retained by the College. Dependents of property owners must submit a copy of the income tax return for the previous year, naming the student as a dependent.

If there are any questions about residency classification, it is the student’s obligation, prior to or at the time of enrollment, to raise the questions with the proper College official for a determination.
Students classified as "in-district" or "out-of-district" must provide proof of that classification as part of the admissions process, as explained above. If a student’s residency classification changes for any reason, it is the responsibility of the student to notify the proper College official, and failure to do so constitutes a violation. Out-of-state students classified as "non-residents" have not met the state requirements for establishing residency prior to the census date of the semester in which they are enrolling.
### STUDENT TUITION AND FEES

#### Fiscal Year 2021-2022

Tuition and Fees Apply Each Term

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<th>Number of Credit Hours</th>
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<th>Out-of-District Tuition</th>
<th>Non-Resident Tuition</th>
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<td>19</td>
<td>$1,463.00</td>
<td>$1,653.00</td>
<td>$3,800.00</td>
</tr>
<tr>
<td>20</td>
<td>$1,540.00</td>
<td>$1,740.00</td>
<td>$4,000.00</td>
</tr>
<tr>
<td>21</td>
<td>$1,617.00</td>
<td>$1,827.00</td>
<td>$4,200.00</td>
</tr>
</tbody>
</table>

**Note:**
- **In-District** includes Hidalgo and Starr County residents.
- **Out-of-District** includes all other Texas residents.
- **Non-Resident** includes all other United States and International Students.

Tuition and fees are per semester and are subject to change upon approval of the Board of Trustees of South Texas College and upon changes in the Texas Higher Education Coordinating Board requirements or other regulatory entity requirements.

See fee schedule below for additional applicable fees.

**Active Duty Military, Spouses, and Dependents – Flat Tuition per Credit Hour**

<table>
<thead>
<tr>
<th>In-District per credit hour</th>
<th>127.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Out-of-District per credit hour</td>
<td>137.00</td>
</tr>
<tr>
<td>Out-of-State per credit hour</td>
<td>250.00</td>
</tr>
</tbody>
</table>

**Competency-Based Courses (Certificate, Associate, Bachelor) - Flat Tuition**

| Competency-Based Format Courses Offered during Seven-Week Accelerated Terms* (per Term) (In-District) | 850.00 |

**Differential Tuition per credit hour**

<table>
<thead>
<tr>
<th>3000/4000 Level Courses</th>
<th>30.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Architectural &amp; Engineering Design Technology</td>
<td>30.00</td>
</tr>
<tr>
<td>Associate Degree Nursing</td>
<td>75.00</td>
</tr>
<tr>
<td>Astronomy</td>
<td>10.00</td>
</tr>
<tr>
<td>Automotive &amp; Diesel Technology</td>
<td>20.00</td>
</tr>
<tr>
<td>Biology</td>
<td>15.00</td>
</tr>
<tr>
<td>Chemistry</td>
<td>20.00</td>
</tr>
<tr>
<td>Child Care and Development</td>
<td>20.00</td>
</tr>
<tr>
<td>Culinary Arts</td>
<td>15.00</td>
</tr>
<tr>
<td>Drama</td>
<td>20.00</td>
</tr>
<tr>
<td>Electrician Assistant</td>
<td>10.00</td>
</tr>
<tr>
<td>Electronic Equipment &amp; Computer</td>
<td>15.00</td>
</tr>
<tr>
<td>Emergency Medical Technology (EMT)</td>
<td>55.00</td>
</tr>
<tr>
<td>Engineering</td>
<td>20.00</td>
</tr>
<tr>
<td>Fire Science</td>
<td>10.00</td>
</tr>
<tr>
<td>Geology</td>
<td>20.00</td>
</tr>
<tr>
<td>Heating, Ventilation &amp; Air Conditioning</td>
<td>20.00</td>
</tr>
<tr>
<td>Law Enforcement</td>
<td>10.00</td>
</tr>
<tr>
<td>Legal Assisting</td>
<td>10.00</td>
</tr>
<tr>
<td>Manufacturing Technology</td>
<td>10.00</td>
</tr>
<tr>
<td>Occupational Therapy Assistant</td>
<td>55.00</td>
</tr>
<tr>
<td>Patient Care Assistant</td>
<td>35.00</td>
</tr>
<tr>
<td>Pharmacy Tech</td>
<td>55.00</td>
</tr>
<tr>
<td>Physical Therapist Assistant</td>
<td>55.00</td>
</tr>
<tr>
<td>Physical Science</td>
<td>20.00</td>
</tr>
<tr>
<td>Physics</td>
<td>20.00</td>
</tr>
<tr>
<td>Radiologic Technology/Sonography</td>
<td>65.00</td>
</tr>
<tr>
<td>Respiratory Therapy</td>
<td>65.00</td>
</tr>
<tr>
<td>Vocational Nursing</td>
<td>75.00</td>
</tr>
<tr>
<td>Welding</td>
<td>15.00</td>
</tr>
</tbody>
</table>

**Workforce/Continuing Education Tuition and Fees**

| Workforce/Continuing Education Tuition: Workforce/Continuing Education Non-Credit Tuition per Contact Hour or Variable Tuition Including Zero Tuition (In-District) | $7.00 or Variable Tuition Including Zero Tuition | 910.00 |
| Competency-Based Format Courses Offered during Seven-Week Accelerated Terms* (per Term) (Out-of-District) | 1,500.00 |

*All fees will be assessed, except mandatory and course fees.*
### Workforce/Continuing Education Non-Credit

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition per Contact Hour or Variable Tuition Including Zero Tuition</td>
<td>$8.00 or Variable Tuition Including Zero Tuition</td>
</tr>
</tbody>
</table>

### Workforce/Continuing Education Non-Credit

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition per Contact Hour or Variable Tuition Including Zero Tuition (Out-of-District)</td>
<td>$8.00 or Variable Tuition Including Zero Tuition</td>
</tr>
</tbody>
</table>

### Workforce/Continuing Education Non-Credit

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition per Contact Hour or Variable Tuition Including Zero Tuition (Non-Resident)</td>
<td>$18.00 or Variable Tuition Including Zero Tuition</td>
</tr>
</tbody>
</table>

---

### Regional Center For Public Safety Excellence (RCPSE)

#### Tuition and Fees

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Regional Center For Public Safety Excellence (RCPSE) Tuition: Continuing Education Law Enforcement Courses</td>
<td>6.50 per Contact Hour, or Variable Tuition Based on Recovery of Costs</td>
</tr>
</tbody>
</table>

### Regional Center For Public Safety Excellence (RCPSE) Fees:

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Firearms Scenario-Based Simulator Training (per student for 30 minutes)</td>
<td>23.00</td>
</tr>
<tr>
<td>Target Range Qualifier Simulator Training (per student for 30 minutes)</td>
<td>18.00</td>
</tr>
<tr>
<td>Driving Simulator Training (per student for 30 minutes)</td>
<td>30.00</td>
</tr>
<tr>
<td>Emergency Vehicle Operations Course (EVOC) (per agency)</td>
<td>100.00 per Day or 18.00 per Hour</td>
</tr>
<tr>
<td>Skills Pad (per Agency per Hour)</td>
<td>25.00</td>
</tr>
<tr>
<td>Classroom w/ Technology (per Day Beyond 3 Days of Consecutive Usage)</td>
<td>114.00</td>
</tr>
</tbody>
</table>

### TCOLE Licensing Certification Exam Fees:

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Basic Peace Officer Exam</td>
<td>35.00</td>
</tr>
<tr>
<td>Basic Jailer Exam</td>
<td>35.00</td>
</tr>
<tr>
<td>Telecommunicator Exam</td>
<td>35.00</td>
</tr>
<tr>
<td>Police Officer to Jailer Exam</td>
<td>35.00</td>
</tr>
</tbody>
</table>

### Fees 2021-2022 Academic Year

#### Mandatory Fees

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registration Fee:</td>
<td>150.00</td>
</tr>
<tr>
<td>Fall and Spring: Registration Fee per student per semester</td>
<td>150.00</td>
</tr>
</tbody>
</table>

#### Summer Minimesters:

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registration Fee (one-time fee) per student for Summer Minimesters with start dates of May 16th through June 30th</td>
<td>150.00</td>
</tr>
</tbody>
</table>

#### Information Technology Fee per Credit Hour

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Firearm Scenario-Based Simulator Training (per student for 30 minutes)</td>
<td>23.00</td>
</tr>
<tr>
<td>Target Range Qualifier Simulator Training (per student for 30 minutes)</td>
<td>18.00</td>
</tr>
<tr>
<td>Driving Simulator Training (per student for 30 minutes)</td>
<td>30.00</td>
</tr>
<tr>
<td>Emergency Vehicle Operations Course (EVOC) (per agency)</td>
<td>100.00 per Day or 18.00 per Hour</td>
</tr>
<tr>
<td>Skills Pad (per Agency per Hour)</td>
<td>25.00</td>
</tr>
<tr>
<td>Classroom w/ Technology (per Day Beyond 3 Days of Consecutive Usage)</td>
<td>114.00</td>
</tr>
</tbody>
</table>

### Program Specific Fees:

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fire Academy Fees: (per student/per semester) INCLUDES: Gear Rental, Self-Contained Breathing Apparatus, Testing</td>
<td>1,060.00</td>
</tr>
<tr>
<td>Information Technology and Other Course Fees: Certification (per Course) for the following courses: CPMT 1166 and CPMT 2350</td>
<td>Recovery of Costs and Processing Fees</td>
</tr>
<tr>
<td>NAH and Other Course Fees: Liability Insurance/Exams/Booklets/Badges/Special Program ID/Certificates/Pinning Ceremony/Other Activities Recovery of Costs and Processing Fees</td>
<td>Recovery of Costs and Processing Fees</td>
</tr>
</tbody>
</table>

### Police Academy Fees:

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Police Academy Fees: (per Student/ per Course) INCLUDES: Ammunition (pistol, rifle, and shotgun), less lethal (taser cartridges, OC Canisters), duty gear (holster, pouches, handcuffs, etc.) For the following courses: CJLE 1506, CJLE 1512, CJLE 1518, CJLE 1524, CJLE 1429</td>
<td>165.00</td>
</tr>
</tbody>
</table>
### Welding and Other Course Fees:
Certification (non- "S" Section) (per Course)
For the following courses: WLDG 1312, WLDG 1457, WLDG 1428, WLDG 2406, WLDG 2451

<table>
<thead>
<tr>
<th>Course</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>WLDG 1312</td>
<td>150.00</td>
</tr>
<tr>
<td>WLDG 1457</td>
<td>150.00</td>
</tr>
<tr>
<td>WLDG 1428</td>
<td>150.00</td>
</tr>
<tr>
<td>WLDG 2406</td>
<td>150.00</td>
</tr>
<tr>
<td>WLDG 2451</td>
<td>150.00</td>
</tr>
</tbody>
</table>

### Incidental Fees

<table>
<thead>
<tr>
<th>Fee Type</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Add/Drop Fee (One-Time Fee) - 1st Class Day Through Census Date</td>
<td>25.00</td>
</tr>
<tr>
<td>Audit Fee</td>
<td>Tuition and Lab Fees</td>
</tr>
<tr>
<td>Course Repeat Fee per Credit Hour:</td>
<td></td>
</tr>
<tr>
<td>Third or More Attempts (Excludes Developmental)</td>
<td>125.00</td>
</tr>
<tr>
<td>Enrollment in Developmental Studies Courses (&gt;18 credit hours)</td>
<td>125.00</td>
</tr>
<tr>
<td>Developmental Studies Fee (One-Time Fee per Semester)</td>
<td>29.00</td>
</tr>
<tr>
<td>Dual Credit Late Processing Fee per Course per Student after Census Day</td>
<td>200.00</td>
</tr>
<tr>
<td>Fee per Credit Hour for Dual Credit Students Attempting a Course Three or More Times</td>
<td>125.00</td>
</tr>
<tr>
<td>Reinstatement Fee (After Census Date)</td>
<td>200.00</td>
</tr>
<tr>
<td>Returned Check</td>
<td>30.00</td>
</tr>
<tr>
<td>Student ID Replacement Fee</td>
<td>15.00</td>
</tr>
<tr>
<td>Student Insurance Fee (Voluntary)</td>
<td>Paid to Approved Insurance Carrier, Subject to Change</td>
</tr>
<tr>
<td>Withdrawal Fee (from all courses - one-time fee) - after Census date</td>
<td>50.00</td>
</tr>
</tbody>
</table>

### Parking/Moving Traffic Violations Fees

<table>
<thead>
<tr>
<th>Violation Type</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parking Permit Fee (except when parking at Pecan Campus Park and Ride location during scheduled operating hours)</td>
<td>25.00</td>
</tr>
<tr>
<td>Parking Permit Replacement Fee</td>
<td>25.00</td>
</tr>
<tr>
<td>Parking Permit Violations:</td>
<td></td>
</tr>
<tr>
<td>First</td>
<td>30.00</td>
</tr>
<tr>
<td>Second</td>
<td>50.00</td>
</tr>
<tr>
<td>Third</td>
<td>80.00</td>
</tr>
<tr>
<td>Fourth</td>
<td>100.00</td>
</tr>
<tr>
<td>Fifth</td>
<td>120.00</td>
</tr>
<tr>
<td>Handicap Parking Violations</td>
<td>150.00</td>
</tr>
</tbody>
</table>

### Moving Traffic Violations:

<table>
<thead>
<tr>
<th>Violation Type</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>First</td>
<td>30.00</td>
</tr>
<tr>
<td>Second</td>
<td>50.00</td>
</tr>
<tr>
<td>Third</td>
<td>90.00</td>
</tr>
<tr>
<td>Vehicle Boot Removal Fee</td>
<td>100.00</td>
</tr>
</tbody>
</table>

### Testing Fees

<table>
<thead>
<tr>
<th>Exam Type</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>American Welding Society Certification Testing and Material Fees</td>
<td>Recovery of Costs and Processing Fees</td>
</tr>
<tr>
<td>Credit By Examination</td>
<td>Tuition</td>
</tr>
<tr>
<td>GED Exams:</td>
<td></td>
</tr>
<tr>
<td>Students will register and pay fees to Pearson VUE for GED online testing services and subject to change.</td>
<td></td>
</tr>
<tr>
<td>GED Exam Fee - 1st and 4th Attempts</td>
<td></td>
</tr>
<tr>
<td>GED Exam Fee - English Language Arts</td>
<td>36.25</td>
</tr>
<tr>
<td>GED Exam Fee - Mathematics Only</td>
<td>36.25</td>
</tr>
<tr>
<td>GED Exam Fee - Science Only</td>
<td>36.25</td>
</tr>
<tr>
<td>GED Exam Fee - Social Studies Only</td>
<td>36.25</td>
</tr>
<tr>
<td>GED Retest Exam Fees - 2nd, 3rd, 5th and 6th Attempts</td>
<td></td>
</tr>
<tr>
<td>GED Retest Exam Fee - English Language Arts</td>
<td>16.25</td>
</tr>
<tr>
<td>GED Retest Exam Fee - Mathematics Only</td>
<td>16.25</td>
</tr>
<tr>
<td>GED Retest Exam Fee - Science Only</td>
<td>16.25</td>
</tr>
<tr>
<td>GED Retest Exam Fee - Social Studies Only</td>
<td>16.25</td>
</tr>
</tbody>
</table>

### Library Fees

<table>
<thead>
<tr>
<th>Item Type</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lost or Damaged Library Item</td>
<td>Cost of Item plus Processing Fee</td>
</tr>
<tr>
<td>Lost or Damaged Library Item Processing Fee per Item</td>
<td>30.00</td>
</tr>
<tr>
<td>Overdue Inter-Library Loan or TexShare Item, per Day</td>
<td>Fine as Assessed and Charged by Lending Library</td>
</tr>
<tr>
<td>Lost or Damaged Inter-Library Loan or TexShare Item, per Day</td>
<td>Fine and/or Replacement Cost as Assessed and Charged by Lending Library</td>
</tr>
<tr>
<td>Health Education Services Inc. (HESI) Exam:</td>
<td>Students will register and pay fees for each attempt when signing up for the exam through the Market Place website. The College purchases the units through Elsevier Inc. Fees will be subject to change.</td>
</tr>
<tr>
<td>Health Education Services Inc. (HESI) Exam Fee</td>
<td>45.00</td>
</tr>
<tr>
<td>HSET Exam Fee (All Five Exams - 1st and 4th Attempts):</td>
<td>Students will register through the ETS website and pay all applicable fees online, including Test Center Fees. Fees subject to change.</td>
</tr>
<tr>
<td>HiSET Exam Fee - Reading Only</td>
<td>25.00</td>
</tr>
<tr>
<td>HiSET Exam Fee - Writing Only</td>
<td>25.00</td>
</tr>
<tr>
<td>HiSET Exam Fee - Math Only</td>
<td>25.00</td>
</tr>
<tr>
<td>HiSET Exam Fee - Science Only</td>
<td>25.00</td>
</tr>
<tr>
<td>HiSET Exam Fee - Social Studies Only</td>
<td>25.00</td>
</tr>
<tr>
<td>HiSET Exam Fee (All Five Exams - 2nd, 3rd, 5th and 6th Attempts):</td>
<td>Students will register through the ETS website and pay all applicable fees online, including Test Center Fees. Fees will be subject to change.</td>
</tr>
<tr>
<td>HiSET Exam Fee - Reading Only</td>
<td>15.00</td>
</tr>
<tr>
<td>HiSET Exam Fee - Writing Only</td>
<td>15.00</td>
</tr>
<tr>
<td>HiSET Exam Fee - Math Only</td>
<td>15.00</td>
</tr>
<tr>
<td>HiSET Exam Fee - Science Only</td>
<td>15.00</td>
</tr>
<tr>
<td>HiSET Exam Fee - Social Studies Only</td>
<td>15.00</td>
</tr>
<tr>
<td>Proctoring/Professional Testing Services Fee</td>
<td>Recovery of Costs and Processing Fees to be Negotiated</td>
</tr>
<tr>
<td>TCOLE Licensing Examination (per Exam)</td>
<td></td>
</tr>
<tr>
<td>Basic Peace Officer Exam</td>
<td>35.00</td>
</tr>
<tr>
<td>Basic Jailer Exam</td>
<td>35.00</td>
</tr>
<tr>
<td>Telecommunicator Exam</td>
<td>35.00</td>
</tr>
<tr>
<td>Police Officer to Jailer Exam</td>
<td>35.00</td>
</tr>
<tr>
<td>TSI Assessment Exams: Effective January 11, 2021</td>
<td></td>
</tr>
<tr>
<td>TSI Assessment Reservation Fee</td>
<td>25.00</td>
</tr>
<tr>
<td>TSI Assessment Exam - Both Exams</td>
<td>29.00</td>
</tr>
<tr>
<td>TSI Assessment Exam Fee - English Language Arts and Reading Only</td>
<td>15.00</td>
</tr>
<tr>
<td>TSI Assessment Exam Fee - Math Only</td>
<td>15.00</td>
</tr>
<tr>
<td>TSI Assessment Exam Retesting Fees: Effective January 11, 2021</td>
<td></td>
</tr>
<tr>
<td>TSI Assessment Reservation Fee</td>
<td>25.00</td>
</tr>
<tr>
<td>TSI Assessment Exam Retesting Fee - Both Exams</td>
<td>29.00</td>
</tr>
<tr>
<td>TSI Assessment Exam Fee - Retesting English Language Arts and Reading Only</td>
<td>15.00</td>
</tr>
<tr>
<td>TSI Assessment Exam Fee - Retesting Math Only</td>
<td>15.00</td>
</tr>
<tr>
<td>Child Development Center</td>
<td></td>
</tr>
<tr>
<td>Tuition Fee per Week</td>
<td>125.00/Week 25.00/Day</td>
</tr>
<tr>
<td>Registration Fee: (per semester/session)</td>
<td></td>
</tr>
<tr>
<td>Fall Semester</td>
<td>50.00</td>
</tr>
<tr>
<td>Spring Semester</td>
<td>50.00</td>
</tr>
<tr>
<td>Summer Session</td>
<td>25.00</td>
</tr>
<tr>
<td>Late Pick-up Fee</td>
<td>$5/first 5 Minutes and $1/ea. Add'l Minute</td>
</tr>
<tr>
<td>Supply Fee: (per semester/session)</td>
<td></td>
</tr>
<tr>
<td>Fall Semester</td>
<td>40.00</td>
</tr>
<tr>
<td>Spring Semester</td>
<td>40.00</td>
</tr>
<tr>
<td>Summer Session</td>
<td>20.00</td>
</tr>
<tr>
<td>Reservation Fee:</td>
<td></td>
</tr>
<tr>
<td>Fall Semester</td>
<td>65.00</td>
</tr>
<tr>
<td>Spring Semester</td>
<td>65.00</td>
</tr>
<tr>
<td>Summer Session</td>
<td>25.00</td>
</tr>
</tbody>
</table>

### Dual Credit

#### Independent Dual Credit

**Tuition per Credit Hour:**

- **In-District Dual Credit Students Who Are Enrolled in a School District with a Memorandum of Understanding or an Interlocal Agreement with South Texas College Who Do Not Receive Approval to Enroll in a Regular (Non-S) Section(s).**
  - Independent Dual Credit Tuition: $50.00 Plus Applicable Differential Tuition

- **In-District Home Schooled or Dual Credit Students Who Are Not Enrolled in a School District with a Memorandum of Understanding or an Interlocal Agreement with South Texas College.**
  - Independent Dual Credit Tuition: $80.00 Plus Applicable Differential Tuition

- **Out-of-District Home Schooled or Dual Credit Students Who Are Not Enrolled in a School District with a Memorandum of Understanding or an Interlocal Agreement with South Texas College.**
  - Independent Dual Credit Tuition: $50.00 Plus Applicable Differential Tuition
### Independent Dual Credit Fees:

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>In-District Dual Credit Students Who Are Enrolled in a School District with</td>
<td>All Fees, Including Course and Incidental Fees, Are Applicable and Will Not Be Waived.</td>
</tr>
<tr>
<td>a Memorandum of Understanding or an Interlocal Agreement with South Texas</td>
<td></td>
</tr>
<tr>
<td>College Who Do Not Receive Approval to Enroll in a Regular (Non-S) Section(s).</td>
<td></td>
</tr>
<tr>
<td>In-District Home Schooled or Dual Credit Students Who Are Not Enrolled in</td>
<td>All Fees, Including Course and Incidental Fees, Are Applicable and Will Not Be Waived.</td>
</tr>
<tr>
<td>a School District with a Memorandum of Understanding or an Interlocal</td>
<td></td>
</tr>
<tr>
<td>Agreement with South Texas College</td>
<td></td>
</tr>
<tr>
<td>Out-of-District Home Schooled or Dual Credit Students Who Are Not Enrolled in</td>
<td>All Fees, Including Course and Incidental Fees, Are Applicable and Will Not Be Waived.</td>
</tr>
<tr>
<td>a School District with a Memorandum of Understanding or an Interlocal</td>
<td></td>
</tr>
<tr>
<td>Agreement with South Texas College</td>
<td></td>
</tr>
</tbody>
</table>

### Dual Credit Academies

#### Independent Dual Credit Participation Fees:

- **Dual Credit Academies Participation Fee - Fall and Spring, per Student per Semester (Charged to School District):** $600 For Recovery of Costs and Processing Fees
- **Dual Credit Academies Participation Fee - Summer, per Student per Credit Hour (Charged to School District):** $50 For Recovery of Costs and Processing Fees

### Independent Dual Credit Reimbursement of Costs:

- **School Districts Requesting South Texas College Faculty to Teach Dual Credit Courses, per Course per Semester:** Recovery of Faculty Salaries, Fringe Benefits, Mileage, and Other Associated Costs and Processing Fees

### Dual Credit Sponsored by Partnering School Districts

#### Dual Credit Tuition:

- **Per Credit Hour Tuition for In-District Dual Credit Students Sponsored By Partnering School Districts:** 0.00

#### Differential Tuition Per Credit Hour for Courses Offered On A South Texas College Campus or Facility:

- **Associate Degree Nursing:** 0.00
- **Emergency Medical Technology:** 0.00
- **Occupational Therapy Assistant:** 0.00

### Course Fees

- **Electronic Distance Learning/VCT Course Fee per Credit Hour:** 10.00
- **NAH and Other Course Fees: Liability Insurance/Exams/Booklets/Badges/Special Program ID/Certificates/Pinning Ceremony/Other Activities:** Recovery of Costs and Processing Fees
- **Incidental Fees:** Fee per Credit Hour for Dual Credit Students Attempting a Course Three or More Times $125.00
- **Dual Credit Late Processing Fee per Course per Student after Census Day:** 200.00

### Financial Information

**Special Courses**

The College reserves the right to set appropriate fees and tuition for any special courses which may be offered after publication of this catalog.

**Student Financial Obligations & Expectations**

**Students Responsibility for Information**

- South Texas College students are responsible to become familiar, review, understand, and abide by the College’s policies, regulations, procedures, requirements, deadlines, and tuition and fees regarding the student financial account as described in all official College publication items. Publication items include, but are not limited to: Course Catalog, Student Handbook, Course Schedule, Flyers, Posters, Postcards, Student Guide, Due Date Pocket Calendar, Website, Emails, and the JagNet portal.

- South Texas College reserves the right to make changes to policies, regulations, procedures, requirements, deadlines, and tuition and fees at any time and as necessary; once these changes have been made they shall be posted online, whereby they shall take effect. Students are encouraged to check online at [SouthTexasCollege.edu](http://SouthTexasCollege.edu) for the updated versions of all South Texas College Board of Trustees approved policies, procedures, regulations, requirements, deadlines, and tuition and fees.

- South Texas College students are also responsible for ensuring that the College has their personal contact information such as current mailing address and phone number up-to-date. Students may update it online using their JagNet account.

- South Texas College uses e-mail as the primary means for communication and it is
the students responsibility to activate the student college email and review the content emailed regularly. Students may choose to have the official college emails redirected to another address and are not relieved of the responsibilities of the communication that is sent by the College.

- Students may not use administrative, clerical or technical billing errors to absolve any financial responsibilities to pay the correct amount of tuition, fees and other associated financial obligations assessed as a result of registration at the College.

**Student Financial Obligation**

- South Texas College wishes to be transparent about the financial expectations of students to the College. All students must acknowledge that they have read and understand the Financial Obligation Agreement terms, three times during the year of their attendance at the college before they can gain access to student information services via the schools online portal referred to as JagNet. All students are responsible to become familiar with the College’s policies regarding the student financial account, and the student responsibilities under those policies.

- The Student Financial Obligation Agreement terms detail the student’s responsibility to remit payment for charges incurred at the College as well as repercussions of non-payment. Students must meet all financial obligations to the College by established deadlines. To read the Student Financial Obligation Agreement, log into JagNet > At menu to left, click Student Accounts > Pay My Bill (A new window will pop-up) > At menu to right, click Student Financial Obligation Agreement & Consent.

- Questions regarding the Student Financial Obligation terms may be directed to the Business Office- Cashier Department.

**Contact Consent**

- The contact consent, as part of the Student Financial Obligation Agreement, allows South Texas College and its agents and contractors to contact the student to their current and/or future cellular phone number(s), email address(es) or wireless device(s) regarding delinquent student account(s)/loan(s), and any other debt owed to South Texas College. Agents and contractors may use automated telephone dialing equipment, artificial or pre-recorded voice or text messages, and personal calls and emails, in the effort to contact the student. A student may withdraw the Contact Consent by submitting a written request to the South Texas College Cashier’s Office.

- Questions regarding the Contact Consent may be directed to the Business Office- Cashier Department.

- To read the Contact Consent, log into JagNet > At menu to left, click Student Accounts > Pay My Bill (A new window will pop-up) > At menu to right, click Student Financial Obligation Agreement & Consent.

**Consent To Do Business Electronically With South Texas College**

- As part of the Student Financial Obligation Agreement, the consent to do business electronically with South Texas College primarily covers institutional student business functions. By agreeing to receive the 1098-T tax forms electronically through online access, students will be able to view and print a paper copy of their 1098-T by accessing their JagNet account.

- The consent of receiving the 1098-T tax forms electronically remains in effect until it is withdrawn. A written withdrawal request may be submitted in writing to the South Texas College Cashier’s Office.

- Questions regarding the 1098-T opt-in may be directed to the Business Office- Cashier Department.

- To read the Consent To Do Business Electronically, log into JagNet > At menu to left, click Student Accounts > Pay My Bill (A new window will pop-up) > At menu to right, click Student Financial Obligation Agreement & Consent.

**Authorization To Use Title IV To Pay For Other Educationally Related Charges**

- Federal student financial aid can only cover "institutional charges" vs. "non-institutional charges" as defined by the U.S. Department of Education - Federal Student Aid Handbook, Volume 4: Processing Aid and Managing FSA Funds, Chapter 2: Disbursing FSA Funds, 2020-2021. This definition includes current year and prior year charges for tuition and fees, and on-campus room and board, and other educational expenses that are paid to the school directly; it also includes other fees such as: lab fees, registration fees, and other specialized departmental or college fees associated directly with taking a class. A charge does not have to appear on a student’s account to be considered an institutional charge. Unless authorization is received by the student, federal financial aid cannot be used to cover non-institutional charges such as, but not limited to: library fines, parking fines, parking permit fees, returned check fees, installment plan processing fees, repeat fees, or any other charges not directly associated to taking a class.

- Students may choose to opt-in to provide authorization to pay for non-institutional or other educationally related charges with federal financial aid, and may still owe a balance on the student account in which the class(es) may be dropped for non-payment if the outstanding balance is not secured on a payment plan. The outstanding balance may cause a "hold" for unpaid charges, which would block registration for future semesters, obtaining grades, and receiving transcripts. In addition, failure to make payment may result in the account being sent to a contracted Third Party (Collection Agency) and an adverse report filed to one or more of the national credit bureaus. Student will be responsible for the fees of any collection agency, which may be based on a percentage of at a maximum of thirty percent of the debt, and all costs and expenses, including reasonable attorney’s fees, late fees, interest and/or court costs, incurred with the collection of any monies due to the College. Fees will be assessed regardless of payment method.

- To authorize to use Title IV to pay for other educationally related charges, log into JagNet > At menu to left, click Student Accounts > Pay My Bill (A new window will pop-up) > At menu to right, click Title IV Authorization (Opt-In/Out).
Admittance to Class

- A student who is indebted to South Texas College will not be allowed to register until he/she has cleared all financial obligations due to the College and cleared all Business Office and other applicable holds. Failure to pay a debt owed to the College may result in dismissal from attending classes after a specific announced date, ineligibility to take final examinations, or to register until such debts are paid. Transcripts, grades, or information about the student will not be released until such debts are paid.
- Any unpaid and outstanding balance(s) may be forwarded after 90 days (after the semester has ended), to a contracted Third Party (Collection Agency) to reflect the student’s credit worthiness. The student will be responsible for the fees of any collection agency, which may be based on a percentage at a maximum of thirty percent of the debt, and all costs and expenses, including reasonable attorney’s fees, late fees, interest and/or court costs, incurred with the collection of any monies due to the College.
- Bankruptcy: College tuition, fees and other charges are a debt incurred for educational purposes and are considered a Qualified Educational Loan as defined in section 221 (D) (1) of the Internal Revenue Code. Therefore this debt is not dischargeable pursuant to United States Bankruptcy Code Section 523(a)(8) and may not be dischargeable in bankruptcy. In addition, student may still owe the debt to the college after the bankruptcy.

Registration

- A time period will be set aside each term or semester to permit students to register. For registration open enrollment periods, visit the Enrollment Center or the Student Information Center; total tuition and fees will be due at this time. Installment payment plans and an emergency loan program are available during the open enrollment period.
- South Texas College students are responsible for becoming familiar with the current tuition and fee charges. The tuition and fee charges are per semester and are subject to change upon approval of the Board of Trustees of South Texas College and upon changes in the Texas Higher Education Coordinating Board requirements or other regulatory entity requirements and may be found online at SouthTexasCollege.edu/go/cashiers > under Quick Links: Tuition & Fee Rates.

Payments

- South Texas College students are responsible for becoming familiar with the payment due date of their registered course(es), and for paying the total cost of tuition and fees by means of cash, personal check, credit card (Visa, Discover, and MasterCard), money orders or a cashier’s check. Students may mail-in their payment. Mailed payments must be received and processed by the due date. Registered courses may each have a different payment due date.
- Payment Methods:
  - Online:
    - Current Term Balance: View & Pay your balance via JagNet (user logins required) > At menu to left, click: Student Accounts > Pay My Bill
In addition, students who fail to make payment arrangements or full payment of tuition and fees, including any incidental fees, by the due date may be prohibited from registering for classes until arrangements or full payment is made.

• Visit the Cashiers Office for Mini-mester payment options.

Processing period:
• Fall/Spring Semesters - Available during the enrollment period: up until the twelfth day of the semester ONLY!!
• Summer Semester - Available during the enrollment period: up until the seventh day of the semester ONLY!!

Installment Plans
Eligible students may select an Installment Plan to pay for tuition and registration fees by installment payments. A processing fee and initial payment are due at the time of enrollment. For payment plan details visit the Cashiers’ website at SouthTexasCollege.edu/go/cashiers.> Installment Plans & Emergency Loans > Installment Plans

• To apply, complete the Installment Plan Agreement which is available:
  • Online at: JagNet.SouthTexasCollege.edu or
  • For step-by-step instructions follow: SouthTexasCollege.edu/go/cashiers.> Installment Plans & Emergency Loans > Installment Plans > Instructions: How to Enroll in a Payment Plan

  • In-person at the Cashiers Office
  • Eligibility Requirements:
    • Be enrolled at South Texas College for the semester
    • Must be current on any prior term payment arrangements
    • Minors younger than the applicable age of majority may apply online to execute the installment agreement. Executing this agreement for educational services provided by South Texas College are a necessity, and the minor is contractually obligated pursuant to the "doctrine of necessaries."
    • Complete the installment plan agreement available online or at the Cashiers’ Office.

  • Incidental fees associated with the Installment Payment Plan:
    • A processing fee is due at time of enrollment in a plan.
    • A late payment fee is assessed if the total balance due is not paid by "each" scheduled due date.
    • Fees can be found on the tuition and fees schedule on the Cashiers website.

  • Installment Plan Payment:
    • Installment plan payments due as per Installment Agreement.

  • Payment Methods:
    • Online: View & Pay your balance in JagNet (user logins required)
    • Phone: Contact Cashiers Payment Center at: (956) 872-3455
    • In-Person: Visit any Cashier Office location

Emergency Loan Program
(subject to availability)

The Emergency Loan program is a short-term loan to pay for textbooks and/or tuition & fees;

Schedule Changes
(Adding and Dropping Courses)

• If you add a class after your initial payment, it is your responsibility to pay the additional tuition and fees immediately. Failure to do so may result in a drop for non-payment and fees may apply.

• Students must not assume that they will automatically be dropped or withdrawn from their classes if they do not attend or for non-payment. It is the students responsibility to follow-up on their enrollment status.

• Stopping payment on a tuition check does not constitute an official withdrawal from classes. An official withdrawal occurs when a Schedule Change Form is submitted to and processed at the Enrollment Center or the Student Information Center.

• Dropping and adding a course of equal value is considered an even exchange when done on the same day before the twelfth class day during the Fall and Spring semesters, and seventh class day during the Summer session. The student is responsible for the drop/add fee as per the tuition and fees schedule.

• South Texas College will refund a percentage of collected tuition and mandatory fees to students who officially withdraw from their classes, according to the refund schedule established by the Texas Higher Education Coordinating Board.

• Students who officially withdraw from all classes at South Texas College will be assessed a one-time withdrawal fee as per the tuition and fees schedule.

Payment Options

• Payment options such as Installment Plans or Emergency Loans are subject to availability and are offered during the open enrollment period to pay for tuition and registration fees in payments, and must be renewed each term.

• Payment options are a contractual agreement with specified payment due date(s), failure to make payment may result in the account being sent to a contracted Third Party (Collection Agency) and an adverse report filed to one or more of the national credit bureaus. Students are responsible for the fees of any collection agency, which may be based on a percentage at a maximum of thirty percent of the debt, and all costs and expenses, including reasonable attorney’s fees, late fees, interest and/or court costs, incurred with the collection of any monies due to the College. Fees will be assessed regardless of payment method.

• In addition, students who fail to make payment arrangements or full payment of attorney’s fees, late fees, interest and/or court costs incurred will be the student’s responsibility.

• Checks returned by the bank due to accounts closed or stop payments are not re-deposited.

• Stopping payment on tuition checks will be considered as an NSF item. Stop payments do not constitute an official withdrawal from the College. An official withdrawal must be processed at the Enrollment Center.

• A student who is indebted to South Texas College will not be allowed to register, request official transcripts, receive grades, or receive any other information until such debts are paid.
therefore the loan must be repaid. For Emergency Loan details visit the Cashiers’ website at SouthTexasCollege.edu/go/cashiers > Installment Plans & Emergency Loans > Emergency Loans

Emergency Textbook Loan:
- Used to pay for textbooks and/or school supplies
- No initial payment required
- Textbook loan will be disbursed on the next scheduled refund date
- Loan to be repaid as specified on the promissory note.

Emergency Tuition & Fee Loan:
- Used to pay for Tuition & Fees
- Initial payment is due at time of application, required percentage is to be paid by the student.
- Emergency Loan will cover the remaining balance to be repaid as specified on the promissory note.

Student may apply for an emergency loan during the processing period until funds are exhausted. Please note that the student is responsible for 100% of tuition and fees if Emergency Loan funds are not available.

- Apply online at: SouthTexasCollege.edu/go/cashiers > Installment Plans & Emergency Loans > Emergency Loan Request
  - Review Application Process for steps on how to complete the Emergency Loan Application & Promissory Note, upon approval.
  - Eligibility Requirements:
    - Be enrolled for a minimum of three credit hours
    - Must be current on any prior term payment arrangements and not be in default with any student loans
    - Minors younger than the applicable age of majority may apply online to execute the promissory note. Executing this agreement for educational services provided by South Texas College are a necessity, and the minor is contractually obligated pursuant to the “doctrine of necessaries.”

- Emergency Loan Payment:
  - Emergency Loan to be repaid as specified on the promissory note.

- Emergency Loan Payment Methods:
  - View & Pay your balance via Customer Web Access (CWA): cwa.southtexascollege.edu (log into CWA using your JagNet credentials)
  - View & Pay your balance via JagNet (user logins required): Under Student Apps click: Customer Web Access (CWA icon); Login using your JagNet credentials or,
  - Phone: Contact Cashiers Payment Center at: (956) 872-3455
  - In-Person: Visit any Cashier Office location

Invoicing/Billing

After Census Date (approximately 20 days after the start of the semester), an invoice of the outstanding charges will be mailed to the Sponsor/Third Party.

- The full amount is due on the invoice due date (within 30 days).
- If the invoiced amount is not paid by the end of the semester
  - The contingent Sponsor/Third Party credit on the student’s account will be reversed, and the student will be held responsible to pay this amount to South Texas College.
  - An automatic financial hold will be placed on the student’s account, which will prevent further services until fees are paid in full.

- Check payments should be mailed to the address on the invoice, with a copy of the invoice for proper credit.

Concurrent Enrollment Fees

Students enrolled at two Texas public institutions of higher education.

- The total amount of tuition charged at South Texas College may be determined differently if the student registers at more than one Texas public institution of higher education at the same time. Incidental fees are billed by each institution at its regularly authorized rates. The student in this situation is liable for full tuition payment at registration as per Texas Education Code, Title 3 Higher Education, Chapter 54 - Tuition and Fees, Sec. 54.011 Tuition Limit In Cases Of Concurrent Enrollment.

- Proof of enrollment in the form of a payment receipt from the concurrent institution is required at the Enrollment Center on a semester basis. During the Fall and Spring semesters, proof must be submitted before the twelfth “class day”. During the summer session, proof must be submitted before the seventh “class day” for evaluation and necessary adjustments. “Class day” refers to South Texas College’s scheduled class day, not the students’ class meeting days.

Third Party Contracts and Scholarships

Third Party contracts constitute written agreements between a third party (i.e., Texas Rehabilitation Commission, WIA and South Texas College); wherein, payment for tuition and fees for a student is to be paid to South Texas College by a third party. The student must provide the written agreement prior to or on census day and present such agreement or document as a third party voucher, deferment form, or contract to the Student Financial Services office. However, any student registration activity generating a credit balance on the student account may be returned to the third party.

- Scholarship checks or scholarship award letters received by the student must be presented to the Student Financial Services office at South Texas College.
- Students are responsible to ensure that all requirements of grantors, lenders, employers and other third party payers are met on a timely basis. Students anticipating payment from financial aid or other sources are ultimately responsible for all charges incurred.
- Authorizations with payment restrictions or conditions will not be accepted (i.e., Student must pass coursework with grade of C or better before authorization is valid)
Refunds

The “effective date” of a class drop or add is the date the course schedule form is received from the student at the Enrollment Center or the Student Information Center. The refund policy also applies to a drop due to advisement from faculty.

“Class days” refers to South Texas College’s scheduled class days, not the students’ class meeting days.

Refund Guidelines

• The College may apply existing credits to the student’s delinquent outstanding debt.
• All students who are eligible for a cash refund will receive the refund via paper check by mail or electronically by direct deposit.
• Refunds are issued in accordance with NACHA (National Agency Clearing House Association) and the Merchant Services Agreement (merchant shall make no cash refunds to purchasers on card sales):
  • If classes are paid with a credit card, a refund is to be first applied to the original credit card payment.
  • Any Financial Aid posted after the account that has been paid by a credit card is refunded back to the credit card before any money is refunded to the student.
  • There will be NO exceptions to this procedure.

As prescribed by the Texas Higher Education Coordinating Board, the South Texas College refund policy is as follows:

Tuition and Fees

(Excludes Mini-mesters)

Fall and Spring Semesters
Prior to or on the 2nd 100 percent
class day
During the next 13 class 70 percent
days
During the 16th through 25 percent
20th class days
After the 20th class day None

Summer Session
Prior to or on the 1st 100 percent
class day
During the next 8 class 70 percent
days
During the 10th through 25 percent
12th class days
After the 12th class day None

Summer I and II Mini-Mester
Prior to or on the 1st 100 percent
class day
During the next 4 class 70 percent
days
During the 6th class day 25 percent
After the 6th class day None

Range of days in each percent category is subject to change based on the length of the semester and in accordance with the Texas Higher Education Coordinating Board.

Incidental Fees

(Excludes Mini-mesters)

Other Fees

Audit Fee, Credit by Exam Fee, Reinstatement Fee, Installment (Processing and Late) Fee, Emergency Loan Late Fee, and any other fee approved by the Board of Trustees of South Texas College.

Prior to the first class 100 percent
day
First class day and after None

Mini-Mester Refunds

• A 100 percent refund is to be made for courses dropped (drop or withdraw) prior to or on the first class day.
• Refer to the Cashier Department for more information on refund percentages after the first class day.

Tuition and fees are per semester and are subject to change upon approval of the Board of Trustees of South Texas College and upon changes in the Texas Higher Education Coordinating Board requirements or other regulatory entity requirements.

Drop or Withdrawal from South Texas College

To officially withdraw or drop from the college, a student must contact the Enrollment Center or the Student Information Center, in person or by email.

South Texas College will refund a percentage of collected tuition and mandatory fees to students who officially withdraw or drop from the institution according to the refund schedule established by the Texas Higher Education Coordinating Board.

Dropping and adding a course of equal value is considered an even exchange when done prior to the twelfth class day during the Fall and Spring, and seventh class day during the summer session. The student will be responsible for the drop/add fee. After the twelfth class day or seventh class day, whichever applies, a percentage for the course dropped will be charged. Please read the section on refunds for further information.

Students who officially withdraw from all courses at the college after a specific date will be assessed a one-time withdrawal fee.

Bookstore Refunds

Bookstore services are contracted with Barnes & Noble College Booksellers which determines the bookstore refund policy.

The policy listed below is, therefore, subject to change at the discretion of Barnes & Noble.

• A full refund will be given in your original form of payment if textbooks are returned during the first week of classes with original receipt; first 3 days of summer school, one day for mini-mester.
• With proof of a schedule change and original receipt, a full refund will be given in your original form of payment during the first 30 days of classes; first 14 days for summer classes.
• No refunds on unwrapped loose leaf books or activated eBooks.
• Textbooks must be in original condition.
To comply with HB 1096 (81st Legislature of Texas) South Texas College advises that a student of this institution is under no obligation to purchase a textbook from a college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

### HB 1096 - Bookstore (Textbook Information)

- No refunds or exchanges without original receipt
- No refunds on supplies
- Texts purchased the last week of classes or during exams are ineligible for refunds.
- The bookstore charges a $25 fee for returned checks.

### Highlights for Tax Benefits for Higher Education

Appendix B. Highlights of Education Tax Benefits for Tax Year 2020

This chart highlights some differences among the benefits discussed in this publication. See the text for definitions and details. **Do not rely on this chart alone.** Caution: You generally cannot claim more than one benefit for the same education expense.

Any nontaxable distribution is limited to the amount that does not exceed qualified education expenses. Table from Department of the Treasury Internal Revenue Service, Publication 970, Tax Benefits for Education.


<table>
<thead>
<tr>
<th>Text</th>
<th>Amounts received may not be taxable</th>
<th>None</th>
<th>Course-related expenses such as fees, books, supplies, and equipment</th>
<th>Undergraduate &amp; graduate K-12</th>
<th>Undergraduate &amp; graduate</th>
<th>Must be in degree or vocational program. Payment of tuition and required fees must be allowed under the grant.</th>
<th>No phaseout</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Scholarships, Fellowship Grants,</strong> <strong>Grants,</strong> and <strong>Tuition Reductions</strong></td>
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</tr>
<tr>
<td><strong>American Opportunity Credit</strong></td>
<td>Amounts received may not be taxable</td>
<td>$2,500 credit per student</td>
<td>Course-related books, supplies, and equipment</td>
<td>Undergraduate &amp; graduate</td>
<td>Undergraduate &amp; graduate</td>
<td>Can be claimed for only 4 tax years. Must be enrolled at least half-time in degree program. No felony drug conviction(s). Must not have completed first 4 years of postsecondary education before end of preceding tax year</td>
<td>$80,000- $90,000, $160,000- $180,000 for joint returns</td>
</tr>
<tr>
<td><strong>Lifetime Learning Credit</strong></td>
<td>Credits can reduce the amount of tax you must pay</td>
<td>$2,000 credit per tax return</td>
<td>Amounts paid for required books, etc., that must be paid to the educational institution are required fees</td>
<td>Undergraduate &amp; graduate Courses to acquire or improve job skills</td>
<td>Undergraduate &amp; graduate</td>
<td>No other conditions</td>
<td>$59,000- $69,000, $118,000- $138,000 for joint returns</td>
</tr>
<tr>
<td><strong>Student Loan Interest Deduction</strong></td>
<td>Can deduct interest paid</td>
<td>$2,500 deduction</td>
<td>Books, Supplies, Equipment, Room &amp; board, Transportation, Other necessary expenses</td>
<td>Undergraduate &amp; graduate</td>
<td>Undergraduate &amp; graduate</td>
<td>Must have been at least half-time student in degree program</td>
<td>$70,000- $85,000, $140,000- $170,000 for joint returns</td>
</tr>
<tr>
<td>Tuition and Fees Deduction</td>
<td>Can deduct expenses</td>
<td>$4,000 deduction</td>
<td>None</td>
<td>Undergraduate &amp; graduate</td>
<td>Can’t claim both deduction &amp; education credit for same student in same year</td>
<td>$60,000-$80,000</td>
<td>$130,000-$160,000 for joint returns</td>
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</tbody>
</table>

| Coverdell ESA | Earnings not taxed | $2,000 contribution per beneficiary | Books Supplies Equipment Computer equipment, computer software, or Internet access and related services Expenses for special needs services Payments to QTP Higher education: Room & board if at least half-time student Elem/sec (K-12 education): See chapter 7 | Undergraduate and graduate K-12 | Assets must be distributed at age 30 unless special needs beneficiary | $95,000-$110,000 | $190,000-$220,000 for joint returns |

| Qualified Tuition Program (QTP) | Earnings not taxed | None | Higher education: Books Supplies Equipment Computer equipment, computer software, or Internet access and related services Expenses for special needs services Room & board if at least half-time student Elem/sec (K-12 education): See chapter 7 | Undergraduate & graduate K-12 for no more than $10,000 of tuition | No other conditions | No phaseout |

| Education Exception to Additional Tax on Early IRA Distributions | No 10% additional tax on early distribution | Amount of qualified education expenses | Books Supplies Equipment Room & board if at least half-time student Expenses for special needs services | Undergraduate & graduate | No other conditions | No phaseout |

| Education Savings Bond Program | Interest not taxed | Amount of qualified education expenses | Payments to Coverdell ESA Payments to QTP | Undergraduate & graduate Applies only to qualified series EE bonds issued after 1989 or series I bonds | No other conditions | No phaseout |

| Employer-Provided Educational Assistance | Employer benefits not taxed | $5,250 exclusion | Books Supplies Equipment | Undergraduate & graduate | No other conditions | No phaseout |
### Business Deduction for Work-Related Education

<table>
<thead>
<tr>
<th>Individuals</th>
<th>Amount of qualifying work-related education expenses</th>
<th>Transportation</th>
<th>Required by employer or law to keep present job, salary, status, maintain or improve job skills</th>
<th>Can't be to meet minimum educational requirements of present trade/business</th>
<th>No phaseout</th>
</tr>
</thead>
<tbody>
<tr>
<td>self-employed, qualified performing artists, fee-based officials, or disabled</td>
<td>requires</td>
<td>Travel</td>
<td>Other necessary expenses</td>
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</table>

1. Any nontaxable distribution is limited to the amount that doesn't exceed qualified education expenses.
Transfer of Credit from Another College

A student transferring from another accredited college or university is eligible for admission. Transfer students must comply with the Academic Progress Standards as outlined by Board Policy 3320.

The following conditions apply regarding transfer from another college:

1. An official transcript from each institution previously attended must be submitted to the Enrollment Center.
2. All new transfer students who have been accepted will have their college transcripts evaluated on a course-by-course basis and credit will be awarded based upon applicability of transfer hours to the student’s degree plan.
3. Credits for courses in which a passing grade of “C” or higher was earned may be transferred from any accredited college. Developmental or other non-degree credit courses are not transferable.
4. Credits completed at colleges outside the United States that are not accredited by one of the regional accrediting associations of the Association of Colleges and Schools can be evaluated by an AACRAO (American Association of Collegiate Registrars and Admissions Officers) approved transcript evaluation service. A list of such services is available online or at the Enrollment Center.
5. An applicant for admission may seek to enter this institution pursuant to the state’s "academic fresh start" statute outlined in Texas Education Code Section 51.931.

Transfer of Credit from South Texas College

Lower-division courses included in the LOWER-DIVISION ACADEMIC COURSE GUIDE MANUAL shall be freely transferable to and accepted as comparable degree credit by any Texas public institution of higher education where the equivalent course is available for fulfilling baccalaureate degree requirements. It is understood that each Texas institution of higher education may have limitations that invalidate courses after a specific length of time.

For Texas community colleges, these freely transferable courses are identified in the latest revised edition of the Texas Higher Education Coordinating Board Publication LOWER-DIVISION ACADEMIC COURSE GUIDE MANUAL. Specifically excluded are courses designated as vocational, ESL, ESOL, technical, developmental or remedial, and courses listed as "basic skills."

For senior four-year institutions, lower division courses that have the same course content and identified in the Texas Common Course Numbering System (TCCNS) database as approved by the Coordinating Board shall bear equivalent credit. Specifically excluded are courses designated as ESL, ESOL, technical, and developmental/remedial courses.

For information regarding transferability of courses to institutions outside of Texas, students should check with the institution receiving the credit.

Transcripts from Other Institutions

South Texas College does not issue copies of transcripts (high school or university) or other documents received from other institutions.

Notice: As permitted under section 99.34 (a)(1)(ii) of the Family Educational Rights and Privacy Act of 1974 as amended, and upon the request of The University of Texas Rio Grande Valley, South Texas College will forward educational records to UT Rio Grande Valley for students who seek or intend to enroll there.

Transfer Disputes

As outlined in Texas Higher Education Coordinating Board Rule Title 19, Part I, Chapter 4, Subchapter B, Rule 4.27, the following procedures shall be followed by institutions of higher education in the resolution of credit transfer disputes involving lower-division courses:

If an institution of higher education does not accept course credit earned by a student at another institution of higher education, the receiving institution shall give written notice to the student and to the sending institution that transfer of the course credit is denied, and shall include in that notice the reasons for denying the credit. Attached to the written notice shall be the procedures for resolution of transfer disputes for lower-division courses as outlined in this section, accompanied by clear instructions outlining the procedure for appealing the decision to the Commissioner.

A student who receives notice as specified in paragraph (1) of this subsection may dispute the denial of credit by contacting a designated official at either the sending or the receiving institution.

The two institutions and the student shall attempt to resolve the transfer of the course credit in accordance with Board rules and guidelines.

If the transfer dispute is not resolved to the satisfaction of the student or the sending institution within 45 days after the date the student received written notice of denial, the sending institution may notify the Commissioner in writing of the request for transfer dispute resolution, and the institution that denies the course credit for transfer shall notify the Commissioner in writing of its denial and the reasons for the denial.

The Commissioner or the Commissioner’s designee shall make the final determination about a dispute concerning the transfer of course credit...
and give written notice of the determination to the involved student and institutions.

**College Success**

(PSYC 1300 Learning Framework, EDUC 1300 Learning Framework, CSFH 0101 College Success for Healthcare)

College Success covers strategies for learning and success and examine factors that underlie learning, success, and personal development in higher education. Topics covered include information processing, memory, strategic learning, self-regulation, goal setting, motivation, educational and career planning, and learning lifestyles. Techniques of study such as time management, listening and note taking, text marking, library and research skills, preparing for examinations, and utilizing learning resources are covered. This course develops students' academic skills that apply to all disciplines.

The following students are required to take a College Success Course (PSYC 1300 Learning Framework, EDUC 1300 Learning Framework, CSFH 0101 College Success for Healthcare) during their first semester until they pass the College Success course with a "C" or better.

- Students who are enrolled in an Associate degree and have not met the college-level Placement Standard in the Texas Success Initiative (TSI) (See Academic and Developmental Placement Scores table (p. 24)).
- Students, including transfer students, who have not taken a college success class and whose cumulative grade point average is below 2.0, or who are on academic probation.

CSFH 0101 College Success for Healthcare provides healthcare-based instruction to students with declared majors in Nursing & Allied Health (NAH) fields. CSFH 0101 College Success for Healthcare provides prospective NAH students with specific, accurate, and complete program advising about each healthcare program at South Texas College. The class covers foundations of healthcare education, introduces students to the many healthcare career choices available at South Texas College, and allows for interaction with current NAH program students. A variety of academic skills are tailored to prepare the student for the very rigorous healthcare environment and programs at South Texas College and to develop the skills related to specific healthcare disciplines.

**Change of Schedule**

Students are allowed to make schedule changes online the first week of classes during a regular semester. A Schedule Change form is used to add classes after the first week of a regular semester. The change must be completed within the time specified in the college calendar. A one-time fee of $25 will be charged. The College reserves the right to make changes in a student’s schedule, when this occurs, no fee is charged.

Students are allowed to drop courses online up until census day of any given term. Refer to the academic calendar for information concerning census dates.

All changes in schedule, including adding and dropping courses, must be arranged by the student. Changes are not official until all steps in the process have been completed. Records of withdrawal and re-enrollment will be maintained with the Office of Admissions and Records.

**Reinstatement of Semester Credit Courses**

Reinstatement into a course(s) must be initiated by the student. A student who decides to reinstate into a specific course(s) should secure a Reinstatement after Census Date Form from the Enrollment Center or Student Information Center. The student must obtain approval from the instructor to re-enroll in the course(s) prior to end of semester. A one-time reinstatement fee will be charged and is due at the time of enrollment. If payment arrangements are not made in a timely manner, courses will be dropped.

**Withdrawal from Semester Credit Courses**

Withdrawal from a course results in a grade of "W" and may be affected through action taken by the affected student, the course instructor, the instructor's immediate supervisor, or the appropriate administrator. Within the parameters of the calendar in effect, student may drop a course. A grade of "W" (Withdraw) may be received. Course withdrawals may occur at any time after the census date of a semester and up to the established deadline for withdrawals in each semester. Refer to the academic calendar for information concerning withdrawal dates.

A student who decides to withdraw from a specific course(s) should initiate withdrawal procedures by securing a Schedule Change form from the Enrollment Center or any Student Information Center. The form must be turned in prior to the published deadline for withdrawals. Students who are failing a course and have not withdrawn as of the established deadline will receive an "F". A student who is not progressing satisfactorily toward completion of course objectives due to non-attendance may be withdrawn from the course by the instructor prior to the published deadline for withdrawals.

The College is not responsible for any liabilities incurred as a result of the student's failure to officially withdraw from the College. Students whose circumstances require them to discontinue attending a course should promptly take steps to officially withdraw from it. A student has the right to appeal a withdrawal.

**Course Load**

A full-time student is defined to be a student enrolled in 12 or more credit hours. The normal course load during the regular semester is five courses equal to 15 to 17 credit hours. The normal course load for each Summer term is two courses totalling six to eight credit hours.

**Academic Skills Test**

Texas Higher Education Coordinating Board Rule Title 19, Part I, Chapter 4, Subchapter C, Rule 4.55, requires that all institutions assess the academic skills of each entering, non-exempt undergraduate student prior to enrollment of the student. All full-time or part-time non-exempt students MUST take the TSI ASSESSMENT EXAM before enrolling in any college-level credit coursework. For more information about placement testing and the TSI ASSESSMENT EXAM, refer to the TSI section located in the Admissions Guidelines chapter of this catalog.

Students not meeting Placement Standards to enroll in freshman-level coursework and not qualifying for an exemption are required to enroll in and attend developmental course(s) work until they meet the Placement Standards for
those skills. Beginning in the Fall 2018, students qualifying for developmental education are encouraged to enroll in the developmental and college-level course in the same subject area. For additional information about developmental course options and enrollment, visit with an academic advisor or student success specialist at your campus.

### Academic Transferable Courses

The following STC academic courses are transferable in accordance to the Texas Common Course Numbering System. Four-year institutions determine which courses will be required for degrees at their institution.

#### Accounting

<table>
<thead>
<tr>
<th>Course</th>
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<th>Credits</th>
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<tbody>
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<td>ACCT 2401</td>
<td>Principles of Financial Accounting</td>
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<td>Principles of Managerial Accounting</td>
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<td>ANTH 2302</td>
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<td>ANTH 2346</td>
<td>General Anthropology</td>
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<td>ANTH 2351</td>
<td>Cultural Anthropology</td>
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<td>Architectural History II</td>
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<td>ARCH 1303</td>
<td>Architectural Design I</td>
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<td>ARCH 1311</td>
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#### Art

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<td>Art History I</td>
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<td>ARTS 1316</td>
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<td>Drawing and Painting (for Non-Art Majors)</td>
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<td>Graphic Design</td>
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<tr>
<td>ARTS 2316</td>
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<td>ARTS 2323</td>
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<td>Sculpture</td>
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<td>ARTS 2341</td>
<td>Metals</td>
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<td>Photography II (Fine Arts Emphasis)</td>
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#### Biology

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<td>BIOL 1408</td>
<td>Biology for Non-Science Majors I</td>
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<td>BIOL 1409</td>
<td>Biology for Non-Science Majors II</td>
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<td>BIOL 2389</td>
<td>Academic Cooperative in the Biological Life Sciences</td>
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<tr>
<td>BIOL 2401</td>
<td>Anatomy and Physiology I</td>
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<td>BIOL 2402</td>
<td>Anatomy and Physiology II</td>
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<tr>
<td>BIOL 2406</td>
<td>Environmental Biology</td>
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<td>BIOL 2416</td>
<td>Genetics</td>
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<td>BIOL 2420</td>
<td>Microbiology for Non-Science Majors</td>
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#### Business Administration

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<td>CHEM 1409</td>
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#### Communication

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<td>Editing and Layout</td>
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<td>Media Writing</td>
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<td>COMM 2327</td>
<td>Introduction to Advertising</td>
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<td>COMM 2330</td>
<td>Introduction to Public Relations</td>
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<td>COMM 2339</td>
<td>Writing for Radio, Television, and Film</td>
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<td>COMM 2389</td>
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#### Computer Science

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<td>CRJ 1306</td>
<td>Court Systems and Practices</td>
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<td>Crime in America</td>
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<td>Family, School, and Community</td>
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<td>Sight Singing and Ear Training II</td>
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<td>Piano Class II</td>
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<td>MUSI 1306</td>
<td>Music Appreciation</td>
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<td>Music Literature</td>
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<td>MUAP 1109</td>
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<td>Applied Trombone I - Non-Music Majors</td>
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<td>MUAP 1111</td>
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<td>MUAP 1125</td>
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<td>PHI 2303</td>
<td>Introduction to Logic</td>
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<td>Introduction to Ethics</td>
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<td>Introduction to Social and Political Philosophy</td>
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<td>Academic Cooperative: Philosophy Capstone</td>
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<td>Stars and Galaxies</td>
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<td>GOVT 2305</td>
<td>Federal Government</td>
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<td>GOVT 2306</td>
<td>Texas Government</td>
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<td>GOVT 2311</td>
<td>Mexican American and Latinx Politics</td>
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<td>Lifespan Growth and Development</td>
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<td>Psychology of Adjustment</td>
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<td>Statistical Methods in Psychology</td>
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<td>PSYC 2319</td>
<td>Social Psychology</td>
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<td>SGN 1302</td>
<td>Beginning American Sign Language II</td>
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<td>SGN 2301</td>
<td>Intermediate American Sign Language I</td>
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<tr>
<td>SGN 2302</td>
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<tr>
<td>SOCW 2361</td>
<td>Introduction to Social Work</td>
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<td>SOCW 2362</td>
<td>Social Welfare: Legislation, Programs, and Services</td>
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<td>SOCW 2389</td>
<td>Academic Cooperative</td>
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<td>SOCI 1301</td>
<td>Introductory Sociology</td>
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<td>Social Problems</td>
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<td>SOCI 2301</td>
<td>Marriage and the Family</td>
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<tr>
<td>SOCI 2319</td>
<td>Minority Studies</td>
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<td>SPAN 1411</td>
<td>Beginning Spanish I for Non-Spanish Speakers</td>
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<td>SPAN 1412</td>
<td>Beginning Spanish II for Non-Spanish Speakers</td>
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<tr>
<td>SPAN 2311</td>
<td>Intermediate Spanish I</td>
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<tr>
<td>SPAN 2312</td>
<td>Intermediate Spanish II</td>
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<td>SPAN 2313</td>
<td>Spanish for Native/Heritage Speakers I</td>
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<td>SPCH 1311</td>
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SPCH 1318 Interpersonal Communications 3
SPCH 1321 Business and Professional Communication 3
SPCH 2333 Discussion and Small Group Communication 3
SPCH 2335 Argumentation and Debate 3
SPCH 2389 Academic Cooperative 3

Credit by Examination
Credit given by examination may be earned in technical courses only. Students who have been given grades other than a "W" in the course are not eligible for credit by examination. Grades for credit by examination are recorded as credit and are not considered in computing grade point averages. The minimum passing score for credit by examination is 80.

Credit earned by students not yet enrolled at STC is held in escrow until the student earns six credit hours at STC. Credit for CLEP AP, IB, internal exams or combination thereof may not exceed 75% of degree requirements. Credit awarded for testing at South Texas College may or may not meet minimum requirements for credit at other institutions. It is the student’s responsibility to check with the institution they plan on attending to verify transfer requirements.

Cost of credit by examination is tuition only (based on the student’s residency status). Tuition for the course must be paid to the Business Office Cashier’s Department and a receipt presented to the instructor before the student is permitted to take the examination. The instructor must submit the credit by examination form and a copy of the exam to the Office of Admissions and Records.

Advanced Placement (AP)
High school seniors anticipating advanced placement through the College Entrance Examination Board (CEEB) Advanced Placement exams should make arrangements with their counselor to take the proper examination. This should be far enough in advance of their first college semester for their scores to be received and evaluated before registration begins. A student must have taken the Advanced Placement exam within the last five (5) years in order to receive credit.

Required Scores for AP Credit

<table>
<thead>
<tr>
<th>Subject</th>
<th>STC Course</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>Biology</td>
<td>(BIO 1406, BIO 1407) or (BIO 1408, BIO 1409)</td>
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<tr>
<td>Environ. Science Chemistry</td>
<td>BIOL 2406</td>
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<td>CSc (A)</td>
<td>COSC 1436</td>
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<td>Macroeconomics</td>
<td>ECON 2301</td>
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<td>Microeconomics</td>
<td>ECON 2302</td>
<td>3</td>
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<tr>
<td>English Language and Composition</td>
<td>ENGL 1301</td>
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<tr>
<td>English Literature and Composition</td>
<td>ENGL 1301</td>
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<tr>
<td>United States History</td>
<td>HIST 1301, HIST 1302</td>
<td>6</td>
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<tr>
<td>Calculus AB</td>
<td>MATH 2413</td>
<td>4</td>
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<tr>
<td>Calculus BC</td>
<td>MATH 2413, MATH 2414</td>
<td>8</td>
</tr>
<tr>
<td>Physics B</td>
<td>PHYS 1401, PHYS 1402</td>
<td>8</td>
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<tr>
<td>Physics C: Mechanics</td>
<td>PHYS 2425</td>
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<tr>
<td>Physics C: Electricity &amp; Magnetism</td>
<td>PHYS 2426</td>
<td>4</td>
</tr>
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<td>US Government and Politics</td>
<td>GOVT 2305</td>
<td>3</td>
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<td>Spanish Language</td>
<td>SPAN 1411</td>
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<tr>
<td>Spanish Literature</td>
<td>SPAN 1411, SPAN 1412</td>
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College Level Examination Program (CLEP)
STC will grant credit for CLEP exams with certain required scores; however, credit will not be posted to a transcript until the student enrolls and earns six (6) credit hours credit at STC. A student must have taken the CLEP exam within the last five (5) years in order to receive credit.

Required Scores for CLEP Subject Examination Credit

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<th>Min. Score</th>
<th>STC Course</th>
<th>Credit Hours</th>
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<td>Financial Accounting</td>
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<tr>
<td>Biology</td>
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<td>BIOL 1406, BIOL 1407, BIOL 1408, BIOL 1409</td>
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<tr>
<td>Introductory Business Law Chemistry</td>
<td>50</td>
<td>CHEM 1411, CHEM 1412</td>
<td>8</td>
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<tr>
<td>Principles of Microeconomics</td>
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<td>ECON 2301</td>
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<td>College Composition</td>
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<td>Spanish Language</td>
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<tr>
<td>Analyzing &amp; Interpreting Literature</td>
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<td>ENGL 2321</td>
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<td>History of the US I</td>
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<tr>
<td>College Mathematics</td>
<td>50</td>
<td>MATH 1332</td>
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Credit for International Baccalaureate Diploma (IBD)

The International Baccalaureate Diploma is an international program of courses and exams offered at the high school level. South Texas College will grant (CR) credit for IB exams with certain required scores.

Students with IB diplomas or certificates may receive up to 24 credit hours based upon minimum scores of 4 in either the Standard Level (SL) or Higher Level (HL) subject group examinations. However, course credit does not have to be awarded on any IB exams where the score received is a 3 or less. This may mean that such students will not receive 24 hours of college credit, even if they have an IB diploma.

Eligibility for Award of Credit

Prior to the award of college credit for IB diplomas or certificates, the student:

A. Must meet all admissions requirements of the College.
B. Must be pursuing a certificate or degree with a declared major.
C. Must officially enroll and earn six (6) hours of academic credit.
D. Must submit an official IB diploma or certificate and request examination scores directly from the International Baccalaureate Organization (IBO).
E. Must have received at least a minimum score of 4 on the curriculum subject examination.
F. Must petition for award of IB credit. Student may choose which credit is to be transcribed if IB scores indicate more than 24 credit hours meet established criteria.

STC will not award a degree based solely upon the number of IB credits transferred in toward a degree requirement. STC policies require students to take 25% of credit hours from South Texas College as a graduation requirement.

Students bringing in an IB transcript for credit evaluation should consider the total number of qualifying credits to be awarded. Additional hours above the required amount to graduate may have an adverse impact on students' financial aid or other grant programs. In addition, no Texas public university or college shall be required to accept in transfer or toward a degree program more than sixty-six (66) semester credit hours of lower division academic credit.

Required Scores for IB Credit

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<th>STC Course Credit Hours</th>
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<th>IB Examination</th>
<th>Score</th>
<th>STC Course Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Computer Science (SL)</td>
<td>4, 5, 6, or 7</td>
<td>COSC 1301</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>IB Examination</th>
<th>Score</th>
<th>STC Course Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Economics (SL)</td>
<td>4, 5, 6, or 7</td>
<td>ECON 2301</td>
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<table>
<thead>
<tr>
<th>IB Examination</th>
<th>Score</th>
<th>STC Course Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Economics (HL)</td>
<td>4, 5, 6, or 7</td>
<td>ECON 2301</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>IB Examination</th>
<th>Score</th>
<th>STC Course Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>English (SL)</td>
<td>4, 5, 6, or 7</td>
<td>ENGL 1301, 1302</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>IB Examination</th>
<th>Score</th>
<th>STC Course Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>English (HL)</td>
<td>4, 5, 6, or 7</td>
<td>ENGL 1301, 1302</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>IB Examination</th>
<th>Score</th>
<th>STC Course Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Geography (SL or HL)</td>
<td>4, 5, 6, or 7</td>
<td>GEOG 1301</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>IB Examination</th>
<th>Score</th>
<th>STC Course Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>History of the Americas (SL)</td>
<td>4, 5, 6, or 7</td>
<td>HIST 1301</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>IB Examination</th>
<th>Score</th>
<th>STC Course Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>History of the Americas (HL)</td>
<td>4, 5, 6, or 7</td>
<td>HIST 1301</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>IB Examination</th>
<th>Score</th>
<th>STC Course Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mathematics (SL)</td>
<td>4, 5, 6, or 7</td>
<td>MATH 1332, 1414</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>IB Examination</th>
<th>Score</th>
<th>STC Course Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mathematics (HL)</td>
<td>4, 5, 6, or 7</td>
<td>MATH 2412, 2413</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>IB Examination</th>
<th>Score</th>
<th>STC Course Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Modern Languages (SL)</td>
<td>4, 5, 6, or 7</td>
<td>SPAN 1411, 1412</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>IB Examination</th>
<th>Score</th>
<th>STC Course Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Modern Languages (HL)</td>
<td>4, 5, 6, or 7</td>
<td>SPAN 1411, 1412</td>
</tr>
</tbody>
</table>

South Texas College 51
Grading System

The following grading system is used at South Texas College:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Interpretation</th>
<th>Grade Points Per Cr. Hour</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Excellent</td>
<td>4</td>
</tr>
<tr>
<td>B</td>
<td>Good</td>
<td>3</td>
</tr>
<tr>
<td>C</td>
<td>Satisfactory</td>
<td>2</td>
</tr>
<tr>
<td>D</td>
<td>Minimum Passing</td>
<td>1</td>
</tr>
<tr>
<td>F</td>
<td>Failing</td>
<td>0</td>
</tr>
<tr>
<td>I</td>
<td>Incomplete</td>
<td>Not Computed</td>
</tr>
<tr>
<td>W</td>
<td>Withdrawed</td>
<td>Not Computed</td>
</tr>
<tr>
<td>AUD</td>
<td>Audit</td>
<td>Not Computed</td>
</tr>
<tr>
<td>CR</td>
<td>Credit Given for Non-Cr</td>
<td>Not Computed</td>
</tr>
<tr>
<td>N</td>
<td>Non-Credit</td>
<td>Not Computed</td>
</tr>
<tr>
<td>S</td>
<td>Passing</td>
<td>Not Computed</td>
</tr>
<tr>
<td>P</td>
<td>Passing</td>
<td>Not Computed</td>
</tr>
<tr>
<td>NP</td>
<td>Not Passing</td>
<td>Not Computed</td>
</tr>
<tr>
<td>IP</td>
<td>In Progress</td>
<td>Not Computed</td>
</tr>
</tbody>
</table>

Certain grades are utilized in particular courses. Each course syllabi will indicate the grades that may be issued in the course.

The grade of "I" (for Incomplete) may be given by an instructor in certain circumstances for a course in which a student was unable to complete all of the objectives for the passing grade level attempted. The student must complete all of the objectives as dictated by the instructor by the end of the next long (Fall or Spring) term. Failure to complete all requirements by the end of the next long (Fall or Spring) term will result in a final grade of "F" or "NP" for the course.

With the exception of the "I", all grades are considered final unless College error is involved. In the event of a grade dispute, an appeal process is provided.

In the case of a repeated course, the last grade received will be used for degree plan requirements as applicable and as part of the student's cumulative grade point average.

South Texas College accepts the responsibility to establish and maintain standards of excellence in the courses taught and to subscribe to the following principles:

1. We recognize the need for consistency and fairness in the evaluation of student performance.
2. We fully recognize the need to maintain public confidence in the academic integrity of the College.

Academic Progress Standards

Students are expected to meet academic standards for coursework completed at South Texas College. Students with a cumulative grade point average below 2.00 (C average) will be placed on academic probation, continued academic probation or academic suspension as appropriate.

Semester and Cumulative GPA Calculation

All grade points earned by a student, including developmental courses and the College Success course, will be included in the computation of the semester grade point average and cumulative grade point average. In the case of a repeated course, the last grade recorded will be used in the computation.

The academic progress standards for students attending the College are as follows:

<table>
<thead>
<tr>
<th>Level of Academic Status</th>
<th>GPA Criteria</th>
</tr>
</thead>
<tbody>
<tr>
<td>Good Standing</td>
<td>Cumulative GPA is 2.00 or above</td>
</tr>
<tr>
<td>Academic Probation</td>
<td>Cumulative GPA has dropped below 2.00</td>
</tr>
<tr>
<td>Continued Academic Probation</td>
<td>Previously on Academic Probation or Continued Academic Probation and cumulative GPA is below 2.00, but current semester GPA is 2.00 or above</td>
</tr>
<tr>
<td>Academic Suspension</td>
<td>Previously on Academic Probation or Continued Academic Probation and cumulative GPA is below 2.00 and current semester GPA is below 2.00</td>
</tr>
</tbody>
</table>

Academic Probation

Academic Probation is a system of monitoring student grades in all South Texas College courses in order to identify students who are experiencing difficulty in making satisfactory progress. Academic Probation occurs at the end of any
semester when a student’s cumulative GPA drops below 2.00.

**Continued Academic Probation**

Continued Academic Probation is a system of monitoring student grades in all South Texas College courses for students placed on Academic Probation in order to identify students who continue to experience difficulty in making satisfactory progress. Continued Academic Probation occurs at the end of the semester following Academic Probation when a student earns a current semester GPA of 2.00 or higher and cumulative GPA remains below 2.00.

**Academic Suspension**

Academic Suspension is a system of forced interruption in attendance at the College. In those instances where a student is unable to maintain satisfactory academic progress, Academic Suspension occurs when the student who has previously been on Academic Probation or Continued Academic Probation and cumulative GPA is below 2.00 and current semester GPA is below 2.00. Academic suspension may last for one regular fall or spring semester. Students placed on academic suspension may enroll for summer sessions for the purpose of raising their cumulative GPA to the level required for good standing.

**Readmission After A Period of Suspension**

After a period of Academic Suspension, a student may be readmitted on academic probation. Before readmission under probationary status, the suspended student must report to Counseling and Student Accessibility Services for an academic counseling session to develop an Academic Improvement Plan.

Students on Academic Suspension who raise their cumulative GPA to 2.00 or higher can be reinstated in good standing following application to the Office of Admissions and Records. Removal from suspension can be most effectively accomplished by re-enrolling for courses in which the student has a failing grade.

If a student who has been suspended feels that unusual circumstances warrant a review, the student may provide a written appeal to the Academic Appeals Committee in care of the Counseling and Student Accessibility Services.

**Developmental Studies Program**

South Texas College offers students the opportunity to develop college-level skills in mathematics, reading, writing and college success. South Texas College provides Developmental Education options to students that contain the essential academic skills to successfully complete academic/technical coursework.

Students not meeting Placement Standards to enroll in freshman-level coursework and not qualifying for a TSI exemption are required to enroll in and attend developmental course(s) until they meet the Placement Standards for those skills. Students placing in one or more developmental courses are advised to enroll in and attend a College Success course (EDUC 1300 Learning Framework, PSYC 1300 Learning Framework, CSFH 0101 College Success for Healthcare) during their first semester, until they successfully exit the course or become college ready in all three areas. Students who fail to comply with policies and procedures may be withdrawn from all of their classes except College Success and may not earn any college credit hours for the semester. Students who withdraw, are withdrawn from, or do not enroll in their required developmental classes are entitled to a one-semester-long waiver, which will allow them to continue without being withdrawn from all their academic classes; however, they will be enrolled in the appropriate developmental class(es) the following semester or sooner. Students’ financial aid status will be affected if they are withdrawn from academic classes.

**Attendance Policy**

South Texas College Board Policy #3335 states:

As a premier learning-centered higher education institution, student attendance and participation is paramount to academic success; therefore, regular and punctual attendance in class and laboratories is expected of all students.

It is the student’s responsibility to communicate with the faculty member concerning any absence as specified by the respective course syllabus. The student may be required to present evidence to support an absence and make-up work for class absences will be permitted only as specified by the faculty in the course syllabus.

Dropping a course is the responsibility of the student and not taking the appropriate steps may result in an "F" for the course.

In addition to Division-based guidelines related to attendance, faculty may drop students prior to the withdrawal deadline when, in the opinion of the faculty, the student would have difficulty in successfully completing the course.

**Student Code of Conduct**

Detailed information regarding South Texas College’s expectations for students is presented in the Code of Student Conduct.

The Code of Student Conduct is an articulation of South Texas College’s commitment to maintaining an environment that recognizes and supports the rights of its students and provides a guide for defining behaviors the College considers inappropriate.

The Code of Student Conduct is available in the Student Handbook, which can be found online at [https://www.southtexascollege.edu/pdf/Student_Handbook.pdf](https://www.southtexascollege.edu/pdf/Student_Handbook.pdf) or by contacting the Office of Student Rights and Responsibilities at 956-872-2180.

**Academic Honors**

**Honors Program**

The South Texas College Honors Program is designed to provide progressive opportunities for study and innovative challenges to students who are highly motivated, intellectually gifted, academically well-prepared, and/or exceptionally creative.

The program offers unique opportunities for enrichment that will enhance and encourage intellectual curiosity, good citizenship, and leadership skills.

**Admission Requirements**

To be eligible to apply for the STC Honors Program, students currently enrolled at STC must have a minimum cumulative college GPA of 3.00.
Valley Scholars are Hidalgo and Starr County high school graduates in the top 10 percent or within an 80 percent grade point average. Students must have earned a 3.25 cumulative GPA for any college courses completed during high school. Students in the program receive a scholarship, individualized advisement, academic excellence workshops, annual college tours, employment and leadership opportunities on campus, and transfer scholarship opportunities.

Eligibility for the program is contingent on students being enrolled at the college on a full time basis, maintaining a GPA of 3.0 each semester, and participating in scholastic and leadership activities. Importantly, the program encourages students to be actively engaged in community service projects. All community service projects are structured and utilize the team concept as a motivational tool.

The Valley Scholars immediately create a natural learning community that studies and works together and is able to build on the synergy of high expectations and team leadership.

For further information about this program, contact the Academic Excellence Office at 956-872-6440.

President’s Honor Roll
South Texas College recognizes students with high academic achievement by naming them to the President’s Honor Roll. To receive this honor, a student must have earned a 3.25 or higher GPA and must have earned a grade point average (GPA) of 4.0 on a 4.0 scale for the semester.

Vice President’s Honor Roll
Each Fall and Spring semester South Texas College recognizes students with high academic achievement by naming them to the Vice President’s Honor Roll. To receive this honor, a student must have completed a minimum of 12 or more credit hours for that semester at the College and earned a minimum grade point average (GPA) of 3.75 on a 4.00 scale.

Educational Programs
Certificate Programs
Certificate programs are workforce education programs consisting of 15-51 credit hours.

The Level One and Level Two Certificate programs are designed to prepare students with the competencies necessary to enter a technical or professional field and are normally a building block toward an A.A.S. degree.

Level One Certificate (CT1) consist of 15-42 credit hours and are Texas Success Initiative (TSI) Exempt.

Level Two Certificate (CT2) consist of 30-51 credit hours and require completion of TSI Liable for graduation.

Level Three Certificates (Enhanced Skills Certificates) are optional certificates associated with an A.A.S. degree program intended to provide advanced skills, identified by a business and industry, which are not part of the degree. These certificates consist of 6-12 credit hours.

Advanced Technical Certificates have a specific associate degree as a pre-requisite for admission and are designed to be focused and justifiable to
meet industry or external agency requirements. These certificates consist of 16-45 credit hours.

Associate of Applied Science Degree (A.A.S.)
An Associate of Applied Science degree is awarded upon completion of a prescribed program of study of 60 credit hours in a technical or professional field. A.A.S. curricula are designed to enable the student to master competencies required to enter an occupation with marketable skills upon graduation.

Specialization
Some A.A.S. degrees offer curricula variations that allow students to specialize. The specialty does not result in a different A.A.S. degree, but allows the student to focus on a specific area within their chosen field.

General Education Requirements
All workforce education students at STC are required to complete a minimum of 15 credit hours in general education courses before receiving an A.A.S. degree.

These 15 credit hours of general education courses must include at least one course in each of the following three areas: humanities/fine arts; social/behavioral sciences; and mathematics/natural sciences.

Transfer Programs

Baccalaureate Programs
South Texas College currently offers a Bachelor of Applied Technology (B.A.T.) in Technology Management, Computer and Information Technologies, and Medical and Health Services; a Bachelor of Applied Science in Organizational Leadership; and a Bachelor of Science in Nursing in RN-to-BSN.

The B.A.T. in Technology Management consists of the 42 credit hour Core Curriculum, 48 credit hours of lower-division technical specialty courses, and 30 credit hours of upper-division coursework in Technology Management.

The B.A.T. in Computer and Information Technologies consists of the 42 credit-hour Core Curriculum, 48 credit hours of lower-division technical specialty courses, and 30 credit hours of upper-division coursework in Technology Management.

The B.A.T. in Medical and Health Services Management consists of the 42 credit hour Core Curriculum, 48 credit hours of lower-division technical specialty courses, and 30 credit hours of upper-division coursework.

The B.A.S. Organizational Leadership consists of the 42 credit hour Core Curriculum, 48 credit hours of lower-division technical specialty courses, and 30 credit hours of upper-division coursework.

The B.S.N. RN-to-BSN consists of the 42 credit hour Core Curriculum, 47 credit hours of lower-division technical specialty courses, and 31 credit hours of upper-division coursework.

Associate of Arts and Associate of Science Degree (A.A. and A.S.)
The Associate of Arts and Associate of Science degrees are designed for students planning to transfer credits to a baccalaureate degree program at a four-year institution.

The curricula in this catalog will satisfy the requirements of most four-year institutions. However, students must consult the catalog of the institutions to which they wish to transfer to determine the specific requirements of the receiving institution.

Formal articulation agreements have been established with several other institutions to facilitate the transfer of credit. For more information, consult your advisor.

Core Curriculum
The Core Curriculum includes courses in communication, mathematics, life & physical sciences, language, philosophy & culture, creative arts, american history, government/political science, social and behavioral sciences, and a core component option area. All students are required to complete the Core Curriculum before receiving an A.A. or A.S. degree (Exceptions apply for some degree plans. Contact an academic advisor for more information).

If a student successfully completes the entire 42 credit hour core curriculum at STC, that block of courses must be transferred to any other public institution of higher education in Texas and will be substituted for the receiving institution's core curriculum.

A course approved as a Texas Core Curriculum course at one institution must be applied to the student's set of core courses at any other institution in Texas.

Field of Study Curriculum
The Field of Study Curriculum includes 18 credit hours that will satisfy the lower division requirements for a baccalaureate degree in a specific academic area.

A student, who does not plan on earning a degree from South Texas College, but plans on transferring to a senior college or university, should follow the appropriate degree plan from the receiving institution.

Graduate Guarantee
Subject to the conditions listed below, South Texas College guarantees that students earning the Certificate of Completion, Associate of Applied Science Degree, Bachelor of Applied Science or Bachelor of Applied Technology, will have the job skills necessary for entry-level employment in the technical field for which they have been trained. If an employer judges the graduate as lacking in skills identified as exit competencies for the program of study, the graduate will be provided up to 12 tuition-free credit hours of additional training.

Special conditions which apply to this guarantee are as follows:

1. The graduate must have earned the Certificate of Completion, Associate of Applied Science degree, Bachelor of Applied Science or Bachelor of Applied Technology beginning September 1994, or thereafter in a Technical/Vocational/Occupational program identified in the College catalog.

2. The graduate must have completed the degree or certificate program with the College (with 75% of credits earned at the College) and must have completed the graduation requirements within a 3 year time span for the
Certificate of Completion, a 5 year time span for the Associate of Applied Science, and a 7 year time span for the Bachelor of Applied Technology, or Bachelor of Applied Science.

3. The graduate must be employed full-time in an area directly related to the area of program concentration as certified by the appropriate career program chair.

4. Employment must commence within 12 months of graduation.

5. The employer must certify in writing that the employee is lacking entry-level skills identified by the College as the exit level program competencies and must specify the areas of deficiency within 90 days of the graduate’s initial employment.

6. The employer, graduate, program chair, counselor, and appropriate faculty member will develop a written educational plan for retraining.

7. Retraining will be limited to 12 credit hours related to the identified skill deficiency and to those classes regularly scheduled during the period covered by the retraining plan.

8. All retraining must be completed within a calendar year from the time the educational plan is agreed upon.

9. The graduate and/or employer is responsible for the cost of books, insurance, uniforms, fees, and other course-related expenses.

10. The guarantee does not imply that the graduate will pass any licensing or qualifying examination for a particular career.

11. The students’ sole remedy against the College and its employees for skills deficiencies shall be limited to 12 credit hours of tuition-free course work under conditions described above.

12. Activation of the “Graduate Guarantee Program” may be initiated by the graduate through contact with the appropriate academic dean within 90 days of the graduate’s initial employment.

Graduation Requirements

South Texas College awards the Bachelor of Applied Science, Bachelor of Applied Technology, Bachelor of Science in Nursing, Associate of Art, Associate of Science, Associate of Applied Science and the Certificate of Completion. A student who enrolls at South Texas College during any academic year and who earns credit for work done during that year may graduate under the degree requirements provision of the catalog in force during the student’s first semester of enrollment, provided that the student graduates within the specified time period. Otherwise, the student may graduate by fulfilling the degree requirements as published in the catalog in force at the time of the student’s graduation.

Commencement exercises

Commencement exercises are held in May and December or at such other times determined by the Board based upon the needs of the College. Participation in Commencement exercises is limited only to those students who are enrolled in and complete all program requirements in the semester in which they plan to graduate. Students who want to participate in Commencement exercises must participate in the ceremony for the semester in which they are expected to graduate. Students who complete program requirements in the Summer are eligible to participate in the December Commencement exercises. The College Registrar is the Graduation Certifying Official and has the authority to determine eligibility for participation in Commencement exercises.

Bachelor Degrees

To be awarded the Bachelor of Applied Science, Bachelor of Applied Technology, or Bachelor of Science in Nursing, students must satisfy the following requirements:

1. Complete a minimum of 120 total credit hours in the appropriate course of study for the declared program as specified in the College Catalog. Developmental or other non-credit coursework does not apply toward graduation requirements.

2. South Texas College will accept a maximum of 90 semester credits of applicable course work transferred from another accredited college or university toward a Bachelor degree granted by the College. Specific upper level (3000 level or higher) coursework transfer requirements are outlined in the College Catalog.

3. Maintain a minimum average of “C” (2.0 G.P.A.) for all courses in the core curriculum, area of specialization, and a minimum overall cumulative average of “C” (2.0 G.P.A. in all other courses). Some selective programs require a grade of “C” or better in all coursework as outlined in the College Catalog.

4. Pay all debts to the College prior to graduation.

Associate of Art

To be awarded the Associate of Art degree, the student must satisfy the following requirements:

1. Complete the appropriate course of study for an Associate of Art program as listed in the College Catalog. Developmental or other non-credit coursework does not apply toward graduation requirements.

2. South Texas College will accept a maximum of 45 semester credits of applicable course work transferred from another accredited college or university toward an Associate of Art granted by the College.

3. Maintain a minimum average of a “C” (2.0 G.P.A.) for all courses in the core curriculum, area of emphasis or specialization, and a minimum overall cumulative average of “C” (2.0 G.P.A) in all other courses.

4. Pay all debts to the College prior to graduation.

Associate of Science

To be awarded the Associate of Science degree, the student must satisfy the following requirements:

1. Complete the appropriate course of study for an Associate of Science program as specified in the College catalog. Developmental, or other non-credit, coursework does not apply toward graduation requirements.

2. South Texas College will accept a maximum of 45 credit hours of applicable coursework transferred from another accredited college or university toward an Associate of Science degree granted by STC.

3. Maintain a minimum average of a “C” (2.0 G.P.A) for all courses in the core curriculum, area of emphasis or specialization, and a minimum overall cumulative average of “C” (2.0 G.P.A) in all other courses.
4. Pay all debts to the College prior to graduation.

**Associate of Applied Science**

To be awarded the Associate of Applied Science degree, the student must satisfy the following requirements:

1. Complete the appropriate course of study for an Associate of Applied Science program as specified in the College catalog. Developmental, or other non-credit, coursework does not apply toward graduation requirements.
2. South Texas College will accept a maximum of 45 credit hours of applicable coursework transferred from another accredited college or university toward an Associate of Applied Science degree granted by STC.
3. Maintain a minimum average of "C" (2.0 GPA) for all courses in the area of specialization and a minimum overall cumulative average of "C" (2.0 GPA) in all other courses. Some selective programs require a grade of "C" or better in all coursework as outlined in the College Catalog.
4. Pay all debts to the College prior to graduation.

**Additional Associate Degrees**

Students who have earned an Associate Degree may earn an additional Associate Degree provided that the additional degree is a different degree type. Students who are Core Complete may use the Core Curriculum to satisfy degree requirements for the additional degree. Students must meet graduation residency requirements for any additional degree. Students who wish to pursue an additional degree should seek appropriate academic advising prior to declaring an additional degree and enrolling in coursework.

**Certificate of Completion**

To be awarded the Certificate of Completion, the student must satisfy the following requirements:

1. Complete a course of study for a Certificate of Completion program as specified in the College catalog. Developmental, or other non-credit, coursework does not apply toward graduation requirements.
2. South Texas College requires that at least 25% of the required semester credits be completed through South Texas College.
3. Maintain a minimum average of a "C" (2.0 GPA) for all courses in the area of specialization and a minimum overall cumulative average of "C" (2.0 GPA) in all other courses. Some selective programs require a grade of "C" or better in all coursework as outlined in the College Catalog.
4. Pay all debts to the College prior to graduation.

**Time Limit for Completing a Certificate or Degree**

This catalog is valid for the following time period, if published program requirements have not changed or discontinued:

- **CERTIFICATE** - All requirements must be completed within three years or by August 2025
- **ASSOCIATE** - All requirements must be completed within five years or by August 2027
- **BACHELOR** - All requirements must be completed within seven years or by August 2029
SUPPORT SERVICES

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• Student Success Specialist (p. 60)
• Student I.D. Cards (p. 60)
• Health Services (p. 60)
• Student Rights and Responsibilities (p. 60)
• Official Statement Relating to Students with Contagious Diseases (p. 60)
• Clinical Requirements of (Nursing and Allied) Health Programs (p. 60)
• Immunization Requirements (p. 61)
• Bacterial Meningitis (p. 61)
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The Office of Student Affairs
The Office of Student Affairs enhances the student experience through the development, delivery and evaluation of policies, programs, services and facilities that complement the academic mission of South Texas College and addresses issues of retention and graduation through ongoing assessment, interpretation, and response to changing student needs. Additional information can be found online at http://life.southtexascollege.edu/ or by calling 956-872-3535.

Academic Advising
Academic advisors help students develop realistic academic goals and provide the proper guidance and tools to help students accomplish those goals. Student persistence and completion of higher education is promoted through diverse services offered to students at the Advisement Centers. Prior to registration, it is very important that students contact their advisor for assistance with course selection and degree planning.

Mandatory Advisement for First-Time-in-College Students
To ensure students are on the right pathway to completion, South Texas College implemented My Advising Plan (MAP) for First-Time-in-College (FTIC) students which includes mandatory advising. A Mandatory Advisement Hold is placed on the student record of FTIC students to ensure that they meet with an advisor for educational planning prior to registering for courses. During the mandatory advisement session, the academic advisor develops an Individualized Educational Plan and addresses important information such as stackable credentials when applicable and support services/resources available to help students stay in school and complete a certificate/degree. The Academic Advising Department maintains ongoing contact with FTIC students during their first year for continued academic advising to connect students to resources, communicate important reminders such as only taking courses within the selected career pathway, and to utilize DegreeWorks to monitor ongoing progress towards completion of certificate/degree.

For more information please contact your advisor or call the Advising Office at 956-872-8372.

NOTICE: The student is responsible for seeking academic advisement, knowing and complying with South Texas College’s assessments and the State of Texas-Texas Success Initiative Rule (TSI) requirements of their declared degree or certificate program, and taking courses in the proper sequence to ensure progress toward his/her educational goals. FTIC students are encouraged to visit with an academic advisor every semester for academic advisement. Students beyond their first year are encouraged to contact their Student Success Specialist within the Academic Program for academic advising. Please call one of the numbers listed below for additional information.

956-872-8372 / 1-800-742-7822

Providing Academic Support to Students (PASS)
PASS began in 1993 as Project HOPE with the goal of assisting single mothers in completing a postsecondary education by helping them pay for childcare. As the program grew it became apparent that our participants had a variety of needs ranging from financial to academic and emotional. The program grew to accommodate those needs and became known as the Together in Achievement (TIA) and Striving Towards A Non-traditional Degree (STAND) programs. Demand for the services that TIA and STAND provided grew to such an extent that in the Fall of 2000 it was expanded to include all Technical/Vocational majors and was re-named PASS.

Today, the PASS Program which is funded by a grant from the Texas Higher Education Coordinating Board with funds from the Strengthening Career and Technical Education for the 21st Century Act (Perkins V) and focuses on the following:

• Career and Technical Education programs
• Student persistence and completion
• Elimination of barriers to special population students (single parents, displaced homemakers, non-traditional students, economically disadvantaged, and individuals with disabilities).
• Graduation

PASS provides specialized case management services for students with Career and Technical Education majors, Associate of Applied Science majors, or Certificate majors. The PASS program is able to assist eligible students in the following areas:

• Case Management
• Career/Academic Advising
• Referral Services
• Child Care Assistance (Enrolled Full-Time)
• Lending Library (Textbook Assistance)

For more information, visit the Technology Campus, Bldg. B-181 or call 956-872-6315.
Counseling and Student Accessibility Services

At South Texas College, we understand different life and academic situations can make it difficult to grow. Our Counseling and Student Accessibility Services were created to provide students the higher education and support they require to reach their academic and professional goals.

The Path to Success

The staff at Counseling and Student Accessibility Services provides support in a confidential and comfortable atmosphere to help students feel at ease when discussing their concerns about their educational and personal success.

If you’re ready to start a discussion with our counselors, you can do so on a walk-in basis or by appointment at any one of the South Texas College campuses. For more information, contact the Counseling and Student Accessibility Services office at (956) 872-2173.

Counseling Services
- Academic and Career Counseling Services
- Mental Health Counseling Services
- Academic and Personal Growth Workshops
- Mental Health Screenings and Monthly Events

Student Accessibility Services
- Classroom Accommodations and Assistive Technology
- Pregnant and Parenting Services

Our institution offers reasonable accommodations and assistive technology services to eligible students with documented disabilities to ensure everyone receives an equal opportunity.

For more information, visit us at: http://studentservices.southtexascollege.edu/counseling

Behavioral Intervention Team

The Behavioral Intervention Team at South Texas College is a district wide threat assessment and behavioral intervention team that monitors threats to the campus community and intervenes in the concerning behaviors of all individuals who work at, attend, or who have business with South Texas College. The Team serves the district-wide community by providing threat assessment, case management, intervention strategies, educational opportunities, and training for all students, faculty and staff.

Student Activities & Wellness

The Department of Student Activities and Wellness enhances the student experience through the development and delivery of programs and services complementing South Texas College’s efforts towards student access, retention and ultimate graduation ensuring that students are engaged and receive a complete college experience. Additional information can be found online at http://life.southtexascollege.edu/or by calling 956-872-3530.

Student Activities

Student activities aim to promote active student participation through events geared towards social responsibility, leadership, education, cultural and civic engagement, etc. Such activities support and enhance the student’s collegiate experience and their education outside the classroom.

Student Organizations

Over 70 student organizations at South Texas College contribute to a vibrant college community by providing invaluable experiences and opportunities for students to grow as individuals, leaders, and community members. Each year, student organizations sponsor conferences, seminars, lectures, debates, cultural and social events, and fine arts programs. These programs allow students to meet and interact with local, state, and nationally renowned scholars, artists, politicians, academicians, and other professionals.

First-Year Experience

The First-Year Experience at South Texas College is the combination of orientations, services, programs, curriculum and co-curricular activities that support and contribute to a student’s transition from high school to South Texas College, while providing a foundation for academic success.

Student Government Association

The Student Government Association at South Texas College is the representative organization for the student body at South Texas College. The Student Government Association provides a forum for open discussion of matters affecting students at South Texas College.

Student Leadership Academy

The Student Leadership Academy encourages and aids in the development of student leaders. Through interactive workshops and seminars, this prestigious program allows students to develop their personal leadership style and put their leadership skills into practice; allowing them to gain experience, confidence and positively contribute to the community through volunteering opportunities.

Intramural Sports

Intramural Sports provides opportunities for students to positively use their leisure time to engage in recreational sports and activities in a supportive and safe environment that enhances personal development, increases physical and mental health, encourages social interaction, and develops lifetime patterns for healthy living.

Office of Student Conduct

The Office of Student Conduct develops and enforces South Texas College policies to promote a safe and supportive learning environment that treats each student fairly, equally, and with respect. The Office of Student Conduct nurtures student learning and growth by encouraging student accountability, academic integrity and responsible decision-making.

Office of Ombuds Services

The Ombuds Services provides guidance to the South Texas College community regarding College protocol and procedures and assists and counsels students in resolving disputes and conflicts in a way that facilitates individual responsibility, contributes to their maturation, and promotes the development of self-advocacy skills.

Career & Employer Services

The Career and Employer Services office assists currently enrolled students and alumni in developing the skills necessary to locate and secure employment. Services include a free on-line job search system, assistance with resume preparation, writing job search letters and

South Texas College
improving interviewing techniques; job fairs and employment referrals.

Student Success Specialist

All continuing students with a declared major are encouraged to meet with their respective student success specialist before registration to discuss course selection and preparation of degree plans. The student success specialists serve as liaisons between Instructional Divisions and Student Support Services. They also provide specialized divisional advising, promote timely completion of a degree, and assist students with graduation process and requirements. The following is a list of Instructional Divisions for which student success specialists are available to assist students. Please visit http://studentservices.southtexascollege.edu/advising/ to find out location information for student success specialists.

- Math, Science and Bachelor Programs
- Business and Technology
- Liberal Arts
- Social Sciences
- Nursing and Allied Health
- Distance Learning Programs

Student ID Cards

All students are responsible for obtaining an identification card at the time of initial registration with the College. Students are expected to show their Student ID card at all times to be identified as a current student and when conducting College business. The Student ID allows students to access student support services; including the library, campus computer labs, and the Centers for Learning Excellence. Student identification cards are issued to students free of charge and are available at the Enrollment Centers district wide. The Student ID card replacement fee is $15.

Health Services

South Texas College does not provide health care services. The College is close to several health care facilities and will utilize the 911 system in an emergency situation.

Student Rights and Responsibilities

As a premier learning-centered higher education institution, South Texas College is committed to academic integrity and standards of excellence of the highest quality in all courses and programs and to providing an environment that fosters the educational process and the well-being of the campus community.

South Texas College recognizes that student success is a shared responsibility between the student and the College. Students attending South Texas College are expected to accept and adhere to the following responsibilities:

1. Students are expected to exercise personal responsibility and self discipline as they engage in the rigors of discovery and scholarship. Inappropriate behavior may result in disciplinary action against the student.

2. Students attending South Texas College are responsible for adhering to standards of academic integrity. Academic dishonesty may result in disciplinary action against the student.

In support of the rights of its students, South Texas College is committed to:

1. Ensuring that students are treated with fundamental fairness and personal dignity that includes an impartial process for students to appeal disciplinary sanctions imposed by the College or to file a complaint or grievance when they believe that they were unjustly or improperly treated by the College, College employees, or other students.

Detailed information regarding South Texas College’s expectations for students is presented in the Code of Student Conduct. The Code of Student Conduct is an articulation of South Texas College's commitment to maintaining an environment that recognizes and supports the rights of its students and provides a guide for defining behaviors the College considers inappropriate.

The Code of Student Conduct is available in the Student Handbook, which can be found online at https://www.southtexascollege.edu/pdf/Student_Handbook.pdf, or by contacting the Office of Student Rights and Responsibilities at 956-872-2180.

Official Statement Relating to Students with Contagious Diseases

South Texas College recognizes that contagious diseases are a serious threat to public health and is committed to encouraging an informed and educated response to issues and questions concerning these diseases.

No individual with Human Immunodeficiency Virus (HIV) or Hepatitis B Virus (HBV) will be discriminated against in employment, admission to academic programs, health benefits, or access to facilities.

Students with HIV or HBV infection may attend any STC function or event as long as they are physically and mentally able to participate, perform assigned work and pose no health risks to others.

All information regarding the medical status of South Texas College faculty, staff and students is confidential.

Clinical Requirements of (Nursing and Allied) Health Programs

Before assignment to a clinical or cooperative study, the student must be compliant through an online tracking system, before the start of the Nursing & Allied Health Program of the following:

- Proof of required immunizations:
  - Measles, Mumps, and Rubella (MMR): Proof of Immunizations - 2 doses, or serology report proving immunity.
  - Tetanus/Diphtheria/Pertussis (Tdap): Proof of “booster” dose administered within the last 10 years.
  - Hepatitis B Virus Vaccines: Proof of immunizations (complete series) - three
vaccine series, or serology report proving immunity.
  • Varicella (Chickenpox): Proof of immunizations- 2 doses, or serology report proving immunity.
  • Meningitis (state requirement for students under the age of 22) - one dose within the last five years.
  • Current T.B. test with Negative (-) results must be within the last three months for any NAH Clinical/Practicum course (expires annually)-If positive, chest X-ray required every 2 years.
  • Influenza (required from August-April)
  • Proof of Health/Medical Insurance and Student Accidental Insurance (available through STC)
  • Current CPR certification (Healthcare Provider or BLS Provider) from the American Heart Association
  • Technical Performance Standards-signed statement of ability to perform technical standards for nursing or allied program of institution campus;
  • Current Malpractice Insurance of at least $1 million available through STC (included with tuition)
  • Criminal background check clearance through approved agencies
  • Drug and alcohol screening - 10-panel Drug & Alcohol (results must be negative)
  • Completion of Student Clinical/Practicum/ Hospital Orientation (via Blackboard)
  • Valid I.D. (Current Texas Driver’s License, Texas I.D., U.S. Passport with photo and signature)
  • Social Security Card 1 (for verification purposes)

1 Social security card is required for the Patient Care program.

Immunization Requirements

The following immunizations are required for all students enrolled in health-related courses which will involve direct patient contact in medical settings.

  • Measles, Mumps, and Rubella (MMR): Proof of Immunizations- 2 doses, or serology report proving immunity.
  • Tetanus/Diphtheria/Pertussis (Tdap): Proof of “booster” dose administered within the last 10 years.
  • Hepatitis B Virus: Proof of immunizations (complete series) - 3 vaccine series, or serology report proving immunity.
  • Varicella (Chickenpox): Proof of immunizations- 2 doses, or serology report proving immunity.

Students enrolled at STC will assume full cost of any immunizations. Inquiries concerning any exemptions to these requirements should be directed to the Clinic Affairs Specialist for Nursing and Allied Health Programs. STC Nursing and Allied Health Programs will not accept immunizations from international medical sources. All required vaccines must be administered and validated from a U.S. medical source.

Bacterial Meningitis

Effective January 1, 2012, Texas Senate Bill 1107 (now Texas Education Code 51.9192) requires all entering students at public and private or independent institutions of higher education to have an initial bacterial meningitis vaccination or booster dose during the five-year period preceding, or at least 10 days prior to, the first day of the first semester. Students affected by the mandate must submit proof of vaccination before the 10th class day to the Enrollment Center.

A student is not required to submit evidence of receiving the vaccination against bacterial meningitis or evidence of receiving a booster dose if:

1. The student is 22 years of age or older by the first day of the start of the semester; or
2. The student is enrolled only in online or other distance education course(s); or
3. The student is enrolled in a continuing education course or program that is less than 360 contact hours, or continuing education corporate training; or
4. The student is enrolled in a dual credit course which is taught at a public or private K-12 facility not located on a higher education institution campus; or
5. The student is incarcerated in a Texas prison.

A recent update to the bacterial meningitis legislation allows students, who will be attending a community college, to submit an exemption for the bacterial meningitis vaccine at https://www.dshs.texas.gov/immunize/school/exemptions.aspx

South Texas College wants to stress the importance of consulting a physician about the need for an immunization against bacterial meningitis to prevent the disease. Meningitis is a very serious, sometimes fatal, disease that is easily spread on college campuses and we are trying to take all of the proper precautions to protect the health and well-being of our students.

Voluntary Student Accident Insurance

South Texas College makes available to all enrolling students accident insurance coverage. Such coverage is voluntary and must be purchased by the student each semester.

Coverage terminates at the end of every semester. As with most insurance coverage, the policy will not cover 100 percent of every claim. As a result, individuals purchasing this insurance are responsible for any balance or unpaid claim due.

Students have the following options in regards to purchasing insurance:

a. Have their own insurance (BCBS, Aetna, Medicaid, Medicare, VA, etc.)
b. Purchase the STC policy (insurance must be purchased on line):
   • Visit SouthTexasCollege.edu
   • Click: Students Tab
   • Under College Life click: Student Voluntary Insurance
c. Accept full financial responsibility for expenses from an accident and/or sickness (students must have insurance)

For information please contact the Cashier’s office.

Financial Aid

Education after high school requires time, money, effort, and a big investment. The purpose of
financial aid is to remove financial barriers that prevent access to educational opportunities.

South Texas College has elected to participate in the following U.S. Department of Education Title IV programs:

- Federal Pell Grant
- Federal Supplemental Educational Opportunity Grant (FSEOG)
- Iraq and Afghanistan Service Grant
- Federal Work-Study

South Texas College also receives state assistance from The Texas Higher Education Coordinating Board including, but not limited to:

- Texas Educational Opportunity Grant (TEOG)
- Towards EXcellence, Access, and Success (TExAS) Grant
- Texas Public Education Grant (TPEG)
- Texas Work-study
- Texas Work-Study Mentorship Program
- State Exemptions & Waivers

For more information visit www.collegeforalltexas.com

Within the Financial Aid section of this catalog, you will also find information on other programs including:

- Student Loans
- Veterans Educational Benefits
- Scholarships
- Third Party Sponsors

Types of Aid

- Grants: A form of financial aid that does not require repayment as long as you meet certain conditions
- Work-Study: A form of financial aid that is earned through part-time employment, either on-campus or off-campus
- Exemptions & Waivers: A type of financial assistance in the form of a payment of all or part of a student's tuition and fees
- Loans: A form of financial aid that is borrowed and must be repaid with interest
- Veterans Educational Benefits: A form of financial aid for veterans and/or dependents of veterans of the U.S. Armed Forces
- Scholarships: An additional form of financial aid that may be based on merit and/or need
- Third Party: A form of financial assistance from outside agencies

Please note: The Office of Student Financial Services ensures the accuracy and timeliness of the information contained on this publication. However, contents are subject to change without notice because of changing Federal, State and/or Institutional policies.

Student Eligibility for Federal Aid

Below are the basic eligibility requirements to be considered for Federal Aid (Title IV Programs):

1. Fill out a Free Application for Federal Student Aid (FAFSA)
2. Meet all Department of Education eligibility requirements including but not limited to:
   a. Have financial need,
   b. Have a high school diploma or a General Education Development (GED) Certificate, or demonstrate Ability-to-Benefit,
   c. Register with the Selective Services, if required,
   d. Be a U.S. citizen or eligible non-citizen,
   e. Have a valid Social Security Number.
3. Be enrolled or accepted for enrollment as a regular student working toward a degree or certificate in an eligible program.
5. Ability to Benefit (ATB)¹ - Students may become eligible for Title IV aid if successfully complete one of the ATB alternatives, including passing an ATB test as approved by the Secretary, and enrolled in an eligible career pathway program. Students who first enrolled in any Title IV eligible postsecondary program prior to July 1, 2012, may establish eligibility for Title IV aid through any of the ATB alternatives:
   a. Passing an independently administered ATB test approved by the Secretary of Education;
   b. Completing at least 6 credit hours or 225 clock hours that are applicable toward a degree or certificate offered by the postsecondary institution (neither remedial nor developmental coursework count toward this requirement. The coursework must demonstrate that the student has the ability to benefit from the postsecondary program in which the student is enrolled or intends to enroll, but need not be applicable to the specific degree or program in which the student is enrolled); or
   c. Completing a State process approved by the Secretary of Education. Note: To date, no State process has been submitted for the Secretary's approval.

¹ Please check with the Student Financial Services Office for additional information about the Ability to Benefit provisions and eligible career pathway programs.

Financial Need

When you apply for Federal Student Aid, the information you report on the FAFSA is used in a formula established by the U.S. Department of Education. The formula determines your Expected Family Contribution (EFC), a measure of you and/or your family's financial strength. If your EFC is below a certain amount, you will be eligible for a Federal Pell Grant, assuming you meet all other eligibility requirements.

There is not a maximum EFC that determines eligibility for the other financial aid programs. Instead, your EFC is used in an equation to determine your financial need:

\[
\text{Cost of Attendance - Expected Family Contribution (EFC) + Financial Need}
\]

To determine your unmet need for aid other than Federal Pell Grant, the calculation is:

\[
\text{Cost of Attendance - EFC - Pell Grant and other Federal Aid + Unmet Need}
\]
Applying for Aid: FAFSA and Renewal FAFSA

The Free Application for Federal Student Aid (FAFSA)
The FAFSA is made available each year on October 1st by the U.S. Department of Education to determine student eligibility for financial aid. The form must be filled out completely and correctly for a student’s eligibility to be calculated correctly. Read the instructions carefully when you complete the FAFSA or the Renewal FAFSA.

Renewal FAFSA
If you applied for federal student aid this past school year, you probably will be able to file a Renewal Free Application for Federal Student Aid (Renewal FAFSA) online. If you qualify to use the Renewal FAFSA, you will have fewer questions to answer. Most of the information on the form will be prefilled and will be the same as the information you provided in the previous year. You will have to provide some new information and update information that has changed (for example, family size, and income). Check with the Office of Student Financial Services if you have questions about the Renewal FAFSA.

When to Apply
We strongly encourage all students to apply as early as possible after October 1st of every year to avoid delays in payment of tuition and fees. Financial aid computer labs are available at all five campus locations (Pecan, Mid-Valley, Starr, Technology, & Nursing and Allied Health) to assist students with the application process. Lab hours may vary from location to location; please contact the closest Office of Student Financial Services for more information on availability.

Our Recommended Priority Dates are:
• March 31, 2021 for Fall semester
• October 1, 2021 for Spring semester

Please note: Our financial aid award year is as follows: Fall, Spring, and Summer. There is a deadline set forth by Department of Education of June 30th, for the ending award year and there are NO EXCEPTIONS. Please visit any of our offices for additional information.

Steps to Receive Financial Aid
• Step 1: Gather Your Information
Dependent students are required to provide parental information on their FAFSA and independent students are not. Please see the dependency status section to determine if you are filing as a dependent or independent student.

Here is a list of documents you will need:
1. Your Social Security card (and your parents’, if you are a dependent student)
2. Your alien registration or permanent resident card (if you are not a U.S. citizen)
3. Your (and your spouse’s, if married) Income Tax Return
4. Your Parents’ Income Tax Return (if you are a dependent student)
5. Your W-2 forms and other records of money earned
6. Any untaxed income records including child support paid or received
7. Your current bank statements
8. Your current business and investment mortgage information, business and farm records, stocks, bonds and other investment records

• Step 2: Submit the Free Application for Federal Student Aid using the FSA ID (username and password).
The Free Application for Federal Student Aid (FAFSA) is available online at www.fafsa.ed.gov.

• Step 3: Log-on to JagNet to Find Your Status
Students may check the status of their FAFSA, online through JagNet, after 3-5 days from submission. JagNet is a self-service system provided by South Texas College to allow students the opportunity to easily access important information on their own.

Dependency Status
When you apply for Federal Student Aid, your answers to certain questions will determine whether you are considered dependent on your parents. If you are considered dependent on your parents, you must report their income, information and assets as well as your own. If you are considered independent, you must report only your own income information and assets (and those of your spouse, if you are married).

You are an independent student if at least one of the following applies to you:
• You are or will be 24 or older by December 31 of the school year for which you are applying for aid
• You will be working on a master’s or doctorate program on the award year you are applying for (beyond a bachelor’s degree)
• You are married (including common-law marriages) or separated, but not divorced
• You have children and/or dependents who will receive more than half of their support from you between July 1, 2021 and June 30, 2022
• You are an orphan or were a ward of the court (until age 18) or were in foster care
• You are currently serving on active duty in the U.S. Armed Forces for purposes other than training
• You are a veteran of the U.S. Armed Forces
• You are an emancipated minor
• You are or were in legal guardianship
• You are homeless or at risk of being homeless, unaccompanied youth

If you think you have unusual circumstances that would make you independent even though none of the above criteria applies to you, please review the Dependency Override information in the Professional Judgment section of this catalog and speak to a financial aid representative. The committee reviews all requests from students for changes in dependency status. All decisions made by the committee are final.

FAFSA Data Matches
The U.S. Department of Education performs several matches of the information that students provide on the FAFSA/Renewal FAFSA form with national databases, including:
• The Selective Service System
• The Department of Homeland Security
• The Social Security Administration
• Department of Defense
• The Department of Justice

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Notification of Completion of Verification

The South Texas College SFS Office relies on the U.S. Department of Education (ED), to notify students via email that verification changes may be complete; in this email ED advises students that a corrected Institutional Student Information Record (ISIR), is available for review on the FAFSA on the Web site. If the student wishes, he or she may check with the SFS Office and see how verification affected his/her Expected Family Contribution (EFC). The change will be reflected in the award amounts (if any) on the award letter. After all issues related to verification and any other eligibility issues are resolved, paper award letters are sent via regular mail to students.

Required Documentation

- Verification Worksheets: Forms are available at all Student Financial Services Offices and online at http://student-services.southtexascollege.edu/finaid/forms.html
- Income Tax Returns or IRS Tax Return Transcripts for all people whose income information is required by the U.S. Department of Education.
- In cases where information is conflicting the Student Financial Services Office may request additional proof of untaxed income and benefits.
  - This proof will vary by agency. For example:
    - Untaxed Income Sources
    - Unemployment Benefits-A statement from the agency which provided the benefits.
- Signature requirements:
  - Verification Worksheets
  - Dependent Students - Form must be signed by the student and one parent.
  - Independent Students - Form must be signed by the student.

The Student Financial Services Office will accept and review verification documentation until the Department of Education’s published processing deadline.

Students are responsible for submitting the required documentation in a timely manner, failure to do so will result in forfeiting federal aid for the award year.

Procedures to Follow When Suspecting Fraud

If you suspect that a student, employee, or other individual has misrepresented information or altered documentation to fraudulently obtain federal funds, report that individual to the Office of Inspector General (OIG), at 214-661-9530. This includes false claims of independent student status, false claims of citizenship, use of false identities, forgery of signatures of certifications, and false statements of income. Fraud is the intent to deceive as opposed to a mistake.

The National Hotline address is:
Office of Inspector General
US. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-1500

Telephone Number:
1-800-MIS-USED
(1-800-647-8733)
Hours:  
M, W 9:00 - 11:00 a.m.  
T, Th 1:00-3:00 p.m.  

Online:  
To submit a complaint online at any time go to https://www2.ed.gov/about/offices/list/oig/hotline.html and click on the appropriate link.

**Professional Judgment**  
The Student Financial Services Office applies Professional Judgment on a case-by-case basis to take into consideration extenuating circumstances that directly impact a student’s eligibility for financial aid. The Financial Aid Appeals Committee can make professional judgment decisions to change a student’s dependent status to independent or increase or decrease one or more of the data elements used to calculate the student’s EFC and/or increase the student’s cost of attendance.

**Dependency Overrides**  
If extenuating circumstances exist, a professional judgment may be made to override a student’s status from dependent to independent. Please contact the Student Financial Services Office for additional information. Please note, per U.S. Department of Education regulations, none of the conditions listed below, singly or in combination, qualify as unusual circumstances or merit a dependency change:

1. Parents refuse to contribute to the student’s education,
2. Parents are unwilling to provide information on the FAFSA application or for verification,
3. Parents do not claim the student as a dependent for income tax purposes,
4. Student is able to demonstrate total self-sufficiency.

**Income Reduction or Income Loss**  
An adjustment to the income amounts a student reported on the FAFSA application may be made if the student or his/her spouse, or parent (if dependent) have become unemployed or experienced a significant decrease in income. If these conditions apply to you or your family, please contact the Student Financial Services Office for additional information.

**Cost of Attendance Appeals**  
A student’s cost of attendance determines the total amount of most types of aid that a student may receive. In some cases, South Texas College may adjust a student’s cost of attendance to take into account additional costs which are not included in the normal need calculation. These costs may include a family’s unusual medical or dental expenses, tuition expenses for children attending a private elementary or secondary school, or additional costs related to school attendance for students with disabilities.

All Professional Judgment Appeals and supporting documentation should be submitted to the Student Financial Services Office. The Financial Aid Appeals Committee will review all appeals and all decisions made by the committee are final.

**Federal Pell Grant**  
Federal Pell Grant funds are not required to be repaid and are awarded to undergraduate students who have not earned a bachelor's or professional degree. Eligibility for the Federal Pell Grant is partially determined by the number of credit hours in which the student is enrolled during the semester and the Expected Family Contribution (EFC). The Expected Family Contribution (EFC) is number that the U.S. Department of Education calculates based on the information that you provide when you complete the FAFSA. The formula used to calculate your EFC is established by law and is used to measure your family’s financial strength on the basis of your family’s income and assets.

South Texas College will mail award letters showing student eligibility for Federal Pell Grant funds assuming that the students will take at least 12 credit hours per semester. The Student Financial Services Office adjusts the amount of Federal Pell Grant that students receive if the number of credit hours they are enrolled in changes through the census date of each semester or term.

### Year Round Pell

**Effective July 1, 2017,** the U. S. Department of Education requires that Pell Grant eligible students receive up to 150% of their scheduled Federal Pell Grant award, each year. This means that if you received a full Pell Grant amount in Fall 2021 and also in Spring 2022, you may qualify for Pell Grant in Summer 2022, from the next award year; this is referred to as Year Round Pell (YRP).

**Year Round Pell Eligibility**

To be eligible for Year Round Pell, you must:

- Be Pell Grant eligible,
- Be registered at least 6 credit hours,
- Be meeting Financial Aid Satisfactory Academic Progress,
- Have lifetime Pell Grant eligibility remaining; students can check this at https://nslsds.ed.gov/nslsds/nslsds_SA/ using their FSA ID credentials to log in,
- Apply and complete Financial Aid File for Award Year 2021-2022.

For more information on U. S. Department of Education eligibility requirements please refer to the sections that follow below, on the award letter, or on South Texas College's website at: http://studentservices.southtexascollege.edu/finaid/.

**Award Amounts**  
Awards are based on the student’s Expected Family Contribution (EFC) as determined by the FAFSA and by a student’s level of enrollment. How much a student may receive will depend on his EFC, his cost of attendance and his enrollment status. Student may only receive Pell Grant funds from one institution at a time.

**Levels of Enrollment**  
Equivalent credit hours

<table>
<thead>
<tr>
<th>Levels of Enrollment</th>
<th>Equivalent credit hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full Time</td>
<td>12+ credit hours</td>
</tr>
<tr>
<td>Three Quarter Time</td>
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</tr>
</tbody>
</table>

¹ Students enrolled less than full-time may still receive a Pell Grant award if their EFC allows it.

**Eligibility Determination**  
To determine if you are eligible, the U.S. Department of Education uses the Expected Family Contribution (EFC) number. The EFC is based on your Family’s financial information, your education, and on South Texas College’s website at: https://www2.ed.gov/about/offices/list/oig/hotline.html and click on the appropriate link.

Your Institutional Student Information Record (ISIR) contains this number and indicate if you are eligible.
To be considered for Federal Pell Grant Eligibility, you must:

- Fill out a Free Application for Federal Student Aid,
- Meet all Department of Education eligibility requirements including but not limited to:
  - Having financial need,
  - Having a high school diploma or a General Education Development (GED) Certificate,
  - Registering with the Selective Services, if required,
  - Being a U.S. citizen or eligible non-citizen,
  - Having a valid Social Security Number,
- Be enrolled or accepted for enrollment as a regular student working toward a degree or certificate in an eligible program,
- Meet the standards of the Financial Aid Satisfactory Academic Progress Policy (FA SAP).

Additional Requirements

South Texas College Student Financial Services Office monitors requirements that can affect your eligibility for Federal Pell Grant funds, including but not limited to:

1. **Your continued enrollment within a semester:** if you withdraw/are withdrawn, you may be required to repay funds awarded to you.

2. **Your grades:** if you do not earn at least one passing grade in a semester, you may be required to repay funds awarded to you.

3. **Developmental courses you attempt:** we may only fund 30 credit hours of developmental work over a student’s educational career. If a Federal Pell Grant eligible student attempts his 11th or greater developmental course, that course cannot be counted in the student’s enrollment status.

4. **Repeated Coursework:** Beginning July 1, 2011, the definition of a full-time student was amended to allow repeated coursework to count toward enrollment status in term-based programs.

5. **Lifetime Eligibility Used:** Effective July 1, 2012 students may only receive a Pell Grant for six years of full-time enrollment (equivalent to 12 semesters or 600%, if not using Year Round Pell) during their lifetime. This change affects all students regardless of when or where they received their first Pell Grant. The maximum amount of Pell Grant funding that a student may receive each year is equal to 100%, not using Year Round Pell.

6. **Unusual Enrollment History:** Effective July 1, 2013, new regulations have been established to prevent fraud and abuse in the Federal Pell Grant and/or Direct Loan Programs by identifying students with unusual enrollment histories. The Student Financial Services Department is required to review the student’s enrollment and financial aid record to determine if, during any of the four award years prior to the current award year, the student has legitimate reasons for the unusual enrollment history.

**Attendance Verification**

The U.S. Department of Education requires that schools are able to document that students are actually in attendance to finalize their Federal Pell Grant eligibility. For example, if a student doesn’t begin attendance in all of his or her classes, the school must recalculate the student’s award based on the lower enrollment status. A student is considered to have begun attendance in all of his or her classes if the student attends at least one day of class for each course in which that student’s enrollment status was determined for Federal Pell Grant eligibility.

In a distance education context, documenting that a student has logged into an online class is not sufficient, by itself, to demonstrate academic attendance by the student. A school must demonstrate that a student participated in class or was otherwise engaged in an academically related activity, such as by contributing to an online discussion or initiating contact with a faculty member to ask a course-related question. A definition of attendance for Financial Aid Purposes is discussed later on in this catalog under Eligibility Issues.

South Texas College documents attendance for Federal Pell Grant purposes by collecting attendance information reported by instructors via the Starfish Application. Instructors use Starfish Application to indicate whether a student has attended or not. Students must attend each class that they are enrolled in, at least once at the beginning of each term to be counted as being in attendance in that class for Federal Pell Grant eligibility purposes.

In cases where students do not attend class at least once, Federal Pell Grant eligibility will be adjusted based on the enrollment status for the number of credit hours that they are actually attending. If this adjustment results in a student not having sufficient grant funds to pay for any charges or advances that he has incurred or received, that student will be responsible to pay South Texas College for the difference between his adjusted eligibility and the original amount of the cost of his tuition and fees as well as any advances that the student received.

**Fund Disbursements**

South Texas College will credit Federal Pell Grant funds to your school account to pay for tuition, fees and other school related costs which appear on your student account (institutional charges). If you are eligible for funds in excess of your institutional charges, after completing eligibility verification South Texas College may pay you the difference directly, by mailing you a check. These Federal Pell Grant funds will be released to you in two disbursements: The first one is the Book Allowance and the second one is the Final Refund. Book Allowance and Final Refund release dates are provided to students before the start of each semester; they are published at http://studentservices.southtexascollege.edu/finaid/book_allowances.html

**Declining Federal Pell Grant Funds**

You may decline all or part of your disbursement of Federal Pell Grant funds that you are otherwise eligible to receive. You may wish to take this action if you expect to qualify for a larger Pell Grant in future years as a result of an expected transfer to a more expensive educational institution or an expected change in your Expected Family Contribution. If you are going to return all or a portion of Federal Pell Grant funds, you must deliver to our Student Financial Services Department, a Revision Form located in our Financial Aid Forms web page or a signed, written statement clearly indicating that you are declining Federal Pell Grant funds for which you are otherwise eligible and that you understand that those funds may not be available once the award year is over.
Returning Federal Pell Grant Funds
You may return all or a portion of your Federal Pell Grant funds that you have received, as long as this action is taken during the same award year. You must deliver to our Student Financial Services Department a signed, written statement clearly indicating that you are returning Federal Pell Grant funds for which you are otherwise eligible and that you understand that those funds may not be available once the award year is over. After the statement is submitted, you will then need to return the funds directly to the South Texas College Cashiers Office.

Federal Supplemental Educational Opportunity Grants (FSEOG)
The Federal Supplemental Educational Opportunity Grant (FSEOG) is an additional grant available to undergraduate students with exceptional financial need and gives priority to students who receive Federal Pell Grants and whose Expected Family Contribution (EFC) is a zero.

Award Amounts
The Student Financial Services Office will award a student from $500 dollars up to $800 dollars per semester, depending on the student’s financial need, when he/she applies, the amount of other aid received and the availability of funds at South Texas College. There is no guarantee that every eligible student will be awarded the FSEOG because of limitation of funds. FSEOG funds are awarded by semester and by award year.

South Texas College receives a certain amount of FSEOG funds each year from the U.S. Department of Education’s office of Federal Student Aid. Once the full amount of the school’s FSEOG funds has been awarded to students, no more FSEOG awards can be made for that year. The Federal Pell Grant and the FSEOG work differently; the Federal Pell can be made for that year. The Federal Pell Grant and/or Direct Loan Programs by identifying students with unusual enrollment histories. The Student Financial Services Department is required to review the student’s enrollment and financial aid record to determine if, during any of the four award years prior to the current award year, the student has legitimate reasons for the unusual enrollment history.

Attendance Verification
The U.S. Department of Education requires that schools are able to document that students are actually in attendance to finalize their Federal Student Aid eligibility. For example, if a student doesn’t begin attendance in all of his or her classes, the school must recalculate the student’s aid record to determine if, during any of the four award years prior to the current award year, the student has legitimate reasons for the unusual enrollment history.

Eligibility Determination
To determine if you are eligible, the U.S. Department of Education uses the Expected Family Contribution (EFC) number. Following Federal Regulations, South Texas College awards students with the lowest EFC (zero EFC), who have demonstrated Pell Grant eligibility for the same award year.

To be considered for FSEOG, you must:
- Fill out a Free Application for Federal Student Aid,
- Meet all Department of Education eligibility requirements including but not limited to: Having financial need, Having a high school diploma or a General Education Development (GED) Certificate, Registering with the Selective Services, if required, Being a U.S. citizen or eligible non-citizen, Having a valid Social Security Number, Be enrolled or accepted for enrollment as a regular student working toward a degree or certificate in an eligible program, Meet the standards of the Financial Aid Satisfactory Academic Progress Policy (FA SAP), Have a zero EFC,
- Be registered and attending at least 6 credit hours in a semester.

Additional Requirements
South Texas College monitors requirements that can affect your eligibility for Federal SEOG funds, including but not limited to:
- Your continued enrollment within a semester: if you withdraw or are withdrawn, you may be required to repay funds awarded to you.
- Your grades: if you do not earn at least one passing grade in a semester, you may be required to repay funds awarded to you.
- Developmental courses you attempt: we may only fund 30 credit hours of developmental work over a student’s educational career. If a Federal Pell Grant eligible student attempts his 11th or greater developmental course, that course cannot be counted in the student’s enrollment status.

Repeated Coursework: Beginning July 1, 2011, the definition of a full-time student was amended to allow repeated coursework to count toward enrollment status in term-based programs.

Unusual Enrollment History: Effective July 1, 2013, new regulations have been established to prevent fraud and abuse in the Federal Pell Grant and/or Direct Loan Programs by identifying students with unusual enrollment histories. The Student Financial Services Department is required to review the student’s enrollment and financial aid record to determine if, during any of the four award years prior to the current award year, the student has legitimate reasons for the unusual enrollment history.

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To be considered for FSEOG, you must:
- Fill out a Free Application for Federal Student Aid,
- Meet all Department of Education eligibility requirements including but not limited to: Having financial need, Having a high school diploma or a General Education Development (GED) Certificate, Registering with the Selective Services, if required, Being a U.S. citizen or eligible non-citizen, Having a valid Social Security Number, Be enrolled or accepted for enrollment as a regular student working toward a degree or certificate in an eligible program, Meet the standards of the Financial Aid Satisfactory Academic Progress Policy (FA SAP), Have a zero EFC,
- Be registered and attending at least 6 credit hours in a semester.

Additional Requirements
South Texas College monitors requirements that can affect your eligibility for Federal SEOG funds, including but not limited to:
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To be considered for FSEOG, you must:
- Fill out a Free Application for Federal Student Aid,
- Meet all Department of Education eligibility requirements including but not limited to: Having financial need, Having a high school diploma or a General Education Development (GED) Certificate, Registering with the Selective Services, if required, Being a U.S. citizen or eligible non-citizen, Having a valid Social Security Number, Be enrolled or accepted for enrollment as a regular student working toward a degree or certificate in an eligible program, Meet the standards of the Financial Aid Satisfactory Academic Progress Policy (FA SAP), Have a zero EFC,
Financial Aid

5 credit hours or less because those are the credit hours they are actually attending. If this cancellation results in a student not having sufficient grant funds to pay for any charges or advances that they have incurred or received, that student will be responsible to pay South Texas College for the difference between their adjusted eligibility and the original amount of the cost of their tuition and fees as well as any advances that the student received.

### Fund Disbursements
South Texas College will credit Federal SEOG funds to your school account to pay for tuition, fees and other school related costs which appear on your student account (institutional charges). If you are eligible for funds in excess of your institutional charges, after completing eligibility verification, South Texas College will pay you the difference directly, by mailing you a check. These Federal SEOG funds will be released to you as a final refund; final refund release dates are provided to students before the start of each semester; they are published at http://studentservices.southtexascollege.edu/finaid/book_allowances.html.

### Federal Pell Grant Under The Zero EFC Treatment for Children of Soldiers
An otherwise Federal Pell-eligible student whose parent or guardian died as a result of U.S. military service in Iraq or Afghanistan after September 11, 2001, may receive increased amounts of Federal Student Aid (Pell Grant), if the student was less than 24 years old when the parent or guardian died, or was enrolled at an institution of higher education at the time of the parent or guardian’s death.

### Year Round Pell
The Year Round Pell requirement, as discussed earlier, also applies to the students with the Federal Pell Grant under the Zero EFC Treatment for Children of Soldiers. So if you received a full Federal Pell Grant in Fall 2021 and also in Spring 2022, you may qualify for the Federal Pell Grant in Summer 2022, from the next award year. The same Year Round Pell Eligibility requirements apply, as discussed earlier in the Federal Pell Grant section of the catalog.

### Award Amounts
Awards are based on a zero EFC (maximum Federal Pell Grant award), and by a student’s level of enrollment. Student may only receive these award funds from one institution at a time. Under the Federal Pell Grant Zero EFC Treatment for Children of Soldiers, the student must have a Pell-eligible EFC to receive the maximum Federal Pell Grant award, even if the EFC is not zero.

<table>
<thead>
<tr>
<th>Levels of Enrollment</th>
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### Eligibility Determination
To determine if you are eligible, the U.S. Department of Education uses the Expected Family Contribution (EFC) number. Following Federal Regulations, South Texas College will award the (Zero-EFC-Treatment-for-Children-of-Soldiers) students, the maximum Federal Pell Grant amount as long as they have a Pell-eligible EFC and have met all eligibility requirements.

To be considered for the Federal Pell Grant under the Zero EFC Treatment for Children of Soldiers, you must:

- Fill out a Free Application for Federal Student Aid,
- Meet all Department of Education eligibility requirements including but not limited to: Having financial need,
- Having a high school diploma or a General Education Development (GED) Certificate,
- Registering with the Selective Services, if required,
- Being a U.S. citizen or eligible non-citizen,
- Having a valid Social Security Number,
- Be enrolled or accepted for enrollment as a regular student working toward a degree or certificate in an eligible program,
- Meet the standards of the Financial Aid Satisfactory Academic Progress Policy (FA SAP),
- Have a parent or guardian who died, (when student was less than 24 years old or when student was enrolled at an institution of higher education), as a result of U.S. military service in Iraq or Afghanistan after September 11, 2001 and
- Have a Pell-eligible EFC.

### Additional Requirements
South Texas College Student Financial Services Office monitors the same requirements for Federal Pell Grant recipients under the Zero EFC Treatment for Children of Soldiers.

### Fund Disbursements
South Texas College will credit the Federal Pell Grant, under the Zero EFC Treatment for Children of Soldiers, funds to your school account to pay for tuition, fees and other school related costs which appear on your student account (institutional charges). If you are eligible for funds in excess of your institutional charges, after completing eligibility verification South Texas College will pay you the difference directly, by mailing you a check. These grant funds will be released to you in two disbursements: the first one is the Book Allowance and the second one is the Final Refund. Book Allowance and Final Refund release dates are provided to students before the start of each semester; they are published at http://studentservices.southtexascollege.edu/finaid/book_allowances.html.

### Iraq & Afghanistan Service Grant
An otherwise Federal Pell-eligible student whose parent or guardian died as a result of U.S. military service in Iraq or Afghanistan after September 11, 2001, may receive increased amounts of Federal Student Aid if the student was less than 24 years old when the parent or guardian died, or was enrolled at an institution of higher education at the time of the parent or guardian’s death.

### Year Round Pell
The Year Round Pell requirement, as discussed earlier, also applies to the the Iraq & Afghanistan Service Grant. So if you received a full Iraq & Afghanistan Service Grant in Fall 2021 and also in Spring 2022, you may qualify for the Iraq & Afghanistan Service Grant in Summer 2022, from the next award year. The same Year Round Pell

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Eligibility requirements apply, as discussed earlier in the Federal Pell Grant section of the catalog.

### Award Amounts

Awards are based on the student’s Federal Pell Grant eligibility as determined by the FAFSA and by a student’s level of enrollment. Under the Iraq & Afghanistan Service Grant a student will receive the maximum award amount under the Federal Pell Grant Program, taking into consideration the student’s enrollment status. Student may only receive these award funds from one institution at a time.

Under the Iraq & Afghanistan Service Grant, the student must have an EFC that is not Federal Pell Grant eligible; the student does need to meet the other Pell Grant eligibility requirements, though, to receive the maximum Federal Pell Grant award amount under the Iraq & Afghanistan Service Grant.

### Levels of Enrollment

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### Eligibility Requirements

- Fill out a Free Application for Federal Student Aid,
- Meet all Department of Education eligibility requirements including but not limited to:
  - Having financial need,
  - Having a high school diploma or a General Education Development (GED) Certificate,
  - Registering with the Selective Services, if required,
  - Being a U.S. citizen or eligible non-citizen,
  - Having a valid Social Security Number,
  - Be enrolled or accepted for enrollment as a regular student working toward a degree or certificate in an eligible program,
  - Meet the standards of the Financial Aid Satisfactory Academic Progress Policy (FA SAP),
  - Have a parent or guardian who died, (when student was less than 24 years old or when student was enrolled at an institution of higher education), as a result of U.S. military service in Iraq or Afghanistan after September 11, 2001 and
  - Have an EFC that is not Pell eligible.

### Additional Requirements

South Texas College Student Financial Services Office monitors the same requirements for Iraq & Afghanistan Grant as the Federal Pell Grant requirements.

### Fund Disbursements

South Texas College will credit the Iraq & Afghanistan Grant funds to your school account to pay for tuition, fees and other school related costs which appear on your student account (institutional charges). If you are eligible for funds in excess of your institutional charges, after completing eligibility verification South Texas College will pay the difference directly, by mailing you a check. These Iraq & Afghanistan Grant funds will be released to you in two disbursements: the first one is the Book Allowance and the second one is the Final Refund. Book Allowance and Final Refund release dates are provided to students before the start of each semester; they are published at http://studentservices.southtexascollege.edu/finaid/book_allowances.html

### Eligibility Issues

South Texas College Student Financial Services Office monitors requirements that can affect your eligibility for Title IV funds, including but not limited to:

### Attendance

The U.S. Department of Education requires that schools are able to document that students are actually in attendance to finalize their Federal Pell Grant eligibility. For example, if a student doesn’t begin attendance in all of his or her classes, the school must recalculate the student’s award based on the lower enrollment status. A student is considered to have begun attendance in all of his or her classes if the student attends at least one day of class for each course in which that student’s enrollment status was determined for Federal Pell Grant eligibility. In a distance education context, documenting that a student has logged into an online class is not sufficient, by itself, to demonstrate academic attendance by the student. A school must demonstrate that a student participated in class or was otherwise engaged in an academically related activity, such as by contributing to an online discussion or initiating contact with a faculty member to ask a course-related question.

South Texas College documents attendance for Federal Pell Grant purposes by collecting attendance information from all instructors via the Starfish Application. The instructors use Starfish to indicate whether a student has attended or not. Students must attend each class that they are enrolled in at least once through the second week of class, to be counted as being in attendance in that class for Federal Pell Grant eligibility purposes.

In cases where students do not attend class at least once, Federal Pell Grant eligibility will be adjusted based on the enrollment status for the number of credit hours that they are actually attending. If this adjustment results in a student not having sufficient grant funds to pay for any charges or advances that they have incurred or received, that student will be responsible to pay South Texas College for the difference between their adjusted eligibility and the original amount of the cost of their tuition and fees as well as any advances that the student received.

The U.S. Department of Education provides the following definition of attendance for financial aid purposes:

- Attendance must be “academic attendance” or “attendance at an academically-related activity”. Moreover, the school (not the student) must document that the activity is academic or academic in nature.
academically related, and must also document the student’s attendance at the activity.

Examples of this include:

- physically attending a class where there is an opportunity for direct interaction between the instructor and students;
- submitting an academic assignment;
- taking an exam, completing an interactive tutorial, or participating in computer-assisted instruction;
- attending a study group that is assigned by the school;
- participating in an online discussion about academic matters and
- initiating contact with a faculty member to ask a question about the academic subject studied in the course.

In a distance education context, documenting that a student has logged into an online class is not sufficient, by itself, to demonstrate academic attendance by the student. Examples of acceptable evidence of academic attendance and attendance at an academically-related activity in a distance education program include:

- student submission of an academic assignment;
- student submission of an exam;
- documented student participation in an interactive tutorial or computer-assisted instruction;
- a posting by the student showing the student’s participation in an online study group that is assigned by the institution;
- a posting by the student in a discussion forum showing the student’s participation in an online discussion about academic matters, and
- an e-mail from the student or other documentation showing that the student initiated contact with a faculty member to ask a question about the academic subject studied in the course.

Excused Absences: A school may only count as days in attendance excused absences that are followed by some class attendance. That is, a school may not include as days attended any excused absences that are followed by some class attendance. That is, a school may not include as days attended any excused absences that are followed by some class attendance. That is, a school may not include as days attended any excused absences that are followed by some class attendance. That is, a school may not include as days attended any excused absences that are followed by some class attendance. That is, a school may not include as days attended any excused absences that are followed by some class attendance.

Repeated Coursework
Beginning July 1, 2011, the U. S. Department of Education amended the definition of a full-time student to allow repeated coursework to count toward enrollment status in term-based programs:

- Students may only receive federal financial aid funding for one repetition of a previously passed course. That is, if a student passes a course with a low grade and wants to get a better grade to improve his GPA, he can retake the course once. If, after the student retakes the course, he wants to retake it again and his course load at the time is 12 credit hours, the student will not be considered to be attending full time; he will be considered to be attending 3/4 time and financial aid will be disbursed as such. This is for financial aid purposes only.
- Student may repeat failed course until it is passed.

Federal Pell Grant / Iraq & Afghanistan Service Grant Lifetime Eligibility Used
In December 2011, President Obama signed into law the Consolidated Appropriations Act, 2012 (Public Law 112-74). Federal regulations mandate that effective July 1, 2012 students may only receive a Federal Pell Grant/Iraq & Afghanistan Service Grant for six years of full-time enrollment (equivalent to 12 semesters or 600%) during their lifetime. This change affects all students regardless of when or where they received their first Federal Pell Grant/Iraq & Afghanistan Service Grant. The maximum amount of Federal Pell Grant/Iraq & Afghanistan Service Grant funding that a student may receive each year is equal to 100%, this is why the six-year equivalent is 600%. Students that have already used 600% of their Federal Pell Grant/Iraq & Afghanistan Service Grant eligibility will no longer be eligible to receive a Federal Pell Grant/Iraq & Afghanistan Service Grant starting summer 2012. There are no exceptions to this regulation. Students with 500% or higher but less than 600% may have limited Federal Pell Grant/Iraq & Afghanistan Service Grant eligibility remaining for the current year.

Calculation of the Percentage Used
The percentages are based on your annual award at full time enrollment status compared to the amount you actually receive in a given year. The amount of aid you receive each academic year is divided by the maximum annual award you are eligible for that year and your annual percentage is determined. Percentages from each year are added to calculate your Lifetime Eligibility Used (LEU). Here are some examples:

If your annual award at full time enrollment is $5775 and you received $5775 for the year, then you have received 100% of your award for that year.

If your annual award at full time enrollment is $3025 and you received $2269 for the year, then you have received 75% ($2166 divided by $3025 = 75%) of your award for that year.

If your annual award at full time enrollment is $5775 and you received $2166 for the year, then you have received 37.506% ($2166 divided by $5775 = 37.506%) of your award for that year.

If your annual award at full time enrollment is $5775 and you received $717 for the year, then you have received 12.416% ($717 divided by $5775 = 12.416%) of your award for that year.

Your annual percentages are added together to determine your Lifetime Eligibility Used. Once you reach 600% you are terminated from receiving any additional Federal Pell Grant/Iraq & Afghanistan Service Grant.

View and Review Your Federal Pell Grant / Iraq & Afghanistan Service Grant Lifetime Eligibility Used
The Department of Education keeps track of your LEU by adding together the percentages of your Federal Pell Grant/Iraq & Afghanistan Service Grant scheduled awards that you received for each award year. You can determine how much Federal Pell Grant/Iraq & Afghanistan Service Grant you have used and what you have remaining at https://nslseds.ed.gov/nslsds/nslsds_sa/, using your FSA ID credentials to log in.
Contact Information for Questions on Lifetime Eligibility Used
South Texas College Financial Aid Staff are available to discuss Federal Pell Grant/Iraq & Afghanistan Service Grant Lifetime Eligibility Used and answer any questions you may have.

Declining Federal Pell Grant / Iraq & Afghanistan Service Grant Funds
You may decline all or part of your disbursement of Federal Pell Grant/Iraq & Afghanistan Service Grant funds that you are otherwise eligible to receive. You may wish to take this action under the Federal Pell Grant, if you expect to qualify for a larger grant amount in future years as a result of an expected transfer to a more expensive educational institution or an expected change in your Expected Family Contribution; this is not the case with the Iraq & Afghanistan Service Grant because under this grant, you will always qualify for the maximum amount, assuming all other eligibility requirements are met.

If you are going to return all or a portion of Federal Pell Grant/Iraq & Afghanistan Service Grant funds, you must deliver to our Student Financial Services Department, a Revision Form located in our Financial Aid Forms web page or a signed, written statement clearly indicating that you are declining Federal Pell Grant/Iraq & Afghanistan Service Grant funds for which you are otherwise eligible and that you understand that those funds may not be available once the award year is over.

Returning Federal Pell Grant / Iraq & Afghanistan Service Grant Funds
You may return all or a portion of Federal Pell Grant/Iraq & Afghanistan Service Grant funds that you have received, as long as this action is taken during the same award year. You must deliver all or part of the refunds to our Student Financial Services Department within 30 days after the term begins and must maintain FA Satisfactory Academic Progress.

Developmental Coursework Limitation
The U.S. Department of Education provided the following guidelines to schools on how developmental courses may be funded. (Please note that the information in this catalog only pertains to the developmental coursework limitation and a student must satisfy all U.S. Department of Education, State of Texas and South Texas College eligibility requirements to be eligible for Student Financial Assistance). A student may receive Federal Aid for up to one academic year’s worth of developmental coursework. At community colleges, the limit is 30 credit hours. The Financial Aid Office complies with this requirement by reviewing all student records after the Census day of each semester to see if any students are scheduled to receive financial aid for a developmental course when they have already attempted 10 or more courses.

Any Federal Pell Grant award made to a student who is scheduled to receive aid for the 11th or greater developmental course attempt will be recalculated without considering the developmental course in the student’s enrollment status.

Example: If a student is enrolled in a total of 12 credit hours, three of which are from his/her 11th developmental course attempt, his/her Federal Pell Grant award will be recalculated based on nine credit hours instead of 12 credit hours.

NOTE: For the most updated Financial Aid information on this catalog or student guide, please refer to our Financial Aid Website at http://studentservices.southtexascollege.edu/finaid/.

Unusual Enrollment History
Effective July 1, 2013, new regulations have been established to prevent fraud and abuse in the Federal Pell Grant Program and/or the Direct Loan Programs by identifying students with unusual enrollment histories. The U.S. Department of Education will place an unusual enrollment flag on some of the Free Applications for Federal Student Aid (FAFSA); this flag will indicate that the student has an unusual enrollment history with regard to receiving Federal Pell Grant funds and/or Direct Loan Program funds at multiple institutions. The Student Financial Services Department is required to review the student’s enrollment and financial aid records to determine if, during the past four award years (2017-2018, 2018-2019, 2019-2020, and 2020-2021), the student has legitimate reasons for the unusual enrollment history. Our department will identify and contact the students who will be required to resolve this before determining Federal Student Aid eligibility. Identified students will be asked to fill out the Enrollment History Review Form located in our Financial Aid Forms web page at https://studentservices.southtexascollege.edu/finaid/financial-aid-forms.html.

Resolving Unusual Enrollment History
You will be required to provide academic transcripts from all colleges and universities attended during the review period to South Texas College. The institution will determine whether academic credit hour was earned at each of the previously attended institutions during the past four award years (2017-2018, 2018-2019, 2019-2020, and 2020-2021). Academic credit hour earned is considered to have been earned if the academic records show that you received a grade of “A”, “B”, “C”, or “D” as listed in the Grading System Section of the South Texas College Catalog. If you did not earn academic credit hour at each of the previously attended institutions during the past four award years, you may be ineligible for further Federal Student Aid. The South Texas College Student Financial Services Department has the authority to require academic transcripts from the colleges and universities attended during the review period if the documents that you submitted are unclear.

Appealing an Ineligibility Determination
You will be asked to contact our Student Financial Services Department to determine if you may provide a statement explaining why you failed to earn academic credit hour and provide supporting documentation.

If eligibility is approved, you will be required to meet with an academic advisor and a financial aid representative; you must not drop or withdraw (officially or unofficially) from any courses after the term begins and must maintain a passing grade. If you did not earn academic credit hour at each of the previously attended institutions during the past four award years and are not able to provide an acceptable explanation and documentation for the unusual enrollment history, you are ineligible for further Federal Student Aid.
All decisions made by the South Texas College Student Financial Services Department are final.

Overwards
An overaward is when a student receives more aid than the amount for which he/she is eligible.

Federal Grants Overawards
Overawards may occur because of incorrect or incomplete information was provided on the Free Application for Federal Student Aid (FAFSA). STC is not required to assume responsibility for collecting the debt. These debts will be referred to the Department of Education and reported to the through the National Student Loan Data System (NSLDS) if the student does not repay the Department of Education within established time-frames.

We will follow Department of Education guidelines to refer students to Department of Education Collections and to report them to NSLDS.

Work Study Overawards and Others
In cases where a student who is a work study employee is overawarded, the student’s employment will end when the overaward is discovered.

Because the student cannot be required to repay wages earned (except in cases of fraud), the school may reduce, decrease, or cancel other forms of aid in the amount overawarded.

The decreasing or cancelling of other forms of aid procedure will also be followed for overawards in any other financial aid programs.

Federal Work-Study
The primary purpose of the Federal Work Study Program as outlined by the U.S. Department of Education Regulations is to provide part-time employment for students who demonstrate financial need in order to defray/contribute to the cost of higher education. Work Study employment allows students the opportunity to earn their aid and is not intended to interfere with students’ education; students’ studies will be given first priority.

The Federal Work-Study Program provides jobs on-campus and off-campus, for undergraduate students with financial need, allowing them to earn money to help pay education expenses. The program encourages community service work and work related to your course of study. The duration of employment under the Federal Work Study Program is from September 1, 2021 through June 30, 2022. The prospective work-study student must go through an interview process with Work Study employers and he/she must obtain a position to earn the funds for which he/she is eligible for. The work study student may or may not earn all the funds that he/she was eligible to receive. Once funds have been exhausted, employment will end.

Eligibility Determination
- Student must have unmet need,
- Student must be registered,
- Student must have his/her Financial Aid File complete; if students are applying during the end of Spring semester for May-June employment, the student must have the upcoming year’s FAFSA subject too,
- Student must be meeting Financial Aid Satisfactory Academic Progress,
- Student must submit a completed Work Study Application.

Applying for Work-Study
To apply for a Work Study position the student must submit a Work Study Application. Application can be printed from https://studentservices.southtexascollege.edu/finaid/financial-aid-forms.html. Applications are also available at any Student Financial Services Office (Mid Valley, NAH, Pecan, Starr or Technology campus). After student fills it out, he/she must turn it in to any of the Student Financial Services Offices. Work Study applications are subject to a background check; only those approved will be considered.

Additional Information
- The Work Study Application will be valid from September 2021 through June 2022; if not hired, a new Work Study Application must be submitted for the new award year.
- Submitting a Work Study Application does not guarantee a work study job, nor an interview.
- Incomplete applications will not be made available for review.
- Work Study Applications may be made available for review, to off-campus sites, such as school districts, community service organizations and/or city public libraries.
- For academic reasons, work study students are allowed to work a maximum of nineteen hours per week. The total number of hours worked is determined by the student’s financial need each award year. Work study students may not earn more than they are awarded; it will be the students’ and supervisors’ responsibility to ensure students do not exceed their award amount.
- Work study students are paid slightly above federal minimum hourly wages. South Texas College will pay student directly at least once a month.
- The work study student will be paid by the hour; no commission or fee may be paid to a work study student.
- The number of Work Study positions available per year for the college is determined by the Federal and State Work Study allocations from the U.S. Department of Education and the Texas Higher Education Coordinating Board respectively, every award year.
- Students can have only one work study job at a time.
- South Texas College offers work study students, positions on-campus and off-campus. The work study student may be assigned to work at any of the South Texas College campuses. If a work study student is assigned to work off-campus, his/her employer will be a private nonprofit organization of a public agency, and the work performed will be in the public’s best interest.

Work Study Overawards
In cases where a student who is a work study employee is overawarded, the student’s employment will end when the overaward is discovered.

Because the student cannot be required to repay wages earned (except in cases of fraud), the school may reduce, decrease, or cancel other forms of aid in the amount overawarded.
**TEXAS Grant (Towards EXcellence, Access and Success)**

The TEXAS Grant was established by the Texas Legislature to help well-prepared high school graduates with financial need attend public institutions of higher education in Texas.

*Note: Beginning with academic year 2014-2015, South Texas College will no longer offer initial TEXAS Grant and only students who previously received their initial award at a 2-year institution will continue to be awarded until grant restrictions are met.*

**Grant Restrictions**

Students receiving TEXAS grant who continue in college and who meet the program academic standards can receive award for up to 150 credit hours, completion of a first bachelor's degree, or for five years if enrolled in a 4-year degree plan, or six years if enrolled in a 5-year degree plan, whichever comes first.

**Academic Requirements**

The academic requirements for maintaining eligibility are as follows:

- Minimum 2.5 cumulative GPA
- Completion of at least 24 credit hour per academic year

**Texas Educational Opportunity Grant Program (TEOG)**

The TEOG Grant is a grant that was established by the Texas Legislature to help students with financial need attend public community colleges, public technical colleges, or public state colleges in Texas.

**Eligibility**

To determine if you are eligible for a TEOG Grant you must complete and submit a FAFSA (or TASFA for state residents only). Funding is limited and priority is given to students who submitted an application prior to March 15th even though applications are accepted throughout the academic year.

Other requirements include:

- You must be a Texas Resident
- Enrolled in at least half time (6 credit hours),
- Be in the first 30 credit hours in an associate's degree or certificate program at a public two-year institution in Texas
- Have not been granted an associate’s degree or bachelor’s degree
- If male must register with Selective Service
- If submitting a TASFA application, must submit a Statement of Selective Service Form and a copy of their Selective Service Card
- Have not been convicted of a felony or crime involving a controlled substance
- An individual convicted of a crime involving a controlled substance can compete for an award in this program two years after he/she has fulfilled his/her obligation to society.

**Grant Restrictions**

Students receiving TEOG who continue in college and who meet the program academic standards can receive an award for up to 75 credit hours, for four years, or until completion of an associate's degree, whichever comes first.

**Academic Requirements**

The academic requirements for maintaining eligibility are as follows:

**End of Initial Year**

- Meet South Texas College's Financial Aid Satisfactory Academic Progress (p. 84)

**End of Renewal Year**

- Minimum 2.5 cumulative GPA
- 75% completion of credit hours attempted for the academic year

**Fund Disbursements**

South Texas College will credit TEOG funds to your school account to pay for tuition, fees and other school related costs which appear on your student account (institutional charges). If you are eligible for funds in excess of your institutional charges, after completing eligibility verification South Texas College will pay you the difference directly by mailing you a check. Book allowance and final refund release dates are provided to students before the start of each semester; they are published at http://studentservices.southtexascollege.edu/finaid/book_allowances.html

**Texas Public Educational Grant (TPEG)**

The Texas Public Educational Grant (TPEG) is a grant that was established by the Texas Legislature to help students with financial need, attend public community colleges, public technical colleges, or public state colleges in Texas. The TPEG does not have to be repaid like student loans.

**Award Amounts**

The Office of Student Financial Services will award a student up to $500 dollars per semester. There is no guarantee every eligible student will be able to receive a TPEG. Students at South Texas College are awarded based on the availability of funds. TPEG funds are awarded by semester.

**Eligibility Requirements**

There is no additional application to apply for this grant besides the FAFSA. Students must be meeting eligibility requirements below:

- Have financial need,
- Have a high school diploma or a General Education Development (GED) Certificate, Register with the Selective Services, if required,
- Be a U.S. citizen or eligible non-citizen,
- Have a valid Social Security Number, Be enrolled or accepted for enrollment as a regular student working toward a degree or certificate in an eligible program,
- Meet the standards of the Financial Aid Satisfactory Academic Progress Policy (FASAP), Be registered and attending at least 6 credit hours in a Fall and/or Spring semester and/or 3 credit hours in Summer Session.

This grant is available for:

- For Texas resident students,
- For undergraduates or graduates.
- For students attending public colleges in Texas.
After Funds are Awarded
South Texas College will credit TPEG funds to your school account to pay for tuition, fees and other school related costs which appear on your student account (institutional charges). If you are eligible for funds in excess of your institutional charges, after completing eligibility verification, South Texas College will pay you the difference directly by mailing you a check. Each bill was codified into the Texas Education Code TEC 54.052 through 54.056.

Texas Education Code 54.052 through 54.056
Students who qualify as residents under Texas Education Code 54.052 through 54.056 may be eligible to receive financial aid in the form of state grants. For details on the residency requirements, please consult the Resident Status for Students section of this catalog. Students who feel that they should be considered residents under this policy should begin the process at the South Texas College Enrollment Center.

Applying For State Aid
Students who are classified as Texas Residents by the Enrollment Center and who are not eligible to receive federal funds (due to citizenship status) may apply for state aid using the Texas Application for Student Financial Aid. Please visit http://studentservices.southtexascollege.edu/finaid/book_allowances.html.

State Aid for House Bill 1403/ Senate Bill 1528 Students
House Bill 1403 was passed in 2001 by the 77th Texas Legislature; this bill was later replaced in 2005 by Senate Bill 1528. Any individual (including citizens, permanent residents, visa holders, and undocumented immigrants) who has lived a significant amount of time in Texas may be eligible to be considered a resident for the purpose of paying in-state tuition. Each bill was codified into the Texas Education Code TEC 54.052 through 54.056.

Texas Education Code 54.052 through 54.056
Students who qualify as residents under Texas Education Code 54.052 through 54.056 may be eligible to receive financial aid in the form of state grants. For details on the residency requirements, please consult the Resident Status for Students section of this catalog. Students who feel that they should be considered residents under this policy should begin the process at the South Texas College Enrollment Center.

Applying For State Aid
Students who are classified as Texas Residents by the Enrollment Center and who are not eligible to receive federal funds (due to citizenship status) may apply for state aid using the Texas Application for Student Financial Aid. Please visit http://studentservices.southtexascollege.edu/finaid/book_allowances.html.

State Aid for Non-Resident Students
Non-Resident Texas Public Education Grant Funds (TPEGNR)
Non-Resident Texas Public Education Grant (TPEGNR) is a grant that is generated from funds that non-resident students pay through tuition and fees at South Texas College; it will only pay for tuition and fees at South Texas College. These funds are very limited and are set aside every year to award non-resident students. Non-Resident students may apply for a TPEGNR award by filling out a Non-Resident TPEG Request Form. These forms may be available each semester and contain detailed information on how to apply and the application deadlines. The forms can be requested at any Student Financial Services office.

Texas Education Code 54.052
Students who qualify as residents under Texas Education Code 54.052 may be eligible to receive Texas State Aid. For details on the requirements, please consult the Resident Status for Students section of the catalog. Students who feel that they should be considered residents under this policy should begin the process at the South Texas College Enrollment Center.

Texas Work-Study Program
The primary purpose of the Texas Work Study Programs as outlined by the Texas Higher Education Coordinating Board Regulations is to provide part-time employment for students which demonstrate financial need in order to defray/contribute to the cost of higher education. Work Study employment allows students the opportunity to earn their aid and is not intended to interfere with students' education; students' studies will be given first priority.

The Texas Work-Study Program provides jobs on-campus and off-campus, for undergraduate students with financial need, allowing them to earn money to help pay education expenses. The program encourages community service work and work related to your course of study. The duration of employment under the Texas Work Study Program is from September 1, 2021 through May 31, 2022 for Award Year 2021-2022. The prospective work-study student must go through an interview process with Work Study employers and he/she must obtain a position to earn the funds for which he/she is eligible for. The work-study student may or may not earn all the funds that he/she was eligible to receive. Once funds have been exhausted employment will end.

Eligibility Determination
- Student must have unmet need,
- Student must be registered for at least 6 credit hours,
- Student must have his/her Financial Aid File complete,
- Student must be meeting Financial Aid Satisfactory Academic Progress,
- Student must submit a completed Work Study Application,
- Student must be a Texas resident.

Applying for Work-Study
To apply for a Work Study position the student must submit a Work Study Application. Applications are also available at any Student Financial Services Office (Mid Valley, NAH, Pecan, Starr or Technology campus). After student fills it out, he/she must turn it in to any of the Student Financial Services Offices. Work Study applications are subject to a background check; only those approved will be considered.

Additional Information
- The Work Study Application will be valid from September 2021 through May 2022, if not hired, a new Work Study Application must be submitted for the new award year.
- Submitting a Work Study Application does not guarantee a work study job, nor an interview.
- Incomplete applications will not be made available for review.
- Work Study Applications may be made available for review, to off-campus sites, such as school districts, community service organizations and/or city public libraries.
- For academic reasons, work study students are only allowed to work a maximum of nineteen hours per week. The total number of hours worked is determined by the student's financial need each award year. Work study students may not earn more than they are awarded, and it will be their responsibility to ensure they do not exceed their award amount.
• Work study students are paid slightly above federal minimum hourly wages. South Texas College will pay student directly at least once a month.
• The work study student will be paid by the hour; no commission or fee may be paid to a work study student.
• The number of Work Study positions available per year for the college is determined by the Federal and State Work Study allocations from the U.S. Department of Education and the Texas Higher Education Coordinating Board respectively, every award year.
• Students can have only one work study job at a time.
• South Texas College offers work study students, positions on-campus and off-campus. The work study student may be assigned to work at any of the South Texas College campuses. If a work study student is assigned to work off-campus, his/her employer will be a private nonprofit organization of a public agency, and the work performed will be in the public interest.

Texas Work-Study Mentorship Program

The primary purpose of the Texas Work Study Mentorship Program as outlined by the Texas Higher Education Coordinating Board Regulations is to provide part-time employment for undergraduate students who demonstrate financial need in order to defray/contribute to the cost of higher education. Work Study employment allows students the opportunity to earn their aid and is not intended to interfere with students’ education; students’ studies will be given first priority.

The purpose of the mentorship program is to provide employment to eligible students to mentor, tutor, or advise students at South Texas College in Starr Campus or Starr County high school students within local school districts and nonprofit organizations. The primary goal of the program is to improve student access, success, and completion of higher education.

The duration of employment under the Texas Work Study Mentorship Program is from September 1, 2021 through August 12, 2022 for Award Year 2021-2022. The prospective work-study student must go through an interview process with Work Study employers and he/she must obtain a position to earn the funds for which he/she is eligible for. The work-study student may or may not earn all the funds that he/she was eligible to receive. Once funds have been exhausted employment will end.

Eligibility Determination
• Student must have unmet need,
• Student must be registered for at least 6 credit hours,
• Student must have/his/her Financial Aid File complete,
• Student must be meeting Financial Aid Satisfactory Academic Progress,
• Student must submit a completed Work Study Application,
• Student must be a Texas resident.

Applying for Work-Study
To apply for a Work Study position the student must submit a Work Study Application. Applications are also available at any Student Financial Services Offices. After student fills it out, he/she must turn it in to any of the Student Financial Services Offices. Work Study applications are subject to a background check; only those approved will be considered.

Additional Information
• The Work Study Application will be valid from September 2021 through August 2022; if not hired, a new Work Study Application must be submitted for the new award year.
• Submitting a Work Study Application does not guarantee a work study job, nor an interview.
• Incomplete applications will not be made available for review.
• Work Study Applications may be made available for review, to off-campus sites in Starr County.
• For academic reasons, work study students are only allowed to work a maximum of nineteen hours per week. The total number of hours worked is determined by the student’s financial need each award year. Work study students may not earn more than they are awarded, and it will be their responsibility to ensure they do not exceed their award amount.
• Work study students are paid slightly above federal minimum hourly wages. South Texas College will pay student directly at least once a month.
• The work study student will be paid by the hour; no commission or fee may be paid to a work study student.
• The number of Work Study positions available per year for the college is determined by the State Work Study allocations from the Texas Higher Education Coordinating Board, every award year.
• Students can have only one work study job at a time.
• South Texas College offers work study students, positions on-campus and off-campus. The on-campus work study student will be assigned to work at the South Texas College Starr campus. If a work study student is assigned to work off-campus, it will be in Starr County.

Work Study Overawards
In cases where a student who is a work study employee is overawarded, the student’s employment will end when the overaward is discovered.
Because the student cannot be required to repay wages earned (except in cases of fraud), the school may reduce, decrease, or cancel other forms of aid in the amount overawarded.

State Exemptions and Waivers
An exemption or a waiver is a payment of all or part of a student’s tuition and fee bill. Effective Fall 2014, Senate Bill 1210 (83rd Texas Legislature, Regular Session) adds a Grade Point Average requirement for persons to receive continuation award with most (not all) state exemptions and waivers. The Bill also establishes a Limit to the Total Number of Hours, cumulative, that a student may take and continue to receive award with most (not all) state exemptions and waivers. Texas Education Code: TEC 54.014 South Texas College will be implementing a 2.0 Grade Point Average requirement for exemptions and waivers impacted by this legislation. The following are some examples of state exemptions and waivers; information is courtesy of College for All Texans.
Adopted Students Formerly under the Conservatorship of the Texas Department of Family and Protective Services (TDFPS)

To provide college financial assistance to students who were in foster or other residential care and/or have been adopted.

Eligibility
For students who were in foster or other residential care, were adopted on or after September 1, 2009; or were adopted, and the subject of an adoption assistance agreement under Subchapter D, Chapter 162, Texas Family Code. Must be registered with Selective Service or be exempt. Male students must submit the Status of Selective Service Form along with a copy of their Selective Service Registration card.

Award Amount
Tuition and fees for courses for which the college receives tax support. There are no duration limitations in statute referencing how many semesters or years an adopted student may receive this exemption.

Applying for Exemption
Provide the college Student Financial Services written proof, from the Texas Department of Family and Protective Services (TDFPS), of eligibility. To obtain a letter of eligibility from TDFPS, contact a representative in one of the district offices:

Blind/Deaf Student Exemption Program

To help enable blind and deaf students to attend public colleges or universities in the state of Texas.

Eligibility
Students must be Texas residents, declare a program of study at the time he/she applies for the exemption, student with vision-related disability (e.g., blindness, significant visual impairment) are determined eligible by Vocational Rehabilitation Services Offices through the Texas Workforce Commission (TWC), students with a hearing disability who meet certain criteria are determined eligible by Texas Health and Human Services (HHS), enroll in classes for which the college receives tax support (i.e., a course that does not depend solely on student tuition and fees to cover its costs). Students with vision-related disability must contact their local TWC office to apply. Students with hearing disability, HHS will issue the student a certification of eligibility letter that he or she must provide the institution. Must be registered with Selective Service or be exempt. Male students must submit the Status of Selective Service Form along with a copy of their Selective Service Registration card. Effective 2014, Senate Bill 1210 (83rd Texas Legislature, Regular Session) added a Grade Point Average requirement for students to receive continuation awards through the program. The Bill also established a Limit to the Total Number of Cumulative Hours that a student may take and continue to receive awards through this program. Contact the Student Financial Services Office for more information.

Award Amount
All dues, fees, and enrollment charges whatsoever for which exemptions may be lawfully made, including: fees for correspondence courses, general property deposit fees, and student service fees; but, does not include fees or charges for books, lodging, board, or clothing. No funds may be used to pay tuition for continuing education courses for which the college receives no state tax support.

Tuition Exemption for Current or Former Foster Care Students under the Conservatorship of the Texas Department of Family and Protective Services (TDFPS)

To provide college financial assistance to students who are currently or were formerly in the conservatorship of TDFPS.

Eligibility Requirements
A student is exempt from the payment of tuition and fees, including tuition and fees charged by an institution of higher education for a dual credit course or other course for which a high school student may earn joint high school and college credit, if the student:

Was under the conservatorship of the Department of Family and Protective Services:

A. on the day preceding the student’s 18th birthday;
B. on or after the day of the student’s 14th birthday, if the student was also eligible for adoption on or after that day; or
C. on the day the student graduated from high school or received the equivalent of a high school diploma; or
D. the date permanent managing conservatorship (PMC) of the student is awarded to a person other than the student’s parent, if that date is on or after September 1, 2005.

The student must enroll in an institution of higher education as an undergraduate student or in a dual credit course or other course not later than the student’s 25th birthday.

As of June 1, 2016, the following persons may also qualify for the tuition and fee exemption:

A student whose age was 14 or older on or after June 1, 2016 and subsequently exited DFPS’s permanent managing conservatorship to the legal responsibility of the parent.

Must be registered with Selective Service or be exempt. Male students must submit the Status of Selective Service Form along with a copy of their Selective Service Registration card.

Eligible Institutions
Available only for use at a Texas public college or university. Most public institutions of higher education have designated a Liaison Officer to provide assistance to their students formerly under the conservancy of the Texas Department of Family and Protective Services. List of Designated Liaisons
Award Amount
Tuition and fees for courses for which the college receives tax support; however, once a student has been determined eligible for the benefit and has enrolled in higher education, the benefit continues indefinitely. There are no durational limitations in statute referencing how many semesters or years a student may receive this exemption.

Application Process
Provide the college registrar written proof, from the Department of Family and Protective Services (TDFPS), of eligibility. Form K-908-1003 is the TDFPS verification of written proof.

Children of Disabled or Deceased Firemen, Peace Officers, Game Wardens, and Employees of Correctional Institutions
Provide a benefit to the children of eligible persons who have been killed in the line of duty prior to September 1, 2000, or who have been disabled in the line of duty.

Eligibility
Apply before the person's 21st birthday or, if the person is eligible to participate in a school district's special education program under Texas Education Code Section 29.003, age 22;

Had a parent who was a paid or volunteer fireman, paid municipal, county, or state peace officer, or a custodial employee of the Texas Department of Corrections, or a game warden. Are the child of a parent who suffered an injury, resulting in disability or death, sustained in the line of duty. Enroll in classes for which the college receives tax support (i.e. a course that does not depend solely on student tuition and fees to cover its costs). Have filed a selective service statement of registration status and proof of status with their institution. A person may receive an exemption from the payment of tuition and fees only for the first 120 undergraduate credit hours for which he or she registers or age 26, whichever comes first.

Award Amount
Exemption from the payment of tuition and required fees for the first 120 undergraduate credit hours for which a person registers. No funds may be used to pay tuition for continuing education classes for which the college receives no state tax support.

Application Process
Obtain a sample certification letter from the Texas Higher Education Coordinating Board. Have parent’s prior employer complete the sample letter on official letterhead. Submit the letter to the Texas Higher Education Coordinating Board. In the case of a disability, also submit to the Texas Higher Education Coordinating Board a doctor’s statement that certifies the disability. The Texas Higher Education Coordinating Board will notify the college or university of the student’s eligibility.

Military: Children of U.S. Military Who Are Missing in Action or Prisoners of War (MIA/POWS)
To provide an education benefit to the children of persons listed as Missing in Action or Prisoners of War by the U.S. Department of Defense.

Eligibility
• Are Texas residents;
• Are 21 years of age or younger, or 25 years of age or younger and receiving most of his/her support from a parent;
• Have documentation from the Department of Defense that a parent, who is classified as a Texas resident, is missing in action or a prisoner of war; and
• Enroll in classes for which the college receives tax support (i.e., a course that does not depend solely on student tuition and fees to cover its costs).

Application Process
New requirements Fall, 2014 Senate Bill 1210 (83rd Texas Legislature, Regular Session) adds a Grade Point Average requirement for persons to receive continuation awards through the program. The law also establishes a Limit to the Total Number of Hours, cumulative, that a student may take and continue to receive awards through this program.

Firefighters Taking Fire Science Courses
To encourage persons employed as fire fighters or active members of volunteer fire departments to take college courses designed to help them in their work.

Eligibility
Employed as a paid fire fighter by a political subdivision of the State of Texas or active members of volunteer fire departments who hold an accredited advanced certification (or the equivalent), under the State Firemen’s and Fire Marshal’s Association of Texas volunteer certification program, OR a Phase V (Firefighter II) certification (or the equivalent) under the Texas Commission of Fire Protection’s voluntary certification program under Government Code Section 419.071. Enroll in courses offered as part of a Fire Science Curriculum. Enroll in classes for which the college receives tax support (i.e., a course that does not depend solely on student tuition and fees to cover its costs). Making satisfactory academic progress toward the student’s degree as determined by the institution.

Award Amount
Tuition and laboratory fees for courses offered as part of a fire science curriculum. No funds may be used to pay tuition for continuing education classes for which the college receives no state tax support. To receive continuation awards, a firefighter (paid or volunteer) must meet the institution’s financial aid academic progress requirements. The exemption may not be applied to additional tuition charged to an undergraduate student with excess or repeated hours under Texas Education Code 54.014(a) or (f), or the additional tuition charged to a graduate student
Application Process
Provide the Office of Student Financial Services proof of employment as a paid fire fighter, and enroll in the courses of a Fire Science Curriculum.

Hazlewood Exemption & Legacy Act
The Hazlewood Act is a State of Texas benefit that provides qualified Veterans, spouses, and dependent children with an education benefit of up to 150 hours of tuition exemption, including most fee charges, at public institutions of higher education in Texas. This does NOT include living expenses, books, supplies, or testing fees.

Eligibility
At the time of entry into the U.S. Armed Forces, designated Texas as Home of Record, or entered the service in Texas, or was a Texas resident; Have received an honorable discharge or a general discharge under honorable conditions as indicated on the Veteran’s Certificate of Release or Release or Discharge from Active Duty (DD Form 214, member 4 copy); Served at least 181 days of active duty service (excluding training); Have no federal Veteran’s education benefits, or have no federal Veterans education benefits dedicated to the payment of tuition and fees only (such as Chapter 33 or 31; Pell and SEOG are not relevant) for term or semester enrolled that do not exceed the value of Hazlewood benefits; Not be in default on a student loan made or guaranteed by the State of Texas; and Enroll in classes for which the college receives tax support (i.e., a course that does not depend solely on student tuition and fees to cover its cost), unless the college’s governing board has ruled to let Veterans receive the benefit while taking non-funded courses; and meet the GPA and excessive hour requirement of the institution’s satisfactory academic progress policy in a degree or certificate as determined by the institution’s financial aid policy.

Veterans who are granted their first Hazlewood Act exemption beginning Fall 2011 must reside in Texas during the semester or term for which the exemption is claimed. This requirement does not apply to the Veterans who either received the exemption prior to the 2011-2012 academic year, have reenlisted into active duty, or reside with a spouse who is on active duty. Residency must be verified each term that a student applies for the exemption. The applicant will do this by presenting any document with the veteran’s current address within 30 days of application.

Applying for Exemption
Apply and be accepted to a Texas public college or university of his/her choice. Provide proof (DD214, Member 4 copy) from the Department of Defense regarding military service and the nature of discharge; Provide proof of eligibility or ineligibility for GI Bill® benefits (Chapter 31, 33/Post-9/11) by requesting an education benefits letter from the VA office in Muskogee, OK at 888-442-4551 or www.gibill.va.gov; or requesting a certificate of eligibility from federal education benefits from eBenefits (if Veteran has active duty service on or after 9/11/2001). An application must be submitted at the beginning of each term.

Fill out the Hazlewood Exemption application form found at Texas Veteran Commission https://www.tvc.texas.gov/education/hazlewood/ and, turn in the Hazlewood application form, a copy of your letter of eligibility/ineligibility, Hazelwood Student hours, and a copy of your DD214 (Member 4) into the financial aid office of the institution you will be attending. Additional application requirements can be found online or at the Office of Student Veteran Affairs.

Legacy Act (Child)
Eligible Veterans may assign unused hours of exemption eligibility to a child under certain conditions. A child must qualify for resident tuition, be the biological child, stepchild, adopted child, or claimed as a dependent in the current and previous tax year; be 25 years old or younger on the first day of the semester or term for which the exemption is claimed (unless granted an extension due to a qualifying illness or debilitating condition); and meet the GPA and excessive hour requirements of the Institution’s satisfactory academic progress policy in a degree or certificate program as determined by the institution’s financial aid policy. Legacy recipients will receive an exemption for the number of degree certified hours reported by the Institution for that term or semester. Maximum degree certified hours awarded to the Legacy recipient will be dependent upon the degree or certificate program in which the student is enrolled for that term or semester and shall be consistent with the program as defined within the school catalog as approved by the regional accreditation commission. Make satisfactory academic progress in a degree, certificate, or continuing education program as determined by the institution. *If a child to whom hours have been delegated fails to use all of the assigned hours, a Veteran may re-assign the unused hours that are available to another child. Only one child can use the Hazlewood Act at a time.

Legacy Act Application Process
A child (legacy recipient) of a Veteran must apply and be accepted to a Texas public college or university. Fill out the Hazlewood application form found at the Texas Veteran Commission https://www.tvc.texas.gov/education/hazlewood-act/ along with the Veteran filling out the Hazlewood application provide proof of eligibility or ineligibility for GI Bill® benefits (Chapter 31, 33/Post-9/11) by requesting an education benefits letter from the VA office in Muskogee, OK at 888-442-4551 or http://www.gibill.va.gov; or by requesting a certificate of eligibility for federal education benefits from eBenefits (if Veteran has active duty service on or after 9/11/2001). You will need to create a username and password to request your certificate of eligibility; take application, letter of eligibility/ ineligibility (if needed), along with a copy of the Veteran’s DD214 (Member 4), to the Financial Aid Office of the institution you will be attending. Additional application requirements can be found at www.southtexascollege.edu/veterans/. Application and all supporting documentation must be received by the institution no later than the last day of class of a term in order to be evaluated for that semester or term.

Hazlewood Act for Spouse/Child
The Hazlewood Act is also extended to spouses and dependent children of eligible active duty, Texas National Guard, and Air National Guard Veterans who died in the line of duty or as a result of injury or illness directly related to military service, are missing in action, or who became totally disabled for purposes of employability as a result of a service-related injury or illness. Each child and spouse will receive a 150 credit hour exemption. Note: A child of a qualified Veteran who is not 100% disabled or has a service

Financial Aid
connected death may qualify for benefits under the Hazlewood Legacy Program.

Eligibility
A spouse must be a spouse of a Veteran who, at the time of entry into the U.S. Armed Forces, was a Texas resident, be classified by the institution as a Texas resident, designated Texas as Home of Record, or entered the service in Texas; Be a spouse of a Veteran of the U.S. Armed Forces, Texas National Guard, or Texas Air National Guard who died as a result of service-related injuries or illness, is missing in action, or became totally disabled (100%) as a result of a service-related injury or illness or is entitled to receive compensation at the 100% rate due to individual employability (IU) due to a service connected injury or illness; have federal Veterans education benefits, or have federal Veterans education benefits dedicated to the payment of tuition and fees only (such as Chapter 33 or 31; Pell and SEOG are not relevant) for term or semester enrolled that do not exceed the value of Hazlewood benefits; meet the GPA and excessive hour requirements of the institution’s satisfactory academic progress policy in a degree or certificate program as determined by the institution’s financial aid policy. This requirement does not apply to the spouse of a MIA, KIA or service connected deceased Veteran.

A child must be a child of a Veteran who, at the time of entry into the U.S. Armed Forces, be classified by the institution as a Texas resident, designated Texas as Home of Record, or entered the service in Texas; be a child of a Veteran of the U.S. Armed Forces, Texas National Guard, or Texas Air National Guard who died as a result of service-related injuries or illness, is missing in action, or became totally disabled (100%) as a result of a service-related injury or illness or is entitled to receive compensation at the 100% rate due to individual employability (IU) due to a service connected injury or illness; have no federal Veterans education benefits, or have no federal Veterans education benefits dedicated to the payment of tuition and fees only (such as Chapter 33 or 31; Pell and SEOG are not relevant) for term or semester enrolled that do not exceed the value of Hazlewood benefits; meet the GPA and excessive hour requirements of the institution’s financial aid policy. This requirement does not apply to the child of a MIA, KIA, or service connected deceased Veteran.

Application Process for Spouse/Child
A spouse or child of a Veteran whose death was service connected, is MIA or is/was 100% permanently disabled must apply and be accepted to a Texas public college or university. Provide a DD-214 and a disability rating letter or a DD-1300 Report of Casualty regarding the Veteran’s death; provide proof of eligibility or Ineligibility for GI Bill® benefits (Chapter 31, 33/Post 9-11) by requesting an education benefits letter from the VA office of the institution you will be attending. Veteran’s DD-214 (Member 4), to the financial aid office of the institution you will be attending. Additional application requirements can be found at www.southtexascollege.edu/veterans/.

Applications and all supporting documentation must be received by the institution no later than the last day of class of a term in order to be evaluated for that semester or term.

Exemption for Highest Ranking High School Graduate
To provide an award to students graduating top in their classes in high school.

Eligibility
Texas residents, nonresidents, or foreign students; Graduate from an accredited high school in the State of Texas; and Graduate with the highest ranking in their high school.

Award Amount
Tuition during both semesters of the first regular session immediately following the student’s high school graduation. Fees are not covered. No funds may be used to pay tuition for continuing education classes for which the college receives no state tax support.

Applying for Exemption
Students must provide a copy of the certificate received from the high school confirming the highest ranking to the Office of Student Financial Services.

Exemption for Peace Officers Disabled in the Line of Duty
To provide a benefit to persons who were injured in the line of duty while serving as Peace Officers.

Eligibility
Are Texas residents, Enroll in classes for which the college receives tax support (i.e., a course that does not depend solely on student tuition and fees to cover its costs). A person may not receive an exemption under this section if the person is enrolled in a postgraduate course to meet the requirements of a master’s degree program or is attending postgraduate courses to meet the requirements of a master’s degree program and the person has previously received a master’s degree and received an exemption under this section for a semester or session while attending a postgraduate course to meet the requirements of the master’s degree program. A person may not receive an exemption under this section if the person is enrolled in a doctoral degree program or is attending postgraduate courses to meet the requirements of a doctoral degree program and the person has previously received a doctoral degree and received an exemption under this section for a semester or session while attending a postgraduate course to meet the requirements of the doctoral degree program. A person may not receive an exemption under this section for more than 12 semesters or sessions while the person is enrolled in an undergraduate program while the person is attending only undergraduate courses.

Award Amount
The maximum award is exemption from the payment of tuition and required fees for not more than 12 semesters or sessions. No funds may be used to pay tuition for continuing education classes.
classes for which the college receives no state tax support.

Applying for Exemption
The disabled peace officer must work directly with the registrar of the public institution of higher education and submit satisfactory evidence of his/her status as a disabled peace officer as required by that institution.

Exemption for Peace Officers Enrolled in Law Enforcement or Criminal Justice Courses
Program Purpose
To encourage persons employed as peace officers to take college courses designed to help them in their work.

Eligibility
Employed as a Peace Officer by the state of Texas or by a political subdivision of Texas. Enrolled as an undergraduate in an undergraduate program, including certificate, associate and baccalaureate degrees leading to a law enforcement-related or criminal justice certificate or degree. Enroll in classes beginning fall 2011 or later. Enroll in classes for which the college receives tax support (i.e., a course that does not depend solely on student tuition and fees to cover its costs). Making satisfactory academic progress toward the student’s degree as determined by the institution. Apply for the exemption at least one week before the last date of the institution’s regular registration period for the applicable semester or other term. Have not previously attempted a number of credit hours for courses taken at any Texas public institution of higher education while classified as a resident student for tuition purposes in excess of the maximum number specified in TEC Section 61.0955 (a) (30 credit hours beyond the degree requirement). To receive a continuation award, the police officer must meet the institution’s financial aid academic progress requirements.

Award Amount
Tuition and laboratory fees for courses offered as part of a law enforcement-related or criminal justice curriculum which pertain to the major requirements of the identified programs are eligible for reimbursement. Courses not directly related to law enforcement or criminal justice are not eligible for reimbursement even though they may be required for completion of the certificate or degree. No funds may be used to pay tuition for continuing education classes for which the college receives no state tax support.

Application Process
Provide the Office of Student Financial Services proof of employment as a paid police officer, and enroll in the courses of a law enforcement or criminal justice curriculum.

Other Exemptions & Waivers
• Exemption Program for Clinical Preceptors and Their Children
• Concurrent Enrollment Waiver (Enrollment in Two Texas Community Colleges)
• TAPS for Tuition Program
• Waiver for College Faculty and their Dependents
• Economic Development and Diversification Waiver
• Waiver of Nonresident Tuition for Foreign Service Officers Stationed in Mexico Attending Public Institutions of Higher Education in Texas
• Spouse and Dependents Who Previously Lived in Texas
• NATO Forces
• Research Assistants and Teaching Assistants Waiver

Visit www.collegeforalltexas.com or http://studentservices.southtexascollege.edu/finaid/exemptions_waivers.html

Student Loans
South Texas College provides Alternative Education Loans through the Hinson-Hazlewood College Access Loan Program administered by the Texas Higher Education Coordinating Board (THECB) and Sallie Mae Undergraduate Smart Option Loan. These loans are intended for educational expenses. South Texas College does not participate in any type of Federal Title IV student loan program. Therefore, Direct and FFEL Stafford Loans and Federal Perkins Loans are not an option at this institution.

College Access Loan
The College Access Loan (CAL) Program provides an alternative type of educational loan to Texas students. Applicants do not have to demonstrate financial need and the loan may be used to cover all or part of a student’s Cost of Attendance minus any financial aid received.

Eligibility Requirements
• Be a Texas resident
• Be enrolled in at least 6 credit hours per semester
• Be enrolled in a course of study leading to a certificate, associate’s or higher degree
• Meet the satisfactory academic progress requirements set by the institution
• Receive a favorable credit evaluation or provide a cosigner who has good credit standing and meets other requirements. Please refer to www.hhloans.com for further information about eligible cosigners.

For information on the College Access Loan (CAL) you may contact the Texas Higher Education Coordinating Board at 1-800-242-3062 or www.hhloans.com.

Disbursement of Loan funds to Student Account
College Access Loan students must submit a College Access Loan Acknowledgement Form and a Loan and Debt Management Form. CAL students are required to submit both forms every semester receiving this loan (funds will not be disbursed without forms on file). Male students receiving the College Access Loan must also be registered with Selective Service and must submit a Selective Service Statement Status Form along with proof of registration.

Sallie Mae Smart Option Loan
The Sallie Mae Smart Option Student Loan is a private student loan that is offered to undergraduates and managed by Sallie Mae Inc.. Find out more at www.salliemae.com
Eligibility Requirements

- Be enrolled in at least 3 credit hours per semester

Loan Request Deadline

All loans offered by South Texas College have a deadline for requesting school certification set by the Office of Student Financial Services. Loan certification requests must be received by the Office of Student Financial Services by 5:00pm on Census date (12th class day) of the semester for which the loan is being requested. Loans received after the deadline will not be certified.

Disbursement of Loan funds to Student Account

Effective 2018-2019, students receiving loans must review Loan and Debt Management Power Point to help manage their loans. Students are required to submit the Loan and Debt Management Form every semester receiving this loan (funds will not be disbursed without form on file).

Transfer Students With Federal Loans

Even though South Texas College does not participate in any federal loan programs, it is possible to postpone repayment of your loan from another school. Under certain circumstances, you can receive a deferment or forbearance on your loan which will allow payments to be temporarily suspended on your loan.

If you are temporarily unable to meet your repayment schedule but are not eligible for a deferment, you may receive a forbearance for a limited and specified period. During forbearance, your payments are postponed or reduced. Whether your loans are subsidized or unsubsidized, you will be charged interest. If you don't pay the interest as it accrues, it will be capitalized. If you are unsure if your situation will allow you to qualify for forbearance, contact your loan servicer and speak with a customer representative about being unable to stay on track with payments. All loan servicers are there to help you avoid default which may cause you more economic hardship in the future.

Deferments and forbearances are not automatic. If you have a Direct Stafford Loan, you must contact the Direct Loan Servicing Center to request either option.

If you have a FFEL Stafford Loan, you must contact the lender or agency that holds your loan. For either program, you may have to provide documentation to support your request. You must continue making scheduled payments until you receive notification that the deferment or forbearance has been granted.

Veterans Educational Benefits

South Texas College is approved for training veterans under the provisions of the various public laws commonly called the G.I. Bill®. A veteran with entitlement may receive a monthly check varying in amount with his/her course load. For a veteran eligible for Chapter 33, the following may be available: A tuition and fee payment that is paid to your school on your behalf, monthly housing allowance, and annual books and supplies stipend. A spouse or child of a veteran may receive benefits under certain conditions. Veterans or their families who think they may be eligible for benefits should contact their local Veterans Administration office or the STC Veteran Affairs office. Please visit the Veteran Affairs office or call 1-888-442-4551.

Students receiving V.A. educational benefits must adhere to the V.A. Satisfactory Progress Standards. More information on these standards is available from the Office of Student Financial Services.

Chapter 33 Post-9/11 GI Bill®

If you have at least 90 days of aggregate active duty service after Sept. 10, 2001, and are still on active duty or if you are an honorably discharged Veteran or were discharged with a service-connected disability after 30 days, you may be eligible for this VA-administered program. If you are eligible for the Post 9-11 GI Bill® and any other GI Bill® program you must make an irrevocable election of the Post 9/11 GI Bill® before you can receive any benefits. For more information visit http://www.benefits.va.gov/gibill/post911_gibill.asp

Chapter 30 Montgomery GI Bill®

Active Duty (MGIB-AD)

The MGIB-AD program—sometimes known as Chapter 30—provides education benefits to Veterans and Service members who have at least two years of active duty. For more information visit http://www.benefits.va.gov/gibill/mgib_ad.asp

Chapter 1606 Montgomery GI Selected Reserve (MGIB-SR)

The MGIB-SR program provides education and training benefits to eligible members of the Selected Reserve, including the Army Reserve, Navy Reserve, Air Force Reserve, Marine Corps Reserve and Coast Guard Reserve, and the Army National Guard and the Air National Guard. Eligibility for this program is determined by the Selected Reserve components and VA makes the payments. For more information visit http://www.benefits.va.gov/gibill/mgib_sr.asp

Chapter 35 Survivors and Dependent Assistance

The Dependants' Educational Assistance (DEA) program offers education and training opportunities to eligible dependents of Veterans who are permanently and totally disabled due to a service-related condition or of Veterans who died while on active duty or as a result of a service-connected condition. For more information visit http://www.benefits.va.gov/gibill/survivor_dependent_assistance.asp

Fry Scholarship

The Marine Gunnery Sergeant John David Fry Scholarship is currently available for children of those who died in the line of duty after September 10, 2001. As of January 01, 2015, Fry Scholarship is available for surviving spouses of those who died in the line of duty or as result of a service-related condition. For more information visit https://www.benefits.va.gov/GIBILL/Fry_scholarship.asp

Chapter 31 Vocational Rehabilitation

The Vocational Rehabilitation and Employment (VocRehab) program is authorized by Congress under Title 38 of the United States Code, Chapter 31. It is sometimes referred to as the Chapter 31 program. VocRehab helps Service members and Veterans with service-connected disabilities prepare for, find, and maintain suitable employment.
Federal Tuition Assistance
The Tuition Assistance (TA) program provides financial assistance for voluntary off-duty education. TA generally only covers the cost of tuition associated with each approved course, fees, and books are not included in the approval. Students must be following a program of study and be currently enrolled in courses prior to applying for TA. TA must be requested prior to the start date of the course, requests received after the start date cannot be approved. Procedures for applying for TA vary by branch of service and students are encouraged to contact the Educational Service Office with their respective branch of service for assistance. Servicemembers interested in utilizing TA can find steps to apply with their branch of service at the links below.

• Army - https://www.goarmymed.com/
  public/public_money_for_college-
  tuition_assistance.aspx
• Marine Corps - https://usmc-mccs.org/
  articles/how-do-i-apply-for-tuition-assistance/
• Navy - https://www.navycollege.navy.mil/
  sailors/tuition-assistance-ncpace.htm
• Air Force - https://www.afpc.af.mil/Benefits-
  and-Entitlements/Military-Tuition-Assistance-
  Program/
• Coast Guard - https://
  www.forcecom.uscg.mil/Our-Organization/
  FORCECOM-UNITS/ETQC/Voluntary-
  Education/Active-Duty/

State Tuition Assistance
The State Tuition Assistance Program is an education benefit that reimburses eligible members of the Texas Military Department (TMD) with out-of-pocket expenses for tuition and mandatory fees. Students are responsible to the school for all charges at the beginning of the semester. If all steps are followed, after the semester is over an award payment is sent to the school. More information can be found through the TMD website at https://tmd.texas.gov/state- tuition-assistance-program.

MyCAA Scholarship Program
Spouses of service members on active duty in pay grades E-1 to E-5, W-1 to W-2 and O-1 to O-2 who have successfully completed high school and have the ability to request tuition assistance while their military sponsor is on Title 10 military orders are eligible. Spouses married to members of the National Guard and reserves in these same pay grades are eligible. Information on how to apply can be found at https://mycaa.militaryonesource.mil/mycaa/.

Hazlewood Act
The Hazlewood Act is a State of Texas benefit that provides qualified Veterans, spouses, and dependent children with an education benefit of up to 150 hours of tuition exemption, including most fee charges, at public institutions of higher education in Texas. This does NOT include living expenses, books, supplies, or testing fees. For more information visit https://www.tvc.texas.gov/
education/hazlewood/.

Scholarships
A scholarship is a type of gift aid that is awarded to a student based on a set of pre-established criteria set decided by the donor or awarding entity. Students at South Texas College are awarded scholarships from a variety of sources including, but not limited to, academic departments, external donors, campus clubs/organizations, and/or grants. These scholarships are administered in compliance with federal, state, and institutional policies that govern the awarding process.

Students are encouraged to visit http://studentservices.southtexascollege.edu/finaid/scholarships/ for the latest available scholarships. Please note that each scholarship has a variety of eligibility requirements and will have a designated application process.

Overaward policy
Federal and state regulations mandate that a student’s total financial aid package (grants and other resources) cannot exceed the student’s financial need. Financial need is defined as Cost of Attendance minus Expected Family Contribution (EFC calculated by your FAFSA). Once a student has been selected as a scholarship recipient, the office of Student Financial Services must ensure that the student is not over awarded. An overaward occurs when the student’s financial aid package exceeds his or her financial need.

External Scholarship Checks
External scholarship checks must be made payable to South Texas College, and must include the student’s name and ID number. Checks may be mailed to the address below or submitted in person to the office of Student Financial Services at any South Texas College campus. Awarding of a scholarship will only take place once the check has been received.

South Texas College
Attn: Financial Aid
3201 West Pecan Boulevard
McAllen, Texas 78501

Third Party Programs
Texas Workforce Solutions - Vocational Rehabilitation Services (TWS - VRS)
The Texas Workforce Solutions -Vocational Rehabilitation Services(TWS-VRS) offers payment of tuition and other services to students who have certain disabilities. The Vocational Rehabilitation Division must approve the vocational objectives selected by the student before funds are awarded. Interested applicants should contact the nearest office of Texas Workforce Solutions -Vocational Rehabilitation Services.

Applying for TWS-VRS
To apply for VR services, call, write or visit the TWS-VRS office nearest you and request an appointment to meet with a counselor. If you need help in locating a TWS-VRS office in your area, you may call 1-800-628-5115. When you contact the local office, please let us know if you need translator services or other accommodations for your appointment.

How much money can I get?
TWS-VRS covers tuition and fees, books and sometimes supplies up to an approved amount. The TWS-VRS issues purchase orders to the financial aid office with specified amounts for each student’s tuition and fees. The financial aid office cannot increase awards without written authorization from TWS-VRS. If a student withdraws or has any changes in fees, monies must be returned to TWS-VRS, a student is not eligible for any reimbursement unless written authorization by TWS-VRS.
Program Restrictions

A student cannot receive financial aid simultaneously with TWS-VRS funds. TWS-VRS requires that other aid must be awarded first. If in the event that a student completes or is eligible for any other aid, the TWS-VRS award will be cancelled, unless written authorization from TWS-VRS has been given.

Workforce Innovation Opportunity Act (WIOA) / Trade Adjustment Act (TAA)

WIOA/TAA is the Workforce Innovation Opportunity Act/ Trade Adjustment Act, and its purpose is to provide workforce innovation activities that increase the employment, retention, and earnings of participants. WIOA/TAA programs are intended to increase occupational skills attainment by participants and improve the quality of the workforce, reduce welfare dependency, and enhance the productivity and competitiveness of the nation. WIOA/TAA authorizes several job training programs including Adult Employment and Training Activities, Youth Activities, and Job Corps. Students interested in applying for WIOA/TAA should contact their local WorkFORCE center.

Applying for WIOA/TAA

A student should contact their local Workforce Solution Center to determine eligibility and types of assistance available to them.

Workforce Center Locations

North Hidalgo County
2719 W. University Drive
Edinburg, Texas 78539
Phone: 956-380-0008, Fax: 956-316-2626

Cameron County
601 East Harrison Avenue
Harlingen, Texas 78550
Phone: 956-423-9266, Fax 956-412-2199

West Hidalgo County
901 Travis St., Suite 7
Mission, Texas 78572
Phone: 956-519-4300, Fax: 956-519-4388

Willacy County
700 FM 3168
Raymondville, Texas 78580
Phone: 956-689-3412, Fax: 956-690-0285

Starr County
5408 Brand St. Ste. 1
Rio Grande City, Texas 78582
Phone: 956-487-9100, Fax: 956-487-9190

East Hidalgo County
2290 W. Pike Blvd., Ste. 100
Weslaco, Texas 78596
Phone: 956-969-6100, Fax: 956-969-6190

Corporate Office
3101 W. Bus 83
McAllen, Texas 78501
Phone: 956-928-5000, Fax: 956-664-8987

Note: Information is subject to change.

WIOA/TAA Contracts

WIOA/TAA covers tuition, fees, books, equipment, tools and uniforms up to an approved amount. The WIOA/TAA contract also specifies a contract end date in which the student will not be awarded unless a modification has been received from WIOA. A student who is approved under a program must be registered in courses that are on the degree plan. WIOA/TAA does not cover developmental courses, repeat courses (unless approved by WIOA/TAA) and courses not a part of the degree plan.

Award Disbursements

A student can not receive financial aid and WIOA/TAA funds. WIOA/TAA requires that other aid must be awarded first. If in the event that a student completes or is eligible for any other aid, the WIOA/TAA award will be cancelled and student will be responsible for any balances. A student cannot receive VIDA and WIOA/TAA at the same time because both are state funded grants. Any funds remaining will not be issued until after enrollment has been verified.

Valley Initiative for Development and Advancement (VIDA)

VIDA is a workforce development program designed to respond to the job training needs of the Rio Grande Valley's Empowerment Zones. Participants of the program will be recruited and trained to qualify for higher paying jobs available in the Rio Grande Valley.

Long-term training (1-2 years) will be limited to targeted occupations with identified job openings. Customized training (less than 1 year) will be made available through a contractual partnering between VIDA, industry and local community colleges. Applications are available at VIDA satellite offices. Students needing more information on VIDA may contact the South Texas College Student Financial Services office.

Eligible Majors

Interested students must be majoring in one of the following degrees in order to apply for the VIDA program,

One Year Certificate Programs
• Accounting Clerk
• Automotive Technology
• Computer Maintenance Specialist
• Diesel Technology
• EMT-Advanced
• Heating, Ventilation, Air Conditioning & Refrigeration Technology
• Vocational Nursing
• Precision Manufacturing Technology

Two Year Certificate Programs
• EMT-Paramedic

Two Year Associate Degree Programs
• Accounting
• Administrative Office Assistant
• Automotive Technology
• Child Development/Early Childhood
• Computer Support Specialist
• Diesel Technology
• Emergency Medical Technology-Paramedic
• Health Information Technology
• Paralegal
• Network Systems
• Associate Degree Nursing
• Occupational Therapy Assistant
• Pharmacy Technology
• Physical Therapist Assistant
• Precision Manufacturing Technology
• Public Administration
• Radiologic Technology
Students interested in applying for the VIDA program must contact VIDA directly at 417 S. Ohio Mercedes, TX 78570, 1-800-478-1770, or http://www.vidacareers.org/.

VIDA Program
VIDA covers tuition and fees, books and sometimes supplies up to an approved amount. The VIDA program forwards Memo’s to the financial aid office with specified amounts for each student’s tuition and fees. The financial aid office cannot increase awards without written authorization from VIDA. If a student withdraws or has any changes in fees, monies must be returned to VIDA, and the student will not be eligible for reimbursement.

Award Disbursement
A student can receive financial aid and VIDA funds. A student cannot receive VIDA and WIOA/ TAA at the same time because both are state funded grants. Any funds remaining will not be issued until after enrollment has been verified.

College Savings Plans
Texas Guaranteed Tuition Plan
(formerly Texas Tomorrow Fund)
The Texas Guaranteed Tuition Plan is a program that allows Texas families to lock in the cost of tomorrow’s college tuition and fees required as a condition of enrollment. For more information, contact the Texas tomorrow Fund/Texas Guaranteed Tuition Plan at 1-800-445-GRAD or check with the Student Financial Services Office. If funds are available the TGTP covers only the following charges:

- Tuition
- Registration Fee
- Information Technology Fee
- Learning Support Fee
- Student Activity Fee

Note: Students are responsible to pay any other fees not covered by TGTP.

Texas Tuition Promise Fund Plan
The Texas Tuition Promise Fund is designed to help families and individuals prepay for all or some future tuition and required fees charged by Texas public colleges and universities. The number of units needed varies depending on the school, but generally 100 units represents 30 credit hours, which is considered to be one academic year. Texas Tuition Promise Fund covers only the following charges:

- Tuition
- Registration Fee
- Information Technology Fee
- Learning Support Fee
- Student Activity Fee

Note: Students are responsible to pay any other fees not covered by TTPF.

Who can open an account?
Any U.S. citizen or legal resident 18 years and older can open an account, as long as the Beneficiary is a Texas resident. If the child is not a Texas resident, a parent must be the Purchaser and a resident of Texas. Charities that award scholarships may also open an account.

Enrollment Period
You may enroll in the Plan any time between Sept. 1 and Feb. 28 (Feb. 29 in leap years). Newborns can be enrolled through July 31 each year. Tuition rates are subject to change at the start of each Enrollment Period on Sept. 1. There is a three-year holding period before any units can be redeemed and the Tuition Units must be paid in full prior to redemption. For more information, contact TEXAS Tuition Promise Fund at 1-800-445-GRAD (4723), option 5 or log on to http://www.texastuitionpromisefund.com/

Other Forms of Assistance
Valley Scholars
The purpose of the Valley Scholars Program is to recognize and promote academic excellence by providing financial assistance, academic support services, mentoring, and leadership development to academically gifted and highly motivated students. To be eligible for this scholarship, a student must be a graduate from an accredited Hidalgo or Starr County high school, graduate within the top 10% or with an 80 average or above, maintain a 3.25 GPA in any college course completed during high school, and be TSI College Ready or TSI Exempt. Once a student is admitted into the Valley Scholars program, they must meet additional requirements to receive the scholarship.

AmeriCorps
The AmeriCorps program provides full-time educational awards in return for work in community service. You can work before, during, or after your post-secondary education and you can use the funds either to pay current educational expenses or to repay federal student loans. Please go to www.americorps.gov and register in the online payments system.

Financial Aid Satisfactory Academic Progress
Purpose and Scope
Federal regulations mandate that a student receiving Financial Assistance under Title IV programs must maintain satisfactory academic progress in his/her course of study regardless of whether or not financial aid is awarded each semester. South Texas College's Financial Aid Satisfactory Academic Progress Policy is applied consistently to all Financial Aid recipients within identifiable categories of students (such as full- time or part-time). Students pursuing a Certificate, Associate, or Bachelor degree are responsible for understanding and adhering to the financial aid satisfactory academic progress policy.

Mandated by Federal and State Regulations, Satisfactory Academic Progress is measured with the following standards:

- Qualitative Standard (Cumulative Grade Point Average),
- Quantitative Standard (Pace of Progress)
  - Cumulative Pace of Progress
  - Maximum Time Frame

Qualitative Standard
Students will be expected to maintain the minimum academic standards as outlined in the Scholastic Progress Standards Section of the South Texas College Catalog. South Texas College uses a 4-point scale for grade point average (GPA),
and requires students to have a 2.0 average after each semester.

**Quantitative Standard (Cumulative Pace of Progress)**
The quantitative standard is used to accurately measure a student's progress in a program. There are two components of the quantitative standard:

1. **Cumulative Pace of Progress:** Students must complete 67% of the total attempted credit hours at the end of each semester to meet the required pace of progress at South Texas College. You calculate the pace at which a student is progressing by dividing the total number of credit hours successfully completed or earned at the end of each semester by the total number of credit hours attempted at the end of each semester; if the result is greater than or equal to 67%, the student is meeting the requirement of pace of progression by semester. The chart below shows credit hour totals and the number of credit hours that must be completed to meet this requirement. Developmental remedial course work will be counted in the 67% calculation after each semester.

**67% Cumulative Progression**
This table contains the Attempted credit hours and the Earned/Completed credit hours required to meet 67% progression by semester.

<table>
<thead>
<tr>
<th>Total Attempted Credit Hours</th>
<th>Total Earned/Completed Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>108 Credit Hours</td>
<td>72 Credit Hours</td>
</tr>
<tr>
<td>96 Credit Hours</td>
<td>64 Credit Hours</td>
</tr>
<tr>
<td>84 Credit Hours</td>
<td>56 Credit Hours</td>
</tr>
<tr>
<td>72 Credit Hours</td>
<td>48 Credit Hours</td>
</tr>
<tr>
<td>60 Credit Hours</td>
<td>40 Credit Hours</td>
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<tr>
<td>48 Credit Hours</td>
<td>32 Credit Hours</td>
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<tr>
<td>36 Credit Hours</td>
<td>24 Credit Hours</td>
</tr>
<tr>
<td>24 Credit Hours</td>
<td>16 Credit Hours</td>
</tr>
<tr>
<td>12 Credit Hours</td>
<td>8 Credit Hours</td>
</tr>
</tbody>
</table>

2. **Maximum Time Frame (MTF):** is the pace at which students must progress through their program of study to ensure that they will graduate within a maximum time frame; students must complete their program of study within a period no longer than 150% of the published length of the program. This is measured by dividing the number of credit hours that the student has attempted by the number of credit hours that are required to complete the student's program of study. If the student reaches 150 percent or if the result of the division is 1.50, then the student has reached Maximum Time Frame. The graph below contains three examples.

Maximum Time Frame Rule = Total Attempted Credit Hours / Program of Study Required Credit Hours Completion

<table>
<thead>
<tr>
<th>Total Attempted Credit Hours</th>
<th>Completion Percentage</th>
<th>Maximum Time Frame</th>
</tr>
</thead>
<tbody>
<tr>
<td>182 Credit Hours</td>
<td>120 Credit Hours</td>
<td>1.52</td>
</tr>
<tr>
<td>179 Credit Hours</td>
<td>120 Credit Hours</td>
<td>1.49</td>
</tr>
<tr>
<td>62 Credit Hours</td>
<td>42 Credit Hours</td>
<td>1.48</td>
</tr>
</tbody>
</table>

In the first example, the program of study requires 120 credit hours to graduate. The student has attempted 182 credit hours (182 / 120 = 1.52) and in this case the student is going over 1.50 percent, so student has reached the Maximum Time Frame. In the second example, the program of study requires 120 credit hours to graduate too but the student has attempted 179 credit hours (179 / 120 = 1.49); in this case student has not yet reached Maximum Time Frame. In the third example, the program of study requires 42 credit hours to graduate and the student has attempted 62 credit hours, (62 / 42 = 1.48); in this case, student has not reached Maximum Time Frame.

**How are my grades evaluated under the FA Standards of Academic Progress?**
- The student's cumulative Grade Point Average (GPA) must be a 2.0 or higher to satisfy the requirements of the qualitative standard of the Financial Aid Satisfactory Progress Policy.
- Grades of “A”, “B”, “C”, “D”, “S”, and “P” will be considered credit hours attempted and earned.
- Grades of “F”, “W”, “WP”, “WF”, “DP”, “DF”, “IP”, “NP”, or “I” will be considered as credit hours attempted for the semester for the 67% Pace of Progress Rule and for the MTF Rule.
- Students who withdraw from the college must still maintain Financial Aid Satisfactory Academic Progress to meet the 67% Pace of Progress Rule and for the MTF Rule.

**What happens if I fail to meet the Financial Aid Standards of Academic Progress?**
- Following the first semester in which the student does not meet the FA Standards of Satisfactory Academic Progress Policy (except in cases where the student exceeds the MTF limit for the declared program of study), the student will be placed on FA probation for the next semester of enrollment. The student may be allowed to receive financial aid funds while on FA warning as long as they are otherwise eligible.
- Students who are on FA warning and who improve their academic performance as defined by the qualitative and quantitative standards will be placed back in good standing and may be eligible to continue to receive financial aid for following semesters.
- Students who are on FA warning who fail to meet the FA Satisfactory Academic Progress Policy will be placed on FA Suspension and be denied further funding until they meet the qualitative and/or quantitative standards again.
- Students who exhaust the Maximum Time Frame allowed for a program of study will be placed on financial aid suspension.
- A student who successfully appeals a GPA or 67% suspension status is placed on FA probation and is eligible to receive Title IV aid as long as the student continues to complete 100% of the courses enrolled each semester and earns a term GPA of 2.0 or higher:
  - The student's record is reviewed after the first semester of FA probation. If the student has brought his cumulative GPA back up to a 2.0 and has also successfully completed 67% of the total number of cumulative credits attempted for the FA probation semester, he will be placed on FA good standing.
  - If, after the probation period/semester:
the student fails to complete 100% of the courses attempted, he will be placed on FA suspension;

• the student successfully completes 100% of the courses attempted and his cumulative GPA is less than a 2.0, but the term GPA is a 2.0 or higher, he will be eligible for one additional semester of FA probation;

• The student’s record is reviewed after the first semester of FA probation. If the student has successfully completed 67% of the total number of credits attempted (cumulatively) and his cumulative GPA is a 2.0 or higher, he will be placed on FA good standing.

• If, after the probation period/semester:
  • the student fails to maintain a cumulative GPA of 2.0 or higher, he will be placed on FA suspension;
  • the student’s cumulative GPA is a 2.0 or higher but he does not complete 100% of the courses attempted, he will be placed on FA suspension;
  • the student successfully completes 100% of the courses attempted and his cumulative GPA is a 2.0 or higher, he will be eligible for one additional semester on FA probation;
  • the student successfully completes 100% of the courses attempted for the semester and his cumulative GPA is less than a 2.0, but the term GPA is a 2.0 or higher, he will be eligible for one additional semester of FA probation;

• This review of FA probation is done manually by a FA Representative. Students who are on FA probation are notified by email and regular mail of their status. Students are also required to complete a Financial Aid Academic Plan outlining the expectations after a FA appeal has been approved. The Financial Aid Academic Plan is part of the Appeal Form.

Additional Information
The Effect of Incomplete Grades
Courses where the student receives an incomplete (I) at the end of the semester or term, will count as attempted credit hours and as a non-passing grade when assessing if the student will meet 67% Pace of Progress Rule and/or if the student will be within the Maximum Time Frame Rule limit.

Complete Withdrawals and the Financial Aid Satisfactory Academic Progress Policy
Students who withdraw from the college must still maintain FA Satisfactory Academic Progress. A complete withdrawal will always have a negative effect on a student’s standing under this policy. If a student withdraws from school during the semester, his grades for the semester will be all “W’s”. These grades are not passing; therefore the student will not meet the 67% Pace of Progress Rule and will be placed either on Financial Aid Warning or Financial Aid Suspension depending on what the student’s status was before the semester began.

The Effect of Repeating Courses
There is no specific limitation on the number of times a student may attempt a course under the Financial Aid Satisfactory Academic Progress Policy. All course attempts, even repeated courses, will count when assessing if student will meet the 67% Pace of Progress Rule and/or the Maximum Time Frame limit. Please see the Maximum Time Frame section on this document and in addition please see section Repeated Coursework within Financial Aid section of the catalog or the Financial Aid Website, for more information on this.

Transfer Hours and the 67% Pace of Progress Rule
Transfer hours which have an STC equivalent are counted in the assessment of the 67% Pace of Progress Rule.

Transfer Hours and Maximum Time Frame
Transfer hours which have an STC equivalent are counted in the Maximum Time Frame calculation. Students may request an additional review of transferred courses if these courses count toward graduation at STC in their chosen major by providing a degree plan from the Office of Counseling and Advising. The degree plan will be reviewed by a Financial Aid Officer to determine exactly which transferred credit hours apply to a student’s current program of study. Transferred hours that appear on a student’s record but do not count toward graduation from the student’s current program of study will be eliminated from the total. These reviews are done on a first come first serve basis.

Summer Sessions Attempted Credit Hours
Credit hours attempted in any Summer Session will be included in the assessment of the 67% Pace of Progress Rule and the Maximum Time Frame Rule limit. STC offers three summer sessions. All three summer sessions are considered one entire semester when calculating the 67% Pace of Progress Rule and the Maximum Time Frame Rule.

Academic Probation and Suspension
Successfully approved Academic appeals for Academic Probation or Academic Suspension (G.P.A. less than a 2.0), have no effect on students’ standing with the Financial Aid Satisfactory Academic Progress Policy; those students will still be on Financial Aid Suspension and would have to appeal their Financial Aid Suspension to our STC Student Financial Services Department. Please reference the Financial Aid Appeals Process section on this document for more information.

Notification of Status Under the FA Satisfactory Academic Progress Policy
Students placed on Financial Aid Warning or Financial Aid Suspension will be notified via email and regular mail, of their status after grades are available on STC’s computer system.

The Effect of Developmental Coursework on the 67% Pace of Progress Rule
Developmental (or remedial) coursework will be included when calculating the 67% Pace of Progress Rule.

The Effect of Developmental Coursework on the MTF Calculation
30 credit hours of developmental coursework can be eliminated from the Maximum Time Frame calculation. After the student attempts more than 30 credit hours of developmental coursework, any additional developmental credit hours attempted will count in the Maximum Time Frame calculation.

The Effect of Dropping a Course
Students, who reduce their course load by dropping a course after the semester has begun, risk non-compliance with the 67% Pace of Progress Rule.
The Effect of FA Suspension on Financial Aid Awards
Title IV aid consists of grants and work-study; therefore, all grants and work-study awards will be cancelled (or discontinued in the case of work study) if a student is on Financial Aid Suspension.

Consortium Agreements and the FA Satisfactory Academic Progress Policy
When South Texas College has a consortium agreement with a participating institution, the student must meet the FA Satisfactory Academic Progress Policy of the institution that is awarding aid.

Maximum Time Frame Adjustment for Change of Major
Students who change their major may have credit hours attempted and grades earned excluded from the Maximum Time Frame calculation if those credit hours do not count toward the new major. Exclusion of credit hours from the Maximum Time Frame Calculation will be allowed once, for change of major. All developmental courses and academic courses where the student earned grades of “F”, ”W” or “I” will be excluded from the Maximum Time Frame calculation when those courses are between the first major and the second major change; these grades cannot be excluded after the second major. Note that Undeclared Degree seeking major is not a valid major but credit hours taken while under this major, will be counted as attempted and earned (or not earned, depending on the grade).

Students Who Graduate and Return to STC for a Second Degree
If a student graduates from STC and re-enrolls at STC to pursue another educational program, all developmental courses and academic courses where the student earned grades of “F”, ”W” or “I” will be excluded from the Maximum Time Frame calculation. Students may request a review by providing a degree plan furnished by the Office of Counseling and Advising and submitting it to the Student Financial Services Office for review. The degree plan will be reviewed by a Financial Aid Officer to determine exactly which credit hours from the graduated program apply to the student’s new program of study. Classes from the program the student graduated from, which do not count toward graduation for the new program, will be eliminated from the total. The review for a new degree after graduation is limited to one degree plan review per graduation.

Exceeding Maximum Time Frame – Appeal Process
Students who are placed on Financial Aid Suspension because they reached their maximum time frame have the option to appeal, as long as they meet the following requirements:

• Be meeting the cumulative 2.0 GPA;
• Be meeting the 67% cumulative completion rate;
• Graduate within the semester where Maximum Time Frame Appeal was submitted;
• Provide degree plan signed by South Texas College Student Success Specialist;
• Submit a FA Appeal, including the FA Academic Plan to the South Texas College Student Financial Services Office.

Appeals will be approved/disapproved by the Student Financial Services Director. If an FA Appeal is approved, the student will be placed on financial aid probation and will be expected to follow the FA Academic Plan. Students can check the status or decision of their financial aid appeal two weeks after submitting it, by login in to their JagNet account and checking the financial aid active messages section of it.

67% and/or GPA - Appeal Process
Students who fail to meet the STC FA Satisfactory Academic Progress Policy because of unusual circumstances, such as illness, death in the family, accidents, etc.) have the right to appeal. During the appeal process the student must be prepared to pay his/her own expenses, such as tuition, fees, books, supplies, etc. Please follow the procedure below to appeal a FA suspension.

• A Financial Aid Appeal, including the FA Academic Plan, must be obtained from and submitted to the STC Student Financial Services Office.
• Documentation supporting the extenuating circumstances must be available for review.
• Appeals will be approved /disapproved by the Financial Aid Committee. If a FA Appeal is approved, the student will be placed on FA probation and expected to follow the FA Academic Plan.
• All decisions made by the Financial Aid Committee are final.
• Students can check the status or decision of their financial aid completed appeal two weeks after submitting the appeal (review process may take longer during peak registration times), by login in to their JagNet account and selecting the Financial Aid App and Notifications.

Federal Return of Title IV Funds Policy
Withdrawals
When a student who is a Title IV recipient withdraws, there are two policies related to finance that the student should be familiar with.

The first is STC’s Tuition Refunds Policy, which is located in the Financial Information Section of the catalog and at http://finance.southtexascollege.edu/businessoffice/cashiers/refunds.html.

The second policy is the U.S. Department of Education’s Return of Title IV Funds policy, which is described below.

These two processes are managed by different offices and have different requirements and deadlines and can be a little confusing. If you have questions after reviewing the Financial Information, Tuition Refunds Policy section please contact Cashiers Office at (956) 872-3455; if you have questions after reviewing the Return of Title IV Funds information please contact STC Student Financial Services Office at (956) 872-8375. Both departments may be reached at 855-468-6782.

Policy Summary
The Title IV Programs that are covered by this policy at South Texas College are the Federal Pell Grant, Iraq and Afghanistan Service Grants and the Federal Supplemental Educational Opportunity Grants (FSEOGs). The Higher Education Amendments of 1998, Public Law 105-244 (the Amendments of 1998) substantially changed the way funds paid toward a student’s education are handled when a recipient of Title IV funds withdraws from school. If a Title IV recipient withdraws from school after beginning attendance, the amount of aid earned by the student must be determined; if the amount
Withdrawals from Programs Offered in Modules (Mini-Mesters)

Previously, if a student attending a standard, term-based program offered in modules (at STC, these are known as mini-mesters), ceased attendance after completing one mini-mester, the student was not considered to have withdrawn, and the school was not required to perform a Return of Title IV funds calculation. This is no longer the case; under the October 29, 2010, final regulations, for all programs offered in modules/mini-mesters, a student is a withdrawal for Title IV purposes if the student ceases attendance at any point prior to completing the payment period or semester.

When a Student Fails to Earn at Least One Passing Grade

As per U.S. Department of Education, students who do not earn at least one passing grade per semester/period are considered to have withdrawn from school. For example: if a student attempts three courses, withdraws from one course with a “W” and earns “Fs” for the other two courses, or if he/she earns all “Fs”, the Student Financial Services Office must assume that the student withdrew from school. The Student Financial Services Office is required to re-calculate the student’s eligibility and remove some of the financial aid funds that were disbursed on his student account. In most cases, students will end up owing South Texas College hundreds of dollars.

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reference the Tuition Refunds Policy, which is located in the Financial Information Section of the STC Catalog). When a Return of Title IV funds calculation is performed and aid that was used by the student to pay for tuition, fees, or other institutional charges is returned, students become responsible to repay those funds to South Texas College. The debt must be repaid before the student is allowed to register for a future semester.

Grant Overpayments
Students who have grant overpayments may contact Default Resolution Group by calling 1-800-621-3115 or by writing to Default Resolution Group at the following address:
U.S. Department of Education
Default Resolution Group
P.O. Box 5609
Greenville, Texas 75403

Example of Return of Title IV Funds Calculation:
Barbara was enrolled in for 12 credit hours at South Texas College for the fall semester. When Barbara began classes she received a Federal Pell Grant. She withdrew from her classes 53 days into the semester. Her bill for tuition and fees was $1250. There are a total of 159 calendar days in the semester, so Barbara earned 33.3 percent of her Title IV aid (53 days completed divided by 159 total days in the payment period). Barbara received a total of $2675.00 in Federal Pell Grant for the fall semester. She received a check for the balance of Pell Grant funds in excess of the cost of school after census day.

To determine the amount of Pell Grant funds that Barbara earned, we must multiply the percentage earned by the amount she was eligible to receive.

33.3% X $2675.00 = $891.57

Since Barbara was enrolled for 33.3 percent of the fall semester, according to U.S. Department of Education regulations, she has earned $891.57 of her Pell Grant. The U.S. Department of Education requires that South Texas College return $1310.43 because Barbara used to pay for her tuition and fees. Because Barbara withdrew after the 20th day of class, there will be no reduction of the cost of tuition and fees. Barbara will be responsible to repay South Texas College $1783.43 because she withdrew and the funds are no longer available to cover the cost of her tuition and fees.

This example is an approximation and does not take into account the tuition and fees charged, to get the correct amount of funds earned by the student.

Example of a Return of Title IV Funds Calculation Using the Formula
This example is provided so that a student can derive an approximation of what he would owe if he were to withdraw or if he were to receive non-passing grades, (for non-passing grades, instructors will provide last date of attendance), in a payment period:

- Tuition and Fees: $1,000
  - Tuition and Fees will be the initial tuition and fees. Fees will vary depending on courses taken but typically will include:
    - 3000-4000 Level Course Fee
    - Learning Support Fee
    - Information Technology Fee

- Electronic Distance Education Learning Fee
- Student Activity Fee
- Student Registration Fee
- Federal Financial Aid (FA) Disbursement Total: $2,000.
- Student withdrew from classes 34 days into the semester; student was not registered in mini-mesters.
- There are a total of 110 calendar days in the semester.
- Student earned 31 percent of his Federal Aid:
  - 34 days completed divided by 110 total days in the payment period.
  - Earned Percentage: 31%
- Then Earned Percentage is multiplied by Federal FA Disbursement Total = Earned funds
  - using above numbers: 31% X $2000 = $620
  - $620 being Earned funds
- Then Federal FA Disbursement Total minus Earned funds = X
  - using above numbers: $2000 – $620 = $1380
  - $1380 being X
- 100% minus Earned Percentage = Unearned Percentage
  - using above numbers: 100% - 31% = 69%
  - 69% being Unearned Percentage
- Then Tuition and Fees in the term times Unearned Percentage = Y
  - using above numbers: $1000 X 69% = $690
  - $690 being Y
- Then the result of, if X is less than Y then choose X, else choose Y; this is the Amount for school to return: Y = $690; this is the Amount for school to return: Y = $690 dollars.
- The Amount for School to Return is subtracted from FA Disbursement Total:
  - using above numbers it would be:$2000 – $690 = $1310

The $690 will be the funds for South Texas College to return to the U.S. Department of Education on student’s behalf and will be what student will owe; there may be other charges included by the institution but those are not discussed here.

The $1310 will be the new adjusted Federal Pell Grant amount that will show in student’s JagNet account for the semester/period he withdrew from.

Tax Benefits for Higher Education
American Opportunity Tax Credit
The American Opportunity Tax Credit is a credit for qualified education expenses paid for an eligible student for the first four years of higher education. You can get a maximum annual credit of $2,500 per eligible student. Please refer to IRS Publication 970 for more information on how to apply this tax credit on your tax forms.

Lifetime Learning Credit
The Lifetime Learning Credit is for qualified tuition and related expenses paid for eligible students enrolled in an eligible educational institution. This credit can help pay for undergraduate, graduate and professional degree courses - including courses to acquire job skills. There is no limit on the number of years you can claim the credit. It is worth up to $2,000 per tax return. Please refer to
Traffic and Parking Rules and Regulations

Parking Permits Required
All students, faculty, and staff must purchase a parking permit for each vehicle or motorcycle that will be parked on South Texas College property, with the exception of the Pecan Campus Park and Ride facility at Pecan Campus that does not require a permit. A parking permit does not guarantee a parking space, but does authorize parking in designated areas. A parking permit is required for each vehicle and cannot be transferred from one vehicle to another.

Purchasing a Parking Permit
Parking permits must be purchased online through STC JagNet, accessible on the STC main web page via any internet-enabled computer or kiosk. To purchase a permit, all previous parking fines must be paid. JagNet provides an option to have parking permits mailed to a residence or be picked up. If a parking permit has not been picked up within 7 days of payment, the permit will be mailed to your residence. Pick up a parking permit at the following locations:

For Students
- Cashier's office located at each campus (956-872-8311).
- STC Department of Public Safety located at Pecan Plaza: 2509 W. Pecan Blvd McAllen, Texas 956-872-4444

For Faculty and Staff
- Security office at each campus.
- STC Department of Public Safety located at Pecan Plaza: 2509 W. Pecan Blvd McAllen, Texas 956-872-4444

Parking Permit Fees
- Initial permit $25.00
- Additional or Replacement permit $25.00

Replacement Parking Permits
A parking permit cannot be transferred between vehicles however, our department can provide a replacement parking permit at no cost for the following reasons with proper documentation:
- Windshield Replacement
- Vehicle Total Loss

Permit Refunds
Refunds can be issued for unused parking permits returned within 15 days of purchase. Subject to approval.

Temporary Parking Permits
Students and employees with permanent parking permits may obtain a temporary parking permit for short periods when a vehicle or motorcycle is not available, at the STC Department of Public Safety located at Pecan Plaza: 2509 W. Pecan Blvd., McAllen, Texas, or at Security Department offices in other locations.

Temporary parking permits may also be obtained by visitors and individuals who are not STC employees or students.
Displaying a Parking Permit
Permits for cars, trucks, and SUVs shall be visible and permanently affixed to the inside lower right-hand corner (passenger side) of the windshield with only the adhesive on the front face of the permit (do not use tape).

Permits for motorcycles shall be permanently affixed in a clearly visible location with only the adhesive on the opposite side of the permit (do not use tape).

Permits shall be displayed in an upright position and not altered in any way. Parking permits cannot be transferred from one vehicle to another vehicle.

Issuance of Citations
Texas Education Code Section 51.201 states that laws of the state are in effect for Institutions of Higher Education and violations of state traffic laws may result in the issuance of citations to be adjudicated through municipal courts.

Administrative citations can also be issued for traffic and parking violations. Citations may be based upon video camera recordings.

Individuals who own or operate a vehicle or motorcycle on South Texas College property will be held liable for any citations issued to that vehicle or motorcycle with or without a permit. STC students, faculty, or staff who park in a visitor vehicle or motorcycle with or without a permit.

Individuals who own or operate a vehicle or motorcycle on South Texas College property will be held liable for any citations issued to that vehicle or motorcycle with or without a permit. STC students, faculty, or staff who park in a visitor vehicle or motorcycle with or without a permit.

Examples of citations that may be issued are as follows:

• No parking permit.
• Expired parking permit.
• Misuse of parking permit.
• Improper display of parking permit, including not permanently affixing the permit in the proper location and/or using glue or tape rather than the permit adhesive.
• Parking where prohibited by signs or markings (Fire Lane, Handicap, Faculty/Staff, Visitor, Reserved, Loading/Unloading).
• Parking in Visitor spaces, with or without a permit, while an employee or student at South Texas College.
• Parking in Visitor spaces for longer than the allotted time.
• Parking where there is no designated parking space.
• Parking alongside islands and curbs marked No Parking or painted red.
• Dropping off persons or items in a No Parking or No Dropping Off area.
• Double-parked (encroaching on another parking space).
• Parking in a fire lane (red zone) (subject to tow at owner's expense).
• Failure to come to a complete stop at a stop sign.
• Driving the wrong way.
• Failure to obey roadway signs.
• Parking in a handicapped parking space without properly displaying a valid handicap placard/license plate or disabled veteran license plate issued by the State of Texas. Handicap spaces are not for use by individuals who do not have a handicap, even if the vehicle properly displays a handicap placard/license plate or disabled veteran plate.

Administrative Citation Fees

<table>
<thead>
<tr>
<th>Citation</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st Citation</td>
<td>$30.00</td>
</tr>
<tr>
<td>2nd Citation</td>
<td>$50.00</td>
</tr>
<tr>
<td>3rd Citation</td>
<td>$80.00</td>
</tr>
<tr>
<td>4th Citation</td>
<td>$100.00</td>
</tr>
<tr>
<td>5th Citation</td>
<td>$220.00 ($100.00 wheel lock removal fee)</td>
</tr>
</tbody>
</table>

Fire lane and handicap violations are subject to the city municipal court fines. (City Municipal fines may differ)

Skateboard and Other Appliance Violations

<table>
<thead>
<tr>
<th>Citation</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st Citation</td>
<td>Warning</td>
</tr>
<tr>
<td>2nd Citation</td>
<td>$30.00</td>
</tr>
<tr>
<td>3rd Citation</td>
<td>$50.00</td>
</tr>
<tr>
<td>4th Citation</td>
<td>$70.00</td>
</tr>
<tr>
<td>5th Citation</td>
<td>$90.00</td>
</tr>
</tbody>
</table>

City Municipal citations vary by jurisdiction.

Wheel Locks
Wheel locks shall be placed on vehicles that have four (4) previous citations and are receiving a 5th citation or for other violations of STC regulations and shall not be removed until all pending citations have been paid and a receipt of payment is presented to the STC Department of Public Safety.

Wheel locks may be placed on vehicles for outstanding parking fines and other parking, security, or police matters. The STC Department of Public Safety is not responsible for damage to vehicles.

Appeals of Citations
Appeals of municipal citations can be made through the city Municipal Court or the Justice of the Peace. Appeals of administrative citations must be submitted electronically and no later than fifteen (15) working days from the date of the citation. Appeals turned in after 15 working days will be denied. An appeals committee will review the appeal and forward the decision to the email address provided.

Administrative citation appeals may be submitted as follows:

1. Access JAGNET via any internet-enabled computer or kiosk. Select the Security tab and the Appeals tab to submit the appeal electronically.
2. Visit the STC Department of Public Safety located at:

   Pecan Plaza
   2509 W. Pecan Blvd
   McAllen, Texas
   956-872-4444

Individuals receiving their first citation, with the exception of Handicap, Fire lane, and Wheel lock violations, may take an awareness examination and if successful, the fine will be waived. Individuals with multiple citations may have the total of their fines reduced by 50% upon successful completion of the examination. The
examination is offered as a one-time solution and is conducted at the STC Department of Public Safety located at:

Pecan Plaza
2509 W. Pecan Blvd.
McAllen, Texas
956-872-4444

Incident or Accident
If you are involved in an incident or accident on South Texas College property that requires emergency assistance, call 911 immediately. For other assistance, contact the STC Department of Public Safety at 956-872-4444.

Campus Security
The mission of the South Texas College Department of Public Safety is to provide an environment that is healthy, safe, and secure for students, employees, and visitors at all campuses, higher education centers, and for Dual Credit High School sites. The College's Department of Public Safety consists of sworn police officers, police dispatchers, and a dispatch supervisor, along with a security manager, security specialists, and security guards. The Chief of Police for the department has more than 37 years of experience in law enforcement.

Our mission is accomplished by:

1. Collaborating with other departments to provide training on crime prevention methods and techniques including the response protocols for active shooters, bomb threats, fires, and other emergencies.

2. The development of a comprehensive All-Hazards Emergency Response Plan to ensure the safety of individuals and the protection of college resources. The hazards covered under this plan include hurricanes, tornados, severe weather, and bomb threats.

3. The acquisition and utilization of state of the art technology to deter crime and protect the college community. This technology includes nine hundred (900) high definition surveillance cameras, digital radios from the Motorola Corporation and all police vehicles are equipped with high definition cameras. Police officers also wear body cameras to further document incidents on College property.

4. As required by Federal law, daily Clery Act logs are maintained and crime statistics are submitted to the U.S. Department of Education for inclusion in the national crime-reporting database. The Clery Act Crime Statistics are provided for the following campuses and centers: Higher Education Center - La Joya, Mid Valley Campus, Nursing and Allied Health Campus, Pecan Campus, Regional Center for Public Safety Excellence, Starr Campus, and Technology Campus. Each year, an email is sent to all enrolled students, faculty, and staff providing notification of the availability of the most recent crime reporting period. In addition to accessing the website, a copy of the report may also be obtained at the South Texas College Department of Public Safety.

5. The implementation of the RAVE Mass Notification System, which has two features that provide you with information during a crisis or other significant event. Rave Alert Emergency Notification provides students, faculty, and staff with important telephone, text, and email messages during a crisis or when the college is closed due to weather or other significant events.

RAVE Guardian is a phone application that can be downloaded and permits students and employees to enter medical and other personal information that will assist first responders in helping them during an emergency. Guardian also allows you to send anonymous text messages to report incidents or suspicious activities.

Clery Act Statistics
Clery Act Statistics are shown on the South Texas College Department of Public Safety website https://www.southtxcollege.edu/stcdps/cleryact.html

Library Services
South Texas College Library Services is committed to providing a welcoming, learning-centered environment, rich in quality information resources and outstanding services to meet the research, instructional and learning needs of the South Texas College students, faculty, staff, and community.

Locations & Services
South Texas College provides library services at the Mid-Valley Campus, Dr. Ramiro R. Casso Nursing and Allied Health Campus, Pecan Campus, Starr County Campus, Technology Campus, Regional Center for Public Safety Excellence and the Higher Education Center at La Joya, and via the library website (https://library.southtexascollege.edu).

Library services and resources include:

- print and electronic books, print and electronic magazines, print and electronic journals, newspapers, streaming video, and audio recordings
- online Research Guides, Course Guides, and library tutorials
- computer labs and printing services
- librarians and library staff who provide assistance in person, by email, phone, or chat
- study rooms and group computer workstations

Collections & Databases
South Texas College libraries provide students, faculty and staff over 130,000 cataloged items, including print and electronic books, video, and audio recordings. The library subscribes to over 0 print serial publications (newspapers, magazines, and journals) and over 120 research databases. These databases provide electronic access to the contents of over 50,000 magazines, journals, and newspapers, over 50,000 electronic books, over 30,000 streaming videos, and other resources. In addition to library owned resources, students and faculty have access to over 200,000 electronic books through consortium memberships. The library's print and electronic collection can be searched through Discovery Search, a single portal on the library website. The electronic databases are available on any computer on the College network, including all campus computer labs, faculty and staff computers, and can be accessed off-campus using a personal South Texas College network username and password.

Computer Labs & Printing Services
Computer access and printing is available at all library locations. Open Computer labs and Library computers are equipped to provide access to the

Campus Security
Internet, to Microsoft Office software, and to other specialized software packages. Wi-Fi access and wireless printing are also available at all campus libraries and Open Computer labs.

**Campus to Campus Loans**

Students, faculty, and staff located on one campus may request items from any other campus library. The requested items will be delivered to the student’s campus and usually arrives within two business days.

**Interlibrary Loan & TexShare**

South Texas College students, faculty and staff have access to the collections of several hundred academic and public libraries across the United States through interlibrary loan agreements via Amigos Library Services, TexShare, and OCLC. Materials may be borrowed directly from participating TexShare libraries with a current South Texas College ID card and a TexShare card. A TexShare card may be requested from any South Texas College campus library.

**Library Events & Art Gallery**

Library Services hosts speakers, art exhibits, and other events at all STC library locations in an effort to support the curriculum and engage our community. Information about upcoming events can be found on the STC library website (https://library.southtexascollege.edu).

**Centers for Learning Excellence (CLE)**

The Centers for Learning Excellence (CLE) offer comprehensive academic learning support services at all STC campuses: Mid-Valley, Nursing and Allied Health, Pecan, Starr County, and Technology. Limited services are also available at the Regional Center for Public Safety Excellence. CLE services are free and available to all STC students, including Early College High School students and other students participating in dual credit or distance education programs. Comprehensive face-to-face services include academic coaching, appointment-based tutoring, embedded tutoring, group tutoring, Supplemental Instruction support, and learning support workshops. Online services include synchronous and asynchronous tutoring, and 24/7 access to student success workshops.

Part-time and full-time staff members at the CLE help students foster the learning skills and course content knowledge required for college success. At the CLE, students can receive high-quality tutoring and other academic support resources in a broad variety of subject areas. The CLE’s rigorous training program has earned the highest level of International Tutor Training Program Certification by the College Reading and Learning Association (CRLA), the gold standard for training in the academic support field.

The CLE offers a welcoming and comfortable environment where students may access computer lab support with a variety of specialized software programs, private study rooms for student use with or without tutoring assistance, adaptive learning equipment, and a variety of reference materials and learning resources.

**CLE Service Descriptions**

- **Individual Tutoring (on-site)** is available to students in the physical centers during scheduled hours by appointment. Walk-ins are accommodated if possible. CLE schedules for all centers are viewable online, and appointments may be made over the phone or from the CLE website.
- **Online Tutoring** is available for students whose schedules or learning preferences do not accommodate traditional on-campus learning support. The CLE offers online tutoring in most subject areas. The service features both real-time tutoring and submit-and-return options for paper reviews, which provide prompt assistance to students 24 hours a day/seven days a week. Apointments may be made from the CLE website.
- **Academic Coaching** is available to students during scheduled hours or by appointment. Coaches meet with students weekly or as needed for help with topics like using a planner, developing a study plan, managing time more effectively, or communicating more effectively. Class presentations are also available upon request.
- **Supplemental Instruction (SI)** is a free, CLE-sponsored program in which a peer learning mentor, called an SI Leader, attends class and facilitates regular study sessions in order to maximize student success. SI has been shown to increase student course completion and success, and SI leaders are typically assigned to courses that are seen as academically challenging. Enrollment in SI classes (marked with +SI Support* in STC online course schedules) is limited, so early registration is encouraged.
- **Embedded Tutoring** is an in-class service to support skills labs and courses with specialized equipment or applications. Supportive staff members assist students with practical application of concepts and skills taught by STC faculty.
- **Group Tutoring** provides an opportunity for students studying in groups of four or more to obtain up to one hour of tutoring assistance.
- **Student Success Workshops** are seminars provided by CLE tutors and staff. The workshops are offered throughout the fall, spring, and summer semesters and cover a variety of subjects, including Texas State Initiative Assessment (TSIA) preparation. Students can learn ways to maximize study time, organize notes, manage time effectively, or master key academic concepts by participating in these sessions. Short videos on a variety of student success subjects are available 24 hours a day. Note: On-site workshops have been suspended as a COVID-19 response measure, but virtual services are still available.
- **Open Labs** partners with CLE to support students at each STC campus with computer-based resources, specialized software, and knowledgeable lab staff to assist with software and equipment-related needs. Frequently-requested services include wireless set up on personal devices and password support for scanners, JagPrint, and JagNet. Open Labs in the CLE support most programs needed by students for their classes and include specialized software titles such as Microsoft Office, Adobe Master Collection, Creative Cloud, SolidWorks, SketchUp, AutoDesk, MasterCam, and many more.

Visit the https://www.southtexascollege.edu/cle/ for up-to-date information on tutor schedules, hours of operation, and complete descriptions of the academic support services.
Alumni and Friends

The Alumni & Friends Association develops relationships and establishes lifelong connections between South Texas College and its former and current students, leading to increased support for the institution’s mission and goals. The association also reaches out to community members, who are “friends” of the college. It promotes a variety of networks and resources, and offers opportunities to grow professionally and socially.

For more information, call 956-872-8302, or go to www.southtexascollege.edu/alumni.

College Connections

The College Connections Department provides campus tours and offers off-site assistance to residents in Hidalgo and Starr counties. A campus tour allows students and the community to learn about the College's programs and experience South Texas College. Recruiters assist with the admission application, registration, financial aid, and collegebound events district-wide. The College Connections Department promotes South Texas College and helps prospective students transition into higher education.

To schedule a campus tour, or to visit with a South Texas College Recruiter, call 956-872-2115 or visit us at https://studentservices.southtexascollege.edu/recruiters/.

Dual2Degree

The Dual2Degree Department manages enrollment and support services for high school students admitted to the Dual Credit Programs at South Texas College. Department staff provides assistance to dual credit students with the admission and registration process, and supports their academic success through a variety of services such as orientation and transition activities. Department staff maintains a unique relationship with community agency representatives, high school counselors, and other school district personnel to ensure they are providing the most efficient and effective service possible.

For further information, please call 956-872-8391 or visit us at https://www.southtexascollege.edu/dual/.

Enrollment Centers

Enrollment Centers are equipped with self-service computers, and are located at the Mid-Valley, Pecan, and Starr campuses. Cross-trained staff provide information about the College's programs to current and future students, as well as the community. Prospective students are encouraged to visit the Enrollment Center at their nearest Campus to begin the enrollment process.

For more information call 1-855-GoToSTC, or visit us www.southtexascollege.edu/register to register for classes.

Distance Learning

South Texas College Online offers students flexible and convenient opportunities to complete their education anytime, anywhere.

South Texas College offers Online Associate Programs in the following fields:

- Accounting
- Anthropology
- Business Administration - Transfer Plan
- Communication Studies
- Computer Information Systems
- Computer Science
- Criminal Justice
- Education - 4-8 Generalist
- Education - EC-6 Generalist
- Education - Grades 8-12
- English
- History
- Human Resources Specialist
- Interdisciplinary Studies (AA)
- Interdisciplinary Studies (AS)
- Language and Cultural Studies-Spanish Concentration
- Mathematics
- Philosophy
- Political Science
- Psychology
- Social Work
- Sociology

STC also offers Certificates in the following fields:

- Accounting Clerk
- Computer Applications Specialist
- Computer and Internet Specialist
- Human Resources Assistant
- Management
- Marketing
- Multimedia Specialist
- Payroll Assistant
- Recruiter Assistant

STC also offers Bachelor of Applied Technology degrees in the following fields:

- Computer and Information Technologies
- Medical and Health Services Management
- Technology Management
- Organizational Leadership

Distance Learning Courses are offered in a variety of formats: Online, Hybrid, and Web-Enhanced.

- Online coursework may be completed from any computer that has Internet access.
- Some instructors require students to take proctored exams. Check the course list for specific information.
- Hybrid classes divide class meeting-time between online and on-campus locations.
- Web-Enhanced courses meet on campus as regularly scheduled and have a web component that is either required or elective at the instructor's discretion.

Information about Distance Learning at South Texas College is available at: http://www.southtexascollege.edu/online/ or email vcadvising@southtexascollege.edu or by calling 956-872-2598.

Institutional Research, Effectiveness, and Strategic Planning

The Institutional Research, Effectiveness and Strategic Planning Team supports student success by broadly engaging all stakeholders
in evidence-based decisions and continuous quality improvement. Institutional Research, Effectiveness, and Strategic Planning serves as the hub for reliable and timely data and effectiveness/evaluation planning and support. These efforts are facilitated by two departments: Institutional Effectiveness & Assessment, (IEA), and Research & Analytical Services (RAS).

The Office of Institutional Effectiveness & Assessment (IEA) works to empower the college community to integrate effective planning and meaningful assessment into all institutional practices through collaborative inquiry, self-reflection, and continuous improvement.

Research & Analytical Services (RAS) conducts educational research on topics of importance to the College by collecting and analyzing data from College stakeholders and other sources. RAS provides assistance to South Texas College faculty and staff with qualitative or quantitative research methods, study design, statistical analysis, and survey instrument design and administration.

Data requests should be made through STC’s Data Request Information Portal, which can be found at https://datarequests.southtexascollege.edu.

Institutional Research, Effectiveness and Strategic Planning maintains the institutional Factbooks that provides institutional data on the success of South Texas College towards Key Performance Indicators and Student Achievement Goals. This data is available at https://ras.southtexascollege.edu/factbook

Continuing, Professional and Workforce Education

Continuing, Professional and Workforce Education provides quality and lifelong education opportunities through college and career preparation, career training, customized corporate training and economic development, professional education and development, professional workshops, and personal enrichment courses. The department is committed to empowering all individuals and employers with necessary knowledge, skills and credentials to help them fulfill their personal and professional goals for a better quality of life.

Classes are scheduled with flexible hours, including evenings and weekends throughout Hidalgo and Starr Counties. Classes are delivered both online and in traditional classroom settings. Courses can be scheduled in response to community demand where 11 or more students register for the class. Mandatory Continuing Education Units (CEU) meeting licensing requirements are available for professionals. A Satisfactory (S) or Unsatisfactory (U) grade is earned for continuing education courses. Continuing, Professional and Workforce Education offers ongoing courses through the following 11 institutes:

Institutes

1. Arts and Design
   - Cake Decorating
   - Floral Design
   - Photography
   - Sewing

2. Business and Corporate Training
   - Computerized Accounting
   - Customer Service
   - Effective Coaching
   - Employability Skills (Job Readiness Skills)
   - Frontline Supervisor
   - Interpersonal Skills and Styles
   - Leadership Skills
   - Office Clerk
   - Performance Standards and Measures
   - Presentation Skills
   - Process Mapping
   - Productivity
   - Professional in Human Resources
   - Stress Management
   - Telephone and Email Etiquette
   - Time Management

3. College and Career Preparation
   - ACT Preparation
   - SAT Preparation
   - High School Equivalency Preparation (GED and HiSET)
   - Kids College
   - Teens College
   - TSI Assessment Preparation

4. Workshops
   - Child Development
   - College Success
   - Education
   - Healthcare
   - Technology

5. Education
   - Child Development Associate
   - Substitute Teacher
   - Educational Aide I

6. English as a Second Language (ESL)
   - Beginning Level ESL
   - Intermediate Level ESL
   - Advanced Level ESL
   - High-Advanced Level ESL
   - Conversation Level ESL
   - Citizenship Preparation
   - Spanish
   - TOEFL Preparation

7. Healthcare
   - Activity Director
   - Certified Nurse Assistant (CNA)
   - Community Health Worker (Promotor/a)
   - CPR (Heartsaver and Basic Life Support)
   - EKG
   - Emergency Care Attendant/Emergency Medical Technician
   - First Aid
   - Patient Care Technician
   - Health Information Management Clerk
   - Medical Billing and Coding Specialist
   - Medical Administrative Assistant
   - Medical Scribe
   - Medication Aide
   - Medication Aide Update
• Phlebotomy
• Dental Assistant

8. Online Courses and Programs
9. Real Estate
• Finance
• Law of Agency
• Law of Contracts
• Principles I
• Principles II
• Promulgated Contracts
• SAE Courses
  • Appraisal
  • Investment
  • Marketing
  • Property Management

10. Technology and Trades
• Computer Basics
• Forklift Certification
• Internet Basics
• Maintenance and Repair
• Microsoft Excel
• Microsoft Office Specialist
• Microsoft PowerPoint
• Microsoft Word
• OSHA Training
  • 10 General
  • 30 General
  • 30 Construction
• Pipe Welding
• Structural Welding
• Quickbooks

11. Truck and Bus Driving
• Public Transit Bus Driving
• School Bus Driving
• Truck Driving

Registration Is Easy
• Go to the STC campus of your choice or visit our webpage
• Complete registration form
• Pay (cash, money order, check, credit or debit card)

Services
A. College and Career Preparation
• Programs that equip you with foundation skills to enter career training

B. Career Training
• Programs leading to certification that will make you competitive and marketable in the workplace

C. Customized Corporate Training and Economic Development
• Customized programs and courses that help employers and their workforce compete in our global economy

D. Personal Enrichment
• Fun courses to spice up your life

E. Professional Education and Development
• Review courses for professional certifications and licenses
CURRICULUM

• Core Curriculum (p. 97)
• Associate of Applied Science Electives (p. 99)

*Core Curriculum

The Core Curriculum at South Texas College has, at its foundation, the philosophy and purpose of the College and is a composition of general education courses which form the foundation of all Associate of Arts and Associate of Science degrees.

These are degrees that are designed for students who plan to continue their education at a four-year university in order to earn a Bachelor of Fine Arts, Bachelor of Arts or Bachelor of Science degree.

STC is committed to the preparation of intellectually flexible, creative, and productive citizens. Through exposure to a varied range of disciplines and technologies, students will develop:

• an understanding of the importance of lifelong learning
• broad global and social perspectives
• essential skills for tomorrow's workforce

The purpose of the Core Curriculum is to gain a foundation of knowledge of human cultures and the physical and natural world, develop principles of personal and social responsibility for living in a diverse world, and advance intellectual and practical skills that are essential for all learning.

Core Objectives

• Critical Thinking Skills - to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information.
• Communication Skills - to include effective development, interpretation and expression of ideas through written, oral and visual communication.
• Empirical and Quantitative Skills - to include the manipulation and analysis of numerical data or observable facts resulting in informed conclusions.
• Teamwork - to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal
• Personal Responsibility - to include the ability to connect choices, actions and consequences to ethical decision-making.
• Social Responsibility - to include intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities.

This common body of essential knowledge and skills is taught and reinforced through courses selected in nine Core Components:

• Communication
• Mathematics
• Life and Physical Sciences
• Language, Philosophy & Culture
• Creative Arts
• American History
• Government/Political Science
• Social and Behavioral Sciences, and a
• Component Area Option.

Communication

Composition/Written Communication

6 credit hours

Courses in this category focus on developing ideas and expressing them clearly, considering the effect of the message, fostering understanding, and building the skills needed to communicate persuasively. Courses involve the command of oral, aural, written, and visual literacy skills that enable people to exchange messages appropriate to the subject, occasion, and audience.

ENGL 1301 Composition I 3
ENGL 1302 Composition II - Rhetoric 3

Total Credit Hours 6

Mathematics

3-4 credit hours

Courses in this category focus on quantitative literacy in logic, patterns, and relationships. Courses involve the understanding of key mathematical concepts and the application of appropriate quantitative tools to everyday experience.

Select 3-4 credit hours of the following: 3-4
MATH 1316 Plane Trigonometry
MATH 1324 Mathematics for Business & Social Sciences
MATH 1325 Calculus for Business & Social Sciences
MATH 1332 Contemporary Mathematics
MATH 1414 College Algebra
MATH 1442 Elementary Statistical Methods
MATH 2412 Pre-Calculus Math
MATH 2413 Calculus I

Total Credit Hours 3-4

Life and Physical Sciences

8 credit hours

Courses in this category focus on describing, explaining, and predicting natural phenomena using the scientific method. Courses involve the understanding of interactions among natural phenomena and the implications of scientific principles on the physical world and on human experiences.

Select 8 credit hours of the following: 8
BIOL 1406 Biology for Science Majors I
BIOL 1407 Biology for Science Majors II
BIOL 1408 Biology for Non-Science Majors I
BIOL 1409 Biology for Non-Science Majors II
BIOL 2401 Anatomy and Physiology I
BIOL 2402 Anatomy and Physiology II
CHEM 1405 Introductory Chemistry I for Non-Science Majors
CHEM 1407 Introductory Chemistry II for Non-Science Majors
<table>
<thead>
<tr>
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<th>Course Title</th>
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**Total Credit Hours** 8

### Language, Philosophy and Culture

**3 credit hours**

Courses in this category focus on how ideas, values, beliefs, and other aspects of culture express and affect human experience. Courses involve the exploration of ideas that foster aesthetic and intellectual creation in order to understand the human condition across cultures.

Select 3 credit hours of the following: 3

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**Total Credit Hours** 3

### Creative Arts

**3 credit hours**

Courses in this category focus on the appreciation and analysis of creative artifacts and works of the human imagination. Courses involve the synthesis and interpretation of artistic expression and enable critical, creative, and innovative communication about works of art.

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**Total Credit Hours** 3

### American History

**6 credit hours**

Courses in this category focus on the consideration of past events and ideas relative to the United States, with the option of including Texas History for a portion of this component area. Courses involve the interaction among individuals, communities, states, the nation, and the world, considering how these interactions have contributed to the development of the United States and its global role.

Select 6 credit hours of the following: 6

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**Total Credit Hours** 6

### Political Science

**6 credit hours**

Courses in this category focus on consideration of the Constitution of the United States and the constitutions of the states, with special emphasis on that of Texas. Courses involve the analysis of governmental institutions, political behavior, civic engagement, and their political and philosophical foundations.

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**Total Credit Hours** 6
Social and Behavioral Sciences
3 credit hours

Courses in this category focus on the application of empirical and scientific methods that contribute to the understanding of what makes us human. Courses involve the exploration of behavior and interactions among individuals, groups, institutions, and events, examining their impact on the individual, society, and culture.

Select 3 credit hours of the following:

ANTH 2301 Physical Anthropology
ANTH 2302 Introduction to Archeology
ANTH 2351 Cultural Anthropology
CRIJ 1301 Introduction to Criminal Justice
CRIJ 1306 Court Systems and Practices
CRIJ 1310 Fundamentals of Criminal Law
CRIJ 2313 Correctional Systems and Practices
CRIJ 2328 Police Systems and Practices
ECON 2301 Principles of Economics I - Macro
GOVT 2304 Introduction to Political Science
GOVT 2311 Mexican American and Latinx Politics
HIST 2301 Texas History
HIST 2321 World Civilizations I
HIST 2322 World Civilizations II
PSYC 2301 General Psychology
PSYC 2306 Human Sexuality
PSYC 2314 Lifespan Growth and Development
PSYC 2315 Psychology of Adjustment
SOCI 1301 Introductory Sociology
SOCI 1306 Social Problems
SOCI 2301 Marriage and the Family
SOCI 2319 Minority Studies
SOCW 2361 Introduction to Social Work
TECA 1354 Child Growth and Development

Total Credit Hours 3

Component Area Option
3-4 credit hours

Select 3-4 credit hours of the following:

BCIS 1305 Business Computer Applications
BIOL 1322 Nutrition and Diet Therapy I
BIOL 2406 Environmental Biology
BIOL 2416 Genetics
BIOL 2421 Microbiology for Science Majors
CHEM 2423 Organic Chemistry I
CHEM 2425 Organic Chemistry II
COSC 1301 Introduction to Computing
COSC 1320 C Programming
COSC 1337 Programming Fundamentals II
COSC 1436 Programming Fundamentals I
COSC 2425 Computer Organization
COSC 2436 Programming Fundamentals III
EDUC 1100 Learning Framework
EDUC 1300 Learning Framework
ENGR 1201 Introduction to Engineering
ENGR 1304 Engineering Graphics
ENGR 2301 Engineering Mechanics - Statics
ENGR 2302 Engineering Mechanics - Dynamics
ENGR 2405 Electrical Circuits I
KINE 1164 Introduction to Physical Fitness and Wellness
MATH 2305 Discrete Mathematics
MATH 2418 Linear Algebra
MATH 2420 Differential Equations
PSYC 1300 Learning Framework
SPCH 1311 Introduction to Speech Communication
SPCH 1315 Public Speaking
SPCH 1318 Interpersonal Communications
SPCH 1321 Business and Professional Communication
SPCH 2333 Discussion and Small Group Communication
SPCH 2335 Argumentation and Debate

Total Credit Hours 3-4

Total Credit Hours: 42

*Revised Core Curriculum pending approval from the Texas Higher Education Coordinating Board (THECB).

Associate of Applied Science Electives

Humanities Elective Options for the Associate of Applied Science Degrees

Humanities and Visual and Performing Arts

Art
ARTS 1301 Art Appreciation 3
ARTS 1303 Art History I 3
ARTS 1304 Art History II 3

Architecture
ARCH 1301 Architectural History I 3
ARCH 1302 Architectural History II 3

Dance
DANC 1305 World Dance 3
DANC 2303 Dance Appreciation 3

Drama
DRAM 1310 Theater Appreciation 3
DRAM 2366 Film Appreciation 3

South Texas College 99
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**South Texas College**

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BACCALAUREATE DEGREES

Students are admitted to South Texas College through the provisions of Board Policy 3200. General admission to the College does not imply admission to all programs of the College. Baccalaureate Degrees at South Texas College are Selective Programs with application requirements. Application requirements are included in the description of each program.

Organizational Leadership

- Organizational Leadership (Bachelor of Applied Science) (p. 106)

Computer and Information Technologies

- Computer and Information Technologies (Bachelor of Applied Technology) (p. 108)

Medical and Health Services Management

- Medical and Health Services Management (Bachelor of Applied Technology) (p. 112)

Technology Management

- Technology Management (Bachelor of Applied Technology) (p. 114)

RN-to-BSN

- RN-to-BSN (Bachelor of Science in Nursing) (p. 117)

Bachelor of Applied Science in Organizational Leadership

This program is a Selective Program. Application requirements are included in the description below.

TSI LIABLE

The Bachelor of Applied Science in Organizational Leadership prepares innovative leaders for employment in an increasingly diverse technological and global society. The degree develops practical workplace competencies that meet current and future challenges through real world coursework utilizing personalized academic mentoring and tutoring. The coursework focuses on team building, ethical decision making, enhanced communication skills, critical thinking, and people skills. Graduates of this program pursue careers in education, government, nonprofit, and business organizations.

The program's objectives include promoting academic development in a number of ways. The program offers a required capstone course that will enhance the educational experience and employment potential for students. The program will also include a strong professional component to develop skills in leadership, ethics, collective communication, and team collaboration. Students graduating from the program will be prepared to enter the private sector as well as continue their academic development in a number of ways.

Bachelor of Applied Science Requirements

Application Requirements

1. Demonstrate proficiency in state mandated general knowledge content through approved means; i.e., Texas Success Initiatives (TSI), with program specific exemptions accepted.

2. Applicants with prior college level coursework must have a minimum cumulative GPA of 2.5; Exceptions based on extenuating circumstances must be approved by the Dean for Math, Science & Bachelor Programs.

Degree Completion Requirements

Minimum Completion Requirements

- Complete the appropriate course of study for a Bachelor of Applied Science program as specified in the College catalog. Developmental or other non-credit coursework does not apply toward graduation requirements.

- South Texas College will accept a maximum of 90 semester credits of applicable course work transferred from another accredited college or university toward a Bachelor of Applied Science degree granted by South Texas College.

- Completion of 30 credit hours in 3000 - 4000 level courses which at least 24 credit hours must be completed at South Texas College.

- Maintain a minimum average of "C" (2.0 G.P.A.).

- Pay all debts to the College prior to graduation.

Degree Components

General Education Courses 42
Required Lower-Division Coursework 8
Lower-Division Electives 40
Required Upper-Division Coursework 30
Total Credit Hours 120

Lower Division—Requirements

STC Core Curriculum (42 Credit Hours)

The student is required to take 42 credit hours from the STC Core Curriculum (p. 97). Students that declare the Bachelor of Applied Science in Organizational Leadership degree have access to the competency-based format of the core curriculum.

Students beginning the Bachelor of Applied Science upper-level coursework upon completion of an approved Associate of Applied Science (A.A.S.) degree must complete an additional 27 general education credit hours in order to fulfill the forty-two (42) credit hour general education Core Curriculum required at South Texas College.

Lower-Division Electives (48 Credit Hours)

Required Lower-Division Electives

All lower-division core curriculum, lower-division electives, and upper-division are offered 100% online traditional and in a competency-based delivery format. *Capstone courses are not offered in competency-based delivery format.

<table>
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<tr>
<td>SPAN 1412</td>
<td>Beginning Spanish II for Non-Spanish Speakers</td>
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Foundation Curriculum

Entering freshmen are recommended to take the following five foundation courses as part of the 48-hour lower-division electives.

- **HRPO 2301** Human Resources Management 3
- **HRPO 2307** Organizational Behavior 3
- **BUSG 1303** Principles of Finance 3
- **BMGT 1301** Supervision 3
- **BUSI 1301** Business Principles 3

**Additional Lower-Division Electives**

Students may select from the following list of courses to complete the 48-hour lower-division coursework.

- **BUSI 2301** Business Law 3
- **BUSG 2309** Small Business Management/Entrepreneurship 3
- **ACCT 2401** Principles of Financial Accounting 4
- **ECON 2301** Principles of Economics I - Macro 3
- **ECON 2302** Principles of Economics II - Micro 3
- **MATH 1442** Elementary Statistical Methods 4
- **CRIJ 1301** Introduction to Criminal Justice 3

Note: Coursework from A.A.S. degrees will be evaluated on a case by case basis. Students entering the BAS program with a completed Associate of Science (A.S.) or Associate of Arts (A.A.) degree may apply their field of study coursework toward the lower-division electives.

**Upper-Division Requirements**

**Prerequisites for Upper-Level Coursework**

- **Junior Standing**
  - Completion of an Associate of Applied Science (A.A.S.) Degree or completion of sixty (60) credit hours from a regionally accredited institution; or
  - Completion of an Associate of Arts (A.A.) or Associate of Science (A.S.) Degree from a regionally accredited institution.

- **Senior Standing**
  - A minimum of ninety (90) credit hours from a regionally accredited institution.
  - A minimum GPA of 2.5 in previous coursework.

**Required Organizational Leadership Major Courses (30 Credit Hours)**

The upper-division Organizational Leadership major coursework is a balance between theoretical and applied competencies associated with leading in a broad range of organizations. The degree is designed to educate and train students with relevant, applied knowledge of organizations and leadership within organizations. Students will practice developing leadership solutions for real-world problems. Leadership theory, practices, and applied learning will form the core requirements for this program. All the upper-division courses are offered 100% online traditional and in a competency-based delivery format. *Capstone courses are not offered in competency-based delivery format.

- **ORGL 3311** Issues in Organizational Leadership 3

**Course Sequence (7 Week Terms)**

**TSI LIABLE**

**Program Learning Outcomes**

Through the Bachelor of Applied Science in Organizational Leadership students complete coursework that is aligned to the following program learning outcomes:

1. **Interpersonal Skills**: Demonstrate the ability to establish productive relationships by communicating effectively individually and collectively.
2. **Organizational Behavior**: Identify organizational problems based on effective functional and dysfunctional individual, team, and organizational behaviors.
3. **Problem Solving/Decision Making**: Evaluate the appropriateness of a decision in a case study.
4. **Change Management**: Analyze different factors resistant to change in organizations.
5. **Resource Management**: Identify resources to complete a task within a specified time frame.

**TSI LIABLE**

### Three - Four Year Recommended Course Sequence (7 Week Terms)

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<td>Data Driven Decision-Making II</td>
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<tr>
<td>ORGL 3322</td>
<td>Behavior/Ethics/Leadership I</td>
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<td>ORGL 3332</td>
<td>Behavior/Ethics/Leadership II</td>
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<td>ORGL 4341</td>
<td>Management Theory I</td>
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All lower-division core curriculum, lower-division electives, and upper-division are offered 100% online and in a competency-based delivery format. *The Capstone courses are not offered in competency-based delivery format.
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<td>General Psychology or Marriage and the Family</td>
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<td>SPCH 1311</td>
<td>Introduction to Speech</td>
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<td>BUSI 1301</td>
<td>Business Principles</td>
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<td>BUSG 2309</td>
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<td>ECON 2301</td>
<td>Principles of Economics - Macro</td>
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<td>ORGL 3332</td>
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<tr>
<td></td>
<td>ORGL 4331</td>
<td>Management Theory I</td>
<td>3</td>
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<tr>
<td>Summer Term 2</td>
<td>ORGL 3321</td>
<td>Data Driven Decision-Making I</td>
<td>3</td>
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<td></td>
<td>ORGL 3322</td>
<td>Behavior/Ethics/Leadership I</td>
<td>3</td>
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<tr>
<td></td>
<td>ORGL 3331</td>
<td>Data Driven Decision-Making II</td>
<td>3</td>
</tr>
</tbody>
</table>

**Bachelor of Applied Technology in Computer and Information Technologies**

This program is a Selective Program. Application requirements are included in the description below.

**TSI LIABLE**

The Bachelor of Applied Technology Degree (BAT) in Computer and Information Technologies (CIT) prepares students for successful careers in the field of CIT. Coursework is balanced between theoretical and technical foundations directly linked with the CIT profession in order to prepare graduates for a number of demands placed on CIT professionals. The degree is designed to provide students with the latest in technical knowledge of CIT practices in order to design and develop solutions for real-world problems and deliver technical support for computer-based information systems. Technology-oriented coursework will form the core requirements for this program, with an emphasis on the application and implementation of modern technologies.

The program's objectives include promoting academic development in a number of ways such as providing a pathway for students wishing to go beyond an associate degree into a bachelor degree level, offering a capstone course that will enhance the educational experience and employment potential for students and offering courses in traditional, online, and competency based formats to allow flexibility to students.

The program includes a strong professional component to develop skills in technical communication, ethics, and group work. Students graduating from the program will be prepared to enter the private/public sectors as well as continue their educational endeavors in a graduate program.

**Career Opportunities**

The Bureau of Labor Statistics states that Computer and Information Technology occupations are projected to grow by 11 percent, adding 531,200 new jobs from 2019 to 2029. The demand for workers in these occupations will be driven by companies, government agencies, and other organizations struggling to find competent technical talent to fulfill their needs and to adopt the latest technologies. Workers in these occupations will be required to ensure cybersecurity is maintained, develop new software, and update existing network infrastructures.
Some disciplines in this field include the above mentioned as well as:

- Software Developers
- Computer Systems Analysts
- Information Security Analysts
- Network and Computer Systems Administrators
- Web Developers
- Database Administrators

**Bachelor of Applied Technology Requirements**

**Application Requirements**

1. Demonstrate proficiency in state mandated general knowledge content through approved means; i.e., Texas Success Initiatives (TSI), with program specific exemptions accepted.
2. Applicants are eligible for admission if they meet one of the following criteria:
   a. An ACT Composite of 19 (minimum of 16 in all areas) or above (SAT 910 or above).
   b. Applicants with prior college level coursework must have a minimum cumulative GPA of 2.5 or provide evidence of extenuating circumstances, to the Dean for Math, Science & Bachelor Programs, for waiving the requirement.
   c. Provisional Acceptance, for students scoring a minimum ACT Composite of 15 (SAT 740 or above) or minimum cumulative GPA of 2.25 may be granted by the Dean for Math, Science & Bachelor Programs upon completion of a personal interview with the prospective applicant.

**Degree Completion Requirements**

**Minimum Completion Requirements**

- Complete the appropriate course of study for a Bachelor of Applied Technology program as specified in the College catalog. Developmental or other non-credit coursework does not apply toward graduation requirements.
- South Texas College will accept a maximum of 90 credit hours of applicable course work transferred from another accredited college or university toward a Bachelor of Applied Technology Degree granted by South Texas College.
- Completion of 30 credit hours in 3000 - 4000 level courses of which at least 24 credit hours must be completed at South Texas College.
- Maintain a minimum average of “C” (2.0 GPA).
- Pay all debts to the College prior to graduation.

**Degree Components**

- General Education Courses 42
- Technical Support Areas-Lower Level 48
- Required CIT Courses-Upper Level 30

**Total Credit Hours** 120

**Lower Division-Requirements**

**STC Core Curriculum (42 Credit Hours)**

The student is required to take 42 credit hours from the STC Core Curriculum (p. 97). Students must take MATH 1414 College Algebra to fulfill the Mathematics component of the Core Curriculum.

Students beginning the Bachelor of Applied Technology Program upper-level coursework upon completion of an approved Associate of Applied Science (A.A.S.) degree must complete an additional 27 general education credit hours in order to fulfill the forty-two (42) credit hour general education Core Curriculum required at South Texas College.

Students beginning the Bachelor of Applied Technology Program upper-level coursework after completion of an Associate of Arts or Associate of Science degree will have fulfilled the Core Curriculum requirement for bachelor degree graduates.

**Technical Support Areas (48 Credit Hours)**

The student is required to complete 48 credit hours of technical specialty coursework from an approved Associate of Applied Science (A.A.S) degree. The 48 credit hours must include the courses (18-20 credit hours) listed below. The approved A.A.S. degrees are as follows: Information Technology, Architectural and Engineering Design Technology, Business Administration, Administrative Office Assistant, Legal Office Assistant, and Paralegal. Coursework from other A.A.S. degrees will be evaluated on a case-by-case basis.

- ITNW 1425 & ITNW 2421: Fundamentals of Networking Technologies and Networking with TCP/IP: 8
- or CPMT 1449 & CPMT 2449: Computer Networking Technology and Advanced Computer Networking Technology.

**Total Credit Hours** 18-20

*Note: Students entering the BAT program with a completed Associate of Science (A.S.) or Associate of Arts (A.A.) degree may apply their field of study coursework toward the 48 credit hour technical specialty requirement.*

**Upper-Division Requirements**

**Prerequisites for Upper-Level Coursework**

- **Junior Standing**
  - Completion of an Associate of Applied Science (A.A.S.) degree or completion of sixty (60) credit hours from a regionally accredited institution; or
  - Completion of an Associate of Arts (A.A.) or Associate of Science (A.S.) degree from a regionally accredited institution.
- **Senior Standing**
  - A minimum of ninety (90) credit hours from a regionally accredited institution.
  - A minimum GPA of 2.5 in previous coursework.

**Required Computer & Information Technologies**

**Major Courses (30 Credit Hours)**

- CITP 3305: System Analysis and Design: 3
- CITP 3306: Internet/Intranet Server Integration: 3

*South Texas College 109*
or CITP 3311 Reverse Software Engineering 3

CITP 3310 Survey of Programming Languages 3

CITP 3312 Fundamentals of Information Security 3
or CITP 3321 Advanced Database Security and Management 3

CITP 3320 Database Management 3

CITP 4301 Capstone: Computer and Information Technology Internship 3
or CITP 4348 Cybersecurity Assessments 3

CITP 4316 Advanced Web Design 3
or CITP 4346 Cyber Law and Digital Forensics 3

CITP 4330 Advanced Network Security 3

CITP 4340 Special Topics Course - CIT 3
or CITP 4347 Principles of Cybersecurity 3

CITP 4350 Advanced Computer Programming 3

Total Credit Hours 30

TSI LIABLE

Through the Bachelor of Applied Technology in Computer and Information Technologies outcomes, the student will be able to:

- **Develop web-based applications.** Design, develop, and secure dynamic and data-driven web applications utilizing server-side technologies and database management. CITP 4316

- **Develop computer networks.** Install and troubleshoot Linux servers and manage Windows servers using system policies, profiles, security, and performance monitoring. CITP 3306

- **Secure network infrastructures.** Identify, implement, and maintain network security, data defense, access control models, authentication, encryption, hashing, and proper security documentation. CITP 3312

- **Develop applications in modern programming languages.** Utilize system design tools, data storage, arithmetic expressions, modular programming, and object-oriented methodologies. CITP 3305

- **Create a working software product according to required specifications and design documentation and evaluate its intended functionality.** CITP 4340

- **Demonstrate integration of IT skills in a capstone internship.** Communicate technical information, apply skills in an internship, and participate in a team project. CITP 4301

TSI LIABLE

STC Core Curriculum

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 1301</td>
<td>Composition I</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 1302</td>
<td>Composition II - Rhetoric</td>
<td>3</td>
</tr>
<tr>
<td>MATH 1414</td>
<td>College Algebra</td>
<td>4</td>
</tr>
<tr>
<td>HIST 1301</td>
<td>United States History</td>
<td>3</td>
</tr>
<tr>
<td>HIST 1302</td>
<td>United States History II</td>
<td>3</td>
</tr>
<tr>
<td>GOVT 2305</td>
<td>Federal Government</td>
<td>3</td>
</tr>
<tr>
<td>GOVT 2306</td>
<td>Texas Government</td>
<td>3</td>
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<tr>
<td>Component Area Option - Core Curriculum (p. 99)</td>
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<td></td>
</tr>
<tr>
<td>Life and Physical Sciences Elective - Core Curriculum (p. 97)</td>
<td></td>
<td>3</td>
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<tr>
<td>Life and Physical Sciences Elective - Core Curriculum (p. 97)</td>
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<tr>
<td>Creative Arts Elective - Core Curriculum (p. 98)</td>
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<tr>
<td>Social and Behavioral Sciences Elective - Core Curriculum (p. 99)</td>
<td></td>
<td>3</td>
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<tr>
<td>Language, Philosophy &amp; Culture Elective - Core Curriculum (p. 98)</td>
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<td>3</td>
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Technical Specialty Courses

Foundational Courses (Required)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>ITNW 1425</td>
<td>Fundamentals of Networking Technologies and Networking with TCP/IP</td>
<td>8</td>
</tr>
<tr>
<td>&amp; ITNW 2421</td>
<td></td>
<td></td>
</tr>
<tr>
<td>or CPMT 1449</td>
<td>Computer Networking Technology</td>
<td>3-4</td>
</tr>
<tr>
<td>&amp; CPMT 2449</td>
<td>and Advanced Computer Networking Technology</td>
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</table>

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ITSE 1402</td>
<td>Computer Programming</td>
<td>3-4</td>
</tr>
<tr>
<td>or COSC 1320</td>
<td>C Programming</td>
<td></td>
</tr>
<tr>
<td>or COSC 1436</td>
<td>Programming Fundamentals I</td>
<td>3-4</td>
</tr>
<tr>
<td>ITSE 1411</td>
<td>Beginning Web Page Programming</td>
<td></td>
</tr>
<tr>
<td>or COSC 1315</td>
<td>Introduction to Computer Programming</td>
<td></td>
</tr>
<tr>
<td>ITSY 1400</td>
<td>Fundamentals of Information Security</td>
<td>4</td>
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</tbody>
</table>

Technical Specialty Courses
Select 30 credit hours of Technical Specialty courses.

### Required Upper-Division Professional Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>CTP 3305</td>
<td>System Analysis and Design</td>
<td>3</td>
</tr>
<tr>
<td>CTP 3306</td>
<td>Internet/Intranet Server Integration</td>
<td>3</td>
</tr>
<tr>
<td>CTP 3310</td>
<td>Survey of Programming Languages</td>
<td>3</td>
</tr>
<tr>
<td>CTP 3312</td>
<td>Fundamentals of Information Security and Management</td>
<td>3</td>
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<tr>
<td>CTP 3320</td>
<td>Database Management</td>
<td>3</td>
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<tr>
<td>CTP 4301</td>
<td>Capstone: Computer and Information Technology Internship</td>
<td>3</td>
</tr>
<tr>
<td>CTP 4316</td>
<td>Advanced Web Design</td>
<td>3</td>
</tr>
<tr>
<td>CTP 4330</td>
<td>Advanced Network Security</td>
<td>3</td>
</tr>
<tr>
<td>CTP 4340</td>
<td>Special Topics Course - CIT</td>
<td>3</td>
</tr>
<tr>
<td>CTP 4347</td>
<td>Principles of Cybersecurity</td>
<td>3</td>
</tr>
<tr>
<td>CTP 4350</td>
<td>Advanced Computer Programming</td>
<td>3</td>
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</tbody>
</table>

### Total Credit Hours

120-122

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### TSI LIABLE

**Four Year Course Sequence**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 1301</td>
<td>Composition I</td>
<td>3</td>
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<tr>
<td>HIST 1301 or HIST 2327</td>
<td>United States History I or Mexican-American History I</td>
<td>3</td>
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<tr>
<td>Component Area Option - Core Curriculum (p. 99)</td>
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<td></td>
</tr>
<tr>
<td>ITNW 1425 or CPMT 1449</td>
<td>Fundamentals of Networking Technologies or Computer Networking Technology</td>
<td>4</td>
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<tr>
<td>ENGL 1302</td>
<td>Composition II - Rhetoric</td>
<td>3</td>
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<tr>
<td>HIST 1302 or HIST 2328</td>
<td>United States History II or Mexican-American History II</td>
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<tr>
<td>MATH 1414</td>
<td>College Algebra</td>
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<td>CTP 3305</td>
<td>System Analysis and Design</td>
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<tr>
<td>CTP 3306</td>
<td>Internet/Intranet Server Integration</td>
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<td>CTP 3310</td>
<td>Survey of Programming Languages</td>
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</tr>
<tr>
<td>CTP 3312</td>
<td>Fundamentals of Information Security and Management</td>
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<tr>
<td>CTP 3320</td>
<td>Database Management</td>
<td>3</td>
</tr>
<tr>
<td>CTP 4301</td>
<td>Capstone: Computer and Information Technology Internship</td>
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</tr>
<tr>
<td>CTP 4316</td>
<td>Advanced Web Design</td>
<td>3</td>
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<td>CTP 4330</td>
<td>Advanced Network Security</td>
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<tr>
<td>CTP 4340</td>
<td>Special Topics Course - CIT</td>
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</tr>
<tr>
<td>CTP 4347</td>
<td>Principles of Cybersecurity</td>
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</tr>
<tr>
<td>CTP 4350</td>
<td>Advanced Computer Programming</td>
<td>3</td>
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</tbody>
</table>

### Spring

**Credit Hours 16**

Fall
- **ENGL 1302** Composition II - Rhetoric 3
- **HIST 1302** United States History II or Mexican-American History II 3
- **MATH 1414** College Algebra 4

Second Year

<table>
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<tr>
<th>Course</th>
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<tbody>
<tr>
<td>GOVT 2305</td>
<td>Federal Government</td>
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<tr>
<td>CTP 4301</td>
<td>Advanced Web Design</td>
<td>3</td>
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<tr>
<td>CTP 4330</td>
<td>Advanced Network Security</td>
<td>3</td>
</tr>
<tr>
<td>CTP 4340</td>
<td>Special Topics Course - CIT</td>
<td>3</td>
</tr>
<tr>
<td>CTP 4347</td>
<td>Principles of Cybersecurity</td>
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</tr>
</tbody>
</table>

### Fall

**Credit Hours 14**

Fall
- **GOVT 2305** Federal Government 3
- **Life and Physical Sciences Elective - Core Curriculum (p. 97)** 4
- **Creative Arts Elective - Core Curriculum (p. 98)** 3
- **Technical Specialty course** 3
- **ITSE 1402** Computer Programming 3
- **COSC 1320** C Programming 3
- **COSC 1436** Programming Fundamentals I 4

### Spring

**Credit Hours 16-17**

Fall
- **Social and Behavioral Sciences Elective - Core Curriculum (p. 99)** 3
- **GOVT 2306** Texas Government 3
- **Life and Physical Sciences Elective - Core Curriculum (p. 97)** 4
- **ITSE 1411** Beginning Web Page Programming or Introduction to Computer Programming 3-4
- **COSC 1315** Programming Fundamentals I 3
- **ITSE 1400** Fundamentals of Information Security 4

### Third Year

**Credit Hours 17-18**

Fall
- **Technical Specialty course** 3
- **Technical Specialty course** 3
- **Technical Specialty course** 3
- **CITP 3305** System Analysis and Design 3
- **CITP 3312** Fundamentals of Information Security or Advanced Database Security and Management 3
- **CITP 3305** System Analysis and Design 3
- **CITP 3306** Internet/Intranet Server Integration or Reverse Software Engineering 3
- **CITP 3310** Survey of Programming Languages 3
- **Technical Specialty course** 3
- **Technical Specialty course** 4

### Fourth Year

**Credit Hours 13**

Fall
- **CITP 4316** Advanced Web Design or Cyber Law and Digital Forensics 3
- **CITP 4330** Advanced Network Security 3
- **CITP 4350** Advanced Computer Programming 3
- **Technical Specialty Course** 3

### Spring

**Credit Hours 12**

Fall
- **CITP 3320** Database Management 3
- **CITP 4301** Capstone: Computer and Information Technology Internship or Cybersecurity Assessments 3
- **CITP 4340** Special Topics Course - CIT or Principles of Cybersecurity 3
- **Technical Specialty Course** 4
Bachelor of Applied Technology in Medical and Health Services Management

This program is a Selective Program. Application requirements are included in the description below.

TSI LIABLE

The Bachelor of Applied Technology degree (B.A.T.) in Medical and Health Services Management (MHSM) will prepare graduates for entry to mid-level management positions in a health care or medical facility, or any health-related office/organization.

Students that enroll in the MHSM Program will have the choice between two online instructional delivery methods: 1) the traditional online seven (7) week term; or 2) the competency-based education (CBE) online seven (7) week term. All the core curriculum and all the upper-level curriculum are available in both traditional and CBE, except the Practicum for Health Care Managers course. Only the Practicum course will remain 16 weeks (semester long) due to its nature and to allow students time to complete the required number of hours (144 hours).

Graduates of this program will provide valuable expertise in the area of health care systems management to include but not limited to finance, medical staff roles and responsibilities, risk management, reimbursement mechanisms, project management, the electronic medical record, health statistics principles, privacy issues, and legal issues related to the health care industry.

Due to the online requirements of the program, students must have an operational computer equipped with a camera and other vital functionalities and software such as MS Office.

Bachelor of Applied Technology Requirements

Application Requirements

A. Demonstrate proficiency in state mandated general knowledge content through approved means; i.e., Texas Success Initiative (TSI), with program specific exemptions accepted.

B. Applicants are eligible for admission if they meet one of the following criteria:

a. An ACT Composite of 19 (minimum of 16 in all areas) or above (SAT 910 or above).

b. Applicants with prior college level coursework or an AAS, AA, or AS degree must have a minimum cumulative GPA of 2.5 or provide evidence of extenuating circumstances, to the Dean for Math, Science & Bachelor Programs, for waiving the requirement.

c. Provisional Acceptance, for students scoring a minimum ACT Composite of 15 (SAT 740 or above) or minimum cumulative GPA of 2.25 may be granted by the Dean for Math, Science & Bachelor Programs upon completion of a personal interview with the prospective applicant.

Degree Completion Requirements

Minimum Completion Requirements

- Complete the appropriate course of study for a Bachelor of Applied Technology program as specified in the College catalog. Developmental or other non-credit coursework does not apply toward graduation requirements.

- South Texas College will accept a maximum of 90 credit hours of applicable course work transferred from another accredited college or university toward a Bachelor of Applied Technology degree granted by South Texas College.

- Completion of at least 30 credit hours in 3000-4000 level courses or higher of which at least 24 must be completed at South Texas College;

- Maintain a minimum average of "C" (2.0 GPA) for all courses in the area of specialization and a minimum overall cumulative average of "C" (2.0 GPA in all other courses).

- Pay all debts to the College prior to graduation.

Degree Components

General Education Courses

Foundation and Elective Support Courses

Medical and Health Services Management Required Courses

Total Credit Hours

Lower Division Requirements

STC Core Curriculum (42 Credit Hours)

Students are required to take 42 credit hours from the STC Core Curriculum (p. 97). Students that declare the Bachelor of Applied Technology in Medical and Health Services Management degree also have access to the Competency Based Education format of the core curriculum.

Students that begin the Bachelor of Applied Technology Program upper-level coursework upon completion of an approved Associate of Applied Science degree must complete an additional 27 general education credit hours in order to fulfill the forty-two (42) credit hour general education Core Curriculum required at South Texas College. However, students that completed an Associate of Arts or Associate of Science degree will have fulfilled the core curriculum requirement.

Foundational and Elective Support Courses (48 Credit Hours)

Student are required to complete 48 credit hours of technical specialty coursework from an approved Associate degree. The 48 credit hours must include the 5 courses (15 credit hours) listed below. The remaining 33 credit hours can be earned at the associate level. Any associate degree is acceptable including but not limited to the following: Associate Degree from Interdisciplinary Studies, Biology, Associate Degree Nursing, EMT Paramedic, Health Information Technology, Medical Assistant Technology, Occupational Therapy Assistant, Pharmacy Technology, Physical Therapist Assistant, Radiology Technology, Respiratory Therapy, Business Administration, and Human Resources Specialist.

ACCT 2401 Principles of Financial Accounting

HITT 1255 Health Care Statistics

HITT 1305 Medical Terminology I

MDCA 1343 Medical Insurance
POFM 2310 Intermediate Medical Coding 3

Note: Students entering the BAT program with a completed Associate of Science (A.S.) or Associate of Arts (A.A.) degree may apply their field of study coursework toward the 33 credit hour technical specialty requirement.

Upper-Division Requirements
Prerequisites for Upper-Level Coursework
• Junior Standing
  • Completion of an Associate Degree or completion of sixty (60) college credit hours from a regionally accredited institution with at least fifteen (15) credit hours in general education coursework.
• Senior Standing
  • A minimum of ninety (90) credit hours from a regionally accredited institution.
  • A minimum GPA of 2.5 in previous coursework.

Required Medical and Health Services Management
Major Courses (30 Credit Hours)
The upper-division Medical and Health Services Management major courses educate students in the fundamentals of health care systems management to include but not limited to finance, medical staff roles and responsibilities, reimbursement mechanisms, the electronic medical record, privacy issues, risk management, health statistics principles, project management, and legal issues related to the health care industry.

- MHSM 3300 Principles of Health Care Management 3
- MHSM 3302 U.S. Health Care Delivery 3
- MHSM 3303 Statistics for Health Care Managers 3
- MHSM 3335 Financial Management for Health Care Managers 3
- MHSM 3311 Health Care Information Technology 3
- MHSM 4304 Risk Management for Health Professionals 3
- MHSM 4351 Public and Community Health Management 3
- MHSM 4352 Project Management for Healthcare 3
- MHSM 4361 Health Care Management Practicum 3
- MHSM 4310 Human Resources in Health Care Management 3

TSI LIABLE
Program Learning Outcomes (PLOs)
Through the Bachelor of Applied Technology in Medical and Health Services Management Program Learning Outcomes, students will be able to:
1. Demonstrate the ability to incorporate clinical, operational, financial, and statistical data into health care manager decision-making.

2. Demonstrate effective communication both verbally and in written form, to a variety of health care audiences and situations.
3. Demonstrate the ability to interpret JCAHO standards for a health care institution and to implement a the appropriate method of quality assurance.
4. Demonstrate ability to implement the requirements of hiring licensed health care personnel, maintaining personnel records, and determining schedules, wages, and benefits in the health care setting.
5. Demonstrate the ability to make ethical decision during daily operations.

TSI LIABLE
STC Core Curriculum
- ENGL 1301 Composition I 3
- ENGL 1302 Composition II - Rhetoric 3

Select one of the following:
- MATH 1442 Elementary Statistical Methods 4
- MATH 2412 Pre-Calculus Math 3
- MATH 2413 Calculus I 3
- MATH 1414 College Algebra 3
- HIST 1301 United States History I 3
  • or HIST 2327 Mexican-American History I 3
- HIST 1302 United States History II 3
  • or HIST 2328 Mexican-American History II 3
- GOVT 2305 Federal Government 3
- GOVT 2306 Texas Government 3

Select one of the following:
- PSYC 2301 General Psychology 3
- PSYC 2306 Human Sexuality 3
- PSYC 2314 Lifespan Growth and Development 3
- PSYC 2317 Statistical Methods in Psychology 3
- SOCI 1301 Introductory Sociology 3
- SOCI 1306 Social Problems 3
- SOCI 2301 Marriage and the Family 3
- SOCI 2319 Minority Studies 3

Component Area Option - Core Curriculum (p. 99)
- Life and Physical Sciences Elective - Core Curriculum (p. 97) 4
- Life and Physical Sciences Elective - Core Curriculum (p. 97) 4
- Creative Arts Elective - Core Curriculum (p. 98) 3
- Language, Philosophy & Culture Elective - Core Curriculum (p. 98) 3

Foundational and Elective Support Courses
Foundational Courses (Required)
- ACCT 2401 Principles of Financial Accounting 4
- HITT 1255 Health Care Statistics 2
- HITT 1305 Medical Terminology I 3
- MDCA 1343 Medical Insurance 3
- POFM 2310 Intermediate Medical Coding 3

Elective Support Courses 7
Select 33 credit hours of Technical Specialty courses 33

South Texas College 113
Required Upper-Division Professional Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
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</thead>
<tbody>
<tr>
<td>MHSM 3300</td>
<td>Principles of Health Care Management</td>
<td>3</td>
</tr>
<tr>
<td>MHSM 3302</td>
<td>U.S. Health Care Delivery</td>
<td>3</td>
</tr>
<tr>
<td>MHSM 3303</td>
<td>Statistics for Health Care Managers</td>
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</tr>
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<td>MHSM 3335</td>
<td>Financial Management for Health Care Managers</td>
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<tr>
<td>MHSM 3311</td>
<td>Health Care Information Technology</td>
<td>3</td>
</tr>
<tr>
<td>MHSM 4304</td>
<td>Risk Management for Health Professionals</td>
<td>3</td>
</tr>
<tr>
<td>MHSM 4351</td>
<td>Public and Community Health Management</td>
<td>3</td>
</tr>
<tr>
<td>MHSM 4352</td>
<td>Project Management for Healthcare</td>
<td>3</td>
</tr>
<tr>
<td>MHSM 4310</td>
<td>Human Resources in Health Care Management</td>
<td>3</td>
</tr>
<tr>
<td>MHSM 4361</td>
<td>Health Care Management Practicum</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Credit Hours 120

1 Students entering the BAT program with a completed A.A. or A.S. degree may apply their Field of Study coursework towards this requirement. Any additional hours needed to complete the 33 credit hours of Technical Specialty coursework should be taken from an approved A.A.S. degree.

TSI LIABLE

Bachelor of Applied Technology in Technology Management

This program is a Selective Program. Application requirements are included in the description below.

TSI LIABLE

The Bachelor of Applied Technology degree (BAT) in Technology Management (TMGT) will educate, train, and develop successful supervisors who
will be prepared to utilize technology to create a competitive advantage for their enterprise. Coursework is balanced between practical training and working with real-life projects that enhance the educational experiences and employment potential for students. The breadth of the coursework enables each graduate to lead and manage by utilizing a wide variety of business, finance, technology and human resource development skills. Interactions with business leaders will provide graduates exposure to the real world and an opportunity to network.

Graduates are educated in the fundamentals of business management, finance, information technology and manufacturing. The curriculum provides a broad training experience through general education courses in a variety of disciplines, core program courses in technology management, elective courses with specialization options and specialized projects and seminars that provide a minimum window into the real world. The choice of electives permits students to tailor their studies toward their own careers and personal goals.

**Application Requirements**

1. Demonstrate proficiency in state mandated general knowledge content through approved means; i.e., Texas Success Initiatives (TSI), with program specific exemptions accepted.

2. Applicants are eligible for admission if they meet one of the following criteria:
   a. An ACT Composite of 19 (minimum of 16 in all areas) or above (SAT 910 or above).
   b. Applicants with prior college level coursework, or an AAS, AA or AS degree, must have a minimum cumulative GPA of 2.5 or provide evidence of extinguening circumstances, to the Dean for Math, Science & Bachelor Programs, for waiving the requirement.
   c. Provisional Acceptance, for students scoring a minimum ACT Composite of 15 (SAT 740 or above) or minimum cumulative GPA of 2.25 may be granted by the Dean for Math, Science & Bachelor Programs upon completion of a personal interview with the prospective applicant.

**Degree Completion Requirements**

- Complete the appropriate course of study for a Bachelor of Applied Technology program as specified in the College catalog. Developmental or other non-credit coursework does not apply toward graduation requirements.
- South Texas College will accept a maximum of 90 credit hours of applicable course work transferred from another accredited college or university toward a Bachelor of Applied Technology degree granted by South Texas College.
- Completion of at least 30 credit hours in 3000 level courses or higher of which at least 24 credit hours must be completed at South Texas College.
- Maintain a minimum average of “C” (2.0 GPA).
- Pay all debts to the College prior to graduation.

**Degree Components**

- General Education Courses: 42
- Foundational Courses: 10
- Elective Support Courses: 38

<table>
<thead>
<tr>
<th>Technology Management Required Courses</th>
<th>30</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total Credit Hours</strong></td>
<td>120</td>
</tr>
</tbody>
</table>

**Lower Division-Requirements**

South Texas College Core Curriculum (42 Credit Hours)

The student is required to take 42 credit hours from the South Texas College Core Curriculum (p. 97). Students that declare the Bachelor of Applied Technology in Technology Management degree have access to the competency-based format of the core curriculum. Technology Management majors are recommended to take ECON 2301 Principles of Economics I - Macro to fulfill the Social & Behavioral Science component of the Core Curriculum. Technology Management majors must take MATH 1414 College Algebra to fulfill the Mathematics component of the Core Curriculum.

Students that begin the Bachelor of Applied Technology Program upper-level coursework upon completion of an approved Associate of Applied Science degree must complete an additional 27 general education credit hours in order to fulfill the forty-two (42) credit hour general education Core Curriculum required at South Texas College. However, students that completed an Associate of Arts or Associate of Science degree will have fulfilled the core curriculum requirement.

- **Foundational & Elective Support Courses (48 Credit Hours)**
  - The student is required to complete 48 semester credit hours of technical specialty coursework. The 48 semester credit hours must include the three (3) foundational courses (10 credit hours) listed below. Students entering the Bachelor of Applied Technology in Technology Management program with a completed Associate’s degree may apply their coursework toward the remaining elective support courses. The student may also select from the list of Technology Management electives to fulfill the remaining elective support courses.

<table>
<thead>
<tr>
<th>Foundational Courses (10 Credit Hours)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total Credit Hours</strong></td>
<td>10</td>
</tr>
<tr>
<td><strong>Technology Management Elective Courses</strong></td>
<td></td>
</tr>
<tr>
<td>TMGT 3303 Managerial Rapport and Documentation</td>
<td>3</td>
</tr>
<tr>
<td>TMGT 3311 Technology in Enterprise Management</td>
<td>3</td>
</tr>
<tr>
<td>TMGT 3321 Supply Chain Management</td>
<td>3</td>
</tr>
<tr>
<td>TMGT 3337 Decision Making Economics</td>
<td>3</td>
</tr>
<tr>
<td>TMGT 3340 Quality Assurance, Management and Improvement</td>
<td>3</td>
</tr>
<tr>
<td>TMGT 4341 Purchasing and Supply Management</td>
<td>3</td>
</tr>
<tr>
<td>TMGT 4342 Supply Chain Security</td>
<td>3</td>
</tr>
</tbody>
</table>

**South Texas College**

115
Upper-Division Requirements

Prerequisites for Upper-Level Coursework

- Junior Standing:
  - Completion of an Associate of Applied Science (A.A.S.) degree or completion of sixty (60) credit hours from a regionally accredited institution; or
  - Completion of an Associate of Arts (A.A.) or Associate of Science (AS) degree from a regionally accredited institution.

- Senior Standing:
  - A minimum of ninety (90) credit hours from a regionally accredited institution.
  - A minimum GPA of 2.5 in previous coursework.

Required Technology Management Major Courses (30 Credit Hours)

The upper-division Technology Management major courses educate students in the fundamentals of business management, finance, information technology, and manufacturing, while building upon skills already learned in the technical support areas. The curriculum design provides a broad training experience through courses in a variety of disciplines. Core program courses in technology management plus elective courses and specialized projects and seminars provide a window into the real workplace. All upper-division required courses are offered 100% online and competency-based delivery format. *Capstone: Technology Management Practicum is not offered in competency-based delivery format.

- TMGT 3302 Business and Economic Statistics 3
- TMGT 3305 Organizational Theory and Practice 3
- TMGT 3310 Decision Making 3
- TMGT 3336 Management and Law 3
- TMGT 3338 Accounting for Managers 3
- TMGT 4304 Safety and Risk Management 3
- TMGT 4312 Resource Management 3
- TMGT 4320 Organizational Design and Management Seminar 3
- TMGT 4353 International Business Seminar 3
- TMGT 4347 Capstone: Technology Management Practicum 3

Total Credit Hours 30

TSI LIABLE

Program Learning Outcomes

Through the Bachelor of Applied Technology in Technology Management Program Learning Outcomes, the student should demonstrate the ability to:

1. Create, organize, lead a teamwork group in charge of an organizational case study. (Assessment in TMGT 4320)
2. Search, analyze, compile data and information to report the strength, weaknesses, stability, or concerns of a local organization. (Assessment in TMGT 4347)
3. Design a business model for a small organization making explicit the rationale for the decisions implied in the design. (Assessment in TMGT 4320)
4. Develop a business plan incorporating specific documentation concerning legal and ethical boundaries. (Assessment in TMGT 4342)
5. Execution of specific project using Project Management techniques. (Assessment in TMGT 4347)

TSI LIABLE

Four Year Recommended Course Sequence

Course | Title | Credit Hours
--- | --- | ---
**First Year**
Fall
ENGL 1301 | Composition I | 3
Component Area Option - Core Curriculum (p. 99) 3
HIST 1301 | United States History I | 3
Language, Philosophy & Culture Elective - Core Curriculum (p. 98) 3
HRPO 2301 | Human Resources Management | 3
Credit Hours 15

Spring
ENGL 1302 | Composition II - Rhetoric | 3
HIST 1302 | United States History II | 3
Select one of the following:
MATH 1414 | College Algebra | 4
MATH 2412 | Pre-Calculus Math | 4
MATH 2413 | Calculus I | 3
ACCT 2401 | Principles of Financial Accounting | 4
Credit Hours 14

**Second Year**
Fall
GOVT 2305 | Federal Government | 3
Life and Physical Sciences Elective - Core Curriculum (p. 97) 4
Creative Arts Elective - Core Curriculum (p. 98) 3
Elective Support Course 3
Elective Support Course 3
Credit Hours 16

Spring
Social and Behavioral Sciences Elective - Core Curriculum (p. 99) 3
ECN 2301 | Principles of Economics I - Micro (Recommended) | 3
GOVT 2306 | Texas Government | 3
Life and Physical Sciences Elective - Core Curriculum (p. 97) 4
Elective Support Course 3
Elective Support Course 3
Credit Hours 16

**Third Year**
Fall
ECN 2302 | Principles of Economics II - Micro | 3
Elective Support Course 3
Elective Support Course 3
Elective Support Course 3
TMGT 3302 | Business and Economic Statistics | 3
Credit Hours 15

Spring
Elective Support Course 3
TMGT 3305 | Organizational Theory and Practice | 3
TMGT 3310 | Decision Making | 3
TMGT 3336 | Management and Law | 3
TMGT 3338 | Accounting for Managers | 3
Credit Hours 15
### Bachelor of Science in Nursing: RN-to-BSN

This program is a Selective Program. Application requirements are included in the description below.

**TSI LIABLE**

The Bachelor of Science in Nursing RN-to-BSN program will prepare graduates for leadership and management positions in a health care facility.

Graduates of this program will provide valuable expertise in the area of health care systems management, leadership, research, community, public, global health policy, and legal issues related to the health care industry.

**Degree Completion Requirements**

Minimum Completion Requirements

- Complete the appropriate course of study for a Bachelor of Science in Nursing: RN-to-BSN program as specified in the College catalog. Developmental or other non-credit coursework does not apply toward graduation requirements.
- South Texas College will accept a maximum of 90-semester credits of applicable coursework transferred from another accredited college or university toward a Bachelor of Science in Nursing Degree granted by STC.
- Completion of at least 31 credit hours in 3000 level courses or higher of which at least 18 must be completed at STC.
- Maintain a minimum average of "B" (3.0 G.P.A.) for all courses in the area of specialization and a minimum cumulative average of "C" (2.0 G.P.A. in all other courses).
- Pay all debts to the College prior to graduation.

**Degree Components**

General Education Courses 42

Required Lower-Division Coursework 47

Required Upper-Division Coursework 31

Total Credit Hours 120

**Lower-Division Requirements**

STC Core Curriculum (42 Credit Hours)

The student is required to take 42 semester credit hours from the STC Core Curriculum (p. 97).

Students beginning the Bachelor of Science in Nursing RN-to-BSN Degree Program upper-level coursework upon completion of the Associate of Applied Science (A.A.S.) degree in Associate Degree in Nursing must complete an additional 27 general education credit hours in order to fulfill the forty-two (42) credit hour general education Core Curriculum required at South Texas College.

**Required Lower-Division Course Work (47 Credit Hours)**

The student is required to complete 47 semester credit hours of coursework from an Associate of Applied Science (A.A.S.) degree in Associate Degree in Nursing. The 47 semester credit hours are listed below.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>RNSG 1209</td>
<td>Introduction to Nursing</td>
<td>2</td>
</tr>
<tr>
<td>RNSG 1301</td>
<td>Pharmacology</td>
<td>3</td>
</tr>
<tr>
<td>RNSG 1513</td>
<td>Foundations for Nursing Practice</td>
<td>5</td>
</tr>
<tr>
<td>RNSG 1205</td>
<td>Nursing Skills I</td>
<td>2</td>
</tr>
<tr>
<td>RNSG 1262</td>
<td>Clinical I</td>
<td>2</td>
</tr>
<tr>
<td>RNSG 1144</td>
<td>Nursing Skills II</td>
<td>1</td>
</tr>
<tr>
<td>RNSG 1341</td>
<td>Common Concepts of Adult Health</td>
<td>3</td>
</tr>
<tr>
<td>RNSG 2161</td>
<td>Clinical - Medical/ Surgical</td>
<td>1</td>
</tr>
</tbody>
</table>

**Bachelor of Science in Nursing Program Requirements**

**Application Requirements**

The admission requirements for this program will follow the South Texas College general admission policy. First priority will be provided to the graduates of STC Associate Degree Nursing Program and followed by nurses who are residing and/or working in the Rio Grande Valley Region who are not STC alumni. The RN-to-BSN program will require the following additional requirements. The applicant must:

- Admitted to South Texas College through submission of an online application (ApplyTexas.Org)
- Issued a South Texas College ID Number (A#)
- Issued a JagMail Account
- Documents Required:
  - Current, unencumbered RN License to practice in Texas or an Enhanced Nurse Licensure Compact RN License
  - Official transcripts of record that include the following:
    - Conferred Associate of Applied Science – Associate Degree Nursing (AAS-ADN)
    - With a cumulative GPA of 2.5 or higher
    - Completed at least a minimum of 24 credits of Core Curriculum with a cumulative GPA of 2.5 or higher
    - Information Session Certificate of Completion
  - Personal letter of intent and curriculum vitae detailing academic career and professional experience
  - Three letters of professional recommendation from faculty members or employees
  - Official documentation of all required immunizations and clinical requirements
  - Completed and signed Functional Abilities Standard Requirements Form

**Degree Completion Requirements**

**Minimum Completion Requirements**

- Completion of at least 31 credit hours in 3000 level courses or higher of which at least 18 must be completed at STC.
- Maintain a minimum average of “B” (3.0 G.P.A.) for all courses in the area of specialization and a minimum cumulative average of “C” (2.0 G.P.A. in all other courses).
- Pay all debts to the College prior to graduation.

**Degree Components**

General Education Courses 42

Required Lower-Division Coursework 47

Required Upper-Division Coursework 31

Total Credit Hours 120

**Lower-Division Requirements**

STC Core Curriculum (42 Credit Hours)

The student is required to take 42 semester credit hours from the STC Core Curriculum (p. 97).

Students beginning the Bachelor of Science in Nursing RN-to-BSN Degree Program upper-level coursework upon completion of the Associate of Applied Science (A.A.S.) degree in Associate Degree in Nursing must complete an additional 27 general education credit hours in order to fulfill the forty-two (42) credit hour general education Core Curriculum required at South Texas College.

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<tr>
<td>RNSG 1301</td>
<td>Pharmacology</td>
<td>3</td>
</tr>
<tr>
<td>RNSG 1513</td>
<td>Foundations for Nursing Practice</td>
<td>5</td>
</tr>
<tr>
<td>RNSG 1205</td>
<td>Nursing Skills I</td>
<td>2</td>
</tr>
<tr>
<td>RNSG 1262</td>
<td>Clinical I</td>
<td>2</td>
</tr>
<tr>
<td>RNSG 1144</td>
<td>Nursing Skills II</td>
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</tr>
<tr>
<td>RNSG 1341</td>
<td>Common Concepts of Adult Health</td>
<td>3</td>
</tr>
<tr>
<td>RNSG 2161</td>
<td>Clinical - Medical/ Surgical</td>
<td>1</td>
</tr>
</tbody>
</table>

South Texas College
### Mental Health Nursing

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>RNSG 2213</td>
<td>Mental Health Nursing</td>
<td>2</td>
</tr>
<tr>
<td>RNSG 2162</td>
<td>Clinical - Mental Health</td>
<td>1</td>
</tr>
<tr>
<td>RNSG 1412</td>
<td>Nursing Care of the Childbearing and Childrearing Family</td>
<td>4</td>
</tr>
<tr>
<td>RNSG 2260</td>
<td>Clinical - Pediatrics/ Maternal/Infant</td>
<td>2</td>
</tr>
<tr>
<td>RNSG 1343</td>
<td>Complex Concepts of Adult Health</td>
<td>3</td>
</tr>
<tr>
<td>RNSG 2361</td>
<td>Clinical - Complex Medical Surgical</td>
<td>3</td>
</tr>
<tr>
<td>RNSG 2331</td>
<td>Advanced Concepts of Adult Health</td>
<td>3</td>
</tr>
<tr>
<td>RNSG 2163</td>
<td>Clinical IV</td>
<td>1</td>
</tr>
<tr>
<td>RNSG 2221</td>
<td>Professional Nursing: Leadership and Management</td>
<td>2</td>
</tr>
<tr>
<td>RNSG 2363</td>
<td>Clinical V</td>
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</tr>
<tr>
<td>BIOL 2420</td>
<td>Microbiology for Non-Science Majors</td>
<td>4</td>
</tr>
<tr>
<td>or BIOL 2421</td>
<td>Microbiology for Science Majors</td>
<td>3</td>
</tr>
</tbody>
</table>

### Total Credit Hours: 47

1 Or RNSG 1300 Health Assessment Across the Lifespan in lieu of RNSG 1301

### Upper-Division Requirements

#### Prerequisites for Upper-level Coursework
- Completion of an Associate of Applied Science (A.A.S.) degree in Associate Degree Nursing from a regionally accredited institution with at least fifteen (15) credit hours in general education coursework or
- A minimum GPA of 2.5 in previous coursework.

### Required Upper-Division Course Work (31 Credit Hours)

The upper-division Bachelor of Science in Nursing RN-to-BSN major courses educate students in health care systems management, finance, leadership, research, evidence-based, community and population health, public and global health policy, and legal issues related to the health care industry.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>NURS 3370</td>
<td>Professional Development and Inter-professional Collaboration</td>
<td>3</td>
</tr>
<tr>
<td>NURS 3302</td>
<td>Contemporary Issues in Nursing and Healthcare</td>
<td>3</td>
</tr>
<tr>
<td>NURS 3304</td>
<td>Holistic Assessment Across the Lifespan</td>
<td>3</td>
</tr>
<tr>
<td>NURS 3312</td>
<td>Nursing Informatics</td>
<td>3</td>
</tr>
<tr>
<td>NURS 3401</td>
<td>Population Focused Community Health Care</td>
<td>4</td>
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<tr>
<td>NURS 3102</td>
<td>Population Focused Community Health Care - Clinical</td>
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<tr>
<td>NURS 3310</td>
<td>Evidence-Based Nursing Practice and Research</td>
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<tr>
<td>NURS 3320</td>
<td>Public and Global Health Policy</td>
<td>3</td>
</tr>
<tr>
<td>NURS 3408</td>
<td>Leadership and Management in Professional Nursing</td>
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<tr>
<td>NURS 3108</td>
<td>Leadership and Management in Professional Nursing</td>
<td>1</td>
</tr>
<tr>
<td>NURS 3301</td>
<td>Nursing Capstone - Capstone</td>
<td>3</td>
</tr>
</tbody>
</table>

### Total Credit Hours: 31

#### TSI LIABLE

Through the Bachelor of Science in Nursing, RN-to-BSN program outcomes, the student will be able to demonstrate:

1. Apply clinical judgment in decision-making based on the nursing program of study, evidence-based practice outcomes, and research studies in the provision of comprehensive and safe patient and population care.
2. Deliver safety and quality improvement initiatives as an advocate, provider, and manager of nursing care rendered by the interdisciplinary health care team.
3. Demonstrate clinical inquiry in applying patient care technologies and information systems to support safe nursing practice and population risk reduction.
4. Participate in monitoring institutional, professional, and public health care policies to maintain adherence to legal standards and regulatory frameworks of the professional nurse.
5. Manage care transitions across the healthcare continuum in populations with diverse communities in collaboration with members of the interdisciplinary health care team.
6. Demonstrate effective leadership that reflects the values, ethics, and continuing competence of the nursing profession.
7. Provide leadership skills related to financial resources, human resource, clinical management, and professional issues in providing and evaluating comprehensive nursing care.

#### STC Core Curriculum

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
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</thead>
<tbody>
<tr>
<td>ENGL 1301</td>
<td>Composition I</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 1302</td>
<td>Composition II - Rhetoric</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 2401</td>
<td>Anatomy and Physiology I</td>
<td>4</td>
</tr>
<tr>
<td>BIOL 2402</td>
<td>Anatomy and Physiology II</td>
<td>4</td>
</tr>
<tr>
<td>HIST 1301</td>
<td>United States History</td>
<td>3</td>
</tr>
<tr>
<td>HIST 1302</td>
<td>United States History II</td>
<td>3</td>
</tr>
<tr>
<td>MATH 1442</td>
<td>Elementary Statistical Methods</td>
<td>4</td>
</tr>
<tr>
<td>GOVT 2305</td>
<td>Federal Government</td>
<td>3</td>
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<tr>
<td>GOVT 2306</td>
<td>Texas Government</td>
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<tr>
<td>PSYC 2301</td>
<td>General Psychology</td>
<td>3</td>
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<tr>
<td>or PSYC 2314</td>
<td>Lifespan Growth and Development</td>
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</table>

#### Component Area Option - Core Curriculum (p. 99)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Creative Arts Elective - Core Curriculum (p. 98)</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Language, Philosophy &amp; Culture Elective - Core Curriculum (p. 98)</td>
<td>3</td>
<td></td>
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</tbody>
</table>

### Required Lower-Division Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>RNSG 1209</td>
<td>Introduction to Nursing</td>
<td>2</td>
</tr>
<tr>
<td>RNSG 1301</td>
<td>Pharmacology</td>
<td>3</td>
</tr>
<tr>
<td>Course Code</td>
<td>Course Title</td>
<td>Credit Hours</td>
</tr>
<tr>
<td>-------------</td>
<td>------------------------------------------------------------</td>
<td>--------------</td>
</tr>
<tr>
<td>RNSG 1513</td>
<td>Foundations for Nursing Practice</td>
<td>5</td>
</tr>
<tr>
<td>RNSG 1205</td>
<td>Nursing Skills I</td>
<td>2</td>
</tr>
<tr>
<td>RNSG 1262</td>
<td>Clinical I</td>
<td>2</td>
</tr>
<tr>
<td>RNSG 1144</td>
<td>Nursing Skills II</td>
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<td>RNSG 1341</td>
<td>Common Concepts of Adult Health</td>
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<td>Clinical - Medical/ Surgical</td>
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<td>Clinical - Mental Health</td>
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<td>RNSG 1412</td>
<td>Nursing Care of the Childbearing and Childrearing Family</td>
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</tr>
<tr>
<td>RNSG 2260</td>
<td>Clinical - Pediatrics/ Maternal/Infant</td>
<td>2</td>
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<tr>
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</tr>
<tr>
<td>RNSG 2331</td>
<td>Advanced Concepts of Adult Health</td>
<td>3</td>
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<td>RNSG 2163</td>
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<td>RNSG 2221</td>
<td>Professional Nursing: Leadership and Management</td>
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<td>RNSG 2363</td>
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<tr>
<td>BIOL 2420</td>
<td>Microbiology for Non-Science Majors</td>
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<tr>
<td>or BIOL 2421</td>
<td>Microbiology for Science Majors</td>
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<tr>
<td>NURS 3370</td>
<td>Professional Development and Inter-professional Collaboration</td>
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<tr>
<td>NURS 3302</td>
<td>Contemporary Issues in Nursing and Healthcare</td>
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<tr>
<td>NURS 3304</td>
<td>Holistic Assessment Across the Lifespan</td>
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<tr>
<td>NURS 3312</td>
<td>Nursing Informatics</td>
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<tr>
<td>NURS 3401</td>
<td>Population Focused Community Health Care</td>
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<tr>
<td>NURS 3102</td>
<td>Population Focused Community Health Care - Clinical</td>
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<tr>
<td>NURS 3310</td>
<td>Evidence-Based Nursing Practice and Research</td>
<td>3</td>
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<tr>
<td>NURS 3320</td>
<td>Public and Global Health Policy</td>
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<tr>
<td>NURS 3408</td>
<td>Leadership and Management in Professional Nursing</td>
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<td>NURS 3108</td>
<td>Leadership and Management in Professional Nursing - Clinical</td>
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<tr>
<td>NURS 3301</td>
<td>Nursing Capstone - Capstone</td>
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<tr>
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</table>

1. Or RNSG 1300 Health Assessment Across the Lifespan in lieu of RNSG 1301

**TSI LIABLE**

---

### One Year Course Sequence- Full-Time Track

**First Year**

**First Minimester (Spring)**
- NURS 3370 Professional Development and Inter-professional Collaboration 3
- NURS 3302 Contemporary Issues in Nursing and Healthcare 3

**Credit Hours** 6

**Second Minimester (Spring)**
- NURS 3304 Holistic Assessment Across the Lifespan 3
- NURS 3310 Evidence-Based Nursing Practice and Research 3

**Credit Hours** 6

**Third Minimester (Summer)**
- NURS 3401 Population Focused Community Health Care 4
- NURS 3102 Population Focused Community Health Care - Clinical 1

**Credit Hours** 5

**Fourth Minimester (Summer)**
- NURS 3312 Nursing Informatics 3
- NURS 3320 Public and Global Health Policy 3

**Credit Hours** 6

**Fifth Semester (Fall)**
- NURS 3408 Leadership and Management in Professional Nursing 4
- NURS 3108 Leadership and Management in Professional Nursing - Clinical 1
- NURS 3301 Nursing Capstone - Capstone 3

**Credit Hours** 8

**Total Credit Hours** 31

---

### 18-Month Course Sequence- Part-Time Track

**TSI LIABLE**

**First Year**

**First Semester (Spring)**
- NURS 3370 Professional Development and Inter-professional Collaboration 3
- NURS 3310 Evidence-Based Nursing Practice and Research 3
- NURS 3304 Holistic Assessment Across the Lifespan 3

**Credit Hours** 9

**Second Semester (Summer)**
- NURS 3312 Nursing Informatics 3
- NURS 3401 Population Focused Community Health Care 4
- NURS 3102 Population Focused Community Health Care - Clinical 1

**Credit Hours** 8

**Third Semester (Fall)**
- NURS 3408 Leadership and Management in Professional Nursing 4
- NURS 3108 Leadership and Management in Professional Nursing - Clinical 1
- NURS 3320 Public and Global Health Policy 3

**Credit Hours** 8
Second Year
First Semester (Spring)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
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<tr>
<td>NURS 3302</td>
<td>Contemporary Issues in Nursing and Healthcare</td>
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<td>NURS 3301</td>
<td>Nursing Capstone - Capstone</td>
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<td><strong>Credit Hours</strong></td>
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</table>
CERTIFICATE AND
ASSOCIATE DEGREES

- Division of Business, Public Safety, and Technology (p. 121)
- Division of Liberal Arts (p. 145)
- Division of Social & Behavioral Sciences (p. 160)
- Division of Math, Science, IT and Bachelor Programs (p. 173)
- Division of Nursing and Allied Health (p. 187)

Division of Business, Public Safety, and Technology

Students are admitted to South Texas College through the provisions of Board Policy 3200. General admission to the College does not imply admission to all programs of the College. The Fire Science & Law Enforcement programs at South Texas College are Selective Programs with application requirements. Application requirements are included in the description of these programs.

Advanced Manufacturing Technology (p. 122)
- Mechatronics Technology Specialist (Certificate) (p. 123)
- Precision Manufacturing Technology (Certificate) (p. 122)
- Precision Manufacturing Technology (Associate of Applied Science) (p. 122)

Architectural and Engineering Design Technology (p. 123)
- Architectural and Engineering Design Technology (Certificate) (p. 123)
- Architectural and Visual Technology (Certificate) (p. 123)
- Civil Engineering Technology (Certificate) (p. 124)
- Architectural and Engineering Design Technology
  - Specialization: Architectural and Visual Technology (Associate of Applied Science) (p. 123)
  - Specialization: Civil Engineering Technology (Associate of Applied Science) (p. 124)

Automotive Technology (p. 125)
- Automotive Technology (Certificate) (p. 125)
- Automotive Maintenance and Light Repair (Certificate) (p. 126)
- Automotive Technology (Associate of Applied Science) (p. 125)
- Automotive Technology
  - Specialization: GM-Automotive Service Education Program (Associate of Applied Science) (p. 125)

Business Administration (p. 127)
- Accounting Clerk (Certificate) (p. 127)
- Management (Certificate) (p. 127)
- Marketing (Certificate) (p. 127)
- Business Administration

- Specialization: Accounting (Associate of Applied Science) (p. 127)
- Specialization: Management (Associate of Applied Science) (p. 127)
- Specialization: Marketing (Associate of Applied Science) (p. 127)
- Business Administration - Transfer Plan, Field of Study (Associate of Arts) (p. 129)

Construction Supervision (p. 130)
- Construction Supervision Assistant (Certificate) (p. 130)
- Construction Supervision (Associate of Applied Science) (p. 130)

Culinary Arts (p. 131)
- Commercial Baking (Certificate) (p. 131)
- Commercial Cooking (Certificate) (p. 131)
- Culinary Arts (Certificate) (p. 131)
- Culinary Arts: Specialization - Baking and Pastry Arts (Associate of Applied Science) (p. 131)
- Culinary Arts: Specialization - Restaurant Management (Associate of Applied Science) (p. 131)

Diesel Technology (p. 133)
- Diesel Technology (Certificate) (p. 133)
- Diesel Technology (Associate of Applied Science) (p. 133)

Electrician Technology (p. 134)
- Electrician Assistant (Certificate) (p. 134)
- Electrician Technology (Certificate) (p. 134)
- Electrician Technology (Associate of Applied Science) (p. 134)

Fire Science (p. 135)
- Basic Firefighter (Certificate) (p. 135)
- Fire Science Technology (Certificate) (p. 135)

Heating, Ventilation, Air Conditioning and Refrigeration Technology (p. 136)
- Heating, Ventilation, Air Conditioning and Refrigeration Technology (Certificate) (p. 136)
- Heating, Ventilation, Air Conditioning and Refrigeration Technology (Associate of Applied Science) (p. 136)

Human Resources (p. 137)
- Human Resources Assistant (Certificate) (p. 137)
- Payroll Assistant (Certificate) (p. 137)
- Recruiter Assistant (Certificate) (p. 137)
- Human Resources Specialist (Associate of Applied Science) (p. 137)

Law Enforcement (p. 138)
- Basic Peace Officer (Certificate) (p. 138)
- Law Enforcement (Associate of Applied Science) (p. 139)

Office Administration (p. 140)
- Legal Office Specialist (Certificate) (p. 140)
- Office Specialist (Certificate) (p. 140)
Advanced Manufacturing Technology

The Advanced Manufacturing Technology program is first in the State of Texas to gain accreditation through the National Institute for Metalworking Skills (NIMS).

The National Institute for Metalworking Skills (NIMS) is the nation’s only ANSI accredited developer of precision manufacturing skill standards and competency assessments. NIMS certifies an individual’s skills against standards and accredits programs that meet their quality requirements. NIMS stakeholders represent over 6,000 American companies.

The Precision Manufacturing Certificate program, provides an environment to develop technical skills that are highly marketable to the area’s industries. Most of the courses are set up to simulate actual working environments.

Technical coursework begins in the first semester in order to develop a common skill base for the program. During their first semester a student will gain the knowledge necessary to interpret industrial prints, operate machine tools, and utilize software to program Computer Numerical Controlled (CNC) machines.

Precision Manufacturing

Certificate

This curriculum offers training on a variety of machinery, shop skills, and computer-assisted machining techniques, students can acquire the necessary skills for employment in an industrial environment. Graduates are eligible to take the National Institute of Metalworking Skills (NIMS) certification exams, which are administered at South Texas College by certified faculty.

Technical coursework includes: machine tool operation, Computer Numerical Control (CNC) programming and operation, parametric solid modeling, and material testing. Specialty coursework includes: Computer Aided Drafting (CAD), Computer Aided Manufacturing (CAM), tool and fixture design, and multi-axis machine programming.

Mechatronics Technology

Specialist Certificate

This specialization is a blend of mechanics and electronics. Mechatronics implements techniques in robotics, controls theory, computing architecture and electronics technology. This program will prepare students with the hands-on training they need to work in this industry. Graduates may find employment as technicians assisting engineers.

Advisory Committee Members

Advanced Precision Manufacturing Technology

Advisory Committee Chair – Timothy Andre Jones, Mfg. Engineering Manager, Cinch Connectivity
Trung Nguyen, Royal Technologies
Jesus De Lira, Quality Engineer, Regal Beloit America, Inc.
Cliff Mahathey, Director of Operations – EMU Plastics
Cesario Pina, Plant Manager – Regal Beloit America, Inc.
Lutz Blume, Priority Tooling Solutions, US Inc.
Mike Willis, South Texas Manufacturers Association
Samuel and Norma Torres, Owners, Amaida Machine Shop

Mechatronics Technology

Advisory Committee Chair - South Texas Manufacturers Association
Alberto Alcantar, Humanetics
Dan Robinson, Grand Rapids Foam Technology
Timothy Andre Jones, Cinch Connectivity
David Martinez, Royal Technologies
Juan Luna, General Electric Aviation
Paul Harris, Rexnord
Robert Ontiveros, South Texas Canteen
Tracy Rogers, Worldwide

Certificates

• Precision Manufacturing Technology Certificate (p. 123)
• Mechatronics Technology Specialist Certificate (p. 123)
### Precision Manufacturing Technology Certificate

**TSI EXEMPT**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
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<tr>
<td>First Semester</td>
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<tr>
<td>DFTG 1325</td>
<td>Blueprint Reading and Sketching</td>
<td>3</td>
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<tr>
<td>MCHN 1338</td>
<td>Basic Machine Shop I</td>
<td>3</td>
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<tr>
<td>MCHN 1220</td>
<td>Precision Tools and Measurement</td>
<td>3</td>
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<tr>
<td>MCHN 2303</td>
<td>Fundamentals of Computer Numerical Controlled (CNC) Machine Controls</td>
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<tr>
<td><strong>Second Semester</strong></td>
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<tr>
<td>DFTG 1313</td>
<td>Drafting for Specific Occupations</td>
<td>3</td>
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<tr>
<td>MCHN 1343</td>
<td>Machine Shop Mathematics</td>
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<tr>
<td>MCHN 1326</td>
<td>Introductory Computer-Aided Manufacturing (CAM)</td>
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<td>MCHN 1352</td>
<td>Intermediate Machining I</td>
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### Mechatronics Technology Certificate

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<tr>
<td>RBTC 1405</td>
<td>Robotic Fundamentals</td>
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<td>CETT 1409</td>
<td>DC/AC Circuits</td>
<td>4</td>
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<tr>
<td>CETT 1425</td>
<td>Digital Fundamentals</td>
<td>4</td>
</tr>
<tr>
<td>INMT 2303</td>
<td>Pumps, Compressors &amp; Mechanical Drives</td>
<td>3</td>
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<tr>
<td><strong>Second Semester</strong></td>
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<tr>
<td>ELMT 1405</td>
<td>Basic Fluid Power</td>
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<tr>
<td>RBTC 1401</td>
<td>Programmable Logic Controllers</td>
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<td>RBTC 1447</td>
<td>Electromechanical Devices</td>
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<td>CETT 2189</td>
<td>CAPSTONE: Internship</td>
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### Architectural & Engineering Design Technology

**Certificate**

This specialization is designed to provide a pathway to the fields of architectural, visual, and civil engineering technologies. Students take basic courses that introduce them to a wide range of disciplines in the design-build community. In addition, students are introduced to architecture through an academic course and provided an opportunity to transfer credit to a four-year institution.

**Specialization: Architectural and Visual Technology**

This program prepares students for careers in the design, building, and general business sectors. Students learn to communicate design solutions for architects, engineers, builders, and development companies through construction documents and numerous 2D and 3D visualizations. Students are trained in various industry standard software including AutoCad, Revit, Lumion, Photoshop, and Illustrator. Upon completion of this program, students will be skilled in emerging technologies such as 3D printing, Building Information Modeling (BIM), Visual and Augmented Reality, and advanced graphic techniques. In addition, students are introduced to architecture through several academic courses and provided an opportunity to transfer credit to a four-year institution.
Specialization: Civil Engineering Technology

Certificate and Associate of Applied Science

This degree is designed to assist students in preparing architectural, structural and civil construction documents for commercial, industrial and civil projects. Students are trained in various industry standard software including AutoCad, Revit, Microstation and Civil 3D to produce construction documents. They develop skills in the production of working/study models, Building Information Modeling (BIM), 3D printing and through specialized courses learn basic civil engineering technologies and surveying techniques. In addition, students are introduced to architecture through several academic courses and provided an opportunity to transfer credit to a four-year institution.

Advisory Committee Members

Hugo Avila, Engineer, DBR Engineering Consultants
Yvette Barrera, City Engineer, City of McAllen
Sergio Castillo, Revit Specialist, Sam Garcia Architects
Alfonso Soto, Principal, Terracon
Katrin Leonard, Associate, Raba-Kistner Consultants, Inc.
Esteban Zamora, Negrete & Kolar Architects
John Gates, Principal Architect, Boultinghouse Simpson Gates Architects
Erica Salinas, PBK Architects

Certificates

• Architectural and Engineering Design Technology Certificate (p. 124)
• Architectural and Visual Technology Certificate (p. 124)
• Civil Engineering Technology Certificate (p. 125)

Associate Degrees

• Architectural & Engineering Design Technology
  • Specialization: Architectural and Visual Technology Associate of Applied Science (p. 124)
  • Specialization: Civil Engineering Technology Associate of Applied Science (p. 125)

Architectural and Engineering Design Technology Certificate

Gainful Employment (https://www.southtexascollege.edu/ge/Architectural-Drafting/index.html)

TSI EXEMPT

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
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<tbody>
<tr>
<td>DFTG 1409</td>
<td>Basic Computer-Aided Drafting</td>
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<tr>
<td>DFTG 1315</td>
<td>Architectural Blueprint Reading and Sketching</td>
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<tr>
<td>ARCH 1311</td>
<td>Introduction to Architecture</td>
<td>3</td>
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<tr>
<td>ARCE 1421</td>
<td>Architectural Illustration</td>
<td>4</td>
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<tr>
<td>DFTG 1493</td>
<td>Introduction to Civil Drafting</td>
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Civil Engineering Technology Certificate

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<tr>
<td>DFTG 2419</td>
<td>Intermediate Computer-Aided Drafting</td>
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<td>DFTG 2400</td>
<td>CAPSTONE: Intermediate Architectural Drafting - Residential</td>
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<td>IND 1445</td>
<td>Commercial Design I</td>
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Architectural & Engineering Design Technology

Specialization: Architectural and Visual Technology Associate of Applied Science

TSI LIABLE

<table>
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<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>DFTG 1409</td>
<td>Basic Computer-Aided Drafting</td>
<td>4</td>
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<tr>
<td>DFTG 1315</td>
<td>Architectural Blueprint Reading and Sketching</td>
<td>3</td>
</tr>
<tr>
<td>ARCH 1311</td>
<td>Introduction to Architecture</td>
<td>3</td>
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<tr>
<td>ARCE 1421</td>
<td>Architectural Illustration</td>
<td>4</td>
</tr>
<tr>
<td>DFTG 1493</td>
<td>Introduction to Civil Drafting</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>Credit Hours</td>
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</table>
DFTG 2400  CAPSTONE: Intermediate Architectural Drafting - Residential  4

Credit Hours  12

Summer Session I
Math Elective (p. 100)  1  3
ENGL 1301  Composition I  1  3

Credit Hours  6

Fourth Semester
DFTG 1441  Intermediate Technical Animation and Rendering  4
PHTC 2431  Architectural Photography  4
ARCH 1301  Architectural History I  1  3
ARCH 1303  Architectural Design I  3

Credit Hours  14

Fifth Semester (Spring)
Social and Behavioral Sciences Elective  (p. 100)  1  3
ARCH 1302  Architectural History II  1  3
DFTG 2438  Final Project - Advanced Drafting  4
DFTG 1480  Cooperative Education  4

Credit Hours  14

Total Credit Hours  60

1 Identifies courses to fulfill minimum 15 credit hour General Education requirement

Architectural & Engineering Design Technology
Specialization: Civil Engineering Technology Associate of Applied Science

TSI LIABLE

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
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<tr>
<td>First Semester</td>
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<tr>
<td>DFTG 1409</td>
<td>Basic Computer-Aided Drafting</td>
<td>4</td>
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<tr>
<td>DFTG 1315</td>
<td>Architectural Blueprint Reading and Sketching</td>
<td>3</td>
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<tr>
<td>ARCH 1311</td>
<td>Introduction to Architecture</td>
<td>3</td>
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<tr>
<td>DFTG 1493</td>
<td>Introduction to Civil Drafting</td>
<td>4</td>
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</table>

Credit Hours  14

Second Semester
DFTG 2419  Intermediate Computer-Aided Drafting  4
DFTG 2428  Capstone: Architectural Drafting-Commercial  4
SRVY 1413  Plane Surveying  4

Credit Hours  12

Third Semester
Math Elective (p. 100)  1  3
ENGL 1301  Composition I  1  3

Credit Hours  6

Fourth Semester
ARCE 1452  Structural Drafting  4
DFTG 1430  Civil Drafting I  4
ARCH 1301  Architectural History I  1  3
ARCH 1303  Architectural Design I  3

Credit Hours  14

Fifth Semester (Spring)
Social and Behavioral Sciences Elective  (p. 100)  1  3
ARCH 1302  Architectural History II  1  3
DFTG 2438  Final Project - Advanced Drafting  4
DFTG 1480  Cooperative Education  4

Credit Hours  14

Total Credit Hours  60

1 Identifies courses to fulfill minimum 15 credit hour General Education requirement

Automotive Technology
Certificate and Associate of Applied Science

The Automotive Technology program is designed to prepare students for an entry-level employment in the high technology automotive service industry.

Students will gain knowledge in automotive heating and air conditioning systems, electrical/electronic systems, fuel injection, both manual and automatic transmissions/transaxles, engine performance, brake systems, steering and suspension systems, and computerized automotive control systems. Emphasis will be placed on hands-on learning in the labs to develop diagnostic and troubleshooting skills, as well as repair procedures.

Graduates of the Automotive Technology program are typically placed in dealerships, independent garages and specialty automotive repair facilities and quick service shops. Courses taken for completion of the Certificate Program can be applied toward completion of the Associate of Applied Science Degree in Automotive Technology.

Specialization: GM-ASEP (Automotive Service Educational Program)

Associate of Applied Science

What is GM-ASEP? ASEP is an educational partnership between South Texas College and General Motors Corporation. GM ASEP streamlines the path to becoming a highly trained automotive technician to less than two years. GM ASEP instructors are GM trained and in touch with the latest automotive trends. You will be learning from the best. Learn how to identify, analyze and solve complex automotive problems. Theory and practical application will come together as you spend time working on actual customer vehicles.

The curriculum reflects current GM technology. ASEP provides classroom and laboratory training that is reinforced by on-the-job experience in a GM dealership. It is a comprehensive, two-year program.

Advisory Committee Members

Bill Seawell, Automotive Sales, PSI
Chet Hatzoldt, Service Specialist, Hunter Equipment
Eduardo De Leon, Salesman, O'Reilly Auto Parts
Sergio Trevino, Territory Sales Manager, O'Reilly Auto Parts
Joe Gonzalez, Salesman, Burton Companies
Scott Vaughan, Owner, Burton Companies

GM-ASEP Technology

Adalberto Barron, Auto Technician, Bert Ogden
Bill Seawell, Automotive Sales Rep., PSI
Chris Hatzoldt, Service Manager, Bert Ogden
Rose Crookston, General Motors
Joko Winarto, Service and Parts Rep., GM
Lupe Salazar, Service Manager, Clark Chevrolet

South Texas College 125
Certificates

- Automotive Technology Certificate (p. 126)
- Automotive Maintenance and Light Repair Certificate (p. 126)

Associate Degrees

- Automotive Technology Associate of Applied Science (p. 126)
- Automotive Technology Specialization: GM-ASEP (Automotive Service Educational Program) Associate of Applied Science (p. 126)

### Automotive Technology Certificate

**TSI EXEMPT**

<table>
<thead>
<tr>
<th>Course</th>
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<th>Credit Hours</th>
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<tbody>
<tr>
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<tr>
<td>AUMT 1201</td>
<td>Introduction and Theory of Automotive Technology</td>
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<tr>
<td>AUMT 1407</td>
<td>Automotive Electrical Systems</td>
<td>4</td>
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<tr>
<td>AUMT 1410</td>
<td>Automotive Brake Systems</td>
<td>4</td>
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<tr>
<td>AUMT 1416</td>
<td>Automotive Suspension and Steering Systems</td>
<td>4</td>
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<tr>
<td><strong>Credit Hours</strong></td>
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<tr>
<td>Second Semester</td>
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<tr>
<td>AUMT 1419</td>
<td>Automotive Engine Repair</td>
<td>4</td>
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<tr>
<td>AUMT 2417</td>
<td>Automotive Engine Performance Analysis I</td>
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<tr>
<td>AUMT 2425</td>
<td>Automotive Automatic Transmission and Transaxle</td>
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<tr>
<td>AUMT 2313</td>
<td>Automotive Drive Train and Axles</td>
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<td>AUMT 1345</td>
<td>Automotive Climate Control Systems</td>
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<tr>
<td>AUMT 2434</td>
<td>Automotive Engine Performance Analysis II</td>
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<td>AUMT 1266</td>
<td>Practicum I</td>
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Automotive Maintenance and Light Repair Certificate

**TSI EXEMPT**

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<tr>
<td>AUMT 1345</td>
<td>Automotive Climate Control Systems</td>
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<tr>
<td>AUMT 1410</td>
<td>Automotive Brake Systems</td>
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<td>AUMT 1416</td>
<td>Automotive Suspension and Steering Systems</td>
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<td>AUMT 1407</td>
<td>Automotive Electrical Systems</td>
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Automotive Technology Associate of Applied Science

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<tr>
<td>AUMT 1407</td>
<td>Automotive Electrical Systems</td>
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<td>AUMT 2421</td>
<td>Automotive Electrical Diagnosis and Repair</td>
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<td>SPCH 1311</td>
<td>Introduction to Speech Communication</td>
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<td>AUMT 1266</td>
<td>Practicum I</td>
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<td>AUMT 1419</td>
<td>Automotive Engine Repair</td>
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<td>AUMT 2417</td>
<td>Automotive Engine Performance Analysis I</td>
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<td>PSYC 2301</td>
<td>General Psychology</td>
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<td>AUMT 1267</td>
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</table>
Summer Session I
AUMT 1316 Automotive Suspension and Steering Systems - GM-ASEP 3
AUMT 1345 Automotive Climate Control Systems 3
Humanities Elective (p. 99) 3
Credit Hours 9

Third Semester
AUMT 2313 Automotive Drive Train and Axles 3
ENGL 1301 Composition I 3
AUMT 1410 Automotive Brake Systems 4
AUMT 2266 Practicum III-GM ASEP 2
Credit Hours 12

Fourth Semester
Math and Natural Sciences Elective (p. 100) 3
AUMT 2434 Automotive Engine Performance Analysis II 4
AUMT 2425 Automotive Automatic Transmission and Transaxle 4
AUMT 2267 CAPSTONE: Practicum IV-GM ASEP 2
Credit Hours 13
Total Credit Hours 60

1 Identifies courses to fulfill minimum 15 credit hour General Education requirement.

Business Administration

Accounting Clerk Certificate
This program is designed to prepare students for an entry-level position in the field of Accounting. Graduates of this program will have the skills, knowledge, and abilities to perform general accounting duties.

Management Certificate
This program will prepare students for an entry-level position in the private or public sector. Graduates of this program will have the skills, knowledge, and abilities to perform general managerial duties.

Marketing Certificate
This program will prepare students for an entry-level position in the field of marketing and sales. Graduates of this program will have the skills, knowledge, and abilities to perform general marketing duties.

Specialization: Accounting Associate of Applied Science
This program will prepare students for entry into the accounting profession. The two-year program emphasizes internal accounting procedures and generally accepted principles as they apply to external reporting.

Specialization: Management Associate of Applied Science
This program will prepare students for various managerial positions such as entry-level management trainee. The program will prepare students in areas such as communication skills, accounting, human resource management, marketing, problem solving and decision-making.

Specialization: Marketing Associate of Applied Science
This program will prepare students for an entry-level position in marketing and sales. The program will prepare students in areas such as communication skills, sales, product design, advertisement, and public relations.

Note: All of the above Business Administration programs are ACBSP Accredited.

Advisory Committee Members

Accounting
Susana Garza, Magic Valley Electric
Susana Munoz, CPA The Number Co.
Melinda Bosquez, Burton McCumber
Angie Vela, City of Mission
Edelmiro Alaniz, Alaniz & Associates

Management
Mike Willis, Office of Business Partnerships Workforce Solutions
Noe Estrada, Child Fund International
Benita Valadez, RAM/VAL Inc.
Salvador Dominguez, Emerson

Marketing
Craig Lewis, Rio Bank
Stephanie Hawk, Cobalt Digital Marketing
Oriol Zertuche, CODESM
John King, CEO Imagine It Studios

Certificates
• Accounting Clerk Certificate (p. 127)
• Management Certificate (p. 128)
• Marketing Certificate (p. 128)

Associate Degrees
• Business Administration
  • Specialization: Accounting Associate of Applied Science (p. 128)
  • Specialization: Management Associate of Applied Science (p. 128)
  • Specialization: Marketing Associate of Applied Science (p. 129)

Accounting Clerk Certificate TSI EXEMPT

<table>
<thead>
<tr>
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<tr>
<td>First Semester</td>
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<tr>
<td>ACNT 1303</td>
<td>Introduction to Accounting I</td>
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<tr>
<td>COSC 1301 or ITSC 1409</td>
<td>Introduction to Computing or Integrated Software Applications I</td>
<td>3-4</td>
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<tr>
<td>BUSI 1301</td>
<td>Business Principles</td>
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<tr>
<td>BMGT 1305</td>
<td>Communications in Management</td>
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<td>BMGT 2303</td>
<td>Problem Solving and Decision Making</td>
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Credit Hours 15-16

Second Semester
ACNT 1304 | Introduction to Accounting II | 3
ACNT 1311 | Introduction to Computerized Accounting | 3
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<td>Accounting Electives: Federal Income Tax</td>
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<td>BUSINESS ELECTIVE</td>
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<td>Administration Practicum</td>
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<td>BUSI 1301</td>
<td>Business Principles</td>
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<tr>
<td>BMGT 1391</td>
<td>Business Conduct</td>
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<td>MRKG 1302</td>
<td>Principles of Retailing</td>
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<td>HRPO 2301</td>
<td>Human Resources Management</td>
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<td>BUSG 2309</td>
<td>Small Business Management/Entrepreneurship</td>
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<td>BMGT 2268</td>
<td>CAPSTONE: Business Administration Practicum</td>
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Total Credit Hours: 32-33
TSI LIABLE
Associate of Applied Science
Specialization: Marketing
Business Administration

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<td>ENGL 1301</td>
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<tr>
<td>COSC 1301</td>
<td>Introduction to Computing or Integrated</td>
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<tr>
<td>BUSI 1301</td>
<td>Business Principles</td>
<td>3</td>
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<td>BMGT 1301</td>
<td>Supervision</td>
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<tr>
<td>BMGT 1327</td>
<td>Principles of Management</td>
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<td>MRKG 1302</td>
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Second Semester

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<td>Communications in Management</td>
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<td>HRPO 2301</td>
<td>Human Resources Management</td>
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<td>BMGT 2303</td>
<td>Problem Solving and Decision Making</td>
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Third Semester

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<td>Principles of Marketing</td>
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<td>SPCH 1321</td>
<td>Business and Professional Communication</td>
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<tr>
<td>ACNT 1303</td>
<td>Introduction to Accounting I</td>
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<td>BMGT 1305</td>
<td>Communications in Management</td>
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<td>HRPO 2301</td>
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<td>BUSI 2301</td>
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<td>BUSG 2309</td>
<td>Small Business Management/Entrepreneurship</td>
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Total Credit Hours: 60

1 Identifies courses to fulfill minimum 15 credit hour General Education requirement
2 Students must take a 4 credit hour course in order to fulfill the Math and Natural Sciences Elective.

Business Administration Specialization: Marketing
Associate of Applied Science

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<tr>
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<td>COSC 1301</td>
<td>Introduction to Computing or Integrated</td>
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<td>BUSI 1301</td>
<td>Business Principles</td>
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<td>Supervision</td>
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<td>BMGT 1327</td>
<td>Principles of Management</td>
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Third Semester

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Fourth Semester

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Total Credit Hours: 60

1 Identifies courses to fulfill minimum 15 credit hour General Education requirement
2 Students must take a 4 credit hour course in order to fulfill the Math and Natural Sciences Elective.

South Texas College 129
1 Business Administration majors must take ECON 2301 Principles of Economics I - Macro to fulfill the Social/Behavioral Science component of the Core Curriculum.

2 Students who select a 3 credit hour Mathematics course to fulfill the Mathematics component of the Core Curriculum must take 4 credit hours to complete the Component Area Option for the Core Curriculum.

3 For BCIS 1305 Business Computer Applications, 1 credit hour is scheduled for the field of study and 2 credit hours are scheduled to meet the Core Component Area Option.

### TSI LIABLE

#### Recommended Course Sequence

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<th>Credit Hours</th>
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<td>HIST 1301</td>
<td>United States History I</td>
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<tr>
<td>or HIST 2327</td>
<td>or Mexican-American History I</td>
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<tr>
<td>ENGL 1301</td>
<td>Composition I</td>
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<td>BCIS 1305</td>
<td>Business Computer Applications</td>
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<tr>
<td>BUSI 1301</td>
<td>Business Principles</td>
<td>3</td>
</tr>
<tr>
<td><strong>Credit Hours</strong></td>
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<td><strong>Second Semester</strong></td>
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<tr>
<td>HIST 1302</td>
<td>United States History II</td>
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<tr>
<td>or HIST 2328</td>
<td>or Mexican-American History II</td>
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<td>ENGL 1302</td>
<td>Composition II - Rhetoric</td>
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<td>Creative Arts Elective - Core Curriculum</td>
<td>(p. 98)</td>
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<td>ACCT 2401</td>
<td>Principles of Financial Accounting</td>
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<tr>
<td>Mathematics Elective - Core Curriculum</td>
<td>(p. 97)</td>
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<td>Recommended: MATH 1324</td>
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<td>GOVT 2305</td>
<td>Federal Government</td>
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<tr>
<td>Life and Physical Sciences Elective - Core Curriculum</td>
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<td>ECON 2301</td>
<td>Principles of Economics I - Macro</td>
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<td>ACCT 2402</td>
<td>Principles of Managerial Accounting</td>
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<td><strong>Fourth Semester</strong></td>
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<td>GOVT 2306</td>
<td>Texas Government</td>
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<tr>
<td>Life and Physical Sciences Elective - Core Curriculum</td>
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<tr>
<td>ECON 2302</td>
<td>Principles of Economics II - Micro</td>
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<td>BUSI 2305</td>
<td>Business Statistics</td>
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<tr>
<td>Language, Philosophy &amp; Culture Elective - Core Curriculum</td>
<td>(p. 98)</td>
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<td>Component Area Option - Core Curriculum</td>
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</table>

1 For BCIS 1305 Business Computer Applications, 1 credit hour is scheduled for the Field of Study and 2 credit hours are scheduled to meet the Core Component Area Option.

2 Strongly Recommended: MATH 1324 Mathematics for Business & Social Sciences.

The Construction Supervision Assistant Certificate program will prepare students to serve as assistants to a construction supervisor or project manager. The skills acquired will prepare the student to assist a Construction Manager, Project Manager, or Superintendent in the supervision and management of projects related to construction of commercial, industrial, residential buildings, engineering projects like roads, bridges, and utility systems. Construction includes both new construction and remodeling, additions, maintenance and repairs. The student will focus on acquiring the skills necessary to assist in the monitoring of construction processes to include but not limited to, construction estimating, building codes and inspections, construction technology and basic construction management duties.

Graduates of the program will be prepared for entry level positions such as junior estimator, assistant of construction superintendents, program managers and/or general contractors.

### Construction Supervision

#### Associate of Applied Science

The Construction Supervision program will prepare students for supervision and management careers related to construction of commercial, industrial, residential buildings, engineering projects like roads, bridges, and utility systems. Construction includes both new construction and remodeling, additions, maintenance and repairs.

The Construction Supervision student will focus on acquiring the skills necessary to monitor, direct and conduct supervision processes to include but not limited to planning, scheduling, coordinating, estimating, and supervising all or part of the construction activities along with the selection, hiring and oversight of specialty trade contractors, as well as accessing risk and safety factors on site.

Graduates of the program will be prepared for entry level positions such as assistant construction superintendent, junior estimator, program manager, or general contractor for property owners, developers, or construction management firms.

### Advisory Committee Members

- Joey Trevino, Executive Director, RGV-Associated General Contractors of America
- Smith, Isaac, Co Owner - Matt’s Building Materials
- Melgoza, Ruby, Manager, RB Doors & Hardware
- Christopher Vaughn, Vice President - Operations, Esperanza Homes
- Manny Gonzalez, Manager - McCoy's Lumber
- Rene Capistran - CEO-President - NOBLE Texas Builders

### Certificate

- Construction Supervision Assistant (p. 130)

### Associate Degree

- Construction Supervision Associate of Applied Science (p. 131)

### Construction Supervision Assistant Certificate

<table>
<thead>
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First Semester

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<td>CNBT 1411</td>
<td>Construction Materials and Methods I</td>
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<td>CNBT 1400</td>
<td>Residential and Light Commercial Construction Drawings</td>
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<tr>
<td>CNBT 1342</td>
<td>Building Codes and Inspections</td>
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Second Semester

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<th>Course</th>
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<th>Credit Hours</th>
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<tbody>
<tr>
<td>CNBT 2442</td>
<td>Construction Management I</td>
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<tr>
<td>CNBT 1446</td>
<td>Construction Estimating I</td>
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<tr>
<td>CNBT 1402</td>
<td>Mechanical, Electrical &amp; Plumbing Systems in Construction I</td>
<td>4</td>
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<tr>
<td>CNBT 1315</td>
<td>Field Engineering I</td>
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Third Semester

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<tr>
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<tbody>
<tr>
<td>PSYC 2301 or SOCI 1301</td>
<td>General Psychology or Introductory Sociology</td>
<td>3-4</td>
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<tr>
<td>Math Elective (p. 100)</td>
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Fourth Semester

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<thead>
<tr>
<th>Course</th>
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<tbody>
<tr>
<td>CNBT 2317</td>
<td>Green Building</td>
<td>3</td>
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<tr>
<td>CNBT 1459</td>
<td>Project Scheduling</td>
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<tr>
<td>CNBT 2344</td>
<td>Construction Management II</td>
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<tr>
<td>CNBT 1418</td>
<td>Construction Tools and Techniques</td>
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Fifth Semester

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<tr>
<td>CNBT 1380</td>
<td>CAPSTONE: Cooperative Education</td>
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<td>Humanities Elective (p. 99)</td>
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<tr>
<td>COSC 1301</td>
<td>Introduction to Computing</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 1301</td>
<td>Composition I</td>
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</table>

Culinary Arts

Commercial Baking Certificate

This certificate prepares students to serve under the supervision of pastry chefs, bakers, and other food service professionals as bakery support staff and commercial bakery workers.

Commercial Cooking Certificate

This certificate prepares students to serve under the supervision of chefs and other food service professionals as kitchen support staff and commercial food preparation workers.

Culinary Arts Associate of Applied Science

The program prepares students through lecture and lab courses in culinary arts, nutrition, supervision, a practicum, and general education courses. This degree leads to careers in restaurants, catering, hotels and resorts, and other commercial food services. Graduates take positions as sous-chefs, professional assistants to chefs or culinary managers, supervisors of food production and service, stewards, banquet managers, purchasing agents, or restaurant supervisors.

Specialization: Baking and Pastry Arts Associate of Applied Science

The program prepares students through lecture and lab courses in culinary arts, baking, nutrition, supervision, a practicum, and general education courses. This degree leads to careers in restaurants, catering, hotels/resorts, bakeries, pastry shops, cake shops, and other commercial food services. Graduates take positions as a baker assistant, assistant pastry chef, cake decorating assistant, or bakery supervisor.

Specialization: Restaurant Management Associate of Applied Science

The program prepares students through lecture and lab courses in culinary arts, business principles, dining room management, food and beverage management, leadership, and supervision. This degree leads to careers in restaurants, catering companies, hotels, resorts, and cafes. Graduates take positions such as dining room manager, restaurant manager, kitchen manager, or events manager.

Advisory Committee Members

Larry Delgado, Executive Chef/Owner, The Delgado Collective
Marcel Fortuin, Chef/Independent Restaurant Consultant
Cynthia Ebrom, Pastry Chef/Owner, Cynthia’s Cakes
Amy Houston, Pastry Chef/ Owner, Happiness Cupcakes
Eugenio Uribe, Executive Chef, El Divino
Alyssa Cantu, Chef/ Owner, The Gremlin
A.J. Singh, Founding Director, Hospitality and Tourism Management Program UTRGV

South Texas College
Certificates

- Commercial Baking Certificate (p. 132)
- Commercial Cooking Certificate (p. 132)

Associate Degrees

- Culinary Arts Associate of Applied Science (p. 132)
- Culinary Arts Associate of Applied Science - Specialization: Baking and Pastry Arts (p. 132)
- Culinary Arts Associate of Applied Science - Specialization: Restaurant Management (p. 133)

### Commercial Baking Certificate

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
</table>
| First Semester
| CHEF 1305   | Sanitation and Safety                      | 3            |
| PSTR 1301   | Fundamentals of Baking                     | 3            |
| PSTR 1306   | Cake Decorating I                          | 3            |
| PSTR 1310   | Pies, Tarts, Teacakes and Cookies          | 3            |
| Second Semester
| PSTR 1305   | Breads and Rolls                           | 3            |
| PSTR 2301   | Chocolates and Confections                 | 3            |
| PSTR 2331   | Advanced Pastry Shop                       | 3            |
| PSTR 1264   | CAPSTONE: Practicum I                      | 2            |
| Credit Hours |                                            | 12           |

### Commercial Cooking Certificate

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
</table>
| First Semester
| CHEF 1305   | Sanitation and Safety                      | 3            |
| CHEF 1301   | Basic Food Preparation                     | 3            |
| PSTR 1301   | Fundamentals of Baking                     | 3            |
| CHEF 1391   | Professional Kitchen Essentials            | 3            |
| Second Semester
| RSTO 2301   | Catering                                  | 3            |
| CHEF 1345   | International Cuisine                      | 3            |
| CHEF 2301   | Intermediate Food Preparation              | 3            |
| CHEF 1264   | CAPSTONE: Practicum I                      | 2            |
| Credit Hours |                                            | 11           |

### Culinary Arts Associate of Applied Science

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
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</table>
| First Semester
| CHEF 1301   | Basic Food Preparation                     | 3            |
| CHEF 1305   | Sanitation and Safety                      | 3            |
| PSTR 1301   | Fundamentals of Baking                     | 3            |
| ENGL 1301   | Composition I                              | 3            |
| CHEF 1391   | Professional Kitchen Essentials            | 3            |
| Second Semester
| CHEF 2301   | Intermediate Food Preparation              | 3            |
| RSTO 2301   | Catering                                  | 3            |
| RSTO 2301   | Principles of Food and Beverage Controls   | 3            |

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<table>
<thead>
<tr>
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<tbody>
<tr>
<td>RSTO 1204</td>
<td>Dining Room Service</td>
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<tr>
<td>Speech Elective 1</td>
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### Third Semester

<table>
<thead>
<tr>
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<tbody>
<tr>
<td>CHEF 1345</td>
<td>International Cuisine</td>
<td>3</td>
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<tr>
<td>PSTR 2331</td>
<td>Advanced Pastry Shop</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 1322</td>
<td>Nutrition and Diet Therapy I</td>
<td>3</td>
</tr>
<tr>
<td>CHEF 1340</td>
<td>Meat Preparation and Cooking</td>
<td>3</td>
</tr>
<tr>
<td>BUSI 1301</td>
<td>Business Principles</td>
<td>3</td>
</tr>
<tr>
<td>Humanities Elective (p. 99) 1</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>CHEF 2264</td>
<td>CAPSTONE: Practicum II</td>
<td>2</td>
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<tr>
<td>Credit Hours</td>
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### Fourth Semester

<table>
<thead>
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<th>Credit Hours</th>
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</thead>
<tbody>
<tr>
<td>CHEF 2331</td>
<td>Advanced Food Preparation</td>
<td>3</td>
</tr>
<tr>
<td>RSTO 1201</td>
<td>Beverage Management</td>
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<tr>
<td>CHEF 1341</td>
<td>American Regional Cuisine</td>
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### Culinary Arts Associate of Applied Science - Specialization: Baking and Pastry Arts

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
</table>
| First Semester
| CHEF 1301   | Basic Food Preparation                     | 3            |
| CHEF 1305   | Sanitation and Safety                      | 3            |
| PSTR 1301   | Fundamentals of Baking                     | 3            |
| ENGL 1301   | Composition I                              | 3            |
| PSTR 1302   | Cake Baking and Production                 | 3            |
| Second Semester
| PSTR 1310   | Pies, Tarts, Teacakes and Cookies          | 3            |
| PSTR 1306   | Cake Decorating I                          | 3            |
| RSTO 2301   | Principles of Food and Beverage Controls   | 3            |
| PSTR 1305   | Breads and Rolls                           | 3            |
| Speech Elective 1 |                                        | 3            |
| Credit Hours |                                            | 15           |

### Third Semester

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSTR 2331</td>
<td>Advanced Pastry Shop</td>
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<tr>
<td>PSTR 2301</td>
<td>Chocolates and Confections</td>
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</tr>
<tr>
<td>BIOL 1322</td>
<td>Nutrition and Diet Therapy I</td>
<td>3</td>
</tr>
<tr>
<td>Social and Behavioral Sciences Elective (p. 100)</td>
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<tr>
<td>BUSI 1301</td>
<td>Business Principles</td>
<td>3</td>
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<tr>
<td>Credit Hours</td>
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### Fourth Semester

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<thead>
<tr>
<th>Course</th>
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<tbody>
<tr>
<td>CHEF 2307</td>
<td>Cake Decorating II</td>
<td>3</td>
</tr>
<tr>
<td>PSTR 1440</td>
<td>Plated Desserts</td>
<td>4</td>
</tr>
<tr>
<td>PSTR 1342</td>
<td>Quantity Bakeshop Production</td>
<td>3</td>
</tr>
<tr>
<td>Humanities Elective (p. 99) 1</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>PSTR 2264</td>
<td>Capstone: Practicum</td>
<td>2</td>
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<tr>
<td>Credit Hours</td>
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1. Identifies courses to fulfill minimum 15 credit hour General Education requirement

1. Identifies courses to fulfill minimum 15 credit hour General Education requirement
## Culinary Arts Associate of Applied Science - Specialization: Restaurant Management

**TSI LIABLE**

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Semester</td>
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</tr>
<tr>
<td>CHEF 1301</td>
<td>Basic Food Preparation</td>
<td>3</td>
</tr>
<tr>
<td>CHEF 1305</td>
<td>Sanitation and Safety</td>
<td>3</td>
</tr>
<tr>
<td>MATH 1224</td>
<td>Mathematics for Business &amp; Social Sciences</td>
<td>3</td>
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<tr>
<td>HAMG 1321</td>
<td>Introduction to Hospitality Industry</td>
<td>3</td>
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<tr>
<td><strong>Credit Hours</strong></td>
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<tr>
<td>Second Semester</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CHEF 1391</td>
<td>Professional Kitchen Essentials</td>
<td>3</td>
</tr>
<tr>
<td>RSTO 1204</td>
<td>Dining Room Service</td>
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<tr>
<td>RSTO 1201</td>
<td>Beverage Management</td>
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</tr>
<tr>
<td>PSTR 1301</td>
<td>Fundamentals of Baking</td>
<td>3</td>
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<tr>
<td>ENGL 1301</td>
<td>Composition I</td>
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<tr>
<td>RSTO 2301</td>
<td>Principles of Food and Beverage Controls</td>
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<tr>
<td><strong>Credit Hours</strong></td>
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<tr>
<td>Fourth Semester</td>
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<tr>
<td>RSTO 2307</td>
<td>Catering</td>
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<td>RSTO 1306</td>
<td>Facilities Layout and Design</td>
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<td>PHIL 1301</td>
<td>Introduction to Philosophy</td>
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<tr>
<td>CHEF 2301</td>
<td>Intermediate Food Preparation</td>
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<td>ECON 2302</td>
<td>Principles of Economics - Micro</td>
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<td>ENGL 1302</td>
<td>Composition II - Rhetoric</td>
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<tr>
<td>RSTO 2264</td>
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1 Identifies courses to fulfill minimum 15 credit hour General Education requirement

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**Diesel Technology**

### Diesel Technology Certificate

**TSI EXEMPT**

<table>
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<tr>
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<th>Title</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>First Semester</td>
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</tr>
<tr>
<td>DEMR 1401</td>
<td>Diesel Shop Safety and Procedures</td>
<td>4</td>
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<tr>
<td>DEMR 1405</td>
<td>Basic Electrical Systems</td>
<td>4</td>
</tr>
<tr>
<td>DEMR 1410</td>
<td>Diesel Engine Testing and Repair I</td>
<td>4</td>
</tr>
<tr>
<td>DEMR 1229</td>
<td>Preventative Maintenance</td>
<td>2</td>
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<tr>
<td><strong>Credit Hours</strong></td>
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<tr>
<td>Second Semester</td>
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<tr>
<td>DEMR 1442</td>
<td>Power Train Applications I</td>
<td>4</td>
</tr>
<tr>
<td>DEMR 2432</td>
<td>Electronic Controls</td>
<td>4</td>
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<tr>
<td>DEMR 1416</td>
<td>Basic Hydraulics</td>
<td>4</td>
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<tr>
<td>DEMR 1323</td>
<td>Heating, Ventilation, and Air Conditioning</td>
<td>3</td>
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<tr>
<td></td>
<td>Troubleshooting and Repair</td>
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<td><strong>Credit Hours</strong></td>
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<tr>
<td>WLDG 1428</td>
<td>Introduction to Shielded Metal Arc Welding (SIMAW)</td>
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<tr>
<td>DEMR 1417</td>
<td>Basic Brake Systems</td>
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</tr>
<tr>
<td>DEMR 1320</td>
<td>Steering and Suspension I</td>
<td>2</td>
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<tr>
<td>DEMR 1303</td>
<td>Basic Driving Skills</td>
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### Diesel Technology Associate of Applied Science

**TSI LIABLE**

<table>
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<tr>
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<th>Title</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>First Semester</td>
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</tr>
<tr>
<td>DEMR 1401</td>
<td>Diesel Shop Safety and Procedures</td>
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<td>DEMR 1405</td>
<td>Basic Electrical Systems</td>
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<td>DEMR 1410</td>
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<tr>
<td>DEMR 1229</td>
<td>Preventative Maintenance</td>
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<td></td>
<td><strong>14</strong></td>
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<tr>
<td>Second Semester</td>
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<td></td>
</tr>
<tr>
<td>DEMR 1442</td>
<td>Power Train Applications I</td>
<td>4</td>
</tr>
<tr>
<td>DEMR 2432</td>
<td>Electronic Controls</td>
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**Advisory Committee Members**

Richard Estevanes, Owner PR/GM, Mid Valley Truck & Trailer, Chair of Advisory Committee

Sigifredo Gandaria, Service Manager, Rush Truck Center
Ted Ackerman, Service Manager, Thermo King
Guadalupe Pena, Service Manager, Holt (Trucks)
Guadalupe Guajardo Jr., Service Manager, Holt Cat
Scott Freeman, Shop Foreman, HEB
Robert Canales, District Manager, Waste Connections
Kathy Stanfill, Service Manager, Shop Advisor, Doggett Freightliner
Omar Brios, Shop Foreman, Briggs Equipment
Rigoberto Martinez, Shop Foreman, Mobile Service
Miguel Arelano, Shop Foreman, Waste Connections
Juan Pena, Service Manager, Doggett Freightliner

---

**Certificate**

- Diesel Technology Certificate (p. 133)

**Associate Degree**

- Diesel Technology Associate of Applied Science (p. 133)

---

South Texas College
DEMR 1416 Basic Hydraulics 4
DEMR 1323 Heating, Ventilation, and Air Conditioning 3

Third Semester
WLDG 1428 Introduction to Shielded Metal Arc Welding (SMAW) 4
DEMR 1417 Basic Brake Systems 4
DEMR 1230 Steering and Suspension I 2
DEMR 1303 Basic Driving Skills 3
DEMR 1266 CAPSTONE: Practicum 2

Credit Hours 15

Fourth Semester
Math and Natural Sciences Elective (p. 100) 4
Social and Behavioral Sciences Elective (p. 100) 1
Humanities Elective (p. 99) 1
SPCH 1318 Interpersonal Communications 1
ENGL 1301 Composition I 1

Credit Hours 16

Total Credit Hours 60

Identifies courses to fulfill minimum 15 credit hour General Education requirement

Electrician Technology

Electrician Assistant Certificate

The Electrician Assistant program will prepare students to help assemble, install, test, and maintain electrical systems. They will be trained to read blueprints, plan and layout wiring for residential, commercial, and industrial projects to meet job specifications of local and state NEC codes. Additionally, students will diagnose malfunctioning systems, apparatus, and components, using testing devices such as, ohmmeters, and voltmeters.

Graduates of this program will also gain knowledge in the installation of electrical systems in factories, office buildings, homes and other structures. Graduates will be eligible to apply for an apprentice license and work under the direct supervision of a Master Electrician to obtain the Journeymen License, followed by an examination for licensure after completion of 8,000 hours of field experience.

Electrician Technology Associate of Applied Science

The Electrician Technology Associate of Applied Science degree will further the study of the necessary technical, academic, work habit, communication, and interpersonal skills required for employment in the field. The curriculum will include studies in electrical theory that will advance into complex electrical systems, building upon the knowledge and skills acquired throughout the program.

The program will also prepare students to apply technical knowledge and skills to install, operate, maintain, and repair of electric equipment and systems such as residential, commercial, industrial projects, wind and solar technology, electric-power wiring, DC and AC motors, controls and electrical distribution panels. Instruction will also include the study of the principles of electrical systems, wiring, power transmission, safety, industrial, electrical testing/inspection, and applicable codes and standards.

Advisory Committee Members
James Rodriguez, Habitat for Humanity
Gilbert Garza, Garza Electric
Jorge Garcia, TSC
Jesus Alanis, Magic Valley Electric
Alex Resendez, Atlas Electric and AC
Sergio Salinas, IBEW

Certificate
- Electrician Assistant, Certificate (p. 134)

Associate Degree
- Electrician Technology Associate of Applied Science (p. 134)

Electrician Assistant Certificate

Course | Title | Credit Hours
--- | --- | ---
First Semester
ELPT 1411 | Basic Electrical Theory | 4
ELPT 1419 | Fundamentals of Electricity I | 4
ELPT 1325 | National Electrical Code I | 3
ELPT 1429 | Residential Wiring | 4

Credit Hours 15

Second Semester
ELPT 1420 | Fundamentals of Electricity II | 4
ELPT 1445 | Commercial Wiring | 4
ELPT 2325 | National Electrical Code II | 3
ELPT 2447 | CAPSTONE: Electrical Testing and Maintenance | 4

Credit Hours 15

Total Credit Hours 30

Electrician Technology Associate of Applied Science

TSI LIABLE

Course | Title | Credit Hours
--- | --- | ---
First Semester
ELPT 1411 | Basic Electrical Theory | 4
ELPT 1419 | Fundamentals of Electricity I | 4
ELPT 1325 | National Electrical Code I | 3
ELPT 1429 | Residential Wiring | 4

Credit Hours 15

Second Semester
ELPT 1420 | Fundamentals of Electricity II | 4
ELPT 1445 | Commercial Wiring | 4
ENGL 1301 | Composition I | 1
ELPT 2325 | National Electrical Code II | 3

Credit Hours 14

Third Semester
SPCH 1311 | Introduction to Speech Communication | 1
ELPT 2447 | CAPSTONE: Electrical Testing and Maintenance | 4
ELPT 1357 | Industrial Wiring | 3
ELPT 2319 | Programmable Logic Controllers I | 3

Credit Hours 13

Fourth Semester
MATH 1332 | Contemporary Mathematics | 3
ELMT 1411 | Solar Fundamentals | 4
WIND 2359 | Wind Power Delivery System | 3

Total Credit Hours 30

134 Electrician Technology
The Fire Science Technology Associate Degree program is designed to build on students’ knowledge of the firefighting occupation. The program will prepare students for firefighter certifications beyond the basic fire suppression certification according to the standards from the Texas Commission on Fire Protection. Students will also be introduced to the organization and management of a fire department and the relationship of government agencies to the fire service. It also provides a sound foundation for continuous higher learning in fire protection, administration, and management.

Advisory Committee Members
Dr. Armando Ocaña, Mayor, City of Mission
Gilbert Sanchez, Fire Chief, Mission Fire Department
Jim Schultz, Assistant Deputy Chief, McAllen Fire Department
Carlos Arispe, Deputy Chief, Pharr Fire Department
Rogelio Contreras, Fire Chief, Alamo Fire Department
Shawn Snider, Fire Chief, Edinburg Fire Department
Manuel Muniz, Fire Chief, Rio Grande City Fire Department

Certificate
• Basic Firefighter Certificate (p. 135)

Associate Degree
• Fire Science Technology, Associate of Applied Science (p. 135)

Basic Firefighter Certificate

<table>
<thead>
<tr>
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<th>Credit Hours</th>
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<td>Firefighter Certification I</td>
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<tr>
<td>FIRS 1407</td>
<td>Firefighter Certification II</td>
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<td>FIRS 1313</td>
<td>Firefighter Certification III</td>
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<td>FIRS 1319</td>
<td>Firefighter Certification IV</td>
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<td>FIRS 1423</td>
<td>Firefighter Certification V</td>
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<td>FIRS 1203</td>
<td>Firefighter Agility and Fitness Preparation</td>
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<td>FIRS 1329</td>
<td>Firefighter Certification VI</td>
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<td>FIRS 1433</td>
<td>Firefighter Certification VII</td>
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Fire Science Technology Associate of Applied Science

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<td>Composition I</td>
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</table>

Associate of Applied Science

The program is designed to prepare students for the firefighting occupation. Students of the Basic Structure Fire Training Program, also known as the Fire Academy, will learn the functions of fire equipment, including the fire apparatus, as well as both the theory and practical application of firefighting technology. The program will prepare students for the Texas Basic Structure Fire Suppression certificate in accordance with the standards from the Texas Commission on Fire Protection. After a student has met the state’s certification requirements, the student may be hired as a paid firefighter by Texas fire departments; other states may also recognize the certification if the student applies for and meets the qualifications for the optional IFSAC seal.

Application Requirements

In order to be considered for entry into the South Texas College Fire Academy/Firefighter Certificate, all applicants must complete the requirements below which will be evaluated for accuracy, passing scores, and acceptable outcomes:

A. Must be at least 18 years of age.
B. Applicants with military background must have an honorable discharge to apply.
C. Complete Fire Academy application (published on program webpage).
D. Pass Physical Fitness Test administered by Fire Academy. Information about test dates are published on program webpage. (Applicant must have valid identification to participate in test.)
E. Submit fingerprints for criminal history check through a state/national database. Applicants convicted of a Class A Misdemeanor, or above, or convicted of a Class B misdemeanor within the last 10 years will not be considered.
F. Clearance by medical doctor.
G. Must provide the following documents:
   • Certified Copy of Court Disposition (for all charges on criminal history)
   • Proof of U.S. Citizenship or Resident Alien
   • Valid Texas Driver’s License
   • Official high school transcript (accredited) or proof of GED completion
   • Military Discharge Form (DD 214), if applicable.

Fire Science Technology

The program is a Selective Program. Application requirements are included in the description below.

Basic Firefighter Certificate

This program is designed to prepare students for the firefighting occupation. Students of the Basic Structure Fire Training Program, also known as the Fire Academy, will learn the functions of fire equipment, including the fire apparatus, as well as both the theory and practical application of firefighting technology. The program will prepare students for the Texas Basic Structure Fire Suppression certificate in accordance with the standards from the Texas Commission on Fire Protection. After a student has met the state’s certification requirements, the student may be hired as a paid firefighter by Texas fire departments; other states may also recognize the certification if the student applies for and meets the qualifications for the optional IFSAC seal.

Application Requirements

In order to be considered for entry into the South Texas College Fire Academy/Firefighter Certificate, all applicants must complete the requirements below which will be evaluated for accuracy, passing scores, and acceptable outcomes:

A. Must be at least 18 years of age.
B. Applicants with military background must have an honorable discharge to apply.
C. Complete Fire Academy application (published on program webpage).
D. Pass Physical Fitness Test administered by Fire Academy. Information about test dates are published on program webpage. (Applicant must have valid identification to participate in test.)
E. Submit fingerprints for criminal history check through a state/national database. Applicants convicted of a Class A Misdemeanor, or above, or convicted of a Class B misdemeanor within the last 10 years will not be considered.
F. Clearance by medical doctor.
G. Must provide the following documents:
   • Certified Copy of Court Disposition (for all charges on criminal history)
   • Proof of U.S. Citizenship or Resident Alien
   • Valid Texas Driver’s License
   • Official high school transcript (accredited) or proof of GED completion
   • Military Discharge Form (DD 214), if applicable.

Fire Science Technology

The program is a Selective Program. Application requirements are included in the description below.

Basic Firefighter Certificate

This program is designed to prepare students for the firefighting occupation. Students of the Basic Structure Fire Training Program, also known as the Fire Academy, will learn the functions of fire equipment, including the fire apparatus, as well as both the theory and practical application of firefighting technology. The program will prepare students for the Texas Basic Structure Fire Suppression certificate in accordance with the standards from the Texas Commission on Fire Protection. After a student has met the state’s certification requirements, the student may be hired as a paid firefighter by Texas fire departments; other states may also recognize the certification if the student applies for and meets the qualifications for the optional IFSAC seal.

Application Requirements

In order to be considered for entry into the South Texas College Fire Academy/Firefighter Certificate, all applicants must complete the requirements below which will be evaluated for accuracy, passing scores, and acceptable outcomes:

A. Must be at least 18 years of age.
B. Applicants with military background must have an honorable discharge to apply.
C. Complete Fire Academy application (published on program webpage).
D. Pass Physical Fitness Test administered by Fire Academy. Information about test dates are published on program webpage. (Applicant must have valid identification to participate in test.)
E. Submit fingerprints for criminal history check through a state/national database. Applicants convicted of a Class A Misdemeanor, or above, or convicted of a Class B misdemeanor within the last 10 years will not be considered.
F. Clearance by medical doctor.
G. Must provide the following documents:
   • Certified Copy of Court Disposition (for all charges on criminal history)
   • Proof of U.S. Citizenship or Resident Alien
   • Valid Texas Driver’s License
   • Official high school transcript (accredited) or proof of GED completion
   • Military Discharge Form (DD 214), if applicable.

Fire Science Technology

The program is a Selective Program. Application requirements are included in the description below.

Basic Firefighter Certificate

This program is designed to prepare students for the firefighting occupation. Students of the Basic Structure Fire Training Program, also known as the Fire Academy, will learn the functions of fire equipment, including the fire apparatus, as well as both the theory and practical application of firefighting technology. The program will prepare students for the Texas Basic Structure Fire Suppression certificate in accordance with the standards from the Texas Commission on Fire Protection. After a student has met the state’s certification requirements, the student may be hired as a paid firefighter by Texas fire departments; other states may also recognize the certification if the student applies for and meets the qualifications for the optional IFSAC seal.

Application Requirements

In order to be considered for entry into the South Texas College Fire Academy/Firefighter Certificate, all applicants must complete the requirements below which will be evaluated for accuracy, passing scores, and acceptable outcomes:

A. Must be at least 18 years of age.
B. Applicants with military background must have an honorable discharge to apply.
C. Complete Fire Academy application (published on program webpage).
D. Pass Physical Fitness Test administered by Fire Academy. Information about test dates are published on program webpage. (Applicant must have valid identification to participate in test.)
E. Submit fingerprints for criminal history check through a state/national database. Applicants convicted of a Class A Misdemeanor, or above, or convicted of a Class B misdemeanor within the last 10 years will not be considered.
F. Clearance by medical doctor.
G. Must provide the following documents:
   • Certified Copy of Court Disposition (for all charges on criminal history)
   • Proof of U.S. Citizenship or Resident Alien
   • Valid Texas Driver’s License
   • Official high school transcript (accredited) or proof of GED completion
   • Military Discharge Form (DD 214), if applicable.
Career preparation requires extensive educational training in refrigeration systems, electrical controls, pneumatic controls, cooling/heating systems, duct design, duct fabrication, and residential/commercial heat gain and loss calculations. Additional key skills implemented in the program include; customer service, attention to detail, troubleshooting and diagnosing problems, time management, dismantling and reassembling of mechanical systems. Some of the opportunities for employment in Heating, Ventilation, Air Conditioning and Refrigeration include: Engineers in sales, application and operating, equipment installers, preventive maintenance, service and repair, wholesale, and sheet metal specialist.

Advisory Committee Members
JJ Villegas Sr., Frontier Air, Mission
JJ Villegas Jr., Frontier Air, Mission
Mark Hernandez, Checkmark Refrigeration LLC, Weslaco
Luis Hess, Hess Air, Alamo
Edgar Zamora, RGV Extreme Air Services, Mission, TX
Steven Mojica, Service Refrigeration, Edinburg
Sandra Yarrison, Joe’s Comfort Air, Weslaco

Certificate
- Heating, Ventilation, Air Conditioning and Refrigeration Technology Certificate (p. 136)

Associate Degree
- Heating, Ventilation, Air Conditioning and Refrigeration Technology Associate of Applied Science (p. 137)

Heating, Ventilation, Air Conditioning and Refrigeration Technology Certificate

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
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<tr>
<td>HART 1401</td>
<td>Basic Electricity for HVAC</td>
<td>4</td>
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<tr>
<td>HART 1407</td>
<td>Refrigeration Principles</td>
<td>4</td>
</tr>
<tr>
<td>HART 1410</td>
<td>HVAC Shop Practices and Tools</td>
<td>4</td>
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</tbody>
</table>

Total Credit Hours 26

Heating, Ventilation, Air Conditioning and Refrigeration Technology

Certificate and Associate of Applied Science

The Heating, Ventilation, Air Conditioning and Refrigeration (HVACR) field will prepare students to install, maintain, and troubleshoot mechanical systems in commercial, residential, and industrial environments. These mechanical systems include; heating, cooling, ventilation of indoor environments and refrigeration.

Heating, Ventilation, Air Conditioning and Refrigeration (HVACR) technicians are primarily trained in the service, repair, maintenance and installation of equipment including residential, commercial and industrial systems. Technicians are also trained in maintaining cooling/heating systems in order to save energy consumption by implementing advance technology controls.
Heating, Ventilation, Air Conditioning and Refrigeration Technology Associate of Applied Science

TSI LIABLE

Course Title Credit Hours
First Semester
HART 1401 Basic Electricity for HVAC 4
HART 1407 Refrigeration Principles 4
HART 1410 HVAC Shop Practices and Tools 4
ENGL 1301 Composition I 3
Credit Hours 15
Second Semester
HART 2431 Advanced Electricity for HVAC 4
HART 2445 Residential Air Conditioning Systems Design 4
Math Elective (p. 100) 3-4
HART 2442 Commercial Refrigeration 4
Credit Hours 15-16
Third Semester
HART 2434 Advanced Air Conditioning Controls 4
HART 2438 Capstone: Air Conditioning Installation and Startup 4
HART 2441 Commercial Air Conditioning 4
HART 1445 Gas and Electrical Heating 4
Credit Hours 16
Fourth Semester
SPCH 1311 Introduction to Speech Communication 3
HART 2588 Internship - Heating, Air Conditioning, Ventilation and Refrigeration Maint. Technology/Technician 5
Humanities Elective (p. 99) 3
Social and Behavioral Sciences Elective (p. 100) 3
Credit Hours 14
Total Credit Hours 60-61

1 Identifies courses to fulfill minimum 15 credit hour General Education requirement

Human Resources

Payroll Assistant Certificate

The Payroll Assistant Certificate prepares students to work in a support role with a focus on introductory accounting and payroll and business tax accounting practices in the business administration or human resources industry. The certificate offers course work in benefits and compensation, employment laws, software applications, and behavioral science theory in the business and industrial workplace environment. The student can transfer successfully completed course credits to the Human Resources Assistant Certificate and the Human Resources Specialist Associate of Applied Science degree.

Recruiting Assistant Certificate

The Recruiter Assistant Certificate prepares students to work in a support role with a focus on staffing activities, recruiting methods and techniques guided by the Equal Employment Opportunity Commission in public or private sector human resources. The certificate offers coursework in human resources management, behavior science theory in organizations, and the integration of software applications. The student can transfer successfully completed course credits to the Human Resources Assistant Certificate and the Human Resources Specialist Associate of Applied Science degree.

Human Resources Certificate and Associate of Applied Science

The Human Resources Assistant Certificate prepares students to work in a support role in human resources management. Students who have completed either the Payroll Assistant Certificate or Recruiter Assistant Certificate can apply the credit hours earned towards this certificate giving the student a time advantage for completion. Students will advance their knowledge, skills and abilities by taking additional coursework in human resources, business, and will be required to complete capstone hours at the end of the certificate plan. Students who have not completed certificates can begin coursework from the start of this plan. All completed course credits of this plan can transfer to the Associates of Applied Science degree in Human Resources.

The Associates of Applied Science (A.A.S) Human Resources Specialist prepares students towards a career in the human resources industry. Students who have completed the Payroll Assistant Certificate, Recruiter Assistant Certificate, or the Human Resources Assistant Certificate can apply course credit hours towards the completion of the degree giving the student a time advantage for completion. The program offers the option of taking this plan without any prior completion of HR program certificates. The degree plan includes fundamental courses in human resources such as HR training and development, employee relations, employment Law, management and labor relations, and other business classes in problem solving, decision making, professional communication and other General Education course requirements. The student will be required to complete an internship at the end of the degree plan. Upon completion of the A.A.S, students who are planning to pursue a Bachelor’s of Applied Science degree at South Texas College may request to have coursework applied toward lower-division or upper-division requirements, providing students with a time advantage towards completion of a Bachelor degree at the College.

Advisory Committee Members

Adrian Aguilar, Workforce Solutions
Daisy Alviso, Wonderful Citrus Inc.
Debbie Bocanegra, Magic Valley Electric CO-OP
Claudia Olivares, Spectrum
Isabel Torres, F-Mobile
Yvonne Garza, Rio Grande Regional Hospital
Ricardo Guerra, Lone Star National Bank
Blanca Garcia, Lone Star National Bank
Monica Garza, Spectrum
Teshawn Leslie, PSJA ISD

Certificates

• Human Resources Certificate (p. 138)
• Payroll Assistant Certificate (p. 138)
• Recruiting Assistant Certificate (p. 138)

Associate Degree

• Human Resources Associate of Applied Science (p. 138)

South Texas College 137
### Human Resources Assistant Certificate

**TSI EXEMPT**

<table>
<thead>
<tr>
<th>Course</th>
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<tr>
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<tr>
<td>ACNT 1303</td>
<td>Introduction to Accounting I</td>
<td>3</td>
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<tr>
<td>BMGT 1391</td>
<td>Business Conduct</td>
<td>3</td>
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<td>ITSC 1409</td>
<td>Integrated Software Applications I</td>
<td>4</td>
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<tr>
<td>HRPO 2301</td>
<td>Human Resources Management</td>
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<tr>
<td>HRPO 2305</td>
<td>Human Resources Information Systems</td>
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<td>HRPO 1311</td>
<td>Human Relations</td>
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<td>HRPO 2303</td>
<td>Employment Practices</td>
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<td>BMGT 1305</td>
<td>Communications in Management</td>
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<td>HRPO 2307</td>
<td>Organizational Behavior</td>
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<td>HRPO 2371</td>
<td>Human Resources Laws</td>
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<td>HRPO 1280</td>
<td>Human Resources COOP</td>
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### Payroll Assistant Certificate

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<td>ACNT 1303</td>
<td>Introduction to Accounting I</td>
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<tr>
<td>ACNT 1292</td>
<td>Payroll and Business Tax Accounting</td>
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<td>HRPO 2306</td>
<td>Benefits and Compensation</td>
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<td>Integrated Software Applications I</td>
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### Recruiter Assistant Certificate

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<td>Human Resources Management</td>
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<td>HRPO 2303</td>
<td>Employment Practices</td>
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<tr>
<td>ITSC 1409</td>
<td>Integrated Software Applications I</td>
<td>4</td>
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<tr>
<td>HRPO 2307</td>
<td>Organizational Behavior</td>
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<td>HRPO 1311</td>
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### Human Resources Specialist Associate of Applied Science

**TSI LIABLE**

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<td>ENGL 1301</td>
<td>Composition I 1</td>
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<td>HRPO 2301</td>
<td>Human Resources Management</td>
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<tr>
<td>HRPO 2305</td>
<td>Human Resources Information Systems</td>
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<tr>
<td>BMGT 2303</td>
<td>Problem Solving and Decision Making</td>
<td>3</td>
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</table>

### Law Enforcement

This program is a Selective Program. Application requirements are included in the description below.

#### Basic Peace Officer Certificate

This program is designed to prepare students for a profession in law enforcement. Police academy students will learn the role and responsibilities of a law enforcement officer and become knowledgeable in Texas Criminal and Traffic law. The police academy will prepare students for peace officer certifications according to the standards from the Texas Commission on Law Enforcement Officers Standards and Education.

**Application Requirements**

In order to be considered for entry into the South Texas College Police Academy/Basic Peace Officer certificate, all applicants must complete the requirements below which will be evaluated for accuracy, passing scores, and acceptable outcomes:

A. Must be at least 21 years of age by the completion of the police academy.

B. Applicants with military background must have an honorable discharge to apply.
C. Complete Police Academy application (published on program webpage).
D. Pass Physical Fitness Test administered by Police Academy. Information about test dates are published on program webpage. (Applicant must have valid identification to participate in test.)
E. Complete Personal History Statement.
F. Pass a Polygraph Examination. (Examiner approved by the Pharr Police Department.)
G. Submit fingerprints for criminal history check through a state/national database. Applicants convicted of a Class A Misdemeanor, or above, or convicted of a Class B misdemeanor within the last 10 years will not be considered.
H. Pass medical screening to include urinalysis. (Medical doctor approved by the Pharr Police Department.)
I. Pass psychological screening. (Doctor approved by the Pharr Police Department.)
J. Must provide the following documents:
   • Certified Copy of Court Disposition (for all charges on criminal history)
   • Licensee Medical Condition Declaration (TCOLE L-2 Form)
   • Licensee Psychological and Emotional Health Declaration (TCOLE L-3 Form)
   • Proof of U.S. Citizenship
   • Valid Texas Driver’s License
   • Official high school transcript (accredited) or proof of GED completion.
   • Military Discharge Form (DD 214), if applicable.

Law Enforcement
Associate of Applied Science

The Law Enforcement Associate Degree program offers the educational opportunity for veteran officers already in the field to expand upon their knowledge base. The program also provides the necessary foundation for those interested in pursuing a career in law enforcement.

Advisory Committee Members

Andrew “Andy” Harvey Jr., Chief of Police, Pharr Police Department
J.E. “Eddie” Guerra, Sheriff, Hidalgo County Sheriff’s Office
Dr. Joel Rivera, Chief of Police, Weslaco Police Department
Jonathan Flores, Chief of Police, Alton Police Department
David Friedlein, Captain, Hidalgo County Sheriff’s Office
Dr. Vanessa Nelson, Texas Department of Public Safety – Crime Lab
Martin Cantu, Constable, Hidalgo County Constable’s Office Precinct 2
Nome Castillo, Chief of Police, Rio Grande City Police Department

Certificate
• Basic Peace Officer Certificate* (p. 139)

Associate Degree
• Law Enforcement Associate of Applied Science (p. 139)

Basic Peace Officer Certificate*

<table>
<thead>
<tr>
<th>TSI EXEMPT</th>
<th>Course</th>
<th>Title</th>
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<td>CJLE 1512</td>
<td>Basic Peace Officer II</td>
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<td>Total Credit Hours</td>
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*Capstone: Successful completion of comprehensive exam.

Law Enforcement Associate of Applied Science

TSI LIABLE

<table>
<thead>
<tr>
<th>Course</th>
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<th>Credit Hours</th>
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<tr>
<td>First Semester</td>
<td>ENGL 1301</td>
<td>Composition I</td>
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<tr>
<td></td>
<td>CJS 1322 or CRJ 1301</td>
<td>Introduction to Criminal Justice or Introduction to Criminal Justice</td>
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<td>CJS 1313 or CRJ 1306</td>
<td>Court Systems and Practices or Court Systems and Practices</td>
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<td>CJS 1325</td>
<td>Criminology</td>
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<td>CJS 1348</td>
<td>Ethics in Criminal Justice</td>
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<td>CJLE 1249</td>
<td>Intermediate Arrest, Search and Seizure</td>
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<td>Second Semester</td>
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<td>CJSA 1333 or CJSA 2300</td>
<td>Traffic Law and Investigations (or HMSC 1391) or Legal Aspects of Law Enforcement</td>
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<td>Third Semester</td>
<td>Math Elective (p. 100)</td>
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<td>CJSA 1312</td>
<td>Crime in America</td>
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<td>CJLE 1259</td>
<td>Intermediate Spanish for Law Enforcement</td>
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<td>Current Events in Law Enforcement</td>
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<td>CJLE 1345</td>
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<td>CJLE 1325</td>
<td>Criminal Justice Survey</td>
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<td>CJLE 1394</td>
<td>Stress Management for Law Enforcement Officers</td>
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<td>CJLE 1303</td>
<td>Basic Telecommunication Certification</td>
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<td>CJCR 1300</td>
<td>Basic Jail Course</td>
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<td>CJLE 2345</td>
<td>Vice and Narcotics Investigation</td>
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</table>
Basic Peace Officer - Escrowed Credit

Escrowed Credit: Upon successful completion of CJSA 1348 Ethics in Criminal Justice and CJLE 1249 Intermediate Arrest, Search and Seizure, students who have successfully completed the Texas Commission on Law Enforcement Officers and Education 618 hour Basic Peace Officer certification will be awarded 23 credits for the following courses:

- **CJSA 1313** Court Systems and Practices 3
- **CJSA 1322** Introduction to Criminal Justice 3
- **CJSA 1327** Fundamentals of Criminal Law 3
- **CJSA 1359** Police System and Practices 3
- **CJLE 1327** Interviewing and Report Writing for CJ Professions 3
- **CJLE 1333** Traffic Law and Investigations 3
- **CJSA 1312** Crime in America 3
- **CJLE 1259** Intermediate Spanish for Law Enforcement 2

Total Credit Hours 23

U.S. Border Patrol - Escrowed Credit

Upon successful completion of CJSA 1348 Ethics in Criminal Justice and CJLE 1249 Intermediate Arrest, Search and Seizure, students who have successfully completed the U.S. Border Patrol Integrated Basic Training Academy will be awarded 17 hours credit for the following courses:

- **CJSA 1313** Court Systems and Practices 3
- **CJSA 1322** Introduction to Criminal Justice 3
- **CJSA 1327** Fundamentals of Criminal Law 3
- **CJSA 2300** Legal Aspects of Law Enforcement 3
- **HMSY 1337** Introduction to Homeland Security 3
- **CJLE 1259** Intermediate Spanish for Law Enforcement 2

Total Credit Hours 17

U.S. CBP Field Operations Academy - Escrowed Credit

Upon the successful completion of CJSA 1349 Police System and Practices and CJLE 1249 Intermediate Arrest, Search and Seizure, students who have successfully completed the U.S. Customs and Border Protection Field Operations Academy will be awarded 12 hours credit for the following courses:

- **CJSA 1327** Fundamentals of Criminal Law 3
- **HMSY 1342** Understanding and Combating Terrorism 3
- **HMSY 1391** Homeland Security Laws 3

Total Credit Hours 12
The Office Specialist curriculum is a one-year program designed for the student who is interested in gaining entry-level knowledge, skills, and attitudes necessary for a career as an office professional. Students are prepared for administrative office positions in business, public service, and specialized office environments. The program combines traditional office education with microcomputer software applications such as word processing, spreadsheet, database, desktop publishing, records and project management.

**Administrative Office Assistant**

**Associate of Applied Science**

The Administrative Office Assistant curriculum is a two-year program designed to prepare students to manage functions in the office environment. The course work adds administrative systems, advanced computer applications, word and data processing, graphics and presentation software, employee supervision and management, and written and oral communications. Graduates are well prepared to work in the challenging and exciting office environment of a diversity of organizations ranging from a one-person professional office to the global corporation.

**Advisory Committee Members**

Maria M. Villarreal, Edinburg Childcare, Inc.
Natalie Goza, McAllen ISD
Velma Segura, Law Office of David Cazares

**Certificates**

- Legal Office Specialist Certificate (p. 141)
- Office Specialist Certificate (p. 141)

**Associate Degrees**

- Administrative Office Assistant Associate of Applied Science (p. 141)

**Legal Office Specialist Certificate**

**TSI EXEMPT**

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<thead>
<tr>
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<td>POF 1301</td>
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**Total Credit Hours** 32

**Office Specialist Certificate**

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**Second Semester**

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**Fourth Semester**

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<td>ENGL 1301</td>
<td>Composition I</td>
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<td>POF 2303</td>
<td>Speed and Accuracy Building</td>
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**Summer Session II**

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<td>POFT 2264</td>
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**Total Credit Hours** 60

1 Identifies courses to fulfill minimum 15 credit hour General Education requirement
The Paralegal Associate of Applied Science is a two-year program that prepares students for entry-level positions as a paralegal working under the supervision of a lawyer in a law office, government, corporate or other private sector legal setting. The program is designed to provide students with an understanding of the roles and functions of paralegals in law firms and occupational settings. Students develop foundational legal knowledge, training in analytical thinking, and skills in legal research and writing.

### Advisory Committee Members

Ruben Delgado, Hidalgo County District Attorney’s Office
Jennifer Morales, The Law Office of Jennifer Morales, PLLC
David E. Cazares, Law Office of David E. Cazares
Alex Martinez, Law Office of Alex Martinez
Daniel Ruel Sorrells, Armando M. Guerra & Associates, PLLC

### Paralegal Associate of Applied Science

The Paralegal Associate of Applied Science is a two-year program that prepares students for entry-level positions as paralegals in law firms and occupational settings. Students develop foundational legal knowledge, training in analytical thinking, and skills in legal research and writing.

### Skills in Legal Research and Writing

The program offers instruction in basic legal principles and skills applicable to various legal settings. Students develop foundational legal knowledge, training in analytical thinking, and skills in legal research and writing.

### Program Overview

The program is designed to provide students with instruction in basic legal principles and skills applicable to various legal settings. Students develop foundational legal knowledge, training in analytical thinking, and skills in legal research and writing.

### Public Administration

**Public Administration Certificate**

The Public Service Assistant certificate program provides students with the knowledge and skills necessary for employment in entry-level positions in the public sector, including local, state, and federal agencies, community agencies and non-profit organizations. Students will be able to apply their skills in the programming of local planning and community-based programs. Potential careers include:

- Administrative Services Coordinator
- Purchasing Agent
- Executive Assistant
- Support Service Aide
- Communications Supervisor
- Senior Cataloger

The program enables students to develop proficiencies in understanding and applying appropriate methodologies in problem-solving scenarios for a public service environment. Students will gain knowledge and experience in government procedures, and conduct informational interviews with clients & interdepartmental groups.

Course work for this program includes public sector management, ethics, human resources and budgeting. The program also includes a three credit hour practicum designed to give the student real-world experience related to the area of their career interest.

### Public Administration Associate of Applied Science

The Associates of Applied Science degree in Public Administration program is designed to provide students with the knowledge and skills necessary for employment in the public sector and not-for-profit programs. A degree in Public Administration prepares students for careers in local, state and federal administration and management, budget and fiscal analysis, nonprofit management, criminal justice, policy development and community and economic development. Potential careers include:

- Assessor
- City and Regional Planning Aide
- Court Clerk
- Administrative Services Manager
- Municipal Clerk
- City Manager
- Utilities Management

The program will enable students to understand the political, legal, ethical and social context of

### Course Title and Credit Hours

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<th>Credit Hours</th>
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<td>LGLA 1300</td>
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<td>Legal Writing</td>
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<td>LGLA 1307</td>
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<td>LGLA 1304</td>
<td>Real Property</td>
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<td>LGLA 1355</td>
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<td>LGLA 1359</td>
<td>Immigration Law</td>
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<td>LGLA 2311</td>
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<td>PSYC 2301</td>
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<tr>
<td>LGLA 2266</td>
<td>Practicum: Paralegal</td>
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Total Credit Hours: 60

¹ Identifies courses to fulfill minimum 15 credit hour General Education requirement

² Students must take a 4 credit hour course in order to fulfill the Math and Natural Sciences Elective.
public administration with respect to pertinent processes and theories; to achieve proficiency in understanding and developing positive organizational behavior; and to develop the ability to apply appropriate methodologies to solve important problems and issues.

Coursework for this program includes such areas as public sector management, budgeting, ethics and supervision. The program includes a three credit hour practicum designed to give the student real-world experience related to the area of their career interest.

Advisory Committee Members
Roy Rodriguez, City Manager, McAllen, TX
Ron Garza, City Manager, Edinburg, TX
Randy Perez, City Manager, Mission, TX
Mike Perez, City Manager, Weslaco, TX
Edward M. Wylie, City Manager, Pharr, TX
Dr. Renee Nank, Assistant Professor, UTRGV Department Of Public Affairs & Security Studies College of Liberal Arts
Diana Almaguer, BCSF, Regional Director
Nadia Ochoa, Executive Director, Palmer Drug Abuse Program

Certificate
- Public Services Assistant (p. 143)

Associate Degree
- Public Administration Associate of Applied Science (p. 143)

Public Services Assistant Certificate
TSI EXEMPT

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<td>PBAD 2305</td>
<td>Public Sector Management</td>
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<tr>
<td>PBAD 2301</td>
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Second Semester
- PBAD 2335 Ethics in the Public Sector 3
- PBAD 2339 Human Resource Management in the Public Sector 3
- PBAD 2331 Budgeting in the Public Sector 3
- PBAD 1381 Capstone: Co-op in Public Administration 3

Credit Hours 12

Total Credit Hours 24

Welding

Combination Welding Certificate
This three semester program will prepare the students for entry level positions with skills in four welding processes (Shielded Metal Arc Welding, Gas Metal Arc Welding, Gas Tungsten Arc Welding and Flux Core Arc Welding).

Students will perform fillets, lap, corner joint and V groove welds with backing and open groove in the Flat, Horizontal, Vertical-up and Overhead positions. Students will gain knowledge in lay out and fabrication as well as blueprint reading for the welders, welding safety and metallurgy.

Graduate candidates will be eligible to take a welding performance qualification test in accordance with American Welding Society, as used in the industry.

Structural Welding Certificate
This two semester program will prepare the students for entry level positions with skills in four welding processes (Shielded Metal Arc Welding, Gas Metal Arc Welding, Gas Tungsten Arc Welding and Flux Core Arc Welding) but does not go into the advanced welding level (open groove and pipe) as does the combination certificate.

Students will perform fillets, lap, corner and tee's joint welds in the Flat, Horizontal, Vertical-up and Overhead positions.
Graduate candidates will be eligible to take a welding performance qualification test in accordance with American Welding Society, as used in the industry.

Welding
Associate of Applied Science

This four semester program will prepare the students for entry level positions with skills in four welding processes (Shielded Metal Arc Welding, Gas Metal Arc Welding, Gas Tungsten Arc Welding and Flux Core Arc Welding). Students will perform fillets, lap, corner joint and V groove welds with backing and open groove in the Flat, Horizontal, Vertical-up and Overhead positions. Students will gain knowledge in lay out and fabrication as well as blueprint reading for the welders, welding safety and metallurgy. The curriculum also includes 15 credit hours of General Education coursework. Graduate candidates will be eligible to take a welding performance qualification test in accordance with American Welding Society, as used in industry.

Advisory Committee Members
Reynaldo Rivera, Matheson
Jeremy Koester, Airgas
Luis Canchola, Airgas
Raul Robles, Robles Consulting, LLC
Bobby Quintero, RAM Welding Inspections
Tomas Gutierrez, Palmer Steel Supplies, Inc.
Robert Quintero, Palmer Steel Supplies, Inc.
Jerry Lefner, Alamo Iron Works
Roy Mata, APW Welding

Certificates
• Combination Welding Certificate (p. 144)
• Structural Welding Certificate (p. 144)

Associate Degree
• Welding Associate of Applied Science (p. 144)

Combination Welding Certificate
TSI EXEMPT

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<td>WLDG 1317</td>
<td>Introduction to Layout and Fabrication 3</td>
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<tr>
<td>WLDG 1327</td>
<td>Welding Codes and Standards 3</td>
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<td>WLDG 1428</td>
<td>Introduction to Shielded Metal Arc Welding (SMAW) 4</td>
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<td>WLDG 1430</td>
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<td>Introduction to Flux Cored Arc Welding (FCAW) 3</td>
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Structural Welding Certificate
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Welding Associate of Applied Science
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<td>WLDG 1453</td>
<td>Intermediate Layout and Fabrication 4</td>
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<td>WLDG 1312</td>
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Fourth Semester

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<td>Advanced Gas Tungsten Arc Welding (GTAW) 4</td>
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<td>WLDG 2406</td>
<td>Intermediate Pipe Welding 4</td>
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<tr>
<td><strong>Credit Hours</strong></td>
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</tbody>
</table>
Division of Liberal Arts

Students are admitted to South Texas College through the provisions of Board Policy 3200. General admission to the College does not imply admission to all programs of the College.

Fine & Performing Arts

Dance
• Dance, Field of Study (Associate of Arts)

Drama (p. 145)
• Drama, Field of Study (Associate of Arts) (p. 145)

Graphic Arts (p. 146)
• Graphic Arts, Field of Study (Associate of Arts) (p. 146)

Music (p. 147)
• Music, Field of Study (Associate of Arts) (p. 147)

Visual Arts (p. 149)
• Visual Arts, Field of Study (Associate of Arts) (p. 149)

Humanities

American Sign Language and Interpreting Studies (p. 150)
• Deaf Support Specialist (Certificate) (p. 150)
• Trilingual Interpreter (Certificate) (p. 150)
• Specialization: Sign Language Interpreter (Associate of Applied Science) (p. 150)

Communication
• Communication, Field of Study
  • Concentration: Advertising/Public Relations, Field of Study (Associate of Arts) (p. 151)
  • Concentration: Communication Studies, Field of Study (Associate of Arts) (p. 152)

English (p. 153)
• English, Field of Study (Associate of Arts) (p. 153)

History (p. 154)
• History, Field of Study (Associate of Arts) (p. 154)

Interdisciplinary Studies (p. 155)
• Interdisciplinary Studies, Field of Study (Associate of Arts) (p. 155)

Language and Cultural Studies
• Language and Cultural Studies, Field of Study
  • Concentration: American Sign Language (Associate of Arts) (p. 156)
  • Concentration: Spanish (Associate of Arts) (p. 157)

Mexican-American Studies (p. 158)
• Mexican-American Studies, Field of Study (Associate of Arts) (p. 158)

Philosophy (p. 159)
• Philosophy, Field of Study (Associate of Arts) (p. 159)

Fine & Performing Arts

Dance
• Dance, Field of Study (Associate of Arts)

Drama (p. 145)
• Drama, Field of Study (Associate of Arts)

Graphic Arts (p. 146)
• Graphic Arts, Field of Study (Associate of Arts)

Music (p. 147)
• Music, Field of Study (Associate of Arts)

Visual Arts (p. 149)
• Visual Arts, Field of Study (Associate of Arts)

Drama

Associate of Arts

The program is intended to enable students to develop the necessary academic, technical and analytical skills that will provide them with a measurable foundation in the basics of sound theater practices. This degree is useful to an individual seeking employment in the entertainment and media industries. As with any liberal arts degree, salaries vary according to the field chosen by the degree holder. With an Associate of Arts degree in Drama from STC, students will have attained the pre-professional foundation skills necessary to compete for beginning positions as technicians and/or performers.

In addition to career options in the field of Drama, students with AA-Drama degrees may also choose to pursue advanced degrees in related fields such as television, film, radio, industrial presentations, arts management, and public relations. Students who desire a career as Drama educators and who earn a Bachelor's degree in this field would be eligible for employment in most public school districts, providing they obtain the necessary teaching certification. Students who earn a BA or BFA degree in Drama can also expect to be marketable in the business or corporate world in areas requiring a combination of verbal, visual and leadership skills. The AA and BA/BFA degrees also serve as the foundation for specialized studies in Drama such as Scene & Lighting Design, Costume Design, Technical Direction, Playwriting, Directing, Performance, Arts Management and Dramaturgy. Completion of the MA/MFA and Ph.D. coursework would make the graduates eligible for teaching positions at colleges and universities.

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Field of Study - 18 Credit Hours

DRAM 1120 Theater Practicum I 1
DRAM 1121 Theater Practicum II 1
DRAM 2120 Theater Practicum III 1
### Recommended Course Sequence

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>First Semester</strong></td>
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<tr>
<td>DRAM 1330</td>
<td>Stagecraft I</td>
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<tr>
<td>DRAM 1351</td>
<td>Acting I</td>
<td>3</td>
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<td>DRAM 1310</td>
<td>Stagecraft I</td>
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<td>ENGL 1301</td>
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<tr>
<td>HIST 1301</td>
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<tr>
<td>HIST 2327</td>
<td>Mexican-American History I</td>
<td>3</td>
</tr>
<tr>
<td>HIST 2381</td>
<td>African American History I</td>
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<tr>
<td>DRAM 1120</td>
<td>Theater Practicum I</td>
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<td>DRAM 1341</td>
<td>Stage Makeup 2</td>
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<td>DRAM 1342</td>
<td>Costume Technology</td>
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<td>ENGL 1302</td>
<td>Composition II - Rhetoric</td>
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<tr>
<td>HIST 1302</td>
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<td>HIST 2328</td>
<td>Mexican-American History II</td>
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<tr>
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<td>Theater Practicum II</td>
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<tr>
<td>Language, Philosophy &amp; Culture Elective - Core Curriculum (p. 98)</td>
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<tr>
<td>PHIL 2303</td>
<td>Introduction to Logic</td>
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<td><strong>Fourth Semester</strong></td>
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<td>DRAM 1352</td>
<td>Acting II 3</td>
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<td>GOVT 2305</td>
<td>Federal Government</td>
<td>3</td>
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<tr>
<td>Life and Physical Sciences Elective - Core Curriculum (p. 97)</td>
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<tr>
<td>Mathematics Elective - Core Curriculum (p. 97)</td>
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### TSI LIABLE

**Graphic Arts**

**Associate of Arts**

The Associate of Arts with a field of study in Graphic Arts is a program of study that combines studio courses in art and design with a broad range of liberal arts courses. The two-year degree program prepares students for creative positions in the workforce, and provides skills, values, and knowledge in the liberal and creative arts. Additionally, students are prepared for transfer into university bachelor's degree programs and are trained in computer graphics software and portfolio preparation.

**STC Core Curriculum - 42 Credit Hours**

Complete 42 credit hours of required Core Curriculum including the following: Graphic Arts, Language, Philosophy & Culture.

**Total Credit Hours**

1. **NOTE:** Additional materials and supplies may be required. It is the responsibility of the student to purchase these materials when needed.

2. In addition to the courses in the Field of Study, the student is required to take 42 credit hours from the STC Core Curriculum (p. 97). These courses must not duplicate courses taken to fulfill field of study requirements.
TSI LIABLE

Recommended Course Sequence

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>First Semester</td>
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<tr>
<td>ENGL 1301</td>
<td>Composition I</td>
<td>3</td>
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<tr>
<td>HIST 1301 or HIST 2327</td>
<td>United States History I or Mexican-American History I</td>
<td>3</td>
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<tr>
<td>ARTS 1316</td>
<td>Drawing I</td>
<td>3</td>
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<tr>
<td>ARTS 1311</td>
<td>Design I</td>
<td>3</td>
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<tr>
<td></td>
<td><strong>Credit Hours</strong></td>
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</tbody>
</table>

| Second Semester |                                |              |
| ENGL 1302       | Composition II - Rhetoric      | 3            |
| HIST 1302 or HIST 2328 | United States History II or Mexican-American History II | 3 |
| ARTS 2333       | Printmaking                    | 3            |
|                | **Credit Hours**               | **12**       |

| Summer Session I |                                |              |
| GOVT 2305        | Federal Government             | 3            |
| Speech Elective-Component Area Option- Core Curriculum | Recommended: |
| SPCH 1311        | Introduction to Speech         | 3            |
| SPCH 1315        | Public Speaking                | 3            |
|                | **Credit Hours**               | **6**        |

| Third Semester  |                                |              |
| Life and Physical Sciences Elective- Core Curriculum | (p. 97) Recommended: |
| MATH 1332       | Contemporary Mathematics       | 3            |
| MATH 1414       | College Algebra                | 3            |
| ARTS 2348       | Digital Media                  | 3            |
|                | Component Area Option - Core Curriculum | (if required) (p. 99) |
|                | **Credit Hours**               | **14**       |

| Fourth Semester |                                |              |
| GOVT 2306       | Texas Government               | 3            |
| Life and Physical Sciences Elective- Core Curriculum | (p. 97) |
| ARTS 1304       | Art History II (Language, Philosophy & Culture Core Curriculum) | 3 |
| ARTS 2356       | Photography I (Fine Arts Emphasis) | 3 |
| ARTS 2313       | Graphic Design                 | 3            |
|                | **Credit Hours**               | **16**       |

|                | **Total Credit Hours**         | **60**       |

Music

Associate of Arts

The Associate of Arts in Music Degree is a two-year program of foundational instruction in music theory, applied instrumental, voice or music composition, piano proficiency, solo and ensemble performance practice, and music history. These foundational studies are designed for transferability to higher education institutions by the serious music student wishing to complete a Bachelor of Arts or Bachelor of Music Degree. Music ensembles are open for participation to the general student body by permission of the ensemble director. Instrumental, voice and music composition lessons are also available to non-music major students.

1 The Associate of Arts in Music does not transfer as core complete. The student is encouraged to complete the additional coursework during their junior year or at South Texas College before transferring to a university.

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Field of Study - 31 credit hours

Musical Arts Foundation (16 Credits)

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<thead>
<tr>
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<th>Credit Hours</th>
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<tr>
<td>MUSI 1312</td>
<td>Music Theory II</td>
<td>3</td>
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<tr>
<td>MUSI 2311</td>
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<td>MUSI 2312</td>
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<td>3</td>
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<tr>
<td>MUSI 1116</td>
<td>Sight Singing and Ear Training I</td>
<td>1</td>
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<tr>
<td>MUSI 1117</td>
<td>Sight Singing and Ear Training II</td>
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<tr>
<td>MUSI 2116</td>
<td>Sight Singing and Ear Training III</td>
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<tr>
<td>MUSI 2117</td>
<td>Sight Singing and Ear Training IV</td>
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</table>

Piano Classes (3 Credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>MUSI 1181</td>
<td>Piano Class I</td>
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<tr>
<td>MUSI 1182</td>
<td>Piano Class II</td>
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<tr>
<td>MUSI 2181</td>
<td>Piano Class III</td>
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Applied Electives

Select a minimum of 8 credit hours of the following:

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<td>MUAP 1201</td>
<td>Applied Violin I</td>
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<tr>
<td>MUAP 1221</td>
<td>Applied Violin II</td>
<td>1</td>
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<tr>
<td>MUAP 1202</td>
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<td>MUAP 1222</td>
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<tr>
<td>MUAP 1203</td>
<td>Applied Cello</td>
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<tr>
<td>MUAP 1223</td>
<td>Applied Cello II</td>
<td>1</td>
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<tr>
<td>MUAP 1204</td>
<td>Applied Double Bass I</td>
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<tr>
<td>MUAP 1224</td>
<td>Applied Double Bass II</td>
<td>1</td>
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<tr>
<td>MUAP 1205</td>
<td>Applied Flute I</td>
<td>1</td>
</tr>
<tr>
<td>MUAP 1225</td>
<td>Applied Flute II</td>
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<tr>
<td>MUAP 1206</td>
<td>Applied Clarinet I</td>
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<tr>
<td>MUAP 1226</td>
<td>Applied Clarinet II</td>
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<tr>
<td>MUAP 1207</td>
<td>Applied Saxophone I</td>
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<tr>
<td>MUAP 1227</td>
<td>Applied Saxophone II</td>
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<tr>
<td>MUAP 1208</td>
<td>Applied Trumpet I</td>
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<tr>
<td>MUAP 1228</td>
<td>Applied Trumpet II</td>
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<tr>
<td>MUAP 1209</td>
<td>Applied French Horn I</td>
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<tr>
<td>MUAP 1229</td>
<td>Applied French Horn II</td>
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<td>MUAP 1210</td>
<td>Applied Trombone I</td>
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</tr>
<tr>
<td>MUAP 1230</td>
<td>Applied Trombone II</td>
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<tr>
<td>MUAP 1211</td>
<td>Applied Euphonium I</td>
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</tr>
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<td>MUAP 1231</td>
<td>Applied Euphonium II</td>
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</tr>
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<td>MUAP 1212</td>
<td>Applied Oboe I</td>
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<td>MUAP 1232</td>
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<td>MUAP 1213</td>
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<td>MUAP 1234</td>
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</table>
MUAP 1218  Applied Voice I
MUAP 1238  Applied Voice II
MUAP 1219  Applied Music Composition I
MUAP 1239  Applied Music Composition II
MUAP 1220  Applied Conducting I
MUAP 1240  Applied Conducting II
MUAP 2201  Applied Violin III
MUAP 2221  Applied Violin IV
MUAP 2202  Applied Viola III
MUAP 2222  Applied Viola IV
MUAP 2203  Applied Cello III
MUAP 2223  Applied Cello IV
MUAP 2204  Applied Double Base III
MUAP 2224  Applied Double Bass IV
MUAP 2205  Applied Flute III
MUAP 2225  Applied Flute IV
MUAP 2206  Applied Clarinet III
MUAP 2226  Applied Clarinet IV
MUAP 2207  Applied Saxophone III
MUAP 2227  Applied Saxophone IV
MUAP 2208  Applied Trumpet III
MUAP 2228  Applied Trumpet IV
MUAP 2209  Applied French Horn III
MUAP 2229  Applied French Horn IV
MUAP 2210  Applied Trombone III
MUAP 2230  Applied Trombone IV
MUAP 2211  Applied Euphonium III
MUAP 2231  Applied Euphonium IV
MUAP 2212  Applied Oboe III
MUAP 2232  Applied Oboe IV
MUAP 2213  Applied Bassoon III
MUAP 2233  Applied Bassoon IV
MUAP 2214  Applied Tuba III
MUAP 2234  Applied Tuba IV
MUAP 2215  Applied Percussion III
MUAP 2235  Applied Percussion IV
MUAP 2216  Applied Guitar III
MUAP 2236  Applied Guitar IV
MUAP 2217  Applied Piano III
MUAP 2237  Applied Piano IV
MUAP 2218  Applied Voice III
MUAP 2238  Applied Voice IV
MUAP 2219  Applied Music Composition III
MUAP 2239  Applied Music Composition IV
MUAP 2220  Applied Conducting III
MUAP 2240  Applied Conducting IV

Ensemble Electives (4 Credits)

MUEN 1121 Band Ensemble
MUEN 1131 Mariachi Ensemble
MUEN 1132 Jazz Ensemble
MUEN 1133 Guitar Ensemble
MUEN 1134 String Ensemble
MUEN 1135 Percussion Ensemble
MUEN 1136 Woodwind Ensemble
MUEN 1137 Brass Ensemble
MUEN 1138 Modern Band Ensemble
MUEN 1141 Choir Ensemble

STC Core Curriculum - 29 credit hours
Complete 29 credit hours of required Core Curriculum including the following:

MUEN 1141 Music Literature

Total Credit Hours 60

1. Students must not duplicate courses taken to meet Core Curriculum Requirements.
2. In addition to the courses in the Field of Study, the student is required to take 33 credit hours from the STC Core Curriculum (p. 97).
3. Students who select a 3 credit hour Mathematics course to fulfill the Mathematics component of the Core Curriculum must take 4 credit hours to complete the Component Area Option for the Core Curriculum.
4. Students must not duplicate courses taken to meet Field of Study requirements.

Please note students will not be core complete upon completing this degree program.

Recommended After Completion of Degree to be Core Complete

Students who would like to be Core complete upon transfer should also complete courses from the following Core component areas:

HIST 1302 United States History II
or HIST 2328 Mexican-American History II
Creative Arts Elective - Core Curriculum (p. 98)
Social and Behavioral Sciences Elective - Core Curriculum (p. 99)
Speech Elective-Component Area Option-Core Curriculum (p. 99)
Component Area Option - Core Curriculum

TSI LIABLE

Recommended Course Sequence

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Semester</td>
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</tr>
<tr>
<td>HIST 1301 or HIST 2327 United States History I</td>
<td>3</td>
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<tr>
<td>or Mexican-American History I</td>
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<tr>
<td>ENGL 1301 Composition I</td>
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<tr>
<td>MUSI 1311 Music Theory I</td>
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<tr>
<td>MUSI 1116 Sight Singing and Ear Training I</td>
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<tr>
<td>MUSI 1181 Piano Class I</td>
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<td>Ensemble Elective - Field of Study 2</td>
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<tr>
<td>Credit Hours</td>
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<tr>
<td>Second Semester</td>
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<tr>
<td>MATH 1332 Contemporary Mathematics</td>
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<td>ENGL 1302 Composition II - Rhetoric</td>
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<td>MUSI 1117 Sight Singing and Ear Training II</td>
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<td>Applied Elective - Field of Study 3</td>
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<tr>
<td>Ensemble Elective - Field of Study 4</td>
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<tr>
<td>Third Semester</td>
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<tr>
<td>GOVT 2305 Federal Government</td>
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<td>Life and Physical Sciences Elective - Core Curriculum (p. 97)</td>
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<td>MUSI 2116 Sight Singing and Ear Training III</td>
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</tr>
<tr>
<td>MUSI 2311 Music Theory III</td>
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</tbody>
</table>
Visual Arts requirement. If transferring to another college, check with an advisor to see specific program requirements for the program prepares students for creative positions in the workforce, and provides skills, values, and knowledge in the liberal and creative arts. Additionally, students are prepared for transfer into university bachelor’s degree programs and are recommended for admission to South Texas College. Recommended After Completion of Degree to be Core Complete Students who would like to be Core complete upon transfer should also complete courses from the following Core component areas:

HIST 1302 United States History II
or HIST 2328 Mexican-American History II
Creative Arts Elective - Core Curriculum (p. 98)
Social and Behavioral Sciences Elective - Core Curriculum (p. 99)
Speech Elective-Component Area Option - Core Curriculum
Component Area Option - Core Curriculum (p. 99)
Visual Arts

Associate of Arts

The Associate of Arts with a field of study in Visual Arts is a program of study that combines studio courses in art and design with a broad range of liberal arts courses. The two-year degree program prepares students for creative positions in the workforce, and provides skills, values, and knowledge in the liberal and creative arts. Additionally, students are prepared for transfer into university bachelor’s degree programs and are trained in portfolio preparation.

If transferring to another college, check with an advisor to see specific program requirements for the Visual Arts requirement.

TSI LIABLE

Field of Study - 18 credit hours

Fine Arts Foundation

ARTS 1311 Design I 3
ARTS 1312 Design II 3
ARTS 1316 Drawing I 3
ARTS 1317 Drawing II 3
ARTS 2348 Digital Media 3

Fine Arts Elective

Select one of the following:

ARTS 2316 Painting I
ARTS 2317 Painting II
ARTS 2326 Sculpture
ARTS 2333 Printmaking

ARTS 2341 Metals
ARTS 2346 Ceramics I
ARTS 2347 Ceramics II
ARTS 2356 Photography I (Fine Arts Emphasis)
ARTS 2357 Photography II (Fine Arts Emphasis)

STC Core Curriculum - 42 credit hours

Complete 42 credit hours of required Core Curriculum including the following: 2, 3

Creative Arts Elective

ARTS 1303 Art History I
Language, Philosophy & Culture Elective
ARTS 1304 Art History II

Total Credit Hours 60

1 Additional materials and supplies will be required in all Fine Arts foundation and elective studio courses. It is the responsibility of the student to purchase these materials when needed.
2 In addition to the courses in the Field of Study, the student is required to take 42 credit hours from the STC Core Curriculum (p. 97).
3 Students who select a 3 credit hour Mathematics course to fulfill the Mathematics component of the Core Curriculum must take 4 credit hours to complete the Component Area Option for the Core Curriculum.

TSI LIABLE

Recommended Course Sequence

Course Title Credit Hours
First Semester

HIST 1301 United States History I 3
or HIST 2327 or Mexican-American History I
ENGL 1301 Composition I 3
ARTS 1316 Drawing I 3
ARTS 1311 Design I 3

Credit Hours 12

Second Semester

HIST 1302 United States History II 3
or HIST 2328 or Mexican-American History II
ENGL 1302 Composition II - Rhetoric 3
ARTS 1317 Drawing II 3
Social and Behavioral Sciences Elective - Core Curriculum (p. 99)

Credit Hours 12

Summer Session I

GOVT 2305 Federal Government 3
Speech Elective - Component Area Option - Core Curriculum

Recommended

SPCH 1311 Introduction to Speech Communication
SPCH 1315 Public Speaking

Credit Hours 6

Third Semester

Mathematics Elective - Core Curriculum (p. 97)

Recommended

MATH 1322 Contemporary Mathematics
MATH 1414 College Algebra
Life and Physical Sciences Elective - Core Curriculum (p. 97)

ARTS 1312 Design II 3
ARTS 1303 Art History I 3
Component Area Option - Core Curriculum (if required) (p. 99)

Credit Hours 14

South Texas College 149
Humanities

American Sign Language and Interpreting Studies (p. 150)
- Trilingual Interpreter (Certificate)
- Specialization: Sign Language Interpreter (Associate of Applied Science)

Communication
- Communication, Field of Study
  - Concentration: Advertising/Public Relations, Field of Study (Associate of Arts)
  - Concentration: Communication Studies, Field of Study (Associate of Arts) (p. 152)

English (p. 153)
- English, Field of Study (Associate of Arts)

History (p. 154)
- History, Field of Study (Associate of Arts)

Interdisciplinary Studies (p. 155)
- Interdisciplinary Studies, Field of Study (Associate of Arts)

Language and Cultural Studies
- Language and Cultural Studies, Field of Study
  - Concentration: American Sign Language (Associate of Arts) (p. 156)
  - Concentration: Spanish (Associate of Arts) (p. 157)

Mexican-American Studies (p. 158)
- Mexican-American Studies, Field of Study (Associate of Arts)

Philosophy (p. 159)
- Philosophy, Field of Study (Associate of Arts)

American Sign Language and Interpreting Studies

Deaf Support Specialist Certificate
The certificate program in Deaf Support is comprised of 8 technical courses totaling 22 credit hours. A Deaf Support is responsible for assistance with advocating, educating and promoting community awareness pertaining to Deaf, hard-of-hearing and hearing communities. Their responsibilities involve supporting Deaf and hard-of-hearing consumers with independent living skills, informing them of community services available, and educating them in terms of their rights as they relate to the Americans with Disabilities Act. Additionally, they may assist with locating the latest rehabilitative and/or assistive technological devices. The Deaf Support Specialist Certificate program is designed to provide students with a foundation for entry level Deaf Support Specialist jobs.

Trilingual Interpreter Certificate
The Trilingual Enhanced certificate was created to strengthen the skills of an interpreter who is currently utilizing the three languages of ASL, English and spoken Spanish in his or her professional work. This certificate was also designed to offer training to interpreters who would like to utilize these three languages or to add to their existing skills. The Trilingual Enhanced certificate requires a minimum language proficiency in both American Sign Language and Spanish.

Specialization: Sign Language Interpreter

Associate of Applied Science

The Associate of Applied Science degree in the Sign Language Interpreter Specialization is comprised of a combination of technical and general education courses. The degree requires 63 credit hours of designated coursework. Students must take a mid-program evaluation, the State Certification Basic Exam, as well as a program exit exam in order to complete the degree requirements. Students are expected to maintain a 2.5 grade point average (GPA) in all program coursework. Students interested in pursuing the Associate of Applied Science degree are required to consult with department staff before registering for any SLNG classes.

The Sign Language Interpreter option is for individuals seeking employment as an interpreter. An interpreter is one who facilitates communication between persons who do not share the same language. Interpreting between Deaf and Hearing cultures is a process of communicating spoken English messages into American Sign Language or Signed English as well as rendering American Sign Language or Signed English messages into spoken English.

Advisory Committee Members
Brook Velarde Hernandez, Manager-Valley Association for Independent Living
Chris Ardis, Retired Deaf Ed. Teacher
Ernie Pena, Sign Language Interpreter
Roland Quesada, BEI Level 3/Court Sign Language Interpreter
Dr. Shawn Saladin, Associate Dean of Education and Research at University Texas Rio Grande Valley
Vanessa Vera, Texas Workforce Commission Vocational Rehab Counselor for the Deaf
Anival Hendrickson CRP Advanced Employment Services
Sandra Hendrickson, Owner Advanced Employment Services
Hampton Huddleston, Med., COMS. Orientation and Mobility Specialist

Ex-Officio Members
Dr. Ety Bischoff, Dean, Liberal Arts & Social Sciences
Melissa Ibanez, ASL Instructor South Texas College
Nora McAllister, South Texas College Sign Language Interpreter for the Deaf

Certificate
- Deaf Support Specialist Certificate (p. 151)
- Trilingual Interpreter Certificate (p. 151)

Associate Degree
- American Sign Language and Interpreting Studies Specialization: Sign Language Interpreter Associate of Applied Science (p. 151)

Deaf Support Specialist Certificate
TSI EXEMPT

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<thead>
<tr>
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<tr>
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<td>SLNG 1304</td>
<td>American Sign Language (ASL) I</td>
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<td>SLNG 1300</td>
<td>Fundamentals for Deaf Support Specialist/ Service Provider</td>
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<td>Spring</td>
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<td>SLNG 1305</td>
<td>American Sign Language (ASL) II</td>
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<td>SLNG 2330</td>
<td>Advanced Techniques for Deaf Support Specialist/ Service Providers</td>
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<td>SLNG 2186</td>
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Trilingual Interpreter Certificate
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<td>SLNG 2370</td>
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<tr>
<td>SLNG 2373</td>
<td>Latino Interpreting Issues</td>
<td>3</td>
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<td>Second Semester</td>
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<tr>
<td>SLNG 2372</td>
<td>Trilingual Interpreting II</td>
<td>3</td>
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<tr>
<td>SPAN 2389</td>
<td>Academic Cooperative</td>
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American Sign Language and Interpreting Studies Specialization: Sign Language Interpreter Associate of Applied Science
TSI LIABLE

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<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
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<tr>
<td>First Semester</td>
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<tr>
<td>ENGL 1301</td>
<td>Composition I ¹</td>
<td>3</td>
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<tr>
<td>DRAM 1351</td>
<td>Acting I ¹</td>
<td>3</td>
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<tr>
<td>Second Semester</td>
<td></td>
<td></td>
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<tr>
<td>SLNG 1304</td>
<td>American Sign Language (ASL) I</td>
<td>3</td>
</tr>
<tr>
<td>SLNG 1321</td>
<td>Introduction to the Interpreting Profession</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Credit Hours</td>
<td>12</td>
</tr>
</tbody>
</table>

Communication
- Advertising/Public Relations Concentration (p. 151)
- Communication Studies Concentration (p. 152)

Advertising/Public Relations Concentration

Associate of Arts
The Associate of Arts with a field of study in Advertising/Public Relations Concentration is a focused program of study, which provides a strong undergraduate foundation in writing for all forms of media and the integration of concepts and theories necessary to promote a positive image for clients. Classes prepare students for transfer to four-year institutions and entry into careers in which competence, clarity and influence are important, such as advertising, public relations, business, health, law, entertainment industry and media. Some variation in requirements may exist at particular four-year college or universities;
therefore, it is essential that students also refer to the catalog of the prospective transfer institution and consult an academic adviser.

Program courses listed on the degree plan should be taken in the suggested sequence because most program courses have prerequisites. Program course COMM 1307 Introduction to Mass Communication is offered both fall and spring semesters. Program courses COMM 2327 Introduction to Advertising and COMM 2330 Introduction to Public Relations are only offered during the fall semester. Program courses COMM 2305 Editing and Layout and COMM 2339 Writing for Radio, Television, and Film are only offered during the spring semester. Program course COMM 2389 Academic Cooperative is offered both in the fall and spring semesters, it requires the completion of an internship, and should be taken during the semester the student intends to graduate.

**TSI LIABLE**

**Field of Study - 18 Credit Hours**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
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</thead>
<tbody>
<tr>
<td>COMM 1307</td>
<td>Introduction to Mass Communication</td>
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<tr>
<td>COMM 2330</td>
<td>Introduction to Public Relations</td>
<td>3</td>
</tr>
<tr>
<td>COMM 2327</td>
<td>Introduction to Advertising</td>
<td>3</td>
</tr>
<tr>
<td>COMM 2305</td>
<td>Editing and Layout</td>
<td>3</td>
</tr>
<tr>
<td>COMM 2339</td>
<td>Writing for Radio, Television, and Film</td>
<td>3</td>
</tr>
<tr>
<td>COMM 2389</td>
<td>Academic Cooperative</td>
<td>3</td>
</tr>
</tbody>
</table>

**STC Core Curriculum - 42 Credit Hours**

Complete 42 credit hours of required Core Curriculum 1,2

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>GOVT 2305</td>
<td>United States History I</td>
<td>3</td>
</tr>
<tr>
<td>COMM 2306</td>
<td>Texas Government</td>
<td>3</td>
</tr>
<tr>
<td>COMM 2305</td>
<td>Introduction to Public Relations</td>
<td>3</td>
</tr>
<tr>
<td>COMM 2339</td>
<td>Writing for Radio, Television, and Film</td>
<td>3</td>
</tr>
<tr>
<td>COMM 2389</td>
<td>Academic Cooperative</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Credit Hours: 60

1 In addition to the courses in the Field of Study, the student is required to take 42 credit hours from the STC Core Curriculum (p. 97). These courses must not duplicate courses taken to fulfill field of study requirements.

2 Students who select a 3 credit hour Mathematics course to fulfill the Mathematics component of the Curriculum must take 4 credit hours to complete the Component Area Option for the Core Curriculum.

**TSI LIABLE**

**Recommended Course Sequence**

**First Semester**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>ENGL 1301</td>
<td>Composition I</td>
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<tr>
<td>Speech Elective - Component Area Option or HIST 1301 or HIST 2327 or Mexican-American History I</td>
<td>3</td>
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<tr>
<td>HIST 1301</td>
<td>United States History I or Mexican-American History I</td>
<td>3</td>
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<tr>
<td>Language, Philosophy &amp; Culture Elective - Core Curriculum (p. 98)</td>
<td>3</td>
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<tr>
<td>PHL 2306</td>
<td>Introduction to Ethics</td>
<td>3</td>
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Recommended: MATH 1442 Elementary Statistical Methods

**Second Semester**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>ENGL 1302</td>
<td>Composition II - Rhetoric</td>
<td>3</td>
</tr>
<tr>
<td>COMM 1307</td>
<td>Introduction to Mass Communication 1</td>
<td>3</td>
</tr>
<tr>
<td>COMM 2307</td>
<td>Introduction to Advertising</td>
<td>3</td>
</tr>
<tr>
<td>HIST 1302 or HIST 2328 or Mexican-American History II</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Social and Behavioral Sciences Elective - Core Curriculum (p. 99)</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Mathematics Elective - Core Curriculum (p. 97)</td>
<td>3-4</td>
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</table>

**Communication Studies Concentration**

**Associate of Arts**

The Associate of Arts degree in Communication with a speech concentration is a focused program of study, which provides a strong foundation in undergraduate interpersonal interaction, group communication, argument and debate, as well as in public speaking skills. Classes prepare students for transfer to four-year institutions and entry into careers in which effective communication skills are important, such as teaching, public relations, business, mass communication, and law. Some variation in requirements may exist at particular four-year college or universities; therefore, it is essential that students also refer to the catalog of the prospective transfer institution and consult an academic adviser.

Program courses listed on the degree plan should be taken in the suggested sequence in order to build the knowledge and skill-base necessary to maximize student learning outcomes in each particular course. Program course SPCH 2389 Academic Cooperative requires the completion of an internship and should be taken during the semester the student intends to graduate.

**TSI LIABLE**

**Field of Study - 18 Credit Hours**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
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<tr>
<td>SPCH 1315</td>
<td>Public Speaking</td>
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<td>SPCH 1318</td>
<td>Interpersonal Communications</td>
<td>3</td>
</tr>
<tr>
<td>SPCH 1321</td>
<td>Business and Professional Communication</td>
<td>3</td>
</tr>
<tr>
<td>SPCH 2333</td>
<td>Discussion and Small Group Communication</td>
<td>3</td>
</tr>
<tr>
<td>SPCH 2335</td>
<td>Argumentation and Debate</td>
<td>3</td>
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Recommended Course Sequence

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<th>Title</th>
<th>Credit Hours</th>
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<tr>
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<td>ENGL 1301</td>
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<td>or Mexican-American History I</td>
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<td>Language, Philosophy &amp; Culture Elective - Core Curriculum (p. 98)</td>
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<tr>
<td>Recommended:</td>
<td>PHIL 2306 Introduction to Ethics</td>
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<td>SPCH 1318</td>
<td>Interpersonal Communications 1</td>
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<td>HIST 1302</td>
<td>United States History II or HIST 2329</td>
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<td>or Mexican-American History II</td>
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<td>Mathematics Elective - Core Curriculum (p. 97)</td>
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<tr>
<td>Recommended:</td>
<td>MATH 1442 Elementary Statistical Methods</td>
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<td>GOVT 2305</td>
<td>Federal Government</td>
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<tr>
<td>SPCH 1315</td>
<td>Public Speaking 1</td>
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<td>SPCH 2333</td>
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<td>Life and Physical Sciences Elective - Core Curriculum (p. 97)</td>
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<td>SPCH 1321</td>
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<td>Argumentation and Debate 1</td>
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opportunities in teaching, museums, archives, and critical thinking, as well as development of awareness of how the past has shaped the present. Instruction in History promotes reading, writing, and government, law school, journalism and other related areas.

### TSI LIABLE

#### Recommended Course Sequence

**Course** | **Title** | **Credit Hours**
---|---|---
**First Semester**<br>ENGL 1301 | Composition I | 3<br>Language, Philosophy & Culture Elective - Core Curriculum (p. 98)<br>HIST 1301 or HIST 2327 | United States History I or Mexican-American History I | 3<br>Mathematics Elective - Core Curriculum | (p. 97) | 3-4
**Credit Hours** | **13**
**Second Semester**<br>ENGL 1302 | Composition II - Rhetoric | 3<br>HIST 1302 or HIST 2328 | United States History II or Mexican-American History II | 3<br>GOVT 2305 | Federal Government | 3<br>Life and Physical Sciences Elective - Core Curriculum (p. 97) | **4**
**Credit Hours** | **13**
**Third Semester**<br>SPCH 1311 | Introduction to Speech Communication | 3<br>GOVT 2306 | Texas Government | 3<br>English Elective - Field of Study | 3 | **9**
**Credit Hours** | **9**
**Fourth Semester**<br>English Elective - Field of Study | 3<br>English Elective - Field of Study | 3<br>Foreign Language Elective - Field of Study | 3<br>Creative Arts Elective - Core Curriculum (p. 98) | **3**
**Recommended**<br>DRAM 1310 | Theater Appreciation | 3<br>ARTS 1301 | Art Appreciation | 3<br>MUSI 1306 | Music Appreciation | 3<br>Social and Behavioral Sciences Elective - Core Curriculum (p. 99) | **3**
**Credit Hours** | **15**
**Fifth Semester**<br>English Elective - Field of Study | 3<br>English Elective - Field of Study | 3<br>Life and Physical Sciences Elective - Core Curriculum (p. 97) | **4**
**Component Area Option - Core Curriculum** | (if required) (p. 99) | **1**
**Credit Hours** | **10**
**Total Credit Hours** | **60**

1. Courses to be chosen from Field of Study History

### Associate of Arts

The Associates of Arts degree with a field of study in History is designated for students planning to transfer to a baccalaureate degree in History or Liberal Arts at four-year institutions. The curriculum includes general academic courses and electives that enable students who intend to major in History to transfer to four-year institutions.

Completing a History program can expand opportunities in teaching, museums, archives, and critical thinking, as well as development of awareness of how the past has shaped the present. Instruction in History promotes reading, writing, and government, law school, journalism and other related areas.

### TSI LIABLE

#### Field of Study - 18 credit hours

The student is required to take the following 3 courses (9 credits):

- HIST 2321 World Civilizations I | 3
- HIST 2322 World Civilizations II | 3
- HIST 2389 Academic Cooperative | 3

#### Field of Study Elective (9 credits)

To complete the History field of study, students must take three 3 credit hour courses listed in any Associate of Arts field of study from the following list: Anthropology, Business Administration (Transfer plan only), Communication, Criminal Justice, Drama, Education, English, Arts, Humanities, Interdisciplinary Studies, Language and Cultural Studies, Mexican-American Studies, Philosophy, Political Science, Psychology, Social Work or Sociology.

It is strongly recommended that History majors choose from the following to complete the field of study electives:

- HIST 2301 Texas History | 3
- HIST 2327 Mexican-American History I | 3
- HIST 2328 Mexican-American History II | 3
- HIST 2381 African American History I | 3

#### STC Core Curriculum - 42 credit hours

Complete 42 credit hours of required Core Curriculum | 12 | **42**

**Total Credit Hours** | **60**

1. In addition to the courses in the History Field of Study, the student is required to take 42 credit hours from the STC Core Curriculum (p. 97). These courses must not duplicate courses taken to fulfill field of study requirements.

2. Students who select a 3 credit hour Mathematics course to fulfill the Mathematics component of the Core Curriculum must take 4 credit hours to complete the Component Area Option for the Core Curriculum.

### TSI LIABLE

#### Recommended Course Sequence

**Course** | **Title** | **Credit Hours**
---|---|---
**First Semester**<br>HIST 1301 | United States History I | 3<br>ENGL 1301 | Composition I | 3<br>Component Area Option - Core Curriculum (p. 99) | 3<br>SPCH 1311 or EDUC 1300 (Recommended) | Introduction to Speech Communication or Learning Framework | **3**
**Field of Study Elective suggested History Elective** | 3 | **12**
**Second Semester**<br>HIST 1302 | United States History II | 3<br>ENGL 1302 | Composition II - Rhetoric | 3
Language, Philosophy & Culture Elective - Core Curriculum (p. 98) 3

PHIL 2307 Introduction to Social and Political Philosophy (Recommended) 3

Social and Behavioral Sciences Elective - Core Curriculum (p. 99) 3

Field of Study Elective suggested History Elective 1 3

Credit Hours 15

Third Semester

Creative Arts Elective - Core Curriculum (p. 98) 3

ARTS 1303 Art History I (Recommended) 3

Mathematics Elective - Core Curriculum (p. 97) 3-4

Credit Hours 7

Fourth Semester

GOVT 2305 Federal Government 3

HIST 2321 World Civilizations I 3

Field of Study Elective suggested History Elective 3

Life and Physical Sciences Elective - Core Curriculum (p. 97) 4

Component Area Option - Core Curriculum (if required) (p. 99) 1

Credit Hours 13

Fifth Semester

GOVT 2306 Texas Government 3

HIST 2322 World Civilizations II 3

Life and Physical Sciences Elective - Core Curriculum (p. 97) 4

HIST 2389 Academic Cooperative 3

Credit Hours 13

Total Credit Hours 60

1 Courses to be chosen from the Field of Study Electives
2 Students must take two 3 credit hour courses listed in any Associate of Arts Field of Study from the following list: Anthropology, Business Administration (transfer plan only), Communication, Criminal Justice, Drama, Education, English, Arts, Humanities, Interdisciplinary Studies, Language and Cultural Studies, Mexican-American Studies, Philosophy, Political Science, Psychology, Social Work, or Sociology.

Interdisciplinary Studies

Associate of Arts

The Associate of Arts Degree field of study in Interdisciplinary Studies provides students with a broad-based education in "college basics" that promotes critical thinking skills and allows for an opportunity to make an informed choice in educational preferences.

The program offers transferable field of study selections in arts and humanities, social sciences, natural sciences, computer applications, and mathematics. This field of study is an excellent transfer program that can be used towards the successful completion of a Baccalaureate Degree in any field.

TSI LIABLE

Field of Study - 18 credit hours

Select a minimum of 18 hours of Field of Study courses 1 18

STC Core Curriculum - 42 credit hours

Complete 42 credit hours of required Core Curriculum 2,3 42

Total Credit Hours 60

1 The Field of Study courses must be chosen from two (2) or more AA or AS field of study options. Substitutions to this degree plan will be accepted if the Transfer Institution accepts the substitution(s) as courses that will apply toward the baccalaureate degree the student intends to pursue.
2 In addition to the courses in the Field of Study, the student is required to take 42 credit hours from the STC Core Curriculum (p. 97). These courses must not duplicate courses taken to fulfill the field of study requirements.
3 Students who select a 3 credit hour Mathematics course to fulfill the Mathematics component of the Core Curriculum must take 4 credit hours to complete the Component Area Option for the Core Curriculum.

TSI LIABLE

Recommended Course Sequence

Course Title Credit Hours

First Semester

Component Area Option - Core Curriculum (p. 99) 3

HIST 1301 or HIST 2327 United States History I or Mexican-American History I 3

ENGL 1301 Composition I 3

Elective - Field of Study 1 3

Credit Hours 12

Second Semester

HIST 1302 or HIST 2328 United States History II or Mexican-American History II 3

ENGL 1302 Composition II - Rhetoric 3

GOVT 2305 Federal Government 3

Creative Arts Elective - Core Curriculum (p. 98) 3

Elective - Field of Study 1 3

Credit Hours 15

Third Semester

Language, Philosophy & Culture Elective - Core Curriculum (p. 98) 3

Credit Hours 3

Fourth Semester

Mathematics Elective - Core Curriculum (p. 97) 3-4

Life and Physical Sciences Elective - Core Curriculum (p. 97) 4

Social and Behavioral Sciences Elective - Core Curriculum (p. 99) 3

Component Area Option - Core Curriculum (if required) (p. 99) 1

Credit Hours 14

Fifth Semester

GOVT 2306 Texas Government 3

Life and Physical Sciences Elective - Core Curriculum (p. 97) 4

Elective - Field of Study 1 3

Elective - Field of Study 1 3

Elective - Field of Study 1 3

Credit Hours 16

Total Credit Hours 60

1 Courses to be chosen from Field of Study
## Language and Cultural Studies

- American Sign Language Concentration (p. 156)
- Spanish Concentration (p. 157)

### American Sign Language Concentration

#### Associate of Arts

The Language and Cultural Studies Field of Study is designed to provide students the opportunity to develop and enhance their practical communication skills and cross-cultural understanding that will provide them the foundational coursework required for careers in languages and cultural studies.

Furthermore, the field of study will focus on integrating language, culture and literature to help students gain an international perspective for living and working in today's global society.

Students declaring a field of study in Languages and Cultural Studies may choose courses in one or both of the following concentrations: Spanish and American Sign Language.

### TSI LIABLE

#### Field of Study - 18 credit hours

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
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</thead>
<tbody>
<tr>
<td>SGNL 1301</td>
<td>Beginning American Sign Language I</td>
<td>3</td>
</tr>
<tr>
<td>SGNL 1302</td>
<td>Beginning American Sign Language II</td>
<td>3</td>
</tr>
<tr>
<td>SGNL 2301</td>
<td>Intermediate American Sign Language I</td>
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<td>SGNL 2302</td>
<td>Intermediate American Sign Language II</td>
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</tr>
<tr>
<td>PHIL 2306</td>
<td>Introduction to Ethics</td>
<td>3</td>
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Select one of the following:

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<thead>
<tr>
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<th>Title</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>HUMA 1301</td>
<td>Introduction to Humanities I - Western</td>
<td>3</td>
</tr>
<tr>
<td>HUMA 2319</td>
<td>American Minority Studies</td>
<td></td>
</tr>
<tr>
<td>HUMA 2323</td>
<td>World Cultures</td>
<td></td>
</tr>
<tr>
<td>EDUC 1301</td>
<td>Introduction to the Teaching Profession</td>
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<tr>
<td>EDUC 1300</td>
<td>Learning Framework</td>
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<td>PHIL 1301</td>
<td>Introduction to Philosophy</td>
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<tr>
<td>PHIL 2303</td>
<td>Introduction to Logic</td>
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<tr>
<td>PHIL 2307</td>
<td>Introduction to Social and Political Philosophy</td>
<td></td>
</tr>
<tr>
<td>PSYC 1300</td>
<td>Learning Framework</td>
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</table>

#### STC Core Curriculum - 42 credit hours

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIST 1301 or HIST 2327</td>
<td>United States History I or Mexican-American History I</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 1301</td>
<td>Composition I</td>
<td>3</td>
</tr>
<tr>
<td>SGNL 1301</td>
<td>Beginning American Sign Language I</td>
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#### Total Credit Hours

<table>
<thead>
<tr>
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<th>Title</th>
<th>Credit Hours</th>
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<tr>
<td>STC Core Curriculum</td>
<td></td>
<td>42</td>
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</table>

Total Credit Hours 60

1 In addition to the courses in the Field of Study, the student is required to take 42 credit hours from the STC Core Curriculum (p. 97). These courses must not duplicate courses taken to fulfill the field of study requirements.

2 Students who select a 3 credit hour Mathematics course to fulfill the Mathematics component of the Core Curriculum must take 4 credit hours to complete the Component Area Option for the Core Curriculum.

### TSI LIABLE

#### Recommended Course Sequence

#### First Semester

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
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</thead>
<tbody>
<tr>
<td>SPCH 1311</td>
<td>Introduction to Speech Communication</td>
<td>3</td>
</tr>
<tr>
<td>HIST 1301 or HIST 2327</td>
<td>United States History I or Mexican-American History I</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 1301</td>
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<td>3</td>
</tr>
<tr>
<td>SGNL 1301</td>
<td>Beginning American Sign Language I</td>
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</table>

#### Second Semester

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIST 1302 or HIST 2328</td>
<td>United States History II or Mexican-American History II</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 1302</td>
<td>Composition II - Rhetoric</td>
<td>3</td>
</tr>
<tr>
<td>GOVT 2305</td>
<td>Federal Government</td>
<td>3</td>
</tr>
<tr>
<td>PHIL 2306</td>
<td>Creative Arts Elective - Core Curriculum</td>
<td>3</td>
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#### Component Area Option - Core Curriculum (if required) (p. 99)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>SGNL 1302</td>
<td>Beginning American Sign Language II</td>
<td>3</td>
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#### Elective - Field of Study

Select one of the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHIL 1301</td>
<td>Introduction to Philosophy</td>
<td></td>
</tr>
<tr>
<td>PHIL 2303</td>
<td>Introduction to Logic</td>
<td></td>
</tr>
<tr>
<td>PHIL 2306</td>
<td>Introduction to Ethics</td>
<td></td>
</tr>
<tr>
<td>PHIL 2307</td>
<td>Introduction to Social and Political Philosophy</td>
<td></td>
</tr>
<tr>
<td>HUMA 1301</td>
<td>Introduction to Humanities I - Western</td>
<td></td>
</tr>
<tr>
<td>HUMA 2319</td>
<td>American Minority Studies</td>
<td></td>
</tr>
<tr>
<td>HUMA 2323</td>
<td>World Cultures</td>
<td></td>
</tr>
<tr>
<td>EDUC 1301</td>
<td>Introduction to the Teaching Profession</td>
<td></td>
</tr>
<tr>
<td>ENGL 2331</td>
<td>World Literature</td>
<td></td>
</tr>
<tr>
<td>ENGL 2341</td>
<td>Introduction to Forms of Literature</td>
<td></td>
</tr>
<tr>
<td>ENGL 2351</td>
<td>Mexican American Literature</td>
<td></td>
</tr>
</tbody>
</table>

#### Total Credit Hours

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
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</thead>
<tbody>
<tr>
<td>Total Credit Hours</td>
<td></td>
<td>60</td>
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</tbody>
</table>
The Language and Cultural Studies Field of Study is designed to provide students the opportunity to develop and enhance their practical communication skills and cross-cultural understanding that will provide them the foundational coursework required for careers in languages and cultural studies.

Furthermore, the field of study will focus on integrating language, culture and literature to help students gain an international perspective for living and working in today’s global society.

Students declaring a field of study in Languages and Cultural Studies may choose courses in one or both of the following concentrations: Spanish and American Sign Language.

Complete 42 credit hours of required Core Curriculum.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>HIST 1301 or HIST 2327</td>
<td>United States History I or Mexican-American History I</td>
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<tr>
<td>ENGL 1301</td>
<td>Composition I</td>
<td>3</td>
</tr>
<tr>
<td>SPAN 2313 or SPAN 1411</td>
<td>Spanish for Native/Heritage Speakers I or Beginning Spanish I for Non-Spanish Speakers</td>
<td>3-4</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
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<th>Credit Hours</th>
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<tr>
<td>ENGL 1302</td>
<td>Composition II - Rhetoric</td>
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<tr>
<td>GOVT 2305</td>
<td>Federal Government</td>
<td>3</td>
</tr>
<tr>
<td>SPAN 2315 or SPAN 1412</td>
<td>Spanish for Native/Heritage Speakers II or Beginning Spanish II for Non-Spanish Speakers</td>
<td>3-4</td>
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</table>

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
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</thead>
<tbody>
<tr>
<td>ENGL 2351</td>
<td>World Literature</td>
<td>3</td>
</tr>
<tr>
<td>HUMA 2323</td>
<td>World Cultures</td>
<td>3</td>
</tr>
<tr>
<td>PHIL 1301</td>
<td>Introduction to Philosophy</td>
<td>3</td>
</tr>
<tr>
<td>PHIL 2303</td>
<td>Introduction to Logic</td>
<td>3</td>
</tr>
<tr>
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<td>Introduction to Ethics</td>
<td>3</td>
</tr>
<tr>
<td>PHIL 2307</td>
<td>Introduction to Social and Political Philosophy</td>
<td>3</td>
</tr>
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<td>HUMA 1301</td>
<td>Introduction to Humanities I - Western</td>
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<tr>
<td>HUMA 2319</td>
<td>American Minority Studies</td>
<td>3</td>
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<tr>
<td>HUMA 2323</td>
<td>World Cultures</td>
<td>3</td>
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<tr>
<td>EDUC 1301</td>
<td>Introduction to the Teaching Profession</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 2331</td>
<td>World Literature</td>
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<tr>
<td>ENGL 2341</td>
<td>Introduction to Forms of Literature</td>
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<tr>
<td>ENGL 2351</td>
<td>Mexican American Literature</td>
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<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
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<tr>
<td>GOVT 2306</td>
<td>Texas Government</td>
<td>3</td>
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<tr>
<td>SPAN 2389</td>
<td>Academic Cooperative</td>
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<tr>
<th>Course</th>
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<th>Credit Hours</th>
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<tbody>
<tr>
<td>SPAN 2313</td>
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<td>HIST 1301</td>
<td>United States History I</td>
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<tr>
<td>SPAN 2315</td>
<td>Spanish for Native/Heritage Speakers II</td>
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<td>HUMA 2323</td>
<td>World Cultures</td>
<td>3</td>
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<tr>
<td>PHIL 1301</td>
<td>Introduction to Philosophy</td>
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</tbody>
</table>

**Total Credit Hours:** 60-62

1. Courses from this list cannot duplicate courses from previous block.
2. In addition to the courses in the Field of Study, the student is required to take 42 credit hours from the STC Core Curriculum (p. 97). These courses must not duplicate courses taken to fulfill the field of study requirements.
3. Students who select a 3 credit hour Mathematics course to fulfill the Mathematics component of the Core Curriculum must take 4 credit hours to complete the Component Area Option for the Core Curriculum.

**Recommended Course Sequence**

**Field of Study - 18-20 credit hours**

**Select one of the following options:** 15-17

- Spanish Speaking Option (15 Credits)
  - SPAN 2313: Spanish for Native/Heritage Speakers I
  - SPAN 2315: Spanish for Native/Heritage Speakers II
  - HUMA 2323: World Cultures
  - ENGL 2351: Mexican American Literature
  - ENGL 2389: Academic Cooperative
  - Non-Spanish Speaking Option (17 Credits)
  - SPAN 2311: Intermediate Spanish I
  - SPAN 2312: Intermediate Spanish II
  - SPAN 2389: Academic Cooperative

In addition, select one of the following:

- PHIL 1301: Introduction to Philosophy
- PHIL 2303: Introduction to Logic
- PHIL 2306: Introduction to Ethics
- PHIL 2307: Introduction to Social and Political Philosophy
- HUMA 1301: Introduction to Humanities I - Western
- HUMA 2319: American Minority Studies
- HUMA 2323: World Cultures
- EDUC 1301: Introduction to the Teaching Profession
- ENGL 2331: World Literature
- ENGL 2341: Introduction to Forms of Literature
- ENGL 2351: Mexican American Literature
- STC Core Curriculum - 42 credit hours

South Texas College 157
The Field of Study options are for Spanish Speaking or Non-Spanish Speaking options. Student must follow their selected track and courses from the list cannot duplicate courses from previous blocks.

**Mexican-American Studies**

**Associate of Arts**

The Mexican American Studies Associate of Arts degree provides students with an interdisciplinary education that can transition to any Liberal Arts or Humanities baccalaureate degree program at a four-year institution. The interdisciplinary curriculum provides students with the general academic background necessary for success at any four-year institution while providing them with awareness of Mexican American history, culture, political agency, and the formation of the Mexican American identity.

The Mexican American Studies degree is especially useful for students planning to work in areas with large Hispanic populations, as it will provide them with a better understanding of the community where they work. Employers value them as bilingual and culturally aware professionals. Earning an Associate of Arts in Mexican American Studies prepares students for multiple career paths in the public and private sectors, including social service, urban planning, non-profits, healthcare, education, and business operations.

The Mexican American Studies program not only provides students with cultural awareness, but also an advantage in both a four-year program and the workforce by honing critical thinking, oral, written, and research skills.

**TSI LIABLE**

**Field of Study - 12 credit hours**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>HUMA 1305</td>
<td>Introduction to Mexican-American Studies</td>
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<td>ENGL 2351</td>
<td>Mexican American Literature</td>
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<tr>
<td>HUMA 1311</td>
<td>Mexican-American Fine Arts Appreciation</td>
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<tr>
<td>GOVT 2311</td>
<td>Mexican American and Latinx Politics</td>
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**Spanish Language Requirement** 3-4

<table>
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<tr>
<th>Course</th>
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<tbody>
<tr>
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<td>Beginning Spanish I for Non-Spanish Speakers</td>
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</tr>
<tr>
<td>SPAN 1412</td>
<td>Beginning Spanish II for Non-Spanish Speakers</td>
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</table>

**Field of Study Electives - 3 credit hours**

To complete the Mexican-American Studies Field of Study, students must take 3 credit hours listed in any Associate of Arts Field of Study from the following list: Anthropology, Business Administration (transfer plan only), Communication, Criminal Justice, Drama, Education, English, Arts, History, Interdisciplinary Studies, Language and Cultural Studies, Mexican-American Studies, Philosophy, Political Science, Psychology, Social Work, or Sociology.

**STC Core Curriculum - 42 credit hours**

Complete 42 credit hours of required Core Curriculum including the following: 1,2

<table>
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<tr>
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<td>HIST 2328</td>
<td>Mexican-American History II</td>
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</table>

**Total Credit Hours** 60

1 In addition to the courses in the Field of Study, the student is required to take 42 credit hours from the STC Core Curriculum (p. 97). These courses must not duplicate courses taken to fulfill field of study requirements.

2 Students who select a 3 credit hours Mathematics course to fulfill the Mathematics component of the Core Curriculum must take 4 credit hours to complete the Component Area Option for the Core Curriculum.

**Recommended Course Sequence**

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<thead>
<tr>
<th>Course</th>
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<th>Credit Hours</th>
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<tbody>
<tr>
<td>ENGL 2351</td>
<td>Mexican American Literature</td>
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<tr>
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<td>HIST 2327</td>
<td>Mexican-American History I</td>
<td>3</td>
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<tr>
<td>HUMA 1305</td>
<td>Introduction to Mexican-American Studies</td>
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<tr>
<td>Spanish Language Requirement</td>
<td>3-4</td>
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**Credit Hours** 15-16

**Second Semester**

Field of Study Elective 3-4

Recommended:

<table>
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<tr>
<th>Course</th>
<th>Title</th>
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</thead>
<tbody>
<tr>
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<td>SPAN 2315</td>
<td>Spanish for Native/Heritage Speakers II</td>
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<td>HIST 2328</td>
<td>Mexican-American History II</td>
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<td>ENGL 1301</td>
<td>Composition I</td>
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**Credit Hours** 13

**Third Semester**

Field of Study Elective 3-4

<table>
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<tr>
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<th>Title</th>
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<tbody>
<tr>
<td>GOVT 2311</td>
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**Credit Hours** 3

**Fourth Semester**

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</thead>
<tbody>
<tr>
<td>GOVT 2305</td>
<td>Federal Government</td>
<td>3</td>
</tr>
</tbody>
</table>
To complete the Philosophy Field of Study, students must take two 3-credit hour courses listed in any Associate of Arts Field of Study from the following list: Anthropology, Business Administration (transfer plan only), Communication, Criminal Justice, Drama, Education, English, Arts, History, Interdisciplinary Studies, Humanities, Language and Cultural Studies, Mexican-American Studies, Philosophy, Political Science, Psychology, Social Work, or Sociology.

**STC Core Curriculum - 42 credit hours**
Complete 42 credit hours of required Core Curriculum. 

1. **Total Credit Hours** 60

2. In addition to the courses in the Field of Study, the student is required to take 42 credit hours from the STC Core Curriculum (p. 97). These courses must not duplicate courses taken to fulfill field of study requirements.

3. Students who select a 3 credit hour Mathematics course to fulfill the Mathematics component of the Core Curriculum must take 4 credit hours to complete the Component Area Option for the Core Curriculum.

**TSI LIABLE**

**Recommended Course Sequence**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>First Semester</strong></td>
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</tr>
<tr>
<td>Language, Philosophy &amp; Culture Elective - Core Curriculum (p. 98)</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Recommended:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PHIL 1301</td>
<td>Introduction to Philosophy</td>
<td>3</td>
</tr>
<tr>
<td>HIST 1301</td>
<td>United States History I</td>
<td>3</td>
</tr>
<tr>
<td>or HIST 2327</td>
<td>or Mexican-American History I</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 1301</td>
<td>Composition I</td>
<td>3</td>
</tr>
<tr>
<td>Component Area Option - Core Curriculum (p. 99)</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Creative Arts Elective - Core Curriculum (p. 98)</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td><strong>Credit Hours</strong></td>
<td>13</td>
<td></td>
</tr>
<tr>
<td><strong>Total Credit Hours</strong></td>
<td>60-61</td>
<td></td>
</tr>
</tbody>
</table>

1. To complete the Mexican-American Studies Field of Study, students must take 3 credit hours listed in any Associate of Arts Field of Study from the following list: Anthropology, Business Administration (transfer plan only), Communication, Criminal Justice, Drama, Education, English, Arts, History, Interdisciplinary Studies, Language and Cultural Studies, Mexican-American Studies, Philosophy, Political Science, Psychology, Social Work, or Sociology. Completing a Philosophy program can expand opportunities in teaching, law school, and other related areas while teaching lifetime skills of analysis and multicultural reasoning.

**Philosophy**

**Associate of Arts**

The Associates of Arts degree with a field of study in Philosophy is designated for students planning to transfer to a baccalaureate degree in Philosophy or Liberal Arts at four-year institutions. The curriculum includes general academic courses and electives that enable students who intend to major or minor in Philosophy to transfer to four-year institutions with substantial course work completed.

Completing a Philosophy program can expand opportunities in teaching, law school, and other related areas while teaching lifetime skills of analysis and multicultural reasoning.

**Field of Study - 18 credit hours**

| PHIL 2306 | Introduction to Ethics | 3 |
| PHIL 2303 | Introduction to Logic | 3 |
| Select two of the following: | | |
| PHIL 1304 | Introduction to World Religions | 3 |
| PHIL 2307 | Introduction to Social and Political Philosophy | 3 |
| PHIL 2316 | Classical Philosophy | 3 |
| PHIL 2321 | Philosophy of Religion | 3 |
| PHIL 2389 | Academic Cooperative: Philosophy Capstone | 3 |
| **Field of Study Electives - 6 credit hours** | | |

South Texas College 159
Division of Social & Behavioral Sciences

Students are admitted to South Texas College through the provisions of Board Policy 3200. General admission to the College does not imply admission to all programs of the College.

Anthropology (p. 160)
- Anthropology, Field of Study (Associate of Arts) (p. 160)

Child Development and Early Childhood (p. 161)
- Child Development and Early Childhood
  - Specialization: Pre-school (Certificate) (p. 161)
  - Specialization: Infant and Toddler (Certificate) (p. 161)
- Child Development/Early Childhood (Associate of Applied Science) (p. 161)

Criminal Justice (p. 163)
- Criminal Justice, Field of Study (Associate of Arts) (p. 163)

Education
- Teaching
  - EC-6 Generalist (Associate of Arts in Teaching) (p. 165)
  - 4-8 Generalist (Associate of Arts in Teaching) (p. 164)
  - Grades 8-12 (Associate of Arts in Teaching) (p. 166)

Kinesiology
- Kinesiology, Field of Study (Associate of Arts) (p. 167)
- Personal Trainer (Certificate) (p. 169)

Political Science (p. 169)
- Political Science, Field of Study (Associate of Arts) (p. 169)

Psychological Science (p. 170)
- Psychology, Field of Study (Associate of Arts) (p. 170)

Social Work (p. 171)
- Social Work, Field of Study (Associate of Arts) (p. 171)

Sociology (p. 172)
- Sociology, Field of Study (Associate of Arts) (p. 172)

Anthropology

Associate of Arts

Anthropology is the study of our species (Homo Sapiens), our ancient ancestors, and our near relatives (the primates). Anthropology studies the primordial origins of humans, how we evolved, how we populated the continents over millennia, and why we vary physically and culturally.

Anthropology is a holistic science comprised of four subfields:

- Cultural Anthropology
  - the study of world cultures and unique human adaptations to environments;
- Physical Anthropology
  - the study of human evolution, genetics, primatology and human variation;
- Archaeology
  - the study of the material remains of ancient and contemporary civilizations; and,
- Linguistic Anthropology
  - the study of the biological, historical and cultural foundations of the world’s languages.

Anthropological career fields include but are not limited to forensics, medical anthropology, agricultural anthropology, museum curation, psychological anthropology, and ethnological film making.

TSI LIABLE

Field of Study - 18 Credit Hours

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANTH 2301</td>
<td>Physical Anthropology</td>
<td>3</td>
</tr>
<tr>
<td>ANTH 2302</td>
<td>Introduction to Archeology</td>
<td>3</td>
</tr>
<tr>
<td>ANTH 2351</td>
<td>Cultural Anthropology</td>
<td>3</td>
</tr>
<tr>
<td>HUMA 2323</td>
<td>World Cultures</td>
<td>3</td>
</tr>
<tr>
<td>or ANTH 2346</td>
<td>General Anthropology</td>
<td>3</td>
</tr>
<tr>
<td>SOCI 1301</td>
<td>Introductory Sociology</td>
<td>3</td>
</tr>
<tr>
<td>SOCI 2319</td>
<td>Minority Studies</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 2317</td>
<td>Statistical Methods in Psychology</td>
<td>3</td>
</tr>
<tr>
<td>HIST 2321</td>
<td>World Civilizations</td>
<td>3</td>
</tr>
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</table>

STC Core Curriculum - 42 Credit Hours

Complete 42 credit hours of required Core Curriculum

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
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<tr>
<td>SOCI 1301</td>
<td>Introductory Sociology</td>
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</tr>
<tr>
<td>PSYC 2317</td>
<td>Statistical Methods in Psychology</td>
<td>3</td>
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</tbody>
</table>

Total Credit Hours 60

1 Courses taken to fulfill field of study requirements must not duplicate courses taken to fulfill Core Curriculum Requirements.
2 In addition to the courses in the Social Sciences Field of Study, the student is required to take 42 credit hours from a STC Core Curriculum (p. 97).
3 Students who select a 3 credit hour Mathematics course to fulfill the Mathematics component of the Core Curriculum must take 4 credit hours to complete the Component Area Option for the Core Curriculum.

TSI LIABLE
<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
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<tr>
<td>HIST 1301</td>
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<tr>
<td>or HIST 2327</td>
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</tr>
<tr>
<td>or Mexican-American History I</td>
<td></td>
</tr>
<tr>
<td>ENGL 1301</td>
<td>3</td>
</tr>
<tr>
<td>ANTH 2301</td>
<td>3</td>
</tr>
<tr>
<td>Anthropology Elective</td>
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<td>Select one of the following:</td>
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<td>SOCI 1301</td>
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<tr>
<td>Introductory Sociology</td>
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<td>SOCI 2319</td>
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<td>Minority Studies</td>
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<td>PSYC 2317</td>
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<tr>
<td>Statistical Methods in Psychology</td>
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<td>HIST 2321</td>
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<tr>
<td>World Civilizations I</td>
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<td>Second Semester</td>
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<tr>
<td>HIST 1302</td>
<td>3</td>
</tr>
<tr>
<td>or HIST 2328</td>
<td>3</td>
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<tr>
<td>or Mexican-American History II</td>
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<td>ENGL 1302</td>
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<tr>
<td>Composition II - Rhetoric</td>
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<td>Social and Behavioral Sciences Elective - Core Curriculum</td>
<td>(p. 99)</td>
</tr>
<tr>
<td>Anthropology Elective</td>
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<td>Select one of the following:</td>
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<tr>
<td>SOCI 1301</td>
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<tr>
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<tr>
<td>SOCI 2319</td>
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<tr>
<td>Minority Studies</td>
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<td>PSYC 2317</td>
<td>3</td>
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<tr>
<td>Statistical Methods in Psychology</td>
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<tr>
<td>HIST 2321</td>
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<tr>
<td>World Civilizations I</td>
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<td>Third Semester</td>
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<td>Creative Arts Elective - Core Curriculum</td>
<td>(p. 98)</td>
</tr>
<tr>
<td>Language, Philosophy &amp; Culture Elective - Core Curriculum</td>
<td>(p. 98)</td>
</tr>
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<td>Component Area Option - Core Curriculum</td>
<td>(p. 99)</td>
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<td>Select on of the following:</td>
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<td>EDUC 1300</td>
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<td>Learning Framework</td>
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<td>PSYC 1300</td>
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<td>Learning Framework</td>
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<td>SPCH 1311</td>
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<td>Introduction to Speech Communication</td>
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<td>SPCH 1315</td>
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<tr>
<td>Public Speaking</td>
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<td>SPCH 1318</td>
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<td>Interpersonal Communications</td>
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<td>SPCH 1321</td>
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<td>Business and Professional Communication</td>
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<td>SPCH 2333</td>
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<tr>
<td>Discussion and Small Group Communication</td>
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<td>SPCH 2335</td>
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<tr>
<td>Argumentation and Debate</td>
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<td>Fourth Semester</td>
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<td>GOVT 2305</td>
<td>3</td>
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<td>Federal Government</td>
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<tr>
<td>Mathematics Elective - Core Curriculum</td>
<td>(p. 97)</td>
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<tr>
<td>MATH 1414</td>
<td>3</td>
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<tr>
<td>College Algebra</td>
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<td>ANTH 2302</td>
<td>3</td>
</tr>
<tr>
<td>Introduction to Archeology</td>
<td></td>
</tr>
<tr>
<td>Life and Physical Sciences Elective - Core Curriculum</td>
<td>(p. 97)</td>
</tr>
<tr>
<td>Fifth Semester</td>
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</tr>
<tr>
<td>GOVT 2306</td>
<td>3</td>
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<tr>
<td>Texas Government</td>
<td></td>
</tr>
<tr>
<td>HUMA 2323</td>
<td>3</td>
</tr>
<tr>
<td>or World Cultures</td>
<td></td>
</tr>
<tr>
<td>or General Anthropology</td>
<td></td>
</tr>
<tr>
<td>ANTH 2351</td>
<td>3</td>
</tr>
<tr>
<td>Cultural Anthropology</td>
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<tr>
<td>Life and Physical Sciences Elective - Core Curriculum</td>
<td>(p. 97)</td>
</tr>
<tr>
<td>Component Area Option - Core Curriculum</td>
<td>(if required)</td>
</tr>
<tr>
<td>Total Credit Hours</td>
<td>13</td>
</tr>
<tr>
<td>Total Credit Hours</td>
<td>60</td>
</tr>
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</table>

**Child Development and Early Childhood**

The Child Development and Early Childhood Department is committed to improving and promoting the quality of services and programs for young children and their families in the communities we serve by educating and training individuals for early childhood professions and by partnering with all early childhood programs and social service agencies.

**Specialization: Infant and Toddler Certificate**

The Infant and Toddler certificate prepares students for entry-level positions in the field of Child Development and Early Childhood at programs such as Early Head Start and infant/toddler child care programs. This certificate provides the instruction and field experience necessary for successful care and guidance of young children birth through age three. The graduate will know and be able to promote child development/early childhood concepts and learning, use developmentally effective approaches to connect with children and families, and use content knowledge to build meaningful curriculum.

This certificate also provides students an option to apply for the Child Development Associate Credential (CDA) from the Council for Professional Recognition after taking CDEC 1417 Child Development Associate Training I and CDEC 2422 Child Development Associate Training II. All students participating in Field Study courses and labs must have a negative TB test and a criminal background check submitted to the placement site. The Field Study course, CDEC 1167 Capstone: Field Study Infant/Toddler, must be taken during the semester the student is graduating. All credit hours earned under this certificate plan, with the exception of optional courses, transfer to the Associate of Applied Science degree in Child Development/Early Childhood.

**Specialization: Preschool Certificate**

The Preschool certificate prepares students for entry-level positions in the field of Child Development and Early Childhood at programs such as Head Start and preschool child care programs. This certificate provides the instruction and field experience necessary for successful care and guidance of young children three to five years of age. The graduate will know and be able to promote child development concepts and learning, use developmentally effective approaches to connect with children and families, and use content knowledge to build meaningful curriculum.

This certificate also provides students an option to apply for the Child Development Associate Credential (CDA) from the Council for Professional Recognition after taking CDEC 1417 Child Development Associate Training I and CDEC 2422 Child Development Associate Training II. All students participating in Field Study courses and labs must have a negative TB test and a criminal background check submitted to the placement site. The Field Study course,
CDEC 2166 Capstone: Field Study Preschool, must be taken during the semester the student is graduating. All credit hours earned under this certificate plan, with the exception of optional courses, transfer to the Associate of Applied Science degree in Child Development/Early Childhood.

Child Development/Early Childhood

Associate of Applied Science

The curriculum leading to the Associate of Applied Science degree in Child Development/Early Childhood provides the instruction and field experience necessary for successful care and guidance of young children birth to eight years of age. Graduates will know and be able to promote child development concepts and learning; build family and community relationships; observe, document, and assess children; use developmentally effective approaches to connect with children and families; use content knowledge to build meaningful curriculum; and become an early childhood professional and advocate for young children. Students will be prepared for various positions in private kindergartens, child development centers, early childhood programs such as Early Head Start, Head Start, and non-profit and for-profit preschool and infant/toddler programs. They will also be prepared for jobs in the public/charter schools and after school programs such as teacher aide and other paraprofessional positions. All students participating in Field Study courses and labs must have a negative TB test and a criminal background check submitted to the placement site. The Field Study course, CDEC 2167 Capstone: Administration, must be taken during the semester the student is graduating.

Advisory Committee Members

Pattie Rosenlund, Committee Chair, MS Executive Director, Easter Seals Rio Grande Valley Consuelo Casas, Administrator for Education, Hidalgo County Head Start Mary Pena, President, El Valle Child Development Professionals Association Dr. Vejoya Viren, Associate Professor, Human Development and School Services, UTRGV Nancy Cuevas, Owner and Manager of Little Bright Minds Child Development Center Bianca Diaz, Center Manager, Little Ducklings Academy & Adjunct for South Texas College Dr. Jo Ann Patino, Health Services Director, UMOS Head Start

Certificates

• Child Development/Early Childhood Specialization: Infant and Toddler Certificate (p. 162)
• Child Development/Early Childhood Specialization: Preschool Certificate (p. 162)

Associate Degree

• Child Development/Early Childhood Associate of Applied Science (p. 163)

Child Development/Early Childhood

Specialization: Infant and Toddler Certificate

TSI EXEMPT

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>CDEC 1319</td>
<td>Child Guidance</td>
<td>3</td>
</tr>
<tr>
<td>TECA 1311</td>
<td>Educating Young Children</td>
<td>3</td>
</tr>
<tr>
<td>CDEC 1356</td>
<td>Emergent Literacy for Early Childhood</td>
<td>3</td>
</tr>
<tr>
<td>CDEC 1359</td>
<td>Children with Special Needs</td>
<td>3</td>
</tr>
<tr>
<td>CDEC 1417</td>
<td>Child Development Associate Training I</td>
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Credit Hours 12-16

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<tr>
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<td>Wellness of the Young Child</td>
<td>3</td>
</tr>
<tr>
<td>CDEC 1321</td>
<td>The Infant and Toddler</td>
<td>3</td>
</tr>
<tr>
<td>CDEC 1358</td>
<td>Creative Arts for Early Childhood</td>
<td>3</td>
</tr>
<tr>
<td>CDEC 1167</td>
<td>Capstone: Field Study Infant/Toddler</td>
<td>1</td>
</tr>
<tr>
<td>CDEC 2422</td>
<td>Child Development Associate Training II</td>
<td>4</td>
</tr>
<tr>
<td>EDUC 1301</td>
<td>Introduction to the Teaching Profession</td>
<td>3</td>
</tr>
</tbody>
</table>

Credit Hours 10-17

Total Credit Hours 22-33

1 Class required only for students pursuing CDA Credential.
2 By arrangement, all Field Study courses will be conducted at a pre-approved site. A TB test and criminal background check will be required.
3 Class is an option

Child Development/Early Childhood

Specialization: Preschool Certificate

TSI EXEMPT

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>CDEC 1319</td>
<td>Child Guidance</td>
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<tr>
<td>TECA 1311</td>
<td>Educating Young Children</td>
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</tr>
<tr>
<td>CDEC 1359</td>
<td>Children with Special Needs</td>
<td>3</td>
</tr>
<tr>
<td>CDEC 1356</td>
<td>Emergent Literacy for Early Childhood</td>
<td>3</td>
</tr>
<tr>
<td>CDEC 1417</td>
<td>Child Development Associate Training I</td>
<td>4</td>
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Credit Hours 12-16

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>CDEC 1313</td>
<td>Curriculum Resources for Early Childhood Programs</td>
<td>3</td>
</tr>
<tr>
<td>TECA 1318</td>
<td>Wellness of the Young Child</td>
<td>3</td>
</tr>
<tr>
<td>CDEC 2307</td>
<td>Math and Science for Early Childhood</td>
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<tr>
<td>CDEC 2166</td>
<td>Capstone: Field Study Preschool</td>
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<tr>
<td>CDEC 2422</td>
<td>Child Development Associate Training II</td>
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</tr>
<tr>
<td>EDUC 1301</td>
<td>Introduction to the Teaching Profession</td>
<td>3</td>
</tr>
</tbody>
</table>

Credit Hours 10-17

Total Credit Hours 22-33

1 Class required only for students pursuing CDA Credential.
2 By arrangement, all Field Study courses will be conducted at a pre-approved site. A TB test and criminal background check will be required.
3 Class is an option

Child Development and Early Childhood
Criminal justice has grown dramatically. The need for college-level training in the field of criminal justice agencies in all areas have recognized the value of college training for their employees. Some have made it mandatory, while many others offer incentive pay for employees with college education. Criminal justice careers can be found in a variety of forms: law enforcement/police, private detectives, insurance companies, private security, child and adult protective services, correctional officers, probation and parole officers, juvenile counselors, and game wardens are among the many possibilities available. These agencies help our society operate safely and function smoothly within the realms of the law. They also play a key role in the detection of threats against our communities, and prevention of harm to our country.

Graduates of a criminal justice program can find employment opportunities in the field at the local, state, and federal levels. Most criminal justice agencies require or strongly recommend a two-year or four-year college degree as a minimum requirement for employment. After completion of the Associate of Arts (A.A.) in Criminal Justice, students will have the basic knowledge to enter many criminal justice agencies. Students may also transfer completed coursework to a four-year institution to become more competitive in the job market.

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TSI LIABLE

Field of Study - 18 Credit Hours

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>CRJ 1301</td>
<td>Introduction to Criminal Justice</td>
<td>3</td>
</tr>
<tr>
<td>CRJ 1306</td>
<td>Court Systems and Practices</td>
<td>3</td>
</tr>
<tr>
<td>CRJ 1310</td>
<td>Fundamentals of Criminal Law</td>
<td>3</td>
</tr>
<tr>
<td>CRJ 2313</td>
<td>Correctional Systems and Practices</td>
<td>3</td>
</tr>
<tr>
<td>CRJ 2328</td>
<td>Police Systems and Practices</td>
<td>3</td>
</tr>
<tr>
<td>CRJ 1313</td>
<td>Juvenile Justice System</td>
<td>3</td>
</tr>
<tr>
<td>or CRJ 2314</td>
<td>Criminal Investigation</td>
<td></td>
</tr>
<tr>
<td>or CRJ 1307</td>
<td>Crime in America</td>
<td></td>
</tr>
<tr>
<td>or CRJ 2323</td>
<td>Legal Aspects of Law Enforcement</td>
<td></td>
</tr>
</tbody>
</table>

STC Core Curriculum - 42 Credit Hours

Complete 42 credit hours of required Core Curriculum.

<table>
<thead>
<tr>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>South Texas College</td>
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</table>

Social/Behavioral Science

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>PSYC 2301</td>
<td>General Psychology</td>
<td>3</td>
</tr>
<tr>
<td>or PSYC 2314</td>
<td>Lifespan Growth and Development</td>
<td></td>
</tr>
<tr>
<td>or CRIJ 2314</td>
<td>Criminal Investigation</td>
<td></td>
</tr>
<tr>
<td>or CRIJ 1307</td>
<td>Crime in America</td>
<td></td>
</tr>
<tr>
<td>or CRIJ 2323</td>
<td>Legal Aspects of Law Enforcement</td>
<td></td>
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</table>

Language, Philosophy and Culture

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHIL 2306</td>
<td>Introduction to Ethics (Emphasis in Criminal Justice)</td>
<td>1</td>
</tr>
</tbody>
</table>

Total Credit Hours

1 In addition to the courses in the Field of Study, the student is required to take 42 credit hours from the STC Core Curriculum (p. 97).

2 Students who select a 3 credit hour Mathematics course to fulfill the Mathematics component of the Core Curriculum must take 4 credit hours to complete the Component Area Option for the Core Curriculum.

TSI LIABLE
Recommended Course Sequence

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>First Semester</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Criminal Justice Elective - Field of Study</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>HIST 1301 or HIST 2327</td>
<td>United States History I or Mexican-American History I</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 1301</td>
<td>Composition I</td>
<td>3</td>
</tr>
<tr>
<td>CRUJ 1301</td>
<td>Introduction to Criminal Justice</td>
<td>3</td>
</tr>
<tr>
<td><strong>Credit Hours</strong></td>
<td></td>
<td>12</td>
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</tbody>
</table>

| Second Semester | | |
| HIST 1302 or HIST 2328 | United States History II or Mexican-American History II | 3 |
| ENGL 1302 | Composition II - Rhetoric | 3 |
| GOVT 2305 | Federal Government | 3 |
| Criminal Justice Elective - Field of Study | | 3 |
| **Credit Hours** | | 12 |

| Third Semester | | |
| Component Area Option - Core Curriculum | | 3 |
| Select one of the following: | | |
| EDUC 1300 | Learning Framework | |
| PSYC 1300 | Learning Framework | |
| SPCH 1311 | Introduction to Speech Communication | |
| SPCH 1315 | Public Speaking | |
| SPCH 1318 | Interpersonal Communications | |
| SPCH 1321 | Business and Professional Communication | |
| SPCH 2333 | Discussion and Small Group Communication | |
| SPCH 2335 | Argumentation and Debate | |
| Creative Arts Elective - Core Curriculum | | 3 |
| Language, Philosophy & Culture Elective - Core Curriculum | | 3 |
| **Strongly Recommended:** | | |
| PHIL 2306 | Introduction to Ethics (Emphasis in Criminal Justice) | |
| **Credit Hours** | | 9 |

| Fourth Semester | | |
| Mathematics Elective - Core Curriculum | | 3-4 |
| MATH 1414 | College Algebra | (p. 97) |
| Life and Physical Sciences Elective - Core Curriculum | | 4 |
| Social and Behavioral Sciences Elective - Core Curriculum (p. 99) | | 3 |
| Select one of the following: | | |
| PSYC 2301 | General Psychology | |
| SOCI 1301 | Introductory Sociology | |
| SOCW 2361 | Introduction to Social Work | |
| Criminal Justice Elective - Field of Study | | 3 |
| **Credit Hours** | | 14 |

| Fifth Semester | | |
| GOVT 2305 | Texas Government | 2 |
| Life and Physical Sciences Elective - Core Curriculum (p. 97) | | 4 |
| Criminal Justice Elective - Field of Study | | 3 |
| Criminal Justice Elective - Field of Study | | 3 |
| Component Area Option - Core Curriculum (if required) (p. 99) | | 1 |
| **Credit Hours** | | 13 |
| **Total Credit Hours** | | 60 |

1 Courses to be chosen from Field of Study

### Education

- **4-8 Generalist** (p. 164)
- **EC-6 Generalist** (p. 165)
- Grades 8-12 (p. 166)

#### 4-8 Generalist

**Associate of Arts in Teaching**

- **4-8 Generalist**

It is strongly recommended that students contact the Education department for specific degree plans aimed at transfer to UTRGV, TAMUK, and other universities.

The Associate of Arts in Teaching (AAT) introduces students to the teaching profession. Students may choose between Elementary, Middle School, and High School Education curricula tracks.

All three degrees require a minimum of 60 credit hours of coursework including 42 credit hours of recommended courses from the core curriculum and a minimum of 18 credit hours in the field of study.

Also required are the courses EDUC 1301 Introduction to the Teaching Profession and EDUC 2301 Introduction to Special Populations in which students are introduced to the philosophies and practical knowledge of teaching as well as being given the opportunity to participate in field observations of classrooms in local public school districts.

The AAT gives students the opportunity to take a minimum of up to 60 credit hours of general education courses at STC and then transfer into a four-year university’s School of Education.

This degree meets the “No Child Left Behind” requirements for paraprofessionals and allows students to receive Continuing Education Certificates of Completion for Substitute Teaching upon completion of EDUC 1301 Introduction to the Teaching Profession and for Teacher Assistant upon completion of EDUC 2301 Introduction to Special Populations.

#### TSI LIABLE

**Field of Study - 18-20 Credit Hours**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDUC 1301</td>
<td>Introduction to the Teaching Profession</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 2301</td>
<td>Introduction to Special Populations</td>
<td>3</td>
</tr>
<tr>
<td>MATH 1350</td>
<td>Mathematics for Teachers I</td>
<td>3</td>
</tr>
<tr>
<td>MATH 1351</td>
<td>Mathematics for Teachers II</td>
<td>3</td>
</tr>
<tr>
<td>Life and Physical Sciences Electives - Field of Study</td>
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<td>6-8</td>
</tr>
</tbody>
</table>

**STC Core Curriculum - 42 Credit Hours**

Complete 42 credit hours of required Core Curriculum 1-2

**Total Credit Hours** | | 60-62

1 In addition to the courses in the Field of Study, the student is required to take 42 credit hours from the STC Core Curriculum (p. 97). These courses must not duplicate courses taken to fulfill field of study requirements.
2 Students who select a 3 credit hour Mathematics course must take 4 credit hours to complete the Component Area Option for the Core Curriculum.

TSI LIABLE

Recommended Course Sequence

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Recommended Course Sequence</strong></td>
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<td></td>
</tr>
<tr>
<td><strong>First Semester</strong></td>
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</tr>
<tr>
<td>EDUC 1301</td>
<td>Introduction to the Teaching Profession</td>
<td>3</td>
</tr>
<tr>
<td>HIST 1301</td>
<td>United States History I</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 1301</td>
<td>Composition I</td>
<td>3</td>
</tr>
<tr>
<td>Life and Physical Sciences Elective - Core Curriculum (p. 97)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Recommended:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PHYS 1415</td>
<td>Physical Science I</td>
<td></td>
</tr>
<tr>
<td><strong>Credit Hours</strong></td>
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<td>13</td>
</tr>
<tr>
<td><strong>Second Semester</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>EDUC 2301</td>
<td>Introduction to Special Populations</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 1302</td>
<td>Composition II - Rhetoric</td>
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<td>Recommended:</td>
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<td></td>
</tr>
<tr>
<td>MATH 1414</td>
<td>College Algebra</td>
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</tr>
<tr>
<td>Life and Physical Sciences Elective - Core Curriculum (p. 97)</td>
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<td>PHYS 1417</td>
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<tr>
<td><strong>Third Semester</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Component Area Option - Core Curriculum (p. 99)</td>
<td>3-4</td>
<td></td>
</tr>
<tr>
<td>Recommended:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>COSC 1301</td>
<td>Introduction to Computing</td>
<td></td>
</tr>
<tr>
<td>SPCH 1311</td>
<td>or Introduction to Speech Communication</td>
<td></td>
</tr>
<tr>
<td>Creative Arts Elective - Core Curriculum (p. 98)</td>
<td>3</td>
<td></td>
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<tr>
<td>Recommended:</td>
<td></td>
<td></td>
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<tr>
<td>ARTS 1301</td>
<td>Art Appreciation</td>
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</tr>
<tr>
<td>HIST 1302</td>
<td>United States History II</td>
<td>3</td>
</tr>
<tr>
<td><strong>Credit Hours</strong></td>
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<tr>
<td><strong>Fourth Semester</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Language, Philosophy &amp; Culture Elective - Core Curriculum (p. 98)</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Recommended:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SPAN 2313</td>
<td>Spanish for Native/Heritage Speakers I</td>
<td></td>
</tr>
<tr>
<td>Life and Physical Sciences Elective - Field of Study</td>
<td>3-4</td>
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<tr>
<td>Recommended:</td>
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<td></td>
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<tr>
<td>BIOL 1408</td>
<td>Biology for Non-Science Majors I</td>
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<tr>
<td>GOVT 2305</td>
<td>Federal Government</td>
<td>3</td>
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<tr>
<td>MATH 1350</td>
<td>Mathematics for Teachers I</td>
<td>3</td>
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<tr>
<td><strong>Credit Hours</strong></td>
<td></td>
<td>12-13</td>
</tr>
<tr>
<td><strong>Fifth Semester</strong></td>
<td></td>
<td></td>
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<tr>
<td>GOVT 2306</td>
<td>Texas Government</td>
<td>3</td>
</tr>
<tr>
<td>MATH 1351</td>
<td>Mathematics for Teachers II</td>
<td>3</td>
</tr>
<tr>
<td>Social and Behavioral Sciences Elective - Core Curriculum (p. 99)</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Recommended:</td>
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<tr>
<td>PSYC 2301</td>
<td>General Psychology or Introductory</td>
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<tr>
<td>SOCI 1301</td>
<td>Sociology</td>
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<tr>
<td>Life and Physical Sciences Elective - Field of Study</td>
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<tr>
<td>BIOL 1409</td>
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Component Area Option - Core Curriculum (if required) (p. 99) | 1 |

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<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total Credit Hours</strong></td>
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<td>60-62</td>
</tr>
</tbody>
</table>

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EC-6 Generalist

Associate of Arts in Teaching

- EC-6 Generalist

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TSI LIABLE

Field of Study - 18-20 Credit Hours

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDUC 1301</td>
<td>Introduction to the Teaching Profession</td>
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</tr>
<tr>
<td>EDUC 2301</td>
<td>Introduction to Special Populations</td>
<td>3</td>
</tr>
<tr>
<td>MATH 1350</td>
<td>Mathematics for Teachers I</td>
<td>3</td>
</tr>
<tr>
<td>MATH 1351</td>
<td>Mathematics for Teachers II</td>
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</tr>
<tr>
<td><strong>Life and Physical Sciences Electives - 6-8 Credit Hours</strong></td>
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<tr>
<td><strong>STC Core Curriculum - 42 Credit Hours</strong></td>
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<td><strong>Total Credit Hours</strong></td>
<td></td>
<td>60-62</td>
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</tbody>
</table>

1 In addition to the courses in the Field of Study, the student is required to take 42 credit hours from the STC Core Curriculum (p. 97). These courses must not duplicate courses taken to fulfill field of study requirements.

South Texas College 165
<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>EDUC 1301</td>
<td>Introduction to the Teaching Profession</td>
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<td>United States History I</td>
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<td>ENGL 1301</td>
<td>Composition I</td>
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<tr>
<td>Life and Physical Sciences Elective - Core Curriculum (p. 97)</td>
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<tr>
<td>Recommended:</td>
<td>PHYS 1415</td>
<td>Physical Science I</td>
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### Recommended Course Sequence

<table>
<thead>
<tr>
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<th>Title</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>First Semester</td>
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<tr>
<td>EDUC 1301</td>
<td>Introduction to the Teaching Profession</td>
<td>3</td>
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<tr>
<td>Component Area Option - Core Curriculum (p. 99)</td>
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<td>3-4</td>
</tr>
<tr>
<td>Recommended:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>COSC 1301</td>
<td>Introduction to Computing</td>
<td>3</td>
</tr>
<tr>
<td>or</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SPCH 131</td>
<td>or Introduction to Speech</td>
<td>3</td>
</tr>
<tr>
<td>Communication</td>
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<td></td>
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<tr>
<td>HIST 1301</td>
<td>United States History I</td>
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</tr>
<tr>
<td>ENGL 1301</td>
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<tr>
<td><strong>Credit Hours</strong></td>
<td></td>
<td><strong>12-13</strong></td>
</tr>
<tr>
<td>Second Semester</td>
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<tr>
<td>EDUC 2301</td>
<td>Introduction to Special Populations</td>
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<td>HIST 1302</td>
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<td>3-4</td>
</tr>
<tr>
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<td><strong>13</strong></td>
</tr>
<tr>
<td>Third Semester</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Creative Arts Elective - Core Curriculum (p. 98)</td>
<td></td>
<td>3</td>
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<tr>
<td>Language, Philosophy &amp; Culture Elective - Core Curriculum (p. 98)</td>
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<tr>
<td>SPAN 2313</td>
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<td>3</td>
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<tr>
<td><strong>Credit Hours</strong></td>
<td></td>
<td><strong>9</strong></td>
</tr>
<tr>
<td>Fourth Semester</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Life and Physical Sciences Elective - Field of Study</td>
<td></td>
<td>4</td>
</tr>
<tr>
<td>GOVT 2305</td>
<td>Federal Government</td>
<td>3</td>
</tr>
<tr>
<td>Social and Behavioral Sciences Elective - Core Curriculum (p. 99)</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>Recommended:</td>
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<td></td>
</tr>
<tr>
<td>PSYC 2301</td>
<td>General Psychology or or Introductory</td>
<td>3</td>
</tr>
<tr>
<td>Sociology</td>
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<td>Content Area Elective - Field of Study</td>
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<td>3</td>
</tr>
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<td></td>
<td><strong>13</strong></td>
</tr>
<tr>
<td>Fifth Semester</td>
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<tr>
<td>Life and Physical Sciences Elective - Field of Study</td>
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<td>4</td>
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<tr>
<td>GOVT 2306</td>
<td>Texas Government</td>
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<td>Content Area Elective - Field of Study</td>
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<tr>
<td>Content Area Elective - Field of Study</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>Component Area Option - Core Curriculum (if required) (p. 99)</td>
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<td>1</td>
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<tr>
<td><strong>Credit Hours</strong></td>
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</tr>
<tr>
<td><strong>Total Credit Hours</strong></td>
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<td><strong>60-61</strong></td>
</tr>
</tbody>
</table>

1. Students must meet with an Education advisor prior to registering for one of these courses.

### Kinesiology

#### Associate of Arts

The objective of the Kinesiology Department at South Texas College is to prepare Kinesiology Majors to continue along an educational path to meet desired goals and to seek opportunities to be advocates for healthy lifestyles. Students are encouraged to participate in a variety of activities, especially those involving new skills. The department offers a variety of academic, distance learning, and physical activity laboratory courses in the areas of physical education pedagogy (teaching), fitness, health education, and specialized certification courses. Activity courses are designed for beginners, unless otherwise described.

The vast majority of Kinesiology lecture courses are transferable toward a B.S. degree in Kinesiology at 4-year institutions. Additionally, the department offers a diverse range of physical activity laboratory courses (individual and team sports), which fulfill the required Kinesiology physical activity credits for the Associate of Art's degree. In addition, students with disabilities participate in physical education and the Kinesiology Department in conjunction with ADA can arrange for an adapted program or advise the student concerning course selection.

### Physical Activities

<table>
<thead>
<tr>
<th>KINE 1100</th>
<th>Fitness Walking</th>
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<tbody>
<tr>
<td>KINE 1101</td>
<td>Fitness and Motor Development I</td>
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</tr>
<tr>
<td>KINE 1103</td>
<td>Weight Training and Conditioning I</td>
<td>1</td>
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<tr>
<td>KINE 1104</td>
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<td>KINE 1120</td>
<td>Racquetball II</td>
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<td>KINE 1121</td>
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<tr>
<td>KINE 1123</td>
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<td>KINE 1126</td>
<td>Swimming II</td>
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<tr>
<td>KINE 1127</td>
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<td>KINE 1128</td>
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<tr>
<td>KINE 1131</td>
<td>Yoga and Flexibility Training</td>
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<tr>
<td>KINE 1132</td>
<td>Self Defense and Personal Safety</td>
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<td>KINE 1133</td>
<td>Outdoor Adventure Training</td>
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<td>KINE 1149</td>
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<td>KINE 1150</td>
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<td>KINE 1211</td>
<td>Aerobic Dance II</td>
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### Lecture Courses

| KINE 1164 | Introduction to Physical Fitness and Wellness | 1 |
| KINE 1301 | Foundations of Kinesiology | 3 |
| KINE 1304 | Personal/Community Health I | 3 |
| KINE 1306 | First Aid | 3 |
| KINE 1308 | Sports Officiating I | 3 |
| KINE 1321 | Coaching/Sports/ Athletics I | 3 |
| KINE 1331 | Physical Education for Elementary Education Majors | 3 |
| KINE 1336 | Introduction to Recreation I | 3 |
KINE 1338  Concepts of Physical Fitness  3
KINE 1346  Drug Use & Abuse  3

**TSI LIABLE**

Field of Study - 18 credit hours
KINE 1125  Swimming I  1
KINE 1301  Foundations of Kinesiology  3
KINE 1306  First Aid  3
KINE 1338  Concepts of Physical Fitness  3

Area 1: Team Sports
Select three of the following:  3
- KINE 1107  Basketball I
- KINE 1111  Flag Football I
- KINE 1121  Soccer I
- KINE 1129  Volleyball I
- KINE 1123  Softball I

Area 2: Individual Sports
Select two of the following:  2
- KINE 1103  Weight Training and Conditioning I
- KINE 1109  Bowling I
- KINE 1113  Golf I
- KINE 1115  Karate I
- KINE 1119  Racquetball I
- KINE 1127  Tennis I

Area 3: Outdoor Education
KINE 1336  Introduction to Recreation I  3

STC Core Curriculum - 42 credit hours
Complete 42 credit hours of required Core Curriculum including the following:  42

**Life and Physical Sciences**
- BIOL 2401  Anatomy and Physiology I  4
- BIOL 2402  Anatomy and Physiology II  4

**Total Credit Hours**  60

1 In addition to the courses in the Field of Study, the student is required to take 42 credit hours from the STC Core Curriculum (p. 97).

2 Students who select a 3 credit hour Mathematics course to fulfill the Mathematics component of the Core Curriculum must take 4 credit hours to complete the Component Area Option for the Core Curriculum.

**TSI LIABLE**

**Recommended Course Sequence**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
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<tr>
<td><strong>First Semester</strong></td>
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<td>COSC 1301</td>
<td>Introduction to Computing (or Speech Elective-Component Area Option-Core Curriculum)</td>
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<td>United States History I or Mexican-American History I</td>
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<td>Composition I</td>
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<td>KINE 1301</td>
<td>Foundations of Kinesiology</td>
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<td>Kinesiology Elective Area 1 - Field of Study</td>
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<tr>
<td>KINE 1107</td>
<td>Basketball I</td>
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<td>KINE 1111</td>
<td>Flag Football I</td>
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<tr>
<td>KINE 1121</td>
<td>Soccer I</td>
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<tr>
<td>KINE 1129</td>
<td>Volleyball I</td>
<td></td>
</tr>
<tr>
<td>KINE 1123</td>
<td>Softball I</td>
<td>13</td>
</tr>
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</table>

| **Second Semester**                          |              |              |
| KINE 1306 | First Aid                                  | 3            |
| HIST 1302 or HIST 2328 | United States History II or Mexican-American History II | 3            |
| ENGL 1302 | Composition II - Rhetoric                  | 3            |
| GOVT 2305 | Federal Government                         | 3            |
| Kinesiology Elective Area 2 - Field of Study |              | 1            |
| KINE 1103 | Weight Training and Conditioning I         |              |
| KINE 1105 | Badminton                                  |              |
| KINE 1109 | Bowling I                                  |              |
| KINE 1113 | Golf I                                     |              |
| KINE 1115 | Karate I                                   |              |
| KINE 1119 | Racquetball I                              |              |
| KINE 1127 | Tennis I                                   |              |

| **Third Semester**                           |              |              |
| Creative Arts Elective - Core Curriculum (p. 98) |              | 3            |
| Language, Philosophy & Culture Elective - Core Curriculum (p. 98) |              | 3            |

| **Credit Hours**                             | 13           |

| **Fourth Semester**                          |              |              |
| Mathematics Elective - Core Curriculum (p. 97) |              | 3-4          |
| BIOL 2401 | Anatomy and Physiology I                   | 4            |
| KINE 1338 | Concepts of Physical Fitness               | 3            |
| KINE 1125 | Swimming I                                 | 1            |
| Kinesiology Elective Area 3 - Field of Study |              | 3            |
| KINE 1336 | Introduction to Recreation I               |              |
| Kinesiology Elective Area 2 - Field of Study |              | 1            |
| KINE 1103 | Weight Training and Conditioning I         |              |
| KINE 1105 | Badminton                                  |              |
| KINE 1109 | Bowling I                                  |              |
| KINE 1113 | Golf I                                     |              |
| KINE 1115 | Karate I                                   |              |
| KINE 1119 | Racquetball I                              |              |
| KINE 1127 | Tennis I                                   |              |
| Kinesiology Elective Area 1 - Field of Study |              | 1            |
| KINE 1107 | Basketball I                               |              |
| KINE 1111 | Flag Football I                            |              |
| KINE 1121 | Soccer I                                   |              |
| KINE 1129 | Volleyball I                               |              |
| KINE 1123 | Softball I                                 |              |

| **Component Area Option - Core Curriculum (if required) (p. 99)** | 1 |

| **Credit Hours**                             | 17           |

| **Fifth Semester**                           |              |              |
| GOVT 2306 | Texas Government                           | 3            |
| BIOL 2402 | Anatomy and Physiology II                 | 4            |
| Social and Behavioral Sciences Elective - Core Curriculum (p. 99) |              | 3            |
| Kinesiology Elective Area 1 - Field of Study |              | 1            |
| KINE 1107 | Basketball I                               |              |
| KINE 1111 | Flag Football I                            |              |
| KINE 1121 | Soccer I                                   |              |
| KINE 1129 | Volleyball I                               |              |
| KINE 1123 | Softball I                                 |              |

| **Component Area Option - Core Curriculum (if required) (p. 99)** | 1 |

| **Credit Hours**                             | 11           |

| **Total Credit Hours**                       | 60           |

1 Courses to be chosen for Field of Study
Personal Trainer

This program has additional prerequisites prior to enrolling in FITT courses. Application requirements are included in the description below.

Personal Trainer Certificate

The curriculum for the Personal Trainer certificate is composed of courses designed to provide the student the knowledge and skills needed to enter the workforce in the area of Commercial Fitness. These courses will allow the student the ability to provide personal training services to clients seeking to improve their fitness levels. Training strategies, program development and assessment practices are included to prepare students to be competitive in the Commercial Fitness industry. This certificate provides individuals with the most current, foundational knowledge, training, testing and competencies to certify them to practice as professional certified fitness trainers.

Taught over a two semester period, this certificate includes 19 semester hours of lecture in topics that include basic anatomy, biomechanics, nutrition, legal and safety issues, basic facility management, CPR and First Aid, as well as hands-on fitness labs that offer participants exercise prescription knowledge, fitness testing, health assessment, the use of fitness equipment, case studies, risk stratification, and mastering the art and science of personal training. In addition, students will be eligible to take a certification exam with a national organization upon completion of the certificate program.

Completion of a High School Diploma or GED is required to enroll in the FITT courses. For additional information, please contact Mr. Brent Angangan or Dr. Rebecca De Los Santos, Department Chair, in the Kinesiology Department (956) 872-3707.

Advisory Committee Members

John Quezada, Committee Chair, Army Master Fitness Trainer
Humberto Cerda, Manager, Gold’s Gym
Antonio Diaz, Manager/Personal Trainer, Gold’s Gym
Jaime Cavazos, Cavazos Sports Institute
Louie Palacios, Owner, The Shack
Yvette Garcia, Trainer, The Shack
Mike Johnson, Owner, VPR Fitness
Joe Valtierra, Trainer, VPR Fitness
Dr. Belinda Jordan, Obesity Physician, Joel Matos, Vice President, Freedom Fitness
Cristopher Garcia Sancho, Personal Trainer/Freedom Fitness
Leroy Moreno, Physician Assistant, Family First Medical Center
Joe Pitones, Owner, 9Round Fitness
Peggy Ramon Rosales, Registered Dietician, PR Nutrition Consulting
Dr. Robert Zuniga, Chiropractor

Personal Trainer Certificate

TSI EXEMPT

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<thead>
<tr>
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<th>Credit Hours</th>
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<tr>
<td>First Semester</td>
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<tr>
<td>FITT 1401</td>
<td>Fitness and Exercise Testing</td>
<td>4</td>
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<tr>
<td>FITT 1237</td>
<td>Personal Training</td>
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</tr>
<tr>
<td>KINE 1306</td>
<td>First Aid</td>
<td>3</td>
</tr>
</tbody>
</table>

FITT 2309 Theory of Exercising Program Design and Instruction 3
Second Semester

FITT 2305 Sports Facility Management 3
FITT 2313 Exercise Science 3
FITT 1164 Practicum-Health and Physical Education 1

Credit Hours 7

Total Credit Hours 19

Political Science

Associate of Arts

The Associate of Arts degree with a field of study in Political Science is designated for students planning to transfer to a baccalaureate degree program in Political Sciences or related field at four-year institutions. The curriculum includes general academic courses and electives that enable students who intend to major in Political Science, Public Affairs, or Public Administration to transfer to four-year institutions. A degree in Political Science prepares students for a wide array of career options. These include public administrator, diplomatic corps member, elected official, legislative aide, policy analyst, journalist, lawyer, lobbyist, public opinion surveyor and college professor.

TSI LIABLE

Field of Study - 18-19 credit hours

GOVT 2304 Introduction to Political Science 3
GOVT 2311 Mexican American and Latinx Politics 3
GOVT 2389 Academic Cooperative 3
PHIL 2307 Introduction to Social and Political Philosophy 3

ECON 2301 Principles of Economics I - Macro 3

Elective to be chosen from one of the following classes: 3-4

HIST 2321 World Civilizations I
HIST 2322 World Civilizations II
EDUC 1300 Learning Framework
MATH 1442 Elementary Statistical Methods
Any SPAN, SGNL, ANTH, CRJU, PSYC, SOCI, SOCW or SPOH course.

STC Core Curriculum - 42 credit hours

Complete 42 credit hours of required Core Curriculum including the following: 42

Mathematics

MATH 1414 College Algebra
MATH 1442 Elementary Statistical Methods

Language, Philosophy & Culture

PHIL 2306 Introduction to Ethics

Component Area Option

Any SPCH course.

SPCH 2335 Argumentation and Debate (Recommended)

Total Credit Hours 60-61
Psychological Science

**Recommended Course Sequence**

<table>
<thead>
<tr>
<th>Course</th>
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<th>Credit Hours</th>
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<td>HIST 1301</td>
<td>United States History I</td>
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<td>or HIST 2327</td>
<td>or Mexican-American History I</td>
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<td>ENGL 1301</td>
<td>Composition I</td>
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<td>GOVT 2305</td>
<td>Federal Government</td>
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<tr>
<td>SPCH 2335</td>
<td>Argumentation and Debate</td>
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<tr>
<td>HIST 1302</td>
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<td>or HIST 2328</td>
<td>or Mexican-American History II</td>
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<td>ENGL 1302</td>
<td>Composition II - Rhetoric</td>
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<tr>
<td>MATH 1414</td>
<td>College Algebra</td>
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<tr>
<td>or MATH 1442</td>
<td>or Statistical Methods</td>
<td>3</td>
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<tr>
<td>GOVT 2306</td>
<td>Texas Government</td>
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<td>Creative Arts Elective - Core Curriculum (p. 98)</td>
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<td>Introduction to Political Science</td>
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<tr>
<td>GOVT 2311</td>
<td>Mexican American and Latinx Politics</td>
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<td>Elective - Field of Study</td>
<td>3-4</td>
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<td>PHIL 2306</td>
<td>Introduction to Ethics</td>
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<tr>
<td>PHIL 2307</td>
<td>Introduction to Social and Political Philosophy</td>
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<td>GOVT 2389</td>
<td>Academic Cooperative</td>
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<td>Life and Physical Sciences Elective - Core Curriculum (p. 97)</td>
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<tr>
<td>ECON 2301</td>
<td>Principles of Economics I - Macro</td>
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<td><strong>Total Credit Hours</strong></td>
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<tr>
<td><strong>Total Credit Hours</strong></td>
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1 Courses to be chosen from Field of Study Elective.

**Psychological Science**

**Associate of Arts**

Psychology is the scientific study of the mind and behavior. The Department of Psychological Science provides students with scientific knowledge related to behavior and mental processes to include neuroscience, sensation and perception, memory, cognition, language, intelligence, consciousness, developmental psychology, personality, psychological disorders, therapy, statistics, and human sexuality. It is our department's vision to provide students with critical thinking skills, knowledge, and motivation to foster personal growth, adopt a scientific attitude, and become lifelong learners.

The Department of Psychological Science (http://lass.southtexascollege.edu/psychology/) at South Texas College offers students the opportunity to obtain an Associates of Arts (A.A.) in Psychology. The degree requirements for all students include completion of core curriculum and field of study courses. The program encourages students to become familiar with the different fields of Psychology, which will enable them to make an informed decision on how to continue their academic and professional careers. This degree is an excellent transfer program since the core curriculum parallels the first two years of most four-year psychology degrees.

**STC Core Curriculum - 42 credit hours**

Complete 42 credit hours of required Core Curriculum including the following: 2,3 Language, Philosophy & Culture Students must take one of the following:

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<th>Credit Hours</th>
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<tr>
<td>PHIL 1301</td>
<td>Introduction to Philosophy</td>
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<tr>
<td>PHIL 1304</td>
<td>Introduction to World Religions</td>
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<td>PHIL 2303</td>
<td>Introduction to Logic</td>
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<td>PHIL 2306</td>
<td>Introduction to Ethics</td>
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<td>PHIL 2307</td>
<td>Introduction to Social and Political Philosophy</td>
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<td>PHIL 2316</td>
<td>Classical Philosophy</td>
<td>3</td>
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<tr>
<td>PHIL 2321</td>
<td>Philosophy of Religion</td>
<td>3</td>
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<tr>
<td><strong>Total Credit Hours</strong></td>
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1 Courses taken to fulfill field of study requirements must not duplicate courses taken to fulfill Core Curriculum Requirements.
2 In addition to the courses in the Social Sciences Field of Study, the student is required to take 42 credit hours from the STC Core Curriculum (p. 97).
3 Students who select a 3 credit hour Mathematics course to fulfill the Mathematics component of the Core Curriculum must take 4 credit hours to complete the Component Area Option for the Core Curriculum.
Social Work

Associate of Arts

Social work is a profession devoted to helping people function the best they can in their environment. Social workers act as advocates for children and families in need, victims of domestic violence, people with disabilities, pregnant teenagers, and many other diverse populations. Social workers provide advice, advocacy, and support to those who have personal and social problems. Social Workers also work in the community to promote social justice.

The Associate of Arts (A.A.) in Social Work is an excellent transfer program since the core curriculum parallels the first two years of most four-year social science degrees. After completion of this degree, the student will be prepared to work in a variety of public and private social service settings including programs in schools and hospitals, juvenile detention and residential facilities, crisis centers, information and referral programs, hospices, employee assistance programs, nursing homes, home health agencies and adult day care centers.

**TSI LIABLE**

Field of Study - 18 credit hours

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<td>SOCW 2362</td>
<td>Social Welfare: Legislation, Programs, and Services</td>
<td>3</td>
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<td>SOCW 2389</td>
<td>Academic Cooperative</td>
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<td>SOCI 1301</td>
<td>Introductory Sociology</td>
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<td>PSYC 2317</td>
<td>Statistical Methods in Psychology</td>
<td>3</td>
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<tr>
<td>SOCI 1306</td>
<td>Social Problems</td>
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</table>

Complete 42 credit hours of required Core Curriculum including the following:

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<th>Course</th>
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<td>SOC 2301</td>
<td>Marriage and the Family</td>
<td>2</td>
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<tr>
<td>or SOCI 2319 Minority Studies</td>
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<tr>
<td>or ANTH 2301 Physical Anthropology</td>
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Total Credit Hours 60

**TSI LIABLE**

Recommended Course Sequence

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<tr>
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<tbody>
<tr>
<td>First Semester</td>
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<tr>
<td>HIST 1301 or HIST 2327</td>
<td>United States History I or Mexican-American History I</td>
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</tr>
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<td>(p. 99)</td>
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<td>SPCH 1311</td>
<td>Introduction to Speech</td>
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<td>SPCH 1318</td>
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<tr>
<td>MATH 1306</td>
<td>Learning Framework</td>
<td>1</td>
</tr>
</tbody>
</table>

Total Credit Hours 13

| Second Semester         |                                |              |
| HIST 1302 or HIST 2328  | United States History II or Mexican-American History II | 3 |
| ENGL 1302               | Composition II - Rhetoric     | 3            |
| SOCI 1301               | Introductory Sociology        | 3            |
| SOCW 2361               | Introduction to Social Work    | 3            |

Total Credit Hours 12

| Third Semester          |                                |              |
| Language, Philosophy & Culture Elective - Core Curriculum | (p. 98) |              |
| GOVT 2305               | Federal Government             | 3            |
| SOCI 1306               | Social Problems                | 3            |

Total Credit Hours 60

Courses taken to fulfill field of study requirements must not duplicate courses taken to fulfill Core Curriculum Requirements.

In addition to the courses in the Social Sciences Field of Study, the student is required to take 42 credit hours from the TSTC Core Curriculum (p. 97).

ENGL 1301 Composition I (p. 99)

DEED 1300 Learning Framework

PSYC 1300 Learning Framework

SPCH 1311 Introduction to Speech Communication

SPCH 1318 Interpersonal Communications

Select one of the following:

1. Courses to be chosen from Field of Study electives
2. MATH 1414 College Algebra, PSYC 2301
   General Psychology, and PSYC 2314 Lifespan Growth and Development are prerequisites for PSYC 2317 Statistical Methods in Psychology

South Texas College
Sociology

Associate of Arts

Sociology is the study of social life, social change, and the social causes and consequences of human behavior. Sociologists investigate the structure of groups, organizations, and societies, and how people interact within these contexts. Sociologists study how deviance, crime, marriage, family, politics, education, race, gender, and religion affect individuals.

The subject matter of sociology ranges from the intimate, interpersonal level (microsociology) to the institutional, national level (macro-sociology). Examples can include Sociology of: the family; intergroup relations; civil rights, labor rights, or other aspects of the law; minority experiences; sports; gender, sex, and sexuality; and the workplace. Sociology is capable of moving from the individual level to the collective level in all of its fields. In fact, few fields have such broad scope and relevance for research, theory, and application of knowledge.

Sociology is an excellent transfer program. Since the study of Sociology covers the basic structures of human society with its cultures and stratifications, it is a popular major among students who want to enter career fields that address social change and social support. It provides a strong foundation for those working within other Social Science fields, and provides required knowledge for those entering Pre-Med, Nursing, and Epidemiology. Examples include: human resources, human services, public relations, government agencies, psychology and social psychology, teaching, medical care, human rights, community relations, census work and research, business trends, and any other institution that requires knowledge of social science research.

TSI LIABLE

Field of Study - 18 credit hours

Sociology Concentration

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>SOCI 1301</td>
<td>Introductory Sociology</td>
<td>3</td>
</tr>
<tr>
<td>SOCI 1306</td>
<td>Social Problems</td>
<td>3</td>
</tr>
<tr>
<td>SOCI 2301</td>
<td>Marriage and the Family</td>
<td>3</td>
</tr>
<tr>
<td>SOCI 2319</td>
<td>Minority Studies</td>
<td>3</td>
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</tbody>
</table>

Select two of the following:

<table>
<thead>
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<th>Credit Hours</th>
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<tbody>
<tr>
<td>ANTH 2301</td>
<td>Physical Anthropology</td>
<td>6</td>
</tr>
<tr>
<td>CRJ 1301</td>
<td>Introduction to Criminal Justice</td>
<td>3</td>
</tr>
<tr>
<td>HUMA 1305</td>
<td>Introduction to Mexican-American Studies</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 2301</td>
<td>General Psychology</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 2314</td>
<td>Lifespan Growth and Development</td>
<td>3</td>
</tr>
<tr>
<td>SOCW 2361</td>
<td>Introduction to Social Work</td>
<td>3</td>
</tr>
<tr>
<td>SOCW 2362</td>
<td>Social Welfare: Legislation, Programs, and Services</td>
<td>3</td>
</tr>
</tbody>
</table>

STC Core Curriculum - 42 credit hours

Complete 42 credit hours of required Core Curriculum including the following:

1. Courses taken to fulfill field of study requirements must not duplicate courses taken to fulfill Core Curriculum Requirements.
2. In addition to the courses in the Social Sciences Field of Study, the student is required to take 42 credit hours from the STC Core Curriculum (p. 97).
3. Students who select a 3 credit hour Mathematics course to fulfill the Mathematics component of the Core Curriculum must take 4 credit hours to complete the Component Area Option for the Core Curriculum.

TSI LIABLE

Recommended Course Sequence

First Semester

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIST 1301 or HIST 2327</td>
<td>United States History I or Mexican-American History I</td>
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<tr>
<td>ENGL 1301</td>
<td>Composition I</td>
<td>3</td>
</tr>
<tr>
<td>SOCI 1301</td>
<td>Introductory Sociology</td>
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</tr>
<tr>
<td>Sociology Elective - Field of Study</td>
<td></td>
<td>3</td>
</tr>
</tbody>
</table>

Second Semester

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIST 1302 or HIST 2328</td>
<td>United States History II or Mexican-American History II</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 1302</td>
<td>Composition II - Rhetoric</td>
<td>3</td>
</tr>
<tr>
<td>SOCI 2319</td>
<td>Minority Studies</td>
<td>3</td>
</tr>
<tr>
<td>Social and Behavioral Sciences Elective - Core Curriculum (p. 99)</td>
<td>3</td>
<td></td>
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</table>

Third Semester

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Component Area Option - Core Curriculum (p. 99)</td>
<td>3</td>
<td></td>
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</tbody>
</table>

Select one of the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
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</thead>
<tbody>
<tr>
<td>EDUC 1300</td>
<td>Learning Framework</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 1300</td>
<td>Learning Framework</td>
<td>3</td>
</tr>
</tbody>
</table>
Computer Science
- Computer Information Systems, Field of Study (Associate of Science) (p. 177)
- Computer Science, Field of Study (Associate of Science) (p. 178)

Cybersecurity
- Cybersecurity Specialist (Certificate)
- Cybersecurity Specialist (Associate of Science)

Engineering (p. 179)
- Engineering, Field of Study (Associate of Science) (p. 179)

Information Technology (p. 181)
- Computer and Information Technologies Specialist (Certificate) (p. 181)
- Information and Network Systems Specialist (Certificate) (p. 181)
- Computer Applications Specialist (Certificate) (p. 181)
- Multimedia Specialist (Certificate) (p. 181)
- Information Technology
  - Specialization: Information Systems (Associate of Applied Science) (p. 181)
  - Specialization: Network Systems (Associate of Applied Science) (p. 181)

Interdisciplinary Studies (p. 183)
- Interdisciplinary Studies, Field of Study (Associate of Science) (p. 183)

Mathematics (p. 184)
- Mathematics, Field of Study (Associate of Science) (p. 184)

Physics (p. 185)
- Physics, Field of Study (Associate of Science) (p. 185)

Pre-Pharmacy (p. 186)
- Pre-Pharmacy, Field of Study (Associate of Science) (p. 186)

Bachelor Programs (p. 106)

Biology
Associate of Science
The Associate of Science Degree with a field of study in Biology offers students the opportunity to take a core curriculum of general education courses with an emphasis in Biology. Many exciting career opportunities are available in the biological sciences. Students should bear in mind that many of the career areas listed require training beyond the Associate of Science degree and some will require a post graduate degree.

- Agriculture
- Biotechnology
- Dentistry
- Dietary Research
- Environmental Science
- Forensic Science
- Genetic Engineering
- Health Sciences
- Marine Science
- Medicine
- Medical Research
- Microbiological Research
- Molecular Biology
- Pharmacology
- Physical Therapy

Division of Math, Science, IT and Bachelor Programs
Students are admitted to South Texas College through the provisions of Board Policy 3200. General admission to the College does not imply admission to all programs of the College.

Biology (p. 173)
- Biology, Field of Study (Associate of Science) (p. 173)

Chemistry (p. 174)
- Chemistry, Field of Study (Associate of Science) (p. 174)

Computer and Advanced Technologies (p. 175)
- Computer and Internet Specialist (Certificate) (p. 175)
- Computer Maintenance Specialist (Certificate) (p. 175)
- Computer and Advanced Technologies
  - Specialization: Computer Support Specialist (Associate of Applied Science) (p. 175)

Computer Science
- Computer Information Systems, Field of Study (Associate of Science) (p. 177)
- Computer Science, Field of Study (Associate of Science) (p. 178)
Science Education
Toxicology
Veterinary Science
Wildlife Biology

TSI LIABLE

Field of Study - 18 credit hours

BIOL 1406  Biology for Science Majors I  4
BIOL 1407  Biology for Science Majors II  4
BIOL 2401  Anatomy and Physiology I  4
BIOL 2421  Microbiology for Science Majors  4
CHEM 2423  Organic Chemistry I  4

STC Core Curriculum - 42 credit hours

Complete 42 credit hours of required Core Curriculum including the following:

Life and Physical Sciences
CHEM 1411  General Chemistry I
CHEM 1412  General Chemistry II

Mathematics
MATH 1414  College Algebra
MATH 2412  Pre-Calculus Math
MATH 2413  Calculus I (Recommended)

Social and Behavioral Sciences
PSYC 2301  General Psychology
SOCI 1301  Introductory Sociology

Language, Philosophy and Culture
PHIL 1301  Introduction to Philosophy
PHIL 2306  Introduction to Ethics

Component Area Option
KINE 1164  Introduction to Physical Fitness and Wellness (Recommended)

Total Credit Hours  60

1  For BIOL 2421 and CHEM 2423, 3 hours are scheduled for field of study and 1 hour is scheduled to meet the general core education requirements (Component Area Option).

TSI LIABLE

Recommended Course Sequence

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Semester</td>
<td></td>
<td></td>
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<tr>
<td>ENGL 1301</td>
<td>Composition I</td>
<td>3</td>
</tr>
<tr>
<td>Creative Arts Elective - Core Curriculum</td>
<td>(p. 98)</td>
<td>3</td>
</tr>
<tr>
<td>Mathematics Elective - Core Curriculum</td>
<td>(p. 97)</td>
<td>4</td>
</tr>
<tr>
<td>Select one of the following:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MATH 1414</td>
<td>College Algebra</td>
<td></td>
</tr>
<tr>
<td>MATH 2412</td>
<td>Pre-Calculus Math</td>
<td></td>
</tr>
<tr>
<td>MATH 2413</td>
<td>Calculus I (Recommended)</td>
<td></td>
</tr>
<tr>
<td>BIOL 1406</td>
<td>Biology for Science Majors I</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>Credit Hours</td>
<td>14</td>
</tr>
<tr>
<td>Second Semester</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENGL 1302</td>
<td>Composition II - Rhetoric</td>
<td>3</td>
</tr>
<tr>
<td>CHEM 1411</td>
<td>General Chemistry I</td>
<td>4</td>
</tr>
<tr>
<td>BIOL 1407</td>
<td>Biology for Science Majors II</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>Credit Hours</td>
<td>14</td>
</tr>
</tbody>
</table>

HIST 1301  or  HIST 2327  United States History I  or  Mexican-American History I  3

Third Semester

HIST 1302  or  HIST 2328  United States History II  or  Mexican-American History II  3

Fourth Semester

GOVT 2305  Federal Government  3
CHEM 1412  General Chemistry II  4
BIOL 2401  Anatomy and Physiology I  4

Social and Behavioral Sciences Elective - Core Curriculum (p. 99)

Required:
PSYC 2301  or  SOCI 1301  General Psychology  or  Introductory Sociology  3

Fifth Semester

GOVT 2306  Texas Government  3
CHEM 2423  Organic Chemistry I  4
BIOL 2421  Microbiology for Science Majors  4

Component Area Option - Core Curriculum (p. 99)

Recommended:
KINE 1164  Introduction to Physical Fitness and Wellness  1-4

Sixth Semester

Language, Philosophy & Culture Elective - Core Curriculum (p. 98)

Required:
PHIL 1301  or  PHIL 2306  Introduction to Philosophy  or  Introduction to Ethics  3

Total Credit Hours  60-63

Chemistry

Associate of Science

The Associate of Science degree with a field of study in Chemistry offers students the opportunity to take a core curriculum of general education with an emphasis in Chemistry.

Chemistry students have a wide choice of careers in many different scientific and technical fields. The student should bear in mind that many of the career areas will require training beyond the Associate of Science degree and in some cases a post-graduate degree:

Career fields available to Chemistry students:

- Biochemistry
- Chemical Engineering
- Civil Engineering
- Education, secondary and post-secondary
- Environmental Science
- Forensic Science
- Medical Technology
- Mineral Processing
- Molecular Biology
- Oil Refining
- Petroleum Engineering
- Pharmacy
- Plastics Manufacturing
- Water Treatment

Chemistry
This listing closely parallels the first two years of education that one would receive at most universities. Upon completion of this sequence, many students transfer to obtain a degree in one of the various chemistry fields. However, students intending to transfer should be aware of the transfer institution’s requirements.

Entering students, please note that the first semester suggests MATH 2413 Calculus I. Students with a score of 380+ on the math portion of the TSI Exam may test-out of MATH 2412 Pre-Calculus Math and enroll directly into MATH 2413 Calculus I after taking and passing the Calculus I Placement Exam provided by the Mathematics Department. Students who qualify and elect this option must contact and make arrangements with the Mathematics Department at 956-872-8327 no later than two (2) weeks prior to the start of the semester the students intends to enroll.

Students with an SAT score of 560+ (SAT II Math Level 1), 520+ (SAT II Math Level 2) or an ACT score of 28+ may also enroll directly into MATH 2413 Calculus I. Otherwise, it is recommended that students take the prerequisite MATH 2412 Pre-Calculus Math the summer prior to the start of the fall semester. Enrollment in MATH 2412 Pre-Calculus Math requires a prerequisite of MATH 1414 College Algebra or ACT scores of 25-27, SAT II Math Level I scores of 520-559, or SAT II Math Level 2 scores of 500-519.

Chemistry Program Webpage: https://ms.southtexascollege.edu/chemistry/

### TSI LIABLE

#### Field of Study - 18 credit hours
- CHEM 1411 General Chemistry I 4
- CHEM 1412 General Chemistry II 4
- CHEM 2423 Organic Chemistry I 4
- CHEM 2425 Organic Chemistry II 4
- MATH 2414 Calculus II 4

#### STC Core Curriculum - 42 credit hours
Complete 42 credit hours of required Core Curriculum including the following:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHYS 1401</td>
<td>College Physics I</td>
<td>3</td>
</tr>
<tr>
<td>&amp; PHYS 1402</td>
<td>College Physics II</td>
<td>3</td>
</tr>
<tr>
<td>or PHYS 2425 University Physics I</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>or PHYS 2426 University Physics II</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>BIOL 1406</td>
<td>Science Majors I</td>
<td>3</td>
</tr>
<tr>
<td>&amp; BIOL 1407</td>
<td>Biology for Science Major</td>
<td>3</td>
</tr>
</tbody>
</table>

#### Mathematics

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATH 2413</td>
<td>Calculus I</td>
<td>4</td>
</tr>
</tbody>
</table>

Total Credit Hours 60

1  For CHEM 2423 Organic Chemistry I and CHEM 2425 Organic Chemistry II, 3 credit hours are scheduled for the field of study and 1 credit hour is scheduled to meet the general core curriculum requirements (Component Area Option).

2 In addition to the courses in the Field of Study, the student is required to take 42 credit hours from the STC Core Curriculum (p. 97).

### Computer and Advanced Technologies

**Computer and Internet Specialist Certificate**
This one-semester specialization will provide students with the foundation required in the use of computers and the Internet. Students will learn entry-level skills needed to effectively use the latest computer and Internet technologies in a business environment. Graduates will have knowledge in the areas of technology including using computer hardware, using and installing computer software, fundamentals of operating systems, computer networking, Internet and electronic mail concepts, as well as using word processing applications, and presentation media software.

### Computer Maintenance Specialist Certificate

Students who graduate from this specialization will gain skills necessary to compete in the computer maintenance industry. They will learn skills such as programming on computing architecture, computer hardware and software installation, computer and mobile device maintenance, peripheral installation and troubleshooting, as well as provide hardware, software and computer security support for users within their organization.

### Specialization: Computer Support Specialist Associate of Applied Science

Students who graduate from this specialization will gain advanced skills necessary to compete in the computer support and maintenance industry. They will learn skills such as programming on computing architecture, computer hardware and software installation, computer and mobile device maintenance, computer and mobile device security, peripheral installation and troubleshooting, as well as provide hardware, software and computer security support for users within their organization.

### Advisory Committee Members

- Michael Murphy, Senior Cloud Solution Architect, Hewlett Packard
- William B. Roper, Principal Product Manager, Oracle Cloud Infrastructure
- Michael Sauceda, IT Support Specialist, Doctors Hospital at Renaissance
- David Esquivel, Camera Surveillance Operator, Sharyland ISD
- Marcial Garza, IT Coordinator, Safeguard Insurance
- Leo Mariscal, Field Service Technician, Energy Recovery, Inc.
- Jaime Hinojosa, Information Technology Officer, Elsa State Bank

### Ex-Officio Members

- Jose Lucio Gonzalez, Computer Services Engineer, South Texas College

### Certificates

- Computer and Internet Specialist Certificate (p. 176)
- Computer Maintenance Specialist Certificate (p. 176)

### Associate Degrees

- Computer and Advanced Technologies
  - Specialization: Computer Support Specialist Associate of Applied Science (p. 176)

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### Computer and Internet Specialist Certificate

TSI EXEMPT

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>CPMT 1403</td>
<td>Introduction to Computer Technology</td>
<td>4</td>
</tr>
<tr>
<td>CPMT 1404</td>
<td>Microcomputer System Software</td>
<td>4</td>
</tr>
<tr>
<td>CPMT 1443</td>
<td>Microcomputer Architecture</td>
<td>4</td>
</tr>
<tr>
<td>CPMT 1411</td>
<td>Introduction to Computer Maintenance</td>
<td>4</td>
</tr>
</tbody>
</table>

Total Credit Hours 16

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### Computer Maintenance Specialist Certificate

TSI EXEMPT

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
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</thead>
<tbody>
<tr>
<td>CPMT 1403</td>
<td>Introduction to Computer Technology</td>
<td>4</td>
</tr>
<tr>
<td>CPMT 1404</td>
<td>Microcomputer System Software</td>
<td>4</td>
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<tr>
<td>CPMT 1411</td>
<td>Introduction to Computer Maintenance</td>
<td>4</td>
</tr>
<tr>
<td>CPMT 1443</td>
<td>Microcomputer Architecture</td>
<td>4</td>
</tr>
</tbody>
</table>

Credit Hours 16

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### Computer and Advanced Technologies

Specialization: Computer Support Specialist Associate of Applied Science

TSI LIABLE

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>CPMT 1403</td>
<td>Introduction to Computer Technology</td>
<td>4</td>
</tr>
<tr>
<td>CPMT 1404</td>
<td>Microcomputer System Software</td>
<td>4</td>
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<tr>
<td>CPMT 1411</td>
<td>Introduction to Computer Maintenance</td>
<td>4</td>
</tr>
<tr>
<td>CPMT 1443</td>
<td>Microcomputer Architecture</td>
<td>4</td>
</tr>
</tbody>
</table>

Credit Hours 16

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### Summer Session I

Social and Behavioral Sciences Elective (p. 100) 3

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176 Computer and Advanced Technologies
Companies are struggling to find competent talent to fulfill their needs, and more workers will always be needed to satisfy the growing demand. The Bureau of Labor Statistics states that computer and information technology occupations are projected to grow by 11 percent, adding 531,200 new jobs from 2019 to 2029. Companies are struggling to find competent talent to fulfill their needs, and more workers will always be needed to satisfy the growing demand.

Some disciplines under Computer Information Systems include the above mentioned as well as:

- Applications Programmers
- Computer Support Specialist
- Information Security Coordinator
- Network and Computer Systems Administrators
- Web Developers
- Database Administrators

The Computer Science Department prepares students for transfer to a four-year institution where they can specialize in such disciplines. Students are assigned to an advisor in the department upon declaring a major in Computer Science and/or Computer Information Systems. Students should also consult their advisor for approval of academic matters such as choice of electives, course substitutions, course overloads, and adding and dropping courses.

### Computer Information Systems

#### Computer Science

**Computer Information Systems (p. 177)**

- Computer Information Systems, Field of Study (Associate of Science)

**Computer Science (p. 178)**

- Computer Science, Field of Study (Associate of Science)

#### Computer Information Systems

**Associate of Science**

This program is designed for students who plan to continue with a Baccalaureate degree at South Texas College or to transfer to a four-year college or university to pursue a Baccalaureate degree in Computer Information Systems. It is also designed to prepare students for entry-level positions in the field of computer information systems. The curriculum of the Computer Information Systems degree program focuses on computer programming, principles of business, and general education. Students who wish to declare this transfer major should ask for program planning assistance from a Computer Information Systems program advisor. Transfer institutions vary in the lower division (first two years of college) major department requirements. Meeting the South Texas College Associate of Science degree requirements does not automatically guarantee that all four-year colleges will accept every course toward their degree plan.

It is imperative that students work closely with STC departmental faculty and the four-year college faculty in determining transferability of courses.

#### Computer Information Systems Career Opportunities

The Bureau of Labor Statistics states that computer and information technology occupations are projected to grow by 11 percent, adding 531,200 new jobs from 2019 to 2029. Companies are struggling to find competent talent to fulfill their needs, and more workers will always be needed to satisfy the growing demand.
The transferability of courses.

It is imperative that students work closely with South Texas College departmental faculty and the four-year college faculty in determining degree plan.

Transfer institutions vary in the lower division coursework required in the field of computer science. It is also designed to prepare students for entry-level positions in the field of computer science. The curriculum of the Computer Science degree program focuses on computer programming and general education studies. Students who wish to declare this transfer major should ask for program planning assistance from a Computer Science program advisor. Transfer institutions vary in the lower division coursework required in the field of computer science. The curriculum of the Computer Science degree program focuses on computer programming and general education studies. Students who wish to declare this transfer major should ask for program planning assistance from a Computer Science program advisor.

Computer Science Career Opportunities

The Bureau of Labor Statistics states that Computer and Information Technology occupations are projected to grow by 11 percent, adding 531,200 new jobs from 2019 to 2029. The demand for workers in these occupations will be driven by companies, government agencies, and other organizations struggling to find competent technical talent to fulfill their needs and to adopt the latest technologies. Workers in these occupations will be required to ensure cybersecurity is maintained, develop new software, and update existing network infrastructures.

Some disciplines under Computer Science include:

• Computer Programmer
• Programmer Analyst
• Software Engineers
• Computer and Information Scientist
• Computer Hardware Engineers
• Information Security Analysts

Students are assigned to an advisor in the department upon declaring a major in Computer Science and/or Computer Information Systems. Students should also consult their advisor for approval of academic matters such as choice of electives, course substitutions, course overloads, and adding and dropping courses.

TSI LIABLE

Field of Study - 18 credit hours

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>COSC 1436</td>
<td>Programming Fundamentals I</td>
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</tr>
<tr>
<td>COSC 1337</td>
<td>Programming Fundamentals II</td>
<td>3</td>
</tr>
<tr>
<td>COSC 2436</td>
<td>Programming Fundamentals III</td>
<td>4</td>
</tr>
<tr>
<td>COSC 2425</td>
<td>Computer Organization</td>
<td>4</td>
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<tr>
<td>COSC 1320</td>
<td>C Programming</td>
<td>3</td>
</tr>
<tr>
<td>MATH 2305</td>
<td>Discrete Mathematics</td>
<td></td>
</tr>
</tbody>
</table>

STC Core Curriculum - 42 credit hours

Complete 42 credit hours of required Core Curriculum including the following: 1

Mathematics

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATH 2412</td>
<td>Pre-Calculus Math</td>
<td></td>
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<tr>
<td>or MATH 241:Calculus I</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PHIL 2303</td>
<td>Introduction to Logic</td>
<td></td>
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</tbody>
</table>

Total Credit Hours 60

1 In addition to the courses in the Field of Study, the student is required to take 42 credit hours from the STC Core Curriculum (p. 97).

TSI LIABLE

Recommended Course Sequence

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Semester Life and Physical Sciences Elective - Core Curriculum (p. 97)</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>or HIST 2327 or United States History I or Mexican-American History I</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>ENGL 1302 Composition I</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>COSC 1436 Programming Fundamentals I</td>
<td>4</td>
<td></td>
</tr>
</tbody>
</table>

Credit Hours 14
Second Semester
Life and Physical Sciences Elective - Core Curriculum (p. 97) 4
HIST 1302 or HIST 2328 United States History II or Mexican-American History II 3
ENGL 1302 Composition II - Rhetoric 3
COSC 1337 Programming Fundamentals II 3
Credit Hours 13

Third Semester
Creative Arts Elective - Core Curriculum (p. 98) 3
Component Area Option - Core Curriculum (p. 99) 3
Credit Hours 6

Fourth Semester
GOVT 2305 Federal Government 3
Social and Behavioral Sciences Elective - Core Curriculum (p. 99) 3
COSC 2436 Programming Fundamentals III 4
MATH 2412 or MATH 2413 Pre-Calculus Math or Calculus I 4
Credit Hours 14

Fifth Semester
GOVT 2306 Texas Government 3
COSC 1320 or MATH 2305 C Programming or Discrete Mathematics 3
COSC 2425 Computer Organization 4
PHIL 2303 Introduction to Logic 3
Credit Hours 13
Total Credit Hours 60

Engineering
Associate of Science

The Associate of Science degree with a field of study in Engineering offers students the opportunity to take a core curriculum of general education with an emphasis on Engineering. At the present time, a high percentage of all the technical and managerial positions in industry are occupied by engineers. Our engineering program prepares students for transfer to a four-year institution where they can specialize in all engineering disciplines such as:

- Aerospace Engineering
- Agriculture Engineering
- Bioengineering
- Chemical Engineering
- Civil Engineering
- Computer Engineering
- Electrical Engineering
- Environmental Engineering
- Industrial Engineering
- Manufacturing Engineering
- Mechanical Engineering
- Nuclear Engineering
- Petroleum Engineering
- Radiological Health Engineering

It is suggested that students interested in the fields of Chemical or Petroleum Engineering follow a modified Chemistry degree plan, which includes MATH 2413 Calculus I. An appointment with a faculty advisor before enrolling is strongly recommended.

The course listing for the Associate of Science degree with a field of study in Engineering closely parallels the first two years of education that one would receive at most engineering schools. Upon completion of this sequence, many students transfer to an engineering school and obtain a degree in one of the various engineering fields. However, students intending to transfer should be aware of the transfer institution's requirements.

It is possible to complete the engineering sequence in a number of ways and time periods. However, because of sensitive math and physics prerequisites, the suggested guideline should be closely followed if one hopes to complete the program in a timely manner and to smoothly transition to a four-year institution.

Entering students, please note that the first semester suggests MATH 2413 Calculus I. Students with a score of 380+ on the math portion of the TSI Exam may test-out of MATH 2412 Pre-Calculus Math and enroll directly into MATH 2413 Calculus I after taking and passing the Calculus I Placement Exam provided by the Mathematics Department. Students who qualify and elect this option must contact and make arrangements with the Mathematics Department at 956-872-8327 no later than two (2) weeks prior to the start of the semester the students intends to enroll.

Students with an SAT score of 560+ (SAT II Math Level 1), 520+ (SAT II Math Level 2) or an ACT score of 28+ may also enroll directly into MATH 2413 Calculus I. Otherwise, it is recommended that students take the prerequisite MATH 2412 Pre-Calculus Math the summer prior to the start of the fall semester. Enrollment in MATH 2412 Pre-Calculus Math requires a prerequisite of MATH 1414 College Algebra or ACT scores of 25-27, SAT II Math Level I scores of 520-559, or SAT II Math Level 2 scores of 500-519.

Engineering program webpage: https://ms.southtexasschool.edu/engineering/index.html

TSI LIABLE

Field of Study - 23-26 credit hours

Required for All Engineering Students (14 Credits)

ENGR 1201 Introduction to Engineering 2
MATH 2414 Calculus II 4
MATH 2415 Calculus III 4
CHEM 1409 General Chemistry for Engineering Majors I 4

Tracks
Select one of the following tracks: 9-12

General/Mechanical/Manufacturing Track (9 Credits)
ENGR 1304 Engineering Graphics
ENGR 2301 Engineering Mechanics - Statics
ENGR 2302 Engineering Mechanics - Dynamics

Civil Engineering Track (10 Credits)
GEOL 1403 Physical Geology
ENGR 2301 Engineering Mechanics - Statics
ENGR 2302 Engineering Mechanics - Dynamics

Electrical Engineering Track (12 Credits)
COSC 1436 Programming Fundamentals I
ENGR 2406 Introduction to Digital Systems
ENGR 2405 Electrical Circuits I

Computer Engineering Track (12 Credits)

South Texas College 179
COSC 1436 Programming Fundamentals I
COSC 2425 Computer Organization
ENGR 2406 Introduction to Digital Systems

Chemical/Environmental Petroleum Engineering Track (11 Credits)
Take all of these:
CHEM 1412 General Chemistry II
ENGR 2301 Engineering Mechanics - Statics

Select one of the following:
CHEM 2425 Organic Chemistry II (Chemical Engineering)
BIOL 1406 Biology for Science Majors I (Environmental Engineering)
GEOL 1403 Physical Geology (Petroleum Engineering)

STC Core Curriculum - 37 credit hours
Complete 37 credit hours of required Core Curriculum including the following: 2
Mathematics
MATH 2413 Calculus I
Life and Physical Sciences
PHYS 2425 University Physics I
PHYS 2426 University Physics II
Core Component Area Option
ENGR 2405 Electrical Circuits I or CHEM 2423 Organic Chemistry I or MATH 2420 Differential Equations

Total Credit Hours 60-63

1 Students following the Chemical/Environmental/Petroleum engineering track must take CHEM 1411 General Chemistry I and all others must take CHEM 1409 General Chemistry for Engineering Majors. Students should see an advisor if they are unsure which course to enroll in.
2 In addition to the courses in the Field of Study, the student is required to take 37 credit hours from the STC Core Curriculum (p. 97).

Recommended After Completion of Degree to be Core Complete
Students who would like to be Core complete upon transfer should also complete courses from the following Core component areas:

Social and Behavioral Sciences Elective
Recommended:
ECON 2301 Principles of Economics I - Macro

Language, Philosophy & Culture
Recommended:
PHIL 2306 Introduction to Ethics

TSI LIABLE

Recommended Course Sequence

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Semester</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENGR 1201</td>
<td>Introduction to Engineering</td>
<td>2</td>
</tr>
<tr>
<td>Creative Arts Elective - Core Curriculum (p. 98)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENGL 1301</td>
<td>Composition I</td>
<td>3</td>
</tr>
</tbody>
</table>

Second Semester
ENGL 1302 Composition II - Rhetoric
HIST 1301 or HIST 2327 United States History I or Mexican-American History I
PHYS 2425 University Physics I
MATH 2414 Calculus II

Credit Hours 16

Third Semester
HIST 1302 or HIST 2328 United States History II or Mexican-American History II

Credit Hours 3

Fourth Semester
Engineering Elective 3
PHYS 2426 University Physics II
GOVT 2305 Federal Government
MATH 2415 Calculus III

Credit Hours 14-15

Fifth Semester
GOVT 2306 Texas Government
Engineering Elective 3
Engineering Elective 3
Select one of the following: 4
ENGR 2405
CHEM 2423
MATH 2420

Credit Hours 13-15

Total Credit Hours 60-63

1 Check catalog for course pre-requisites.
2 Students following the Chemical/Environmental/Petroleum engineering track must take CHEM 1411 General Chemistry I and all others must take CHEM 1409 General Chemistry for Engineering Majors. Students should see an advisor if they are unsure which course to enroll in.
3 Students should speak with an advisor and check with the institution they intend to transfer in order to choose the best option. Students must choose electives within the same block.
4 Students pursuing the Chemical/Environmental/Petroleum Track must take CHEM 2423 Organic Chemistry I; students pursuing the Civil or Electrical Engineering Track must take MATH 2420 Differential Equations; while other tracks must take ENGR 2405 Electrical Circuits I. This will better insure the transferability of these courses into your selected transfer programs.

Recommended After Completion of Degree to be Core Complete
Students who would like to be Core complete upon transfer should also complete courses from the following Core component areas:

Social and Behavioral Sciences Elective
Recommended:
ECON 2301 Principles of Economics I - Macro

Language, Philosophy & Culture
Recommended:
PHIL 2306 Introduction to Ethics

180 Engineering
Information Technology

Certificate

The Computer and Information Technologies Specialist program is designed to provide a student with in-depth knowledge and skills necessary for today’s fast-paced, ever-changing world of Information Technology (IT). Students are exposed to a variety of business productivity software for spreadsheets and database management systems, as well as developmental and graphical design software for tasks such as photo editing, web design, and programming.

The program further expands on IT comprehension and abilities in the networking and operating systems areas, while being exposed to computer virtualization. While most credit hours obtained through this certificate transfer to the Associate of Applied Science degree for Networking Specialist, all credit hours will transfer to the Associate of Applied Science for Computer Specialist and the Bachelor of Applied Technologies in Computer and Information Technologies degree (BAT-CIT).

Information and Network Systems Certificate

The Information and Network Systems program prepares students with the necessary skills to excel in a variety of Information Technology environments. Students gain advanced skills and knowledge in some of today’s dominating business applications, as well as proficiency in networking and operating systems skills, while also being exposed to the use of computer virtualization. All credit hours earned through this certificate transfer to the Associate of Applied Science degree for Networking Specialist and Information Systems. They also transfer to the Bachelor of Applied Technologies in Computer and Information Technologies degree (BAT-CIT).

Computer Applications Specialist Certificate

The Computer Applications Specialist program prepares students to meet the demand for advanced skills and knowledge in some of today’s leading business applications. Students completing this certificate are equipped with comprehensive abilities in business productivity software such as word processing, spreadsheet, and database management systems. They also finish the program with extensive experience in the use of multimedia for tasks such as digital publishing and photo editing. All credit hours earned in this program transfer to the Computer and Information Technologies Certificate and the Associate of Applied Science degree for Computer Specialist.

Multimedia Specialist Certificate

The Multimedia Specialist Certificate is intended for students who are interested in the multimedia side of technology. In addition to gaining experience with business productivity software such as word processing and presentation software, students in this program are further exposed to interactive digital media software, where they learn skills in photo editing, digital publishing, and web development. Most credit hours earned will transfer to the Computer and Information Technologies Certificate and to the Associate of Applied Science degree for Computer Specialist.

Specialization: Information Systems

Certificate

In this program, the student will learn business applications and demonstrate fluency in database, spreadsheet, word processing, and digital publishing. Students will learn technical skills in operating systems and networking technologies, as well as microcomputer concepts, while also being exposed to the use of computer virtualization. During the last semester, students will be required to secure an internship within an Information Technology (IT) department of a local company. This internship will provide students with valuable industry experience. Graduates of the Associate of Applied Science degree for Information Systems will be equipped with the necessary skills to enter the IT workforce in places such as local or small businesses, school districts, banks, and hospitals. The credit hours earned in the Associate of Applied Science in Information Systems transfer to the Bachelor of Applied Technologies in Computer and Information Technologies degree (BAT-CIT).

Specialization: Network Systems

Certificate

The Associate of Applied Science in Network Systems enlists a number of Information Technology (IT) skills, starting with business productivity software Business and Technology and then adding a greater emphasis on advanced skills in computer networking through the Cisco Networking Academy. Upon completion of the program, the student will be able to design, quote, set up, maintain, manage, and upgrade a network. In addition to the networking skills, students will also learn technical skills in operating systems, server administration, and information security, while also being exposed to the use of computer virtualization. During the last semester, students will be required to secure an internship within an IT department of a local company.

This internship will provide students with valuable industry experience. Graduates of the Associate of Applied Science degree for Network Systems will be greatly qualified with the necessary skills to enter the IT workforce in places such as local or small businesses, school districts, banks, and hospitals. The credit hours earned in the Associate of Applied Science in Network Systems transfer to the Bachelor of Applied Technologies in Computer and Information Technologies degree (BAT-CIT).

Advisory Committee Members

Diana Berger, NETSYNC Network Solutions
David M. Culberson, Director of Technology, Sharyland ISD
Adrian Garcia, Chief Technology Officer, Pharr-San Juan-Alamo ISD
Hugo Robles, Network Systems Administrator, Alps Electric (North America), Inc.

Certificates

- Computer and Information Technologies Specialist Certificate (p. 182)
- Information and Network Systems Certificate (p. 182)
- Computer Applications Specialist Certificate (p. 182)
- Multimedia Specialist Certificate (p. 182)
Associate Degrees

- Information Technology Specialization: Information Systems Associate of Applied Science (p. 182)
- Information Technology Specialization: Network Systems Associate of Applied Science (p. 183)

Computer and Information Technologies Specialist Certificates

TSI EXEMPT

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Semester</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ITSC 1409</td>
<td>Integrated Software Applications I</td>
<td>4</td>
</tr>
<tr>
<td>ITSC 1405</td>
<td>Introduction to PC Operating Systems</td>
<td>4</td>
</tr>
<tr>
<td>ITSE 1411</td>
<td>Beginning Web Page Programming</td>
<td>4</td>
</tr>
<tr>
<td>ITNW 1425</td>
<td>Fundamentals of Networking Technologies</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td><strong>Credit Hours</strong></td>
<td><strong>16</strong></td>
</tr>
<tr>
<td>Second Semester</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ARTC 1413</td>
<td>Digital Publishing I</td>
<td>4</td>
</tr>
<tr>
<td>IMED 1445</td>
<td>Interactive Digital Media I</td>
<td>4</td>
</tr>
<tr>
<td>ITSE 1402</td>
<td>Computer Programming</td>
<td>4</td>
</tr>
<tr>
<td>ITSE 2409</td>
<td>Database Programming</td>
<td>4</td>
</tr>
<tr>
<td>ITSW 2434</td>
<td>Advanced Spreadsheets</td>
<td>4</td>
</tr>
<tr>
<td>ITSE 2402</td>
<td>Intermediate Web Programming</td>
<td>4</td>
</tr>
<tr>
<td>ITNW 2421</td>
<td>Networking with TCP/IP</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td><strong>Credit Hours</strong></td>
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</tr>
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<td></td>
<td><strong>Total Credit Hours</strong></td>
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Information Technology Specialization: Information Systems Associate of Applied Science

TSI LIABLE

<table>
<thead>
<tr>
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<th>Title</th>
<th>Credit Hours</th>
</tr>
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<tbody>
<tr>
<td>First Semester</td>
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</tr>
<tr>
<td>ITSC 1409</td>
<td>Integrated Software Applications I</td>
<td>4</td>
</tr>
<tr>
<td>ITSE 1411</td>
<td>Beginning Web Page Programming</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td><strong>Credit Hours</strong></td>
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<tr>
<td>Second Semester</td>
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<td></td>
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<tr>
<td>ARTC 1413</td>
<td>Digital Publishing I</td>
<td>4</td>
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<tr>
<td>IMED 1445</td>
<td>Interactive Digital Media I</td>
<td>4</td>
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<tr>
<td></td>
<td><strong>Credit Hours</strong></td>
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<tr>
<td>Summer Session I</td>
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<tr>
<td>Humanities Elective (p. 99)</td>
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<td><strong>Credit Hours</strong></td>
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<tr>
<td>Third Semester</td>
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<tr>
<td>SPCH 1318</td>
<td>Interpersonal Communications 1</td>
<td>3</td>
</tr>
<tr>
<td>ITSW 2434</td>
<td>Advanced Spreadsheets</td>
<td>4</td>
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<tr>
<td>ITSE 1402</td>
<td>Computer Programming</td>
<td>4</td>
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<td></td>
<td><strong>Credit Hours</strong></td>
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<tr>
<td>Social and Behavioral Sciences Elective (p. 100)</td>
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<tr>
<td></td>
<td><strong>Credit Hours</strong></td>
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</table>

Multimedia Specialist Certificate

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<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
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</tr>
<tr>
<td>ITSC 1409</td>
<td>Integrated Software Applications I</td>
<td>4</td>
</tr>
<tr>
<td>ITSE 1411</td>
<td>Beginning Web Page Programming</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td><strong>Credit Hours</strong></td>
<td><strong>8</strong></td>
</tr>
<tr>
<td>Second Semester</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ARTC 1413</td>
<td>Digital Publishing I</td>
<td>4</td>
</tr>
<tr>
<td>IMED 1445</td>
<td>Interactive Digital Media I</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td><strong>Credit Hours</strong></td>
<td><strong>8</strong></td>
</tr>
<tr>
<td>Third Semester</td>
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<td></td>
</tr>
<tr>
<td>ENGL 1301</td>
<td>Composition I 1</td>
<td>3</td>
</tr>
<tr>
<td>MATH 1332</td>
<td>Contemporary Mathematics 1</td>
<td>3-4</td>
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<tr>
<td>MATH 1414</td>
<td>or College Algebra</td>
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<tr>
<td>ITSE 2439</td>
<td>Personal Computer Help Desk</td>
<td>4</td>
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<tr>
<td></td>
<td><strong>Credit Hours</strong></td>
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</tr>
</tbody>
</table>


Information Technology Specialization: Network Systems Associate of Applied Science

**TSI LIABLE**

**Course** | **Title** | **Credit Hours**
--- | --- | ---
**First Semester**
ITSC 1409 | Integrated Software Applications I | 4
ITSC 1405 | Introduction to PC Operating Systems | 4
ITSC 1425 | Personal Computer Hardware | 4
ITNW 1425 | Fundamentals of Networking Technologies | 4
**Credit Hours** | **16**
**Second Semester**
ITCE 1408 | Introduction to Voice over Internet Protocol (VoIP) | 4
ITE 1411 or ITSE 1402 | Beginning Web Page Programming or Computer Programming | 4
ITNW 1454 | Implementing and Supporting Servers | 4
ITNW 2421 | Networking with TCP/IP | 4
**Credit Hours** | **16**
**Summer Session I**
Humanities Elective (p. 99) | | 3
**Credit Hours** | **3**
**Third Semester**
iTNW 2435 | Network Troubleshooting and Support | 4
SPCH 1318 | Interpersonal Communications 1 | 3
Social and Behavioral Sciences Elective (p. 100) | | 3
iTNW 2453 | Advanced Routing and Switching | 4
**Credit Hours** | **14**
**Fourth Semester**
MATH 1332 or MATH 1414 | Contemporary Mathematics or College Algebra | 3-4
ENGL 1301 | Composition I 1 | 3
ITCE 2443 | Network Security | 4
iTNW 2164 | CAPSTONE: Network Practicum | 1
**Credit Hours** | **11-12**
**Total Credit Hours** | **60-61**

1 Identifies courses to fulfill minimum 15 credit hour General Education requirement

Interdisciplinary Studies

The Associate of Science Degree field of study in Interdisciplinary Studies provides students with a broad-based education in "college basics" that promotes critical thinking skills and allows for an opportunity to make an informed choice in educational preferences. The program offers transferable field of study selections in life science, physical science, computer applications, engineering, mathematics, and allied health sciences. This flexibility aspect of the field of study for this degree allows students the ability to develop individualized transfer pathways that can be used towards the successful completion of a Baccalaureate Degree in any science related discipline. Students are strongly advised to work closely with a student success specialist, program chair, or faculty advisor to select the courses and to map the course sequence needed for their specific academic interest.

**TSI LIABLE**

**Field of Study - 18 credit hours**
Select a minimum of 18 hours of Field of Study courses 1

**STC Core Curriculum - 42 credit hours**
Complete 42 credit hours of required Core Curriculum 2

**Mathematics**
- MATH 1414 | College Algebra
- MATH 1442 | Elementary Statistical Methods
- MATH 2412 | Pre-Calculus Math
- MATH 2413 | Calculus I

**Total Credit Hours** | **60**

1 The Field of Study courses must be chosen from two (2) or more AA or AS field of study.
2 In addition to the courses in the Field of Study, the student is required to take 42 credit hours from the STC Core Curriculum (p. 97). These courses must not duplicate courses taken to fulfill the field of study requirements.

**TSI LIABLE**

**Recommended Course Sequence**

**Course** | **Title** | **Credit Hours**
--- | --- | ---
**First Semester**
Creative Arts Elective - Core Curriculum | | 3
- MATH 1414 or MATH 1442 or MATH 2412 or MATH 2413 | College Algebra or Elementary Statistical Methods or Pre-Calculus Math or Calculus I | 4
ENGL 1301 | Composition I | 3
Math/Science - Field of Study | | 4
**Credit Hours** | **14**
**Second Semester**
ENGL 1302 | Composition II - Rhetoric | 3
HIST 1301 or HIST 2227 | United States History I or Mexican-American History I | 3
Life and Physical Sciences Elective - Core Curriculum (p. 97) | | 4
Math/Science - Field of Study | | 4
**Credit Hours** | **14**
**Summer Session I**
HIST 1302 or HIST 2228 | United States History II or Mexican-American History II | 3
**Credit Hours** | **3**
**Third Semester**
Math/Science - Field of Study | | 4
Life and Physical Sciences Elective - Core Curriculum (p. 97) | | 4
GOVT 2305 | Federal Government | 3
Social and Behavioral Sciences Elective - Core Curriculum (p. 99) | | 3
**Credit Hours** | **14**
**Fourth Semester**
GOVT 2306 | Texas Government | 3
Math/Science - Field of Study | | 4
Math/Science - Field of Study 1 | | 4

South Texas College 183
Mathematics

Associate of Science

The Associate of Science degree with a field of study in Mathematics offers students the opportunity to take a core curriculum of general education with an emphasis in Mathematics. Mathematics majors learn foundational mathematical skills that can be applied in various professions, especially the traditional sciences. The Associate Degree of Science in Mathematics serves as a two-year transferable block to a four-year university for a Mathematics minor or Bachelor of Science in Mathematics. Many potential career opportunities exist for Mathematics majors, including careers in actuarial sciences, aerospace, business, economics & finance, engineering, insurance, medical sciences, education, computer science, and the physical sciences. Potential careers include:

- Actuary
- Data Analyst
- Data Scientist
- Forecast Analyst
- Game Designer
- Researcher
- Statistician
- Sales Analyst
- Consultant
- Systems Analyst
- Logistics
- Investment Analytics
- Educator
- Operations Research
- Computer Programming & Development

TSLIABLE

Field of Study - 18-19 credit hours

Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATH 2305 or MATH 1442</td>
<td>Discrete Mathematics/Elementary Statistical Methods</td>
<td>3-4</td>
</tr>
<tr>
<td>MATH 2414</td>
<td>Calculus II</td>
<td>4</td>
</tr>
<tr>
<td>MATH 2415</td>
<td>Calculus III</td>
<td>4</td>
</tr>
<tr>
<td>MATH 2418</td>
<td>Linear Algebra</td>
<td>4</td>
</tr>
<tr>
<td>MATH 2420</td>
<td>Differential Equations</td>
<td>4</td>
</tr>
</tbody>
</table>

STC Core Curriculum - 42 credit hours

Complete 42 credit hours of required Core Curriculum including the following:

Mathematics: MATH 2413 Calculus I

Life and Physical Sciences:

- CHEM 1411 General Chemistry I
- CHEM 1412 General Chemistry II
- BIOL 1406 Biology for Science Majors I

Component Area Option - Core Curriculum 1-3 Credit Hours

Summer Session II

Language, Philosophy & Culture Elective - Core Curriculum 3 Credit Hours

Credit Hours 3

Total Credit Hours 60-62

1 For the last Math/Science Field of Study course, 2 credits are scheduled for the field of the study and 2 credits are scheduled to meet the Component Area Option - Core Curriculum.

2 In addition to the courses in the Field of Study, the student is required to take 42 credit hours from the STC Core Curriculum (p. 97).

TSI LIABLE

Recommended Course Sequence

Course | Title                                    | Credit Hours |
-------|------------------------------------------|--------------|
First Semester

- Creative Arts Elective - Core Curriculum (p. 98) 3 Credit Hours
- ENGL 1301 Composition I                         3
- MATH 2413 Calculus I                            4
- Life and Physical Sciences Elective - Core Curriculum (p. 97) 4

Credit Hours 14

Second Semester

- ENGL 1302 Composition II - Rhetoric             3
- HIST 1301 United States History I or HIST 2327 Mexican-American History I 3
- MATH 2414 Calculus II                           4
- Life and Physical Sciences Elective - Core Curriculum (p. 97) 4

Credit Hours 14

Summer Session I

- HIST 1302 United States History II or HIST 2328 Mexican-American History II 3

Language, Philosophy & Culture Elective - Core Curriculum (p. 98) 3

Credit Hours 6

Third Semester

- MATH 2415 Calculus III                          4
- GOVT 2305 Federal Government                    3
- MATH 2305 Discrete Mathematics or MATH 1442 Statistical Methods 3 or 4
- Social and Behavioral Sciences Elective - Core Curriculum (p. 99) 3

Credit Hours 13

Fourth Semester

- GOVT 2306 Texas Government                      3
- MATH 2418 Linear Algebra 2                      4
- MATH 2420 Differential Equations                4
- Component Area Option - Core Curriculum (p. 99) 2

Credit Hours 13

Total Credit Hours 60-61
Mathematics majors must choose from CHEM 1411 General Chemistry I & CHEM 1412 General Chemistry II, BIOL 1406 Biology for Science Majors I & BIOL 1407 Biology for Science Majors II, BIOL 2401 Anatomy and Physiology I & BIOL 2402 Anatomy and Physiology II, PHYS 1401 College Physics I & PHYS 1402 College Physics II, or PHYS 2425 University Physics I & PHYS 2426 University Physics II to fulfill the Life and Physical Sciences component of the Core Curriculum.

For MATH 2410 Linear Algebra, 3 hours are scheduled for the field of study and 1 hour is scheduled to meet the general core education requirement for the Component Area Option.

Physics

Associate of Science

The Associate of Science degree with a field of study in Physics offers students the opportunity to take a core curriculum of general education with an emphasis in Physics. Physics students may select a career in a wide range of scientific and technical fields.

The student should bear in mind that most of these career areas require education or training beyond the Associate of Science degree. Career fields available to the physics student include:

- Astronomy
- Biophysics
- Chemistry
- Computer Science
- Elementary or Secondary Education
- Engineering - Civil, Electrical, Industrial
- Geophysics
- Hydrogeology
- Medicine
- Meteorology
- Patent Law
- Physics
- Seismology

The course listing for the Associate of Science degree with a field of study in Physics closely parallels the first two years of education that one would receive at most universities. Upon completion of this sequence, many students transfer to obtain a degree in one of the various physics fields, however, students intending to transfer should be aware of the transfer institution's requirements.

Entering students, please note that the first semester suggests MATH 2413 Calculus I. Students with a score of 380+ on the math portion of the TSI Exam may test-out of MATH 2412 Pre-Calculus Math and enroll directly into MATH 2413 Calculus I after taking and passing the Calculus I Placement Exam provided by the Mathematics Department. Students who qualify and elect this option must contact and make arrangements with the Mathematics Department at 956-872-8327 no later than two (2) weeks prior to the start of the semester the student intends to enroll.

Students with an SAT score of 560+ (SAT II Math Level 1), 520+ (SAT II Math Level 2) or an ACT score of 28+ may also enroll directly into MATH 2413 Calculus I. Otherwise, it is recommended that students take the prerequisite MATH 2412 Pre-Calculus Math the summer prior to the start of the fall semester. Enrollment in MATH 2412 Pre-Calculus Math requires a prerequisite of MATH 1414 College Algebra or ACT scores of 25-27, SAT II Math Level I scores of 520-559, or SAT II Math Level 2 scores of 500-519.

Physics program webpage: https://ms.southtexascollege.edu/physics/index.html

TSI LIABLE

Field of Study - 18 credit hours

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<tr>
<th>Course</th>
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<th>Credit Hours</th>
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<tbody>
<tr>
<td>MATH 2414</td>
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<tr>
<td>MATH 2415</td>
<td>Calculus III</td>
<td>4</td>
</tr>
<tr>
<td>PHYS 2425</td>
<td>University Physics I</td>
<td>4</td>
</tr>
<tr>
<td>PHYS 2426</td>
<td>University Physics II</td>
<td>4</td>
</tr>
<tr>
<td>COSC 1436</td>
<td>Programming Fundamentals I</td>
<td>4</td>
</tr>
</tbody>
</table>

STC Core Curriculum - 42 credit hours

Complete 42 credit hours of required Core Curriculum including the following:

Life and Physical Sciences

- CHEM 1411 General Chemistry I
- CHEM 1412 General Chemistry II

Mathematics

- MATH 2413 Calculus I

Total Credit Hours: 60

1. COSC 1436 Programming Fundamentals I is scheduled for 4 credit hours of field of study and 2 credit hours of general education requirements (Component Area Option).
2. In addition to the courses in the Field of Study, the student is required to take 42 credit hours from the STC Core Curriculum (p. 97).
3. For students to directly enroll into MATH 2413 Calculus I, they must earn 375+ on the TSI and successfully complete an exam administered by the MATH department or earn a 100 on the college-level mathematics ACCUPLACER.

TSI LIABLE

Recommended Course Sequence

<table>
<thead>
<tr>
<th>Course</th>
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<tbody>
<tr>
<td>First Semester</td>
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<tr>
<td>MATH 2413</td>
<td>Calculus I</td>
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<tr>
<td>COSC 1436</td>
<td>Programming Fundamentals I</td>
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<tr>
<td>ENGL 1301</td>
<td>Composition I</td>
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<tr>
<td>Creative Arts Elective - Core Curriculum (p. 98)</td>
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<tr>
<td>Second Semester</td>
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<td></td>
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<tr>
<td>ENGL 1302</td>
<td>Composition II - Rhetoric</td>
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<td>CHEM 1411</td>
<td>General Chemistry I</td>
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<td>MATH 2414</td>
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<td>United States History I</td>
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<td>or HIST 2227</td>
<td>or Mexican-American History I</td>
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<td>HIST 1302</td>
<td>United States History II</td>
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<td>or HIST 2328</td>
<td>or Mexican-American History II</td>
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<td>PHYS 2425</td>
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<td>CHEM 1412</td>
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<td>GOVT 2305</td>
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<td>Recommended:</td>
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<td>Fifth Semester</td>
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<tr>
<td>GOVT 2306</td>
<td>Texas Government</td>
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</table>
Pre-Pharmacy

Associate of Science

This two-year program prepares the graduate for application to pharmacy school, a 4 year program leading to licensure as a pharmacist. The future of pharmacists is bright with growing demand and an increasing variety of practice settings. The individual selecting this program must be dedicated and self-motivated to excel at rigorous academic coursework for the two years of prerequisites at South Texas College and four years of pharmacy school.

Entering students, please note that the second year suggests MATH 2413 Calculus I. Students with a score of 380+ on the math portion of the TSI Exam may test-out of MATH 2412 Pre-Calculus Math and enroll directly into MATH 2413 Calculus I after taking and passing the Calculus I Placement Exam provided by the Mathematics Department. Students who qualify and elect this option must contact and make arrangements with the Mathematics Department at 956-872-8327 no later than two (2) weeks prior to the start of the semester the students intend to enroll.

Students with an SAT score of 560+ (SAT II Math Level 1), 520+ (SAT II Math Level 2) or an ACT score of 28+ may also enroll directly into MATH 2413 Calculus I. Otherwise, it is recommended that students take the prerequisite MATH 2412 Pre-Calculus Math the summer prior to the start of the fall semester. Enrollment in MATH 2412 Pre-Calculus Math requires a prerequisite of MATH 1414 College Algebra or ACT scores of 25-27, SAT II Math Level I scores of 520-559, or SAT II Math Level 2 scores of 500-519.

Graduation from South Texas College does not guarantee acceptance into pharmacy school. South Texas College provides the opportunity for the student to develop a solid basic science knowledge base, complete prerequisites for pharmacy school, participate in essay and interview preparation sessions, review for the Pharmacy College Admission Test (PCAT), and advisement in the pharmacy school application process. Pharmacy schools select entering classes by student merit.

Due to a state mandated limit on credit hours for an Associate of Science degree, the student will be expected to complete some prerequisite courses on their own. There is time in the curriculum for the student to complete these courses during summer and second fall semesters.

Pre-Pharmacy Program Website: https://ms.southtexascollege.edu/pre-pharmacy/index.html

<table>
<thead>
<tr>
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<tr>
<td>CHEM 1412</td>
<td>General Chemistry II</td>
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<tr>
<td>CHEM 2423</td>
<td>Organic Chemistry I</td>
<td>4</td>
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<tr>
<td>CHEM 2425</td>
<td>Organic Chemistry II</td>
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</tr>
<tr>
<td>BIOL 2421</td>
<td>Microbiology for Science Majors</td>
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**STC Core Curriculum - 42 credit hours**

Complete 42 credit hours of required Core Curriculum including the following:

<table>
<thead>
<tr>
<th>Component Area Option</th>
<th>Title</th>
<th>Credit Hours</th>
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<tr>
<td>BIOL 2421</td>
<td>Microbiology for Science Majors</td>
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**Mathematics**

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<td>MATH 2413</td>
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**Life and Physical Sciences**

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<td>BIOL 1407</td>
<td>Biology for Science Majors II</td>
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<th>Select one of the following:</th>
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<tbody>
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<td>ENGL 2321</td>
<td>British Literature</td>
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<tr>
<td>ENGL 2326</td>
<td>American Literature</td>
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<tr>
<td>ENGL 2331</td>
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**Recommended Course Sequence**

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<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
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<td>ENGL 1301</td>
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</tr>
<tr>
<td>MATH 2413</td>
<td>Calculus I</td>
<td>4</td>
</tr>
</tbody>
</table>

**Credit Hours**

1 For BIOL 2421 Microbiology for Science Majors, 2 credit hours are scheduled for field of study and 2 credit hours are scheduled to meet the general core education requirements (Component Area Option).

2 In addition to the courses in the Field of Study, the student is required to take 42 credit hours from the STC Core Curriculum (p. 97). These courses must not duplicate courses taken to fulfill field of study requirements.

3 For students to directly enroll in MATH 2413 Calculus I, they must earn 375+ on the TSI and successfully complete and exam administered by the MATH department or earn a 100 on the college-level Mathematics ACCUPLACER.

<table>
<thead>
<tr>
<th>Component Area Option</th>
<th>Title</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>BIOL 2421</td>
<td>Microbiology for Science Majors</td>
<td>4</td>
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</tbody>
</table>

**Pre-Pharmacy Program Website**

https://ms.southtexascollege.edu/pre-pharmacy/index.html
GOVT 2305  Federal Government  3
Social and Behavioral Sciences Elective - 3
Core Curriculum (p. 99)
Recommended:
PSYC 2301  General Psychology  14

Fourth Semester
CHEM 2425  Organic Chemistry II  4
BIOL 2421  Microbiology for Science Majors  4
GOVT 2306  Texas Government  3
Component Area Option - Core Curriculum (p. 99)
Credit Hours  1-3

Summer Session II
Select one of the following:  3
ENGL 2321  British Literature
ENGL 2326  American Literature
ENGL 2331  World Literature
Credit Hours  3
Total Credit Hours  60-62

1 For BIOL 2421 Microbiology for Science Majors 2 credit hours are scheduled for field of study and 2 credit hours are scheduled to meet the general core education requirements (Component Area Option).

Addition Courses Recommended to Satisfy Pharmacy School Prerequisites
Recommended by end of Fall Semester Second Year.
Non-Curriculum Courses
MATH 1442  Elementary Statistical Methods  4
BIOL 2416  Genetics  4
PHYS 1401  College Physics I  4
or PHYS 2425  University Physics I
SPCH 1315  Public Speaking  3
Total Credit Hours  15

Division of Nursing and Allied Health
Students are admitted to South Texas College through the provisions of Board Policy 3200. General admission to the College does not imply admission to all programs of the College.

The Nursing and Allied Health Division offers Selective Programs with application requirements. Application requirements are included in the description of each program. In addition, some Selective Programs have a Competitive Entry selection process based on a competitive point system.

Selective Programs
Emergency Medical Technology (p. 204)
• EMT-Basic (Certificate) (p. 204)
• EMT-Advanced (Certificate) (p. 205)
• EMT-Paramedic (Certificate) (p. 204)
• EMT-Paramedic (Associate of Applied Science) (p. 205)

Health and Medical Administrative Services (p. 207)
• Electronic Health Record Specialist (Certificate) (p. 207)

• Medical Coding Specialist (Certificate) (p. 207)
• Health Information Technology (Associate of Applied Science) (p. 207)

Medical Assistant Technology (p. 209)
• Medical Assistant Technology (Certificate) (p. 209)
• Medical Office Specialist (Certificate) (p. 209)
• Medical Assistant Technology (Associate of Applied Science) (p. 209)

Patient Care Technician (p. 210)
• Patient Care Technician (Certificate) (p. 210)

Pharmacy Technology (p. 211)
• Pharmacy Technology (Associate of Applied Science) (p. 211)

Selective Programs - Competitive Entry
The following Selective Programs have a competitive entry selection process based on a competitive point system.

Associate Degree Nursing (p. 188)
• Associate Degree Nursing (Associate of Applied Science) (p. 188)
  • FALL ADMISSION (p. 189)
  • SPRING ADMISSION (p. 190)
  • Associate Degree Nursing - Specialization: LVN-RN Transition Option (Associate of Applied Science)
    • SUMMER ADMISSION (p. 190)
    • SPRING ADMISSION (p. 191)
  • Associate Degree Nursing - Specialization: EMT Paramedic to RN Track (Associate of Applied Science) (p. 191)

Diagnostic Imaging (p. 192)
• Diagnostic Medical Sonography (Associate of Applied Science) (p. 192)
• Diagnostic Medical Sonography (Advanced Technical Certificate) (p. 192)
• Radiologic Technology (Associate of Applied Science) (p. 195)

Occupational Therapy Assistant (p. 197)
• Occupational Therapy Assistant (Associate of Applied Science) (p. 197)

Physical Therapist Assistant (p. 199)
• Physical Therapist Assistant (Associate of Applied Science) (p. 199)

Respiratory Therapy (p. 200)
• Respiratory Therapy (Associate of Applied Science) (p. 200)

Vocational Nursing (p. 202)
• Vocational Nursing (Certificate) (p. 202)
  • FALL ADMISSION (p. 202)
  • SPRING ADMISSION (p. 202)
Competitive Entry

Selecting Programs - Competitive Entry

The following Selective Programs have a competitive entry selection process based on a competitive point system.

- Associate Degree Nursing (p. 188)
  - Associate Degree Nursing (Associate of Applied Science) (p. 188)
    - FALL ADMISSION (p. 189)
    - SPRING ADMISSION (p. 190)
  - Associate Degree Nursing: LVN-RN Transition Option (Associate of Applied Science)
    - SUMMER ADMISSION (p. 190)
    - SPRING ADMISSION (p. 191)
  - Associate Degree Nursing: EMT Paramedic to RN Track (Associate of Applied Science) (p. 191)

Diagnosis Imaging (p. 192)
- Diagnostic Medical Sonography (Associate of Applied Science) (p. 192)
- Diagnostic Medical Sonography (Advanced Technical Certificate) (p. 193)
- Radiologic Technology (Associate of Applied Science) (p. 195)

Occupational Therapy Assistant (p. 197)
- Occupational Therapy Assistant (Associate of Applied Science) (p. 197)

Physical Therapist Assistant (p. 199)
- Physical Therapist Assistant (Associate of Applied Science) (p. 199)

Respiratory Therapy (p. 200)
- Respiratory Therapy (Associate of Applied Science) (p. 200)

Vocational Nursing (p. 202)
- Vocational Nursing (Certificate) (p. 202)
  - FALL ADMISSION (p. 202)
  - SPRING ADMISSION (p. 202)

Associate Degree Nursing

This Selective Program has a competitive entry selection process based on a competitive point system. Application requirements are included in the description below.

Associate Degree Nursing

Associate of Applied Science

The Associate Degree Nursing (ADN) program is approved by the Texas Board of Nursing (BON) and is accredited by Accreditation Commission for Education in Nursing (ACEN). Upon completion of the degree, the graduate will be able to sit for the National Council Licensure Examination for Registered Nurses (NCLEX-RN) administered by National Council of State Boards of Nursing (NCSBN). After successful completion of this exam, the individual will be a registered nurse and can work in hospitals, day-surgery centers, rehabilitation centers, physicians’ offices, home health care agencies, among other areas.

Mission: “The Mission of the Associate Degree Nursing program is to provide excellence in nursing education for the future Registered Nurses with professional integrity in the delivery of safe patient care services to the diverse regional and global community.”

The ADN Program is identified as competitive entry and has a selection process based on a competitive point system. Due to limited resources, some applicants who meet all program application requirements may not be admitted to the program for the current application period.

Application Requirements

All applicants must:

1. Participate in the required Prospective Student Information Session. For the session schedule, access the information online at https://nah.southtexascollege.edu/adn/ or contact the Associate Degree Nursing Program at 872-3089.
2. Be admitted to the college as a high school graduate or GED equivalent.
3. Meet TSI College Readiness Standards, or meet TSI exemption standards.
4. Complete all prerequisite courses with a minimum of “D” as listed in the Associate Degree Nursing Program Degree plan.
5. Achieve a HESI A2 Admission Assessment exam test score of 75% or higher in English Language Composite, Science (Anatomy & Physiology only) and Math. HESI exam test scores must be current within two years.
6. Earn a minimum grade of “B” in “Introduction to Nursing” course within the last two years. Required HESI A2 exam test scores are needed to register for this course.
7. Earn a minimum cumulative GPA of 3.0 on a 4.0 scale in all courses, including transfer courses, and those completed at STC.
8. Pass a criminal background check through Texas Board of Nursing, 10-panel drug and alcohol screen through approved providers, and complete all required immunizations including Hepatitis B series and any additional clinical requirements before beginning any of nursing clinical courses. For more information contact the NAH Clinical Affairs Specialist at 872-3022.
9. Meet Technical Standards as stated by the Associate Degree Nursing Program.
10. Submit a completed Program application by stated deadline. For more information contact Associate Degree Nursing Program at 872-3089 or access the information online at https://nah.southtexascollege.edu/adn/.

Competitive Entry Selection Process

The ADN Program selection process is Competitive Entry and is based on a competitive Point System. Points are given for the following selection criteria: ADN Program pre-requisite courses, HESI A2 exam scores, TSI Cumulative GPA, a score of 100% in Dosage and Calculation Math Exam in one of three attempts and other additional points as listed in the Application Form. A Cutoff Score is calculated for each application period based on the qualified applicant pool, the number of slots available, and may vary for each application period. Qualified applications are ranked from highest to lowest points and admission is based on this ranking. Applicants with total points above the cutoff score will be admitted and applicants with total points below the cutoff score will be denied. Applicants with total points equal to the cutoff score will be designated as alternates. Should any of the admitted applicants decline admission, an alternate will be offered admission to the program.
A random draw of alternate applicants will be used as needed. A full description of the competitive entry point system is published in the Associate Degree Nursing Program website.

NOTE: A new applicant pool is established for each admission period and program. Applicants who were not admitted for the current application period must re-apply to be considered for the next application period. Please see program web page for additional information regarding the application process. https://nah.southtexascollege.edu/adn/

Graduation Requirements
To graduate with an Associate of Applied Science Degree in Nursing, a student must meet college graduation requirements and complete all course work as listed in the degree plan with a minimum grade of "C."

Texas Board of Nursing Information for Students Seeking to Enroll in a Nursing Program
Students seeking to enroll at South Texas College Associate Degree Nursing Program must be in compliance with the Board of Nursing guidelines and the Nursing Practice Act. All prospective students must have a complete Criminal Background Check with the Texas Board of Nursing. Upon application at the STC ADN Program, the student must either present a Blue Card or a Outcome Letter from the TBON. The information is available on the Texas Board of Nursing website.

Licensure of Persons with Criminal History
Students at South Texas College Associate Degree Nursing Program and students seeking to enroll must be in compliance with RULE §213.28 Licensure of Individuals with Criminal History. The STC Board of Trustees approved Board Policy #3337 on July 15, 2004 for all students participating in any Nursing and Allied Health clinical program to meet established program standards for professional practice established by the Dean of Nursing and Allied Health. This policy is implemented to ensure compliance with health care agency standards and state licensing regulations.

Advisory Committee Members
Alberto Gonzalez, MSN, APRN, South Texas Health System Behavioral Anna Hinojosa, RN, MSN, Chief Nurse Executive, Knapp Medical Center Cat Doman, Chief Nurse Executive, South Texas Health System Edinburg Cristina Terry, Director of Nursing, Amara Hospice Gloria Vela, Director, Education Department, South Texas Health System Janete Sheiner, PhD, MSN, RN, GNP, CCRN-K, Executive VP & Chief Nursing Officer, Doctors Hospital at Renaissance Katherine Dassler, MSN, RN, Chief Nurse Executive, Rio Grande Regional Hospital Kennetha Foster, MSN, RN, Chief Nursing Officer, Mission Regional Medical Center Libby Smith, MBA, BSN, RN, Chief Nurse Executive, South Texas Health System Heart Macario Villareal, Director of Nursing, Retama Manor Martha Saldivar, BSN, RN, MHA, Chief Nurse Executive, Starr County Memorial Hospital Norma Teran, DNP, MBA, RN, EVP, Nursing Education, Doctors Hospital at Renaissance Pat Palomo, MSN, RN, Nurse Educator, Valley Baptist Hospital Rina Lopez, LNFA, Rio Grande City Nursing and Rehab Rita Mata Guerrero, Director of Nursing Operations, Weslaco Rehab Romeo Valadeas, Administrator, Presidente Home Care Diana Garza, RN, McAllen Transitional Care Center Legends San Juanita Garcia, Retama Manor

Associate Degree Nursing Associate of Applied Science - Fall Admission

**TSI LIABLE**

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<tr>
<th>Course</th>
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<td>ENGL 1301</td>
<td>Composition I</td>
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<td>BIOL 2401</td>
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<td>BIOL 2402</td>
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<tr>
<td>RNSG 1209</td>
<td>Introduction to Nursing</td>
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First Semester

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<td>RNSG 1513</td>
<td>Foundations for Nursing Practice</td>
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<td>RNSG 1205</td>
<td>Nursing Skills I</td>
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<td>RNSG 1262</td>
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Second Semester

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<td>Common Concepts of Adult Health</td>
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<td>RNSG 2161</td>
<td>Clinical - Medical/Surgical (8 weeks)</td>
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Third Semester

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<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>RNSG 1412</td>
<td>Nursing Care of the Childbearing and Childrearing Family</td>
<td>4</td>
</tr>
<tr>
<td>RNSG 2260</td>
<td>Clinical - Pediatrics/Maternal/Infant (8 weeks)</td>
<td>2</td>
</tr>
<tr>
<td>RNSG 1343</td>
<td>Complex Concepts of Adult Health</td>
<td>3</td>
</tr>
<tr>
<td>RNSG 2361</td>
<td>Clinical - Complex Medical Surgical (8 weeks)</td>
<td>3</td>
</tr>
</tbody>
</table>
### Associate Degree Nursing

#### Associate of Applied Science - Spring Admission

**TSI LIABLE**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Pre-requisite Semester</strong></td>
<td></td>
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</tr>
<tr>
<td>ENGL 1301</td>
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<tr>
<td>BIOL 2401</td>
<td>Anatomy and Physiology I</td>
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<td><strong>First Semester</strong></td>
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<td>RNSG 1301</td>
<td>Pharmacology</td>
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<td>RNSG 1513</td>
<td>Foundations for Nursing Practice</td>
<td>5</td>
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<td>RNSG 1205</td>
<td>Nursing Skills I</td>
<td>2</td>
</tr>
<tr>
<td>RNSG 1262</td>
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<td><strong>Total Credit Hours</strong></td>
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<tr>
<td>RNSG 1144</td>
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<tr>
<td>RNSG 1341</td>
<td>Common Concepts of Adult Health</td>
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<tr>
<td>RNSG 2161</td>
<td>Clinical - Medical/Surgical (8 weeks)</td>
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<tr>
<td>RNSG 2213</td>
<td>Mental Health Nursing</td>
<td>2</td>
</tr>
<tr>
<td>RNSG 2162</td>
<td>Clinical - Mental Health (8 weeks)</td>
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<tr>
<td>PSYC 2301</td>
<td>General Psychology ^2</td>
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<td>RNSG 1412</td>
<td>Nursing Care of the Childbearing and Childrearing Family</td>
<td>4</td>
</tr>
<tr>
<td>RNSG 2260</td>
<td>Clinical - Pediatrics/Maternal/Infant (8 weeks)</td>
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<tr>
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<td>Complex Concepts of Adult Health</td>
<td>3</td>
</tr>
<tr>
<td>RNSG 2361</td>
<td>Clinical - Complex Medical Surgical (8 weeks)</td>
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<td><strong>Total Credit Hours</strong></td>
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<td><strong>Fourth Semester</strong></td>
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<td>Humanities Elective (p. 99) 2</td>
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<tr>
<td>RNSG 2331</td>
<td>Advanced Concepts of Adult Health</td>
<td>3</td>
</tr>
<tr>
<td>RNSG 2163</td>
<td>Clinical IV (12 weeks)</td>
<td>1</td>
</tr>
<tr>
<td>RNSG 2221</td>
<td>Professional Nursing: Leadership and Management</td>
<td>2</td>
</tr>
</tbody>
</table>

### Associate Degree Nursing - Specialization: LVN/RN Transition Option Associate of Applied Science - Summer Admission

**TSI LIABLE**

- Designed for the individual who is a licensed vocational nurse and who is interested in pursuing the Registered Nurse degree. Students who complete the LVN program must apply for acceptance to the Associate Degree Nursing program in order to be admitted as a student. Prospective Associate Degree Nursing students must meet all application requirements before being eligible to apply to the program. Meeting the specific application requirements is not a guarantee of program acceptance. This Selective program has a competitive entry selection process based on a competitive point system. A full description of the competitive entry point system is published in the Prospective Student Guide on the Associate Degree Nursing Program website.

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<tr>
<th>Course</th>
<th>Title</th>
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</thead>
<tbody>
<tr>
<td><strong>Pre-requisite Semester</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>BIOL 2401</td>
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<td>4</td>
</tr>
<tr>
<td>BIOL 2402</td>
<td>Anatomy and Physiology II</td>
<td>4</td>
</tr>
<tr>
<td>ENGL 1301</td>
<td>Composition I 1, 2</td>
<td>3</td>
</tr>
<tr>
<td><strong>Vocational Nursing Hours (Electives) ^3</strong></td>
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<td><strong>Total Credit Hours</strong></td>
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<td><strong>First Semester</strong></td>
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<tr>
<td>RNSG 1417</td>
<td>Concepts of Professional Nursing Practice I for Articulating Students</td>
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<tr>
<td>RNSG 1140</td>
<td>Professional Nursing Skills for Articulating Students</td>
<td>1</td>
</tr>
<tr>
<td>RNSG 1162</td>
<td>Transition Clinical (8 weeks)</td>
<td>1</td>
</tr>
<tr>
<td>RNSG 2213</td>
<td>Mental Health Nursing</td>
<td>2</td>
</tr>
<tr>
<td>RNSG 2162</td>
<td>Clinical - Mental Health (8 weeks)</td>
<td>1</td>
</tr>
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<td>PSYC 2301</td>
<td>General Psychology ^1</td>
<td>3</td>
</tr>
<tr>
<td>RNSG 1301</td>
<td>Pharmacology</td>
<td>3</td>
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<tr>
<td><strong>Total Credit Hours</strong></td>
<td></td>
<td>15</td>
</tr>
<tr>
<td><strong>Second Semester</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>RNSG 2361</td>
<td>Clinical - Complex Medical Surgical</td>
<td>3</td>
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<tr>
<td>RNSG 1412</td>
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<tr>
<td>RNSG 1343</td>
<td>Complex Concepts of Adult Health</td>
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<td></td>
<td>12</td>
</tr>
<tr>
<td><strong>Third Semester</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Humanities Elective (p. 99) 1</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>RNSG 2331</td>
<td>Advanced Concepts of Adult Health</td>
<td>3</td>
</tr>
<tr>
<td>RNSG 2163</td>
<td>Clinical IV (12 weeks)</td>
<td>1</td>
</tr>
</tbody>
</table>
Program website.

Student Guide on the Associate Degree Nursing entry point system is published in the Prospective selection process based on a competitive point Selective Program has a competitive entry is not a guarantee of program acceptance. This Meeting the specific application requirements students must meet all application requirements program. Prospective Associate Degree Nursing acceptance to the Associate Degree Nursing the EMT-Paramedic program must apply for Registered Nurse degree. Students who complete Registry, and who is interested in pursuing the Emergency Medical Technology (formally Designed for the individual who is a licensed vocational nurse and who is interested in pursuing the Registered Nurse degree. Students who complete the LVN program must apply for acceptance to the Associate Degree Nursing program. Prospective Associate Degree Nursing students must meet all application requirements before being eligible to apply to the program. Meeting the specific application requirements is not a guarantee of program acceptance. This Selective Program has a competitive entry selection process based on a competitive point system. A full description of the competitive entry point system is published in the Prospective Student Guide on the Associate Degree Nursing Program website.

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<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>RNSG 2221</td>
<td>Professional Nursing: Leadership and Management</td>
<td>2</td>
</tr>
<tr>
<td>RNSG 2363</td>
<td>Clinical V (4 weeks)</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td><strong>Total Credit Hours</strong></td>
<td><strong>60</strong></td>
</tr>
</tbody>
</table>

1. Identifies courses to fulfill minimum 15 credit hour General Education requirement
2. May substitute ENGL 1302 Composition II - Rhetoric

### 3 Vocational Nursing Hours (Electives)

Upon successful completion of RNSG 1417 Concepts of Professional Nursing Practice I for Articulating Students, RNSG 1140 Professional Nursing Skills for Articulating Students and RNSG 1162 Transition Clinical, an escrow of 10 credit hours will be given for the following courses:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>RNSG 1513</td>
<td>Foundations for Nursing Practice</td>
<td>5</td>
</tr>
<tr>
<td>RNSG 1205</td>
<td>Nursing Skills I</td>
<td>2</td>
</tr>
<tr>
<td>RNSG 1144</td>
<td>Nursing Skills II</td>
<td>1</td>
</tr>
<tr>
<td>RNSG 1262</td>
<td>Clinical I</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td><strong>Total Credit Hours</strong></td>
<td><strong>10</strong></td>
</tr>
</tbody>
</table>

### Associate Degree Nursing - Specialization: LVN/RN Transition Option Associate of Applied Science - Spring Admission

**TSI LIABLE**

Designed for the individual who is a licensed vocational nurse and who is interested in pursuing the Registered Nurse degree. Students who complete the LVN program must apply for acceptance to the Associate Degree Nursing program. Prospective Associate Degree Nursing students must meet all application requirements before being eligible to apply to the program. Meeting the specific application requirements is not a guarantee of program acceptance. This Selective Program has a competitive entry selection process based on a competitive point system. A full description of the competitive entry point system is published in the Prospective Student Guide on the Associate Degree Nursing Program website.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL 2401</td>
<td>Anatomy and Physiology I</td>
<td>1</td>
</tr>
<tr>
<td>BIOL 2402</td>
<td>Anatomy and Physiology II</td>
<td>1</td>
</tr>
<tr>
<td>ENGL 1301</td>
<td>Composition I</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>Vocational Nursing Hours (Electives)²</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td><strong>Total Credit Hours</strong></td>
<td><strong>21</strong></td>
</tr>
</tbody>
</table>

### Second Semester

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>RNSG 2361</td>
<td>Clinical - Complex Medical Surgical (8 weeks)</td>
<td>3</td>
</tr>
<tr>
<td>RNSG 1412</td>
<td>Nursing Care of the Childbearing and Childrearing Family</td>
<td>4</td>
</tr>
<tr>
<td>RNSG 2260</td>
<td>Clinical - Pediatrics/ Maternal/Infant (8 weeks)</td>
<td>2</td>
</tr>
<tr>
<td>RNSG 1343</td>
<td>Complex Concepts of Adult Health</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td><strong>Total Credit Hours</strong></td>
<td><strong>12</strong></td>
</tr>
</tbody>
</table>

1. Identifies courses to fulfill minimum 15 credit hour General Education requirement
2. May substitute ENGL 1302 Composition II - Rhetoric

### 3 Vocational Nursing Hours (Electives)

Upon successful completion of RNSG 1417 Concepts of Professional Nursing Practice I for Articulating Students, RNSG 1140 Professional Nursing Skills for Articulating Students and RNSG 1162 Transition Clinical, an escrow of 10 credit hours will be given for the following courses:

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<tr>
<td>RNSG 1144</td>
<td>Nursing Skills II</td>
<td>1</td>
</tr>
<tr>
<td>RNSG 1262</td>
<td>Clinical I</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td><strong>Total Credit Hours</strong></td>
<td><strong>10</strong></td>
</tr>
</tbody>
</table>

### Associate Degree Nursing - Specialization: EMT Paramedic to RN Track Associate of Applied Science - Fall Admission

**TSI LIABLE**

Designed for the individual who is a licensed Emergency Medical Technology (formally Paramedic) under either Texas or National Registry, and who is interested in pursuing the Registered Nurse degree. Students who complete the EMT-Paramedic program must apply for acceptance to the Associate Degree Nursing program. Prospective Associate Degree Nursing students must meet all application requirements before being eligible to apply to the program. Meeting the specific application requirements is not a guarantee of program acceptance. This Selective Program has a competitive entry selection process based on a competitive point system. A full description of the competitive entry point system is published in the Prospective Student Guide on the Associate Degree Nursing Program website.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL 2401</td>
<td>Anatomy and Physiology I</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td><strong>Total Credit Hours</strong></td>
<td><strong>15</strong></td>
</tr>
</tbody>
</table>
Diagnostic Medical Sonography

Diagnostic Medical Sonography is a health care profession that uses a variety of diagnostic imaging procedures to produce dynamic visual images of organs, tissues, or blood flow inside the body. This type of procedure is often referred to as a sonogram or ultrasound study. Diagnostic medical sonographers work closely with radiologists, the physicians who interpret medical images to either diagnose or rule out disease or injury. Sonography is a radiation-free imaging modality that has many applications in the diagnosis and treatment of medical conditions in the abdomen, obstetrics, heart, vascular system, and various superficial structures.

The Diagnostic Medical Sonography Associate of Applied Science degree at South Texas College is an approved program by the Southern Association of Colleges and Schools Commission on Colleges Accreditation Guidelines. The program provides educational and clinical experience that result in extensive knowledge in ultrasound physics and instrumentation, use of Doppler imaging, cross-sectional anatomy and pathophysiology in the abdomen, obstetrics, gynecology, and superficial structures. Throughout the clinical and practical aspects of the program, students will train in various medical facilities with experienced sonographers.

Upon successful completion of the program, students will receive an Associate of Applied Science degree in Diagnostic Medical Sonography. Graduates will also be competent to challenge the American Registry for Diagnostic Medical Sonography (ARDMS) national examination.

Program Admission Requirements

All applicants must:

1. Participate in the required Diagnostic Medical Sonography Program Student Information Session at the Nursing & Allied Health Campus. For the session schedule, access the information online at http://nah.southtexascollege.edu/sono or contact the NAH Program Advisor at 956-872-3182.

2. Meet general admission requirements to South Texas College.

3. Be admitted to the college as a high school graduate or GED equivalent.

4. Meet TSI College Readiness Standards, or meet TSI exemption standards.

5. Complete the HESI A2 (Admissions Assessment) Exam as follows: Achieve an English Language Composite Score of 75% or higher, a Science (Anatomy & Physiology) Score of 75% or higher, and a Math Score of 75% or higher. Scores must be current within the last 2 years. HESI A2 exemptions are not permitted.

### Diagnostic Imaging

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
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<tbody>
<tr>
<td>BIOL 2402</td>
<td>Anatomy and Physiology II</td>
<td>4</td>
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<td>Composition I</td>
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<tr>
<td><strong>Total Credit Hours</strong></td>
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<td><strong>21</strong></td>
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</table>

#### Paramedic Nursing Hours (Electives)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>RNSG 1417</td>
<td>Concepts of Professional Nursing Practice I for Articulating Students</td>
<td>4</td>
</tr>
<tr>
<td>RNSG 1140</td>
<td>Professional Nursing Skills for Articulating Students</td>
<td>1</td>
</tr>
<tr>
<td>RNSG 1162</td>
<td>Transition Clinical (8 weeks)</td>
<td>1</td>
</tr>
<tr>
<td>RNSG 2213</td>
<td>Mental Health Nursing</td>
<td>2</td>
</tr>
<tr>
<td>RNSG 1301</td>
<td>Pharmacology</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 2301</td>
<td>General Psychology</td>
<td>1</td>
</tr>
<tr>
<td>RNSG 2162</td>
<td>Clinical - Mental Health (8 weeks)</td>
<td>1</td>
</tr>
</tbody>
</table>

| **Total Credit Hours** |                | **15** |

#### Second Semester

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>RNSG 1412</td>
<td>Nursing Care of the Childbearing and Childbearing Family</td>
<td>4</td>
</tr>
<tr>
<td>RNSG 2250</td>
<td>Clinical - Pediatrics/ Maternal/Infant (8 weeks)</td>
<td>2</td>
</tr>
<tr>
<td>RNSG 2361</td>
<td>Clinical - Complex Medical Surgical (8 weeks)</td>
<td>3</td>
</tr>
<tr>
<td>RNSG 1343</td>
<td>Complex Concepts of Adult Health</td>
<td>3</td>
</tr>
</tbody>
</table>

| **Total Credit Hours** |                | **12** |

#### Third Semester

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
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<tr>
<td>Humanities Elective (p. 99)</td>
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</tr>
<tr>
<td>RNSG 2331</td>
<td>Advanced Concepts of Adult Health</td>
<td>3</td>
</tr>
<tr>
<td>RNSG 2163</td>
<td>Clinical IV (12 weeks)</td>
<td>1</td>
</tr>
<tr>
<td>RNSG 2221</td>
<td>Professional Nursing: Leadership and Management</td>
<td>2</td>
</tr>
<tr>
<td>RNSG 2363</td>
<td>Clinical V (4 weeks)</td>
<td>3</td>
</tr>
</tbody>
</table>

| **Total Credit Hours** |                | **12** |

**Total Credit Hours:** 60

1. Identifies courses to fulfill minimum 15 credit hour General Education requirement
2. May substitute ENGL 1302 Composition II - Rhetoric.
3. Paramedic Nursing Hours (Electives)

Upon successful completion of RNSG 1417 Concepts of Professional Nursing Practice I for Articulating Students, RNSG 1140 Professional Nursing Skills for Articulating Students and RNSG 1162 Transition Clinical, an escrow of 10 credit hours will be given for the following courses:

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<tbody>
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<tr>
<td>RNSG 1144</td>
<td>Nursing Skills II</td>
<td>1</td>
</tr>
<tr>
<td>RNSG 1262</td>
<td>Clinical I</td>
<td>2</td>
</tr>
</tbody>
</table>

| **Total Credit Hours** |                | **10** |
6. Complete all prerequisite courses with a minimum grade of "B" as listed in the Diagnostic Medical Sonography Program AAS degree plan. BIOL 2401 Anatomy and Physiology I and BIOL 2402 Anatomy and Physiology II courses must be current within the last 5 years. DMSO 1210 Introduction to Sonography must be current within 2 years from the application date. HESI A2 English Language Composite, Science, and Math test scores are required prior to registration to DMSO 1210. No minimum scores are required for entry in this course.

7. Earn a minimum cumulative GPA of 3.0 on a 4.0 scale in all courses listed in the Diagnostic Medical Sonography degree plan. This includes courses completed through South Texas College and transfer courses.

8. Pass a criminal background check, 10-panel drug score, and provide proof of insurance for maternity. Maritime, and complete all required immunizations including Hepatitis B series. Students with criminal histories must provide proof of clearance from the American Registry for Diagnostic Medical Sonography (ARDMS) prior to application. For more information contact the NAH Clinical Affairs Specialist at 956-872-3022.

9. Meet technical standards as stated by the Diagnostic Medical Sonography Program.

10. Satisfy healthcare agency requirements prior to clinical practice.

11. Submit a completed Program application by stated deadline. For more information access the information online at http://nah.southtexascollege.edu/sono or contact the NAH Program Advisor at 956-872-3182.

Competitive Entry Selection Process

Admission to the Diagnostic Medical Sonography Associate of Applied Science degree is based on a point system score comprised of GPA of DMS Program prerequisite and general education courses, HESI A2 Exam scores, and optional points which may be obtained from items listed on the Application Form (for example, completion of DSHS 101 College Success for Healthcare and HITT 1305 Medical Terminology I courses with a B or better). Qualified applicants are numerically ranked from highest to lowest total application points. Due to program size limitations, a number of applicants who meet the program admission requirements may not be admitted to the program. Selection of students is made one time a year during the fall. The deadline for applying to the Diagnostic Medical Sonography Program is the first Friday in September of the current year. For specific information on the point system utilized for candidate selection, please contact the NAH Program Advisor at 956-872-3182 or access the information online at http://nah.southtexascollege.edu/sono.

A new applicant pool is established for each admission period. Applicants who were not admitted for the current application period must re-apply to be considered for a later application period. The number of students accepted into the program annually is dependent upon available resources. Should any of the accepted applicants decline admission, an alternate will be offered acceptance to the program. In the case of tied applicants, finalists will be chosen based on the date of application.

NOTE: Please see program webpage for additional information regarding the application process at http://nah.southtexascollege.edu/sono.

Graduation Requirements

To earn an Associate of Applied Science degree in the Diagnostic Medical Sonography Program, students must meet college graduation requirements and complete all coursework as prescribed in the degree plan with a minimum grade of "C" in didactic courses and minimum grade of "B" in the clinical/practicum courses. Students must also pass the written examinations as required in the final Capstone course.

Diagnostic Medical Sonography

Advanced Technical Certificate

Diagnostic medical sonographers are health care professionals who perform diagnostic imaging procedures with the use of high frequency sound waves (ultrasound) to produce dynamic visual images of organs, tissues, or blood flow inside the body. This type of procedure is often referred to as a sonogram or ultrasound study. Diagnostic medical sonographers work closely with radiologists, the physicians who interpret medical images to either diagnose or rule out disease or injury. Sonography is a radiation-free imaging modality that has many applications in the diagnosis and treatment of medical conditions in the abdomen, obstetrics, heart, vascular system, and various superficial structures.

The Diagnostic Medical Sonography Advanced Technical Certificate at South Texas College is an approved program by the Southern Association of Colleges and Schools Commission on Colleges Accreditation Guidelines. The program provides educational and clinical experience that result in extensive knowledge in ultrasound physics and instrumentation, use of Doppler imaging, cross-sectional anatomy and pathophysiology in the abdomen, pelvis, obstetrics, gynecology, and superficial structures. Throughout the clinical and practicum aspects of the program, students will train in various medical facilities with experienced sonographers.

Upon successful completion of the program, students will receive an Advanced Technical Certificate in Diagnostic Medical Sonography. Graduates will also be competent to challenge the abdomen and obstetrics specialty examinations, which are two of the various specialties offered by the American Registry for Diagnostic Medical Sonography (ARDMS) national examination.

Application to the Diagnostic Medical Sonography Advanced Technical Certificate requires a minimum of an associate degree in a nursing or allied health profession that is patient care related. A bachelor degree and higher in a related field may be accepted if the degree meets the requirements of the program. All degrees will be reviewed on a case-by-case basis.

Program Admission Requirements

All applicants must:

1. Participate in the required Diagnostic Medical Sonography Program Student Information Session at the Nursing & Allied Health Campus. For the session schedule, access the information online at http://nah.southtexascollege.edu/sono or contact the NAH Program Advisor at 956-872-3182.

2. Meet general admission requirements to South Texas College.

3. Be admitted to the college as a high school graduate or GED equivalent.
4. Meet TSI College Readiness Standards, or meet TSI exemption standards.

5. Complete the HESI A2 (Admissions Assessment) Exam as follows: Achieve an English Language Composite Score of 75% or higher, a Science (Anatomy & Physiology) Score of 75% or higher, and a Math Score of 75% or higher. Scores must be current within the last 2 years. HESI A2 exemptions are not permitted.

6. Complete prerequisite course with a minimum grade of "B" as listed in the Diagnostic Medical Sonography Program ATC curriculum. DMSO 1210 Introduction to Sonography must be current within 2 years from the application date. HESI A2 English Language Composite, Science, and Math test scores are required prior to registration to DMSO 1210. No minimum scores are required for entry in this course.

7. Complete all required course work prior to application to include BIOL 2401 Anatomy and Physiology I or equivalent and ENGL 1301 Composition I or equivalent. BIOL 2401 Anatomy and Physiology I or equivalent must be current within the last 5 years.

8. Hold a minimum of an associate degree in a nursing or allied health profession that is patient care related. A bachelor degree and higher in a related field may be accepted if the degree meets the requirements of the program. All degrees will be reviewed on a case-by-case basis.

9. Pass a criminal background check, 10-panel drug screen through approved providers, and complete all required immunizations including Hepatitis B series. Students with criminal histories must provide proof of compliance from the American Registry for Diagnostic Medical Sonography (ARDMS) prior to application. For more information contact the NAH Clinical Affairs Specialist at 956-872-3022.

10. Meet technical standards as stated by the Diagnostic Medical Sonography Program.

11. Satisfy healthcare agency requirements prior to clinical practice.

12. Submit a completed Program application by stated deadline. For more information access the information online at http://nah.southtexascollege.edu/sono or contact the NAH Program Advisor at 956-872-3182.

**Competitive Entry Selection Process**

Admission to the Diagnostic Medical Sonography Advanced Technical Certificate is based on a point system score comprised of DMS Program prerequisite and general education courses, required degree courses, HESI A2 Exam scores, level of degree, and optional points which may be obtained from items listed on the Application Form (for example, additional points for STC graduates from selective nursing & allied health programs, completion of BIOL 2402 Anatomy and Physiology I and HITT 1305 Medical Terminology I courses with a B or better). Qualified applicants are numerically ranked from highest to lowest total application points. Due to program size limitations, a number of applicants who meet the program admission requirements may not be admitted to the program. Selection of students is made one time a year during the fall. The deadline for applying to the Diagnostic Medical Sonography Program is the first Friday in September of the current year. For specific information on the point system utilized for candidate selection, please contact the NAH Program Advisor at 956-872-3182 or access the information online at http://nah.southtexascollege.edu/sono.

A new applicant pool is established for each admission period. Applicants who were not admitted for the current application period must re-apply to be considered for a later application period. The number of students accepted into the program annually is dependent upon available resources. Should any of the accepted applicants decline admission, an alternate will be offered acceptance to the program. In the case of tied applicants, finalists will be chosen based on the date of application.

**NOTE:** Please see program webpage for additional information regarding the application process at http://nah.southtexascollege.edu/sono.

**Graduation Requirements**

To earn an Advanced Technical Certificate in the Diagnostic Medical Sonography Program, students must meet college graduation requirements and complete all coursework as prescribed in the degree plan with a minimum grade of “C” in didactic courses and minimum grade of “B” in the clinical/practicums courses. Students must also pass the written examinations as required in the final Capstone course.

**Advisory Committee Members**

Charlie Aguirre, RT(R), CNMT, Director of Radiology, South Texas Health System - McAllen Medical Center/McAllen Heart Hospital

Marisela Borjas, RT(AARRT), RDMS, Valley Lead Sonographer, Driscoll Children’s Hospital

Aaron Guerra, MBA, Director of Radiology, Rio Grande Regional Hospital

Jerry L. Hatley, Director of Imaging Services, Valley Regional Medical Center

Orlando Lopez, RT(R)(CV), BAT, Director of Radiology and Cardiology Services, Knapp Medical Center

Ralph Martinez, RT(R), BSM, Director of Radiology, Mission Regional Medical Center

Hermillo Peña, MBA, RT(R)(CT)(MR), Supervisory Diagnostic Radiologic Technologist, VA Texas Valley Coastal Bend Health Care System

Eric F. Salinas, RT(R)(CT), Lead Technologist, Texas Health Care Imaging

Laurence Weinreich, MBA, CRA, RT(R), Director of Radiology, Edinburg Regional Medical Center and Children’s Hospital

Sandra Yanez, RT(R), Director of Radiology, Doctors Hospital at Renaissance

- Diagnostic Medical Sonography Associate of Applied Science (p. 194)
- Diagnostic Medical Sonography Advanced Technical Certificate (p. 195)

**Diagnostic Medical Sonography Associate of Applied Science**

**TSI LIABLE**

<table>
<thead>
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<th>Credit Hours</th>
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<td>DMSO 1210</td>
<td>Introduction to Sonography</td>
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<td>BIOL 2401</td>
<td>Anatomy and Physiology I</td>
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<td>BIOL 2402</td>
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<td>ENGL 1301</td>
<td>Composition I</td>
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**Credit Hours** 13

**First Year**

**First Semester**

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**Second Semester**

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<tr>
<td>DMSO 1302</td>
<td>Basic Ultrasound Physics</td>
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</table>
### Diagnostic Medical Sonography Advanced Technical Certificate

| TSI LIABLE |
|----------------------|----------------------|----------------------|
| **Course**           | **Title**            | **Credit Hours**     |
| DMSO 1210            | Introduction to Sonography | 2                   |
| **Pre-requisite Semester** |
| DMSO 1441            | Abdominopelvic Sonography | 4                   |
| DMSO 2405            | Sonography of Obstetrics/Gynecology | 4                   |
| **Second Semester**   | **Credit Hours**     |                       |
| DMSO 2351            | Doppler Physics       | 3                   |
| Humanities Elective (p. 99) | 3                   |
| DMSO 1167            | Practicum II          | 1                   |
| DMSO 2353            | Sonography of Superficial Structures | 3                   |
| **Third Semester**    | **Credit Hours**     |                       |
| DMSO 2366            | Practicum III         | 3                   |
| DMSO 1342            | Intermediate Ultrasound Physics | 3                   |
| DMSO 2342            | Sonography of High Risk Obstetrics | 3                   |
| DMSO 2441            | Sonography of Abdominopelvic Pathology | 4                   |
| **Second Year**      | **Credit Hours**     |                       |
| DMSO 2367            | Practicum IV          | 3                   |
| DMSO 2330            | Capstone: Advanced Ultrasound and Review | 2                   |
| **First Semester**    | **Credit Hours**     |                       |
| DMSO 1341            | Abdominopelvic Sonography | 4                   |
| DMSO 1441            | Abdominopelvic Sonography | 4                   |
| DMSO 2367            | Practice IV           | 3                   |
| **Total Credit Hours** |                     | 60                  |

1. HESI A2 exam scores are required prior to registration to DMSO 1210 Introduction to Sonography.
2. Identifies courses to fulfill minimum 15 credit hour General Education requirement.

### Radiologic Technology Associate of Applied Science

Radiologic technologists are health care professionals who perform diagnostic imaging procedures utilizing ionizing radiation, such as x-ray examinations, fluoroscopic studies, and portable radiography. They are responsible for accurately positioning patients and ensuring that quality diagnostic images are produced. They work closely with radiologists, the physicians who interpret medical images to either diagnose or rule out disease or injury.

The Radiologic Technology Associate of Applied Science degree at South Texas College is an approved program by the Southern Association of Colleges and Schools Commission on Colleges Accreditation Guidelines. The program provides educational and clinical experience that result in extensive knowledge in patient care, radiographic procedures, examination techniques, equipment operation, radiation protection, and image production and evaluation. Throughout the clinical and practicum aspects of the program, students will train in various medical facilities with experienced radiologic technologists.

Students are trained for employment as entry-level radiologic technologists in hospitals, outpatient imaging centers, mobile imaging services, and additional medical facilities. Upon successful completion of the program, students will receive an Associate of Applied Science degree in Radiologic Technology. Graduates are also eligible to sit for the national certification examination for Radiologic Technology administered by the American Registry of Radiologic Technologists (ARRT). Successful completion of this exam results in the designation of the title as a Registered Technologist in Radiography, or R.T. (R) (ARRT). The state of Texas also requires that individuals approved to sit for the national certification examination also apply for state licensure before being allowed to practice in this state.

### Program Admission Requirements

All applicants must:

1. Participate in the required Radiologic Technology Program Student Information Session at the Nursing & Allied Health Campus. For the session schedule, access the information online at http://nah.southtexascollege.edu/ rad or contact the NAH Program Advisor at 956-872-3182.
2. Meet general admission requirements to South Texas College.
3. Be admitted to the college as a high school graduate or GED equivalent.

4. Meet TSI College Readiness Standards, or meet TSI exemption standards.

5. Complete the HESI A2 (Admissions Assessment) Exam as follows: Achieve an English Language Composite Score of 75% or higher, a Science (Anatomy & Physiology) Score of 75% or higher, and a Math Score of 75% or higher. Scores must be current within the last 2 years. HESI A2 exemptions are not permitted.

6. Complete all prerequisite courses with a minimum grade of “B” as listed in the Radiologic Technology Program degree plan. BIOL 2401 Anatomy and Physiology I must be current within the last 5 years. RADR 1309 Introduction to Radiography and Patient Care must be current within 2 years from the application date. HESI A2 English Language Composite, Science, and Math test scores are required prior to registration to RADR 1309. No minimum scores are required for entry in this course.

7. Earn a minimum cumulative GPA of 3.0 on a 4.0 scale in all courses listed in the Radiologic Technology degree plan. This includes courses completed through South Texas College and transfer courses.

8. Be 18 years of age or older.

9. Pass a criminal background check, 10-panel drug screen through approved providers, and complete all required immunizations including Hepatitis B series. Students with criminal histories must provide proof of certification eligibility from the American Registry of Radiologic Technologists (ARRT) prior to application. For more information contact the NAH Clinical Affairs Specialist at 956-872-3022.

10. Meet Technical Standards as stated by the Radiologic Technology Program.

11. Satisfy healthcare agency requirements prior to clinical practice.

12. Submit a completed Program application by stated deadline. For more information access the information online at http://nah.southtexascollege.edu/rad or contact the NAH Program Advisor at 956-872-3182.

### Competitive Entry Selection Process

Admission to the Radiologic Technology Associate of Applied Science degree is based on a point system comprised of GPA of RADT Program prerequisite and general education courses, HESI A2 Exam scores, and optional points which may be obtained from items listed on the Application Form (for example, completion of CSFH 0101 College Success for Healthcare and HITT 1305 Medical Terminology I courses with a B or better). Qualified applicants are numerically ranked from highest to lowest total application points. Due to program size limitations, a number of applicants who meet the program admission requirements may not be admitted to the program. Selection of students is made one time a year during the summer. The deadline for applying to the Radiologic Technology Program is the last Friday in May of the current year. For specific information on the point system utilized for candidate selection, please contact the NAH Program Advisor at 956-872-3182 or access the information online at http://nah.southtexascollege.edu/rad.

A new applicant pool is established for each admission period. Applicants who were not admitted for the current application period must re-apply to be considered for a later application period. The number of students accepted into the program annually is dependent upon available resources. Should any of the accepted applicants decline admission, an alternate will be offered acceptance to the program. In the case of tied applicants, finalists will be chosen based on the date of application.

NOTE: Please see program webpage for additional information regarding the application process at http://nah.southtexascollege.edu/rad.

### Graduation Requirements

To earn an Associate of Applied Science degree in the Radiologic Technology Program, students must meet college graduation requirements and complete all coursework as prescribed in the degree plan with a minimum grade of “C” in didactic courses and minimum grade of “B” in the clinical/practicum courses. Students must also pass the written examinations as required in the final Capstone course.

### Advisory Committee Members

Charlie Aguirre, RT(R), CNMT, Director of Radiology, South Texas Health System - McAllen Medical Center/McAllen Heart Hospital
Marisela Borjas, RT(ARRT), RDMS, Valley Lead Sonographer, Driscoll Children’s Hospital
Aaron Guerra, MBA, Director of Radiology, Rio Grande Regional Hospital
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### Radiologic Technology Associate of Applied Science

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<td>BIOL 2401</td>
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<td>Math Elective</td>
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#### Pre-requisite Semester

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<td>Anatomy and Physiology II</td>
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<td>RADR 1411</td>
<td>Basic Radiographic Procedures</td>
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<td>RADR 1313</td>
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#### First Semester

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#### Second Semester

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<tr>
<td>RADR 2401</td>
<td>Intermediate Radiographic Procedures</td>
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#### Social and Behavioral Sciences Elective

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<td>Math Elective</td>
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<tr>
<td>ENGL 1301</td>
<td>Composition II</td>
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Occupational Therapy Assistant

This Selective Program has a competitive entry selection process based on a competitive point system. Application requirements are included in the description below.

Associate of Applied Science

The Occupational Assistant Program is accredited by the Accreditation Council for Occupational Therapy Education (ACOTE) of the American Occupational Therapy Association (AOTA), located at 6116 Executive Boulevard, Suite 200 North Bethesda, MD 20852-4929. AOTA's phone number is 301-652-2682. Visit them online at: http://aota.org/Education-Careers/Accreditation.aspx.

Graduates of the program will be able to sit for the national certification examination for the occupational therapy assistant administered by the National Board for Certification in Occupational Therapy (NBCOT). After successful completion of this exam, the individual will be a Certified Occupational Therapy Assistant (COTA). This two-year program prepares individuals for careers as Certified Occupational Therapy Assistants (COTA). In Texas, the COTA must obtain state licensure to practice under the supervision of a registered Occupational Therapist (OTR).

This program has a Competitive Entry selection process based on a competitive point system.

The mandate of the profession is to assist patients to develop life skills by providing services with the ultimate goal of increasing their performance and participation in desired daily occupations. The recipients of therapy are those who have encountered problems that interfere with their ability to function in any stage of their development. The scope of services includes physical, cognitive, and psychological and psychosocial disorders.

Occupational Therapy Assistants typically are employed in clinical or community settings working in outpatient clinics, in-patient rehabilitation centers, public schools, and/or patients' homes. Supervision by an Occupational Therapist is required for practice in Texas.

A felony conviction may affect a graduate's ability to sit for the NBCOT certification or to attain state licensure. The Fieldwork Level II capstone courses listed in the fifth semester must be completed within eighteen (18) months after the end of the academic/technical courses.

Application Requirements

All applicants must:

A. Participate in the required Prospective Student Information session. For the session schedule, access the information online at http://nah.southtexascollege.edu/ota/index.html or contact the Occupational Therapy Program at 956-872-3161 or 956-872-3035.

B. Be admitted to the college as a high school graduate or GED equivalent

C. Meet TSI College Readiness Standards, or meet TSI exemption standards.

D. Complete all prerequisite courses with a minimum of "B" as listed in the Occupational Therapy Assistant Program Degree plan. BIOL 2401 Anatomy and Physiology I must be completed within the past five years and OTHA 1305 Principles of Occupational Therapy must be completed within the past two years. OTHA 1305 Principles of Occupational Therapy is offered in a Hybrid course format.

E. Complete the HESI A2 (Admissions Assessment) Exam as follows: Achieve an English Language Composite Score of 75% or higher, a Science (Anatomy & Physiology) Score of 75% or higher, a Math Score of 75% or higher, and a Composite Score of 75% or higher. Scores must be current within the last 2 years. HESI A2 Exemptions are not permitted.

F. Earn a minimum grade of "B" in “Principles of Occupational Therapy” course within the last two years.

G. Earn a minimum cumulative GPA of 3.0 on a 4.0 scale in all courses, including transfer courses, and those completed at STC.

H. Pass a criminal background check, 10-panel drug screen through approved providers, and complete all required immunizations including Hepatitis B series. Students with criminal histories must provide proof of licensure eligibility from the Executive Council of Physical Therapy and Occupational Therapy Examiners (ECPTOTE). This process may take up to 6 months to complete. For more information contact the NAI Clinical Affairs Specialist at 956-872-3022.

I. Submit Documentation of Experience Forms as evidence of a minimum of twenty-five (25) hours of volunteer or work experience under the supervision of a COTA or OTR in two different settings, for a total of fifty (50) hours. One experience should be completed in an inpatient setting (hospital or nursing facility), and the other should be completed in a different type of setting such as an outpatient clinic or pediatric center. Home Health hours are not accepted. Therapists who supervise
volunteer experiences cannot be a relative or personal friend of the student applicant.

J. Meet Technical Standards as stated by the Occupational Therapy Assistant Program.

K. Submit a completed Program application by stated deadline. For more information contact Occupational Therapy Assistant Program at 956-872-3161 or 956-872-3035 or access the information online at http://nah.southtexascollege.edu.

Competitive Entry Selection Process

The OTA Program selection process is based on a Point System evaluation. Points are awarded for the following selection criteria: GPA of OTA Program prerequisite and general education courses, HESI A2 (Admissions Assessment) Exam scores, volunteer/experience forms, interview scores, and other optional items listed on the Application Form (for example, completion of CSFH 0101 College Success for Healthcare course with a B or better, etc.). Qualified applicants are numerically ranked based on the number of acceptance points earned, and are either accepted, placed on an alternate list, or not accepted. Due to program size limitations, a number of applicants who meet the additional program application requirements may not be admitted to the program. The typical number of new positions available on an annual basis is 20; the final number is dependent upon available resources. Should any of the accepted applicants decline admission, an alternate may be offered acceptance to the program. In the case of tied applicants, finalists will be chosen based on

1. previous alternate status
2. date of application

A new applicant pool is established for each admission period. Applicants who are not admitted for the current application period must re-apply to be considered for a later application period.

Program Application

OTA Program applications are available annually from the OTA Program Department. The deadline for submission is the third Friday in July of the current year. Selection of students is made one time a year during the summer. Newly selected students attend program orientation in the summer and begin program classes in the fall semester.

NOTE: Please see program web page for additional information regarding the application process at http://nah.southtexascollege.edu/.

Graduation Requirements

To earn an Associate of Applied Science Degree from the Occupational Therapy Assistant Program, a student must meet college graduation requirements and complete all coursework as prescribed in the degree plan with a minimum grade of "C."

Advisory Committee Members

Velma Esparza, OTR, McAllen
Jennifer Ybarra, OTR, Edinburg
Adina Santillan, OTR, San Juan
Iris Dovalina, OTR, McAllen
Hortencia Trejo, COTA San Benito

Jesse Rodriguez, OTR McAllen

Occupational Therapy Assistant Associate of Applied Science

Students interested in this program must complete the pre-requisite courses prior to applying for admission. Any of the other general education courses may also be taken before applying for admission into the program. Grades made in these courses will be computed using a "point system" for the student selection process.

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<tr>
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<td>Principles of Occupational Therapy</td>
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<td>OTHA 1409</td>
<td>Human Structure and Function in Occupational Therapy</td>
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<td>OTHA 1415</td>
<td>Therapeutic Use of Occupations or Activities</td>
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<td>OTHA 1341</td>
<td>Occupational Performance from Birth to Adolescence</td>
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<td>Occupational Performance of Adoleshood</td>
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<td>OTHA 1419</td>
<td>Therapeutic Interventions</td>
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<td>OTHA 2235</td>
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<td>Pathophysiology in Occupational Therapy</td>
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<td>OTHA 2236</td>
<td>CAPSTONE: Practicum-OTA (A)</td>
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<td>OTHA 2267</td>
<td>CAPSTONE: Practicum-OTA (B)</td>
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<tr>
<td>OTHA 2330</td>
<td>Workplace Skills for the OTA</td>
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| Total Credit Hours | 60 |
All applicants must:

Application Requirements

South Texas College is accredited by:

Care provided by a PTA may include:

conditions such as total joint replacements.

injuries, back/neck problems, strokes, spinal cord

elderly and sample diagnoses include athletic

in physical therapy range from newborns to the

sports facilities, and more. Patients/clients treated

function, relieve pain, encourage independence,

treatment programs to help restore or improve

assist the physical therapist in implementing

skilled health care providers who work under

Physical Therapist Assistants, or PTA's, are

function.

Physical Therapist Assistant Program at

Care provided by a PTA may include:

• teaching patients/clients exercises to

• helping increase a patient’s/client’s balance, strength and coordination

• providing training for activities such as walking with crutches, canes, or walkers

• use of physical agents and electrotherapy such as ultrasound and electrical stimulation

The Physical Therapist Assistant Program at South Texas College is accredited by:

Commission on Accreditation in Physical Therapy Education
3030 Potomac Ave., Suite 100
Alexandria, Virginia 22305-3085
Telephone: 703-706-3245
Email: accreditation@apta.org
Website: http://www.capteonline.org

If needing to contact the program/institution directly, please call 956-872-3152 or email dianah@southtexascollege.edu.

Application Requirements

All applicants must be:

A. Participate in the required Prospective Student Information session. To schedule a session please contact Mari Ponce-Vargas, Student Success Specialist, at marip@southtexascollege.edu or 956-872-3216. For additional information log onto http://nah.southtexascollege.edu/pta/ or contact the Physical Therapist Assistant Program at 956-872-3161.

B. Be admitted to the college as a high school graduate or GED equivalent.

C. Meet TSI College Readiness Standards, or meet TSI exemption standards.

D. Complete all prerequisite courses with a minimum grade of "B" as listed in the Physical Therapist Assistant Program degree plan. BIOL 2401 Anatomy and Physiology I must be completed within the past five years and PTHA 1409 Introduction to Physical Therapy must be completed within the past two years.

E. Complete the HESI A2 (Admissions Assessment) Exam as follows: Achieve an English Language Composite Score of 75% or higher, a Science (Anatomy & Physiology) Score of 75% or higher, and a Math Score of 75% or higher. Scores must be current within the last 2 years. HESI A2 Exemptions are not permitted.

F. Earn a minimum grade of "B" in "Introduction to Physical Therapy" course within the last two years. Required HESI A2 English Language Composite, Science, and Math test scores are needed to register for this course.

G. Earn a minimum cumulative GPA of 3.0 on a 4.0 scale in all courses, including transfer courses, and those completed at STC.

H. Pass a criminal background check, 10-panel drug screen through approved providers, and complete all required immunizations including Hepatitis B series. Students with criminal histories must provide proof of licensure eligibility from the Executive Council of Physical Therapy and Occupational Therapy Examiners (ECPTOTE) www.southtexascollege.edu/go/pta-chel. This process may take up to 6 months to complete. For more information contact the NAH Clinical Affairs Specialist at 872-3022.

I. *Submit Documentation of Experience Forms as evidence of a minimum of twenty-five (25) hours of volunteer or work experience under the supervision of a PT or PTA in two different settings, for a total of fifty (50) hours. One experience should be completed in an inpatient setting (hospital or nursing facility), and the other should be completed in a different type of setting such as an outpatient clinic or pediatric center. Home Health hours are not accepted. Therapists who supervise volunteer experiences cannot be a relative or personal friend of the student applicant. *Volunteer hour requirements have been temporarily waived due to pandemic related clinic closures/restrictions related to accepting volunteers. Please contact the PTA Program for information regarding an alternative activity/assignment.

J. Meet Technical Standards as stated by the Physical Therapist Assistant Program.

K. Submit a completed Program application by stated deadline. For more information contact the Physical Therapist Assistant Program at 872-3161 or access the information online at http://nah.southtexascollege.edu/pta/index.

Competitive Entry Selection Process

The PTA Program selection process is based on a Point System evaluation. Points are awarded for the following selection criteria: GPA of PTA Program prerequisite and general education courses, HESI A2 Exam scores, volunteer/experience forms (*or Program directed alternative activity/assignment), interview/activity scores, and optional points which may be obtained from items listed on the Application Form (for example, completion of CSFHS 0101 College Success for Healthcare course with a B or better, etc.). Qualified applicants are numerically ranked based on the number of acceptance points earned, and are either accepted, placed on an alternate list, or not accepted. Due to program size limitations, meeting application requirements does not guarantee admission to the program. The typical number of new positions available on an annual basis is 20; the final number is dependent upon

South Texas College
available resources. Should any of the accepted applicants decline admission, an alternate will be offered acceptance to the program. In the case of tied applicants, finalists will be chosen based on the date of application.

A new applicant pool is established for each admission period. Applicants who are not admitted for the current application period must re-apply to be considered for a later application period. PTA Program applications are available annually from the PTA Program Department.

The window for submission of completed applications opens the first week of March closes on the last Friday in May of the current year. Selection of students is made one time a year during the summer. Newly selected students attend mandatory Program Prep Sessions and Orientation programming in the summer and begin program classes in the fall semester.

Graduation Requirements

To earn an Associate of Applied Science Degree as a Physical Therapist Assistant, a student must meet college graduation requirements and complete all coursework as prescribed in the degree plan with a minimum grade of “C.” Students must achieve a minimum written exam average of 75 percent, a minimum laboratory exam average of 75 percent (for courses with labs) and a minimum overall course score of 75 percent to pass all PTA courses. Students must also pass the Level II Exit Exam with 75 percent as a requirement of the final Capstone course.

Licensure of Persons with History of Criminal Conviction / Substance Abuse

- According to the Texas Board of Physical Therapy Examiners PT Rules 343.5 the Board may deny a license to or discipline an applicant/respondent who has been found to have a history of substance abuse.
- According to the Texas Board of Physical Therapy Examiners PT Rules 343.9 the Board may revoke or suspend an existing valid license, disqualify a person from receiving or renewing a license or deny to a person the opportunity to be examined for a license because of a person’s conviction of a felony or misdemeanor if the crime directly relates to the practice of physical therapy.

Additional information regarding rules governing licensure may be found in the complete Physical Therapy rules located on the Executive Council of Physical Therapy and Occupational Therapy (http://www.ptot.texas.gov/) website.

*STC Board Policy (#3337) applies to all students participating in a Nursing or Allied Health Program clinical course. This policy requires all students to pass a criminal background check and drug screening prior to enrolling in a clinical course. This policy is being implemented to ensure uniform compliance with health care agency and state licensing regulations. Students having questions about this rule should see the Clinical Affairs Specialists, the PTA Program Chair or the Dean of Nursing and Allied Health Division. All consultations are confidential.

Advisory Committee Members

Bertha Puig, PT (Committee Chair), Puig Physical Therapy
Javier Rocha, PT, Village Care Nursing & Rehab
Rick Morales, PTA, Grand Terrace Nursing & Rehab
Norma Castro, PTA, Doctors Hospital at Renaissance (acute care)

Denise Ramos, PT, DPT, McAllen Heart Hospital
Melanie Watson, PT, MPT, C/NDT, Milestones
Therapeutic Associates
Ricardo Escobedo, PTA, DHR Orthopedic & Sports Therapy Institute
Maria O. Aguilar, PTA, Doctors Hospital at Renaissance
Inpatient Rehabilitation Center
Aaron Cantu, PT, DPT, Mission Regional Medical Center

Physical Therapist Assistant Associate of Applied Science

TSI LIABLE

Physical Therapist Assistant

Course | Title | Credit Hours
--- | --- | ---
Pre-requisite Semester (Summer Session I)
BIOL 2401 | Anatomie Anatomy and Physiology I | 4
ENGL 1301 | Composition 1 | 3
PTHA 1409 | Introduction to Physical Therapy | 4

Credit Hours 11

First Semester (Fall)
BIOL 2402 | Anatomy and Physiology II | 4
PTHA 1405 | Basic Patient Care Skills | 4
PTHA 1413 | Functional Anatomy | 4
PTHA 2201 | Essentials of Data Collection | 2

Credit Hours 14

Second Semester (Spring)
PSVC 2314 | Lifespan Growth and Development | 3
PTHA 1321 | Pathophysiology for the PTA | 3
PTHA 1531 | Physical Agents | 5
PTHA 2509 | Therapeutic Exercise | 5

Credit Hours 16

Third Semester (Summer Session)
PTHA 1266 | Practicum I | 2
PTHA 2205 | Neurology | 2

Credit Hours 4

Fourth Semester (Fall)
PTHA 2431 | Management of Neurological Disorders | 4
PTHA 2435 | Rehabilitation Techniques | 4
Humaneities Elective (p. 99) | 3
Select one of the following:
HUMA 1301 | Introduction to Humanities I - Western | 3
PHIL 1301 | Introduction to Philosophy | 3
PHIL 2303 | Introduction to Logic | 2
PHIL 2306 | Introduction to Ethics | 2

Credit Hours 11

Fifth Semester (Spring)
PTHA 2266 | Practicum II | 2
PTHA 2267 | Practicum III | 2
PTHA 2339 | CAPSTONE: Professional Issues | 3

Credit Hours 7

Total Credit Hours 63

1 Identifies courses to fulfill minimum 15 credit hour General Education requirement

Respiratory Therapy

This Selective Program has a competitive entry selection process based on a competitive point system. Application requirements are included in the description below.

Associate of Applied Science
This two-year program will prepare the student’s knowledge, skills, and ethical attitude that will culminate in successful employment of the graduate as a licensed respiratory therapist. In turn, the graduate offers or provides optimal patient care to the community.

Application Requirements
All applicants must:

A. Participate in the required Prospective Student Information Session. For the session schedule, access the information online at http://nah.southtexascollege.edu or contact the Respiratory Therapy Program at 956-872-3023. 
B. Be admitted to the college as a high school graduate or GED equivalent. 
C. Meet TSI College Readiness Standards, or meet TSI exemption standards. 
D. Complete all prerequisite courses with a minimum of “B” as listed in the Degree plan. 
E. Earn a minimum cumulative GPA of 3.0, on a 4.0 scale. 
F. Science coursework listed in the degree plan must be within the past 5 years of nursing clinical courses. For more information contact the NAH Clinical Affairs Specialist at 872-3022. 
G. Pass a criminal background check, 10-panel drug screen through approved providers, and complete all required immunizations including Hepatitis B series. 
H. Meet Technical Standards as stated by the Program. 
I. Submit a completed Program application by stated deadline. For more information contact Respiratory Therapy Program at 872-3023 or access the information online at http://nah.southtexascollege.edu.

Competitive Entry Selection Process
The Respiratory Therapy program selection criteria are based upon a point system score comprised of degree plan course GPA, number of degree plan courses, and required test scores. Selection of students is made one time a year at the end of the spring semester. The deadline for applying to the Respiratory Therapy Program is the last Friday in May of the current year. Due to program size limitations, a number of applicants who meet the program admissions requirements may not be admitted to the program. Qualified applications are numerically ranked from highest to lowest in points. Applications will be available after Spring Break.

A new applicant pool is established for each admission period. Applicants who were not admitted for the current application period must re-apply to be considered for a later application period.

NOTE: Please see program webpage for additional information regarding the application process http://nah.southtexascollege.edu/.

Graduation Criteria
To earn an Associate of Applied Science in the Respiratory Therapy Program, a student must meet college graduation requirements and complete all coursework as prescribed in the degree plan with a minimum grade of “C” in didactic courses and minimum grade of “B” in the clinical/practicum courses.

Advisory Committee Members
Dr. Juan Manuel Ortiz, MD, Medical Director
Mary Lopez, MccAllen Medical Center
Ramsey Rodriguez, RRT, Mcallen Medical Center
George Barajas, RRT, Mission Regional Medical Center
Robert Vargas, RRT, Lee’s Pharmacy
Hermelinda G. Lopez, Starr County Hospital
Dr. Genny Carrillo, Texas A&M Health Science Center
Fernando Zepeda, RRT, Knapp Medical Center
Marylou Araguejo, RRT, Doctor’s Hospital at Renaissance
Vette Ysguierre, RRT, Rio Grande Regional Medical Center
Kenneth Smith, CRT, Rio Grande Regional Medical Center
Jose Echiveste, RRT, Edinburg Regional Medical Center
Jovita Garcia, RRT, Valley Baptist Medical Center in Harlingen
Amita Gomez, RGV Community Member
Nianna Gustovich, RGV Community Member

Respiratory Therapy Associate of Applied Science

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>RSPT 1201</td>
<td>Introduction to Respiratory Care</td>
<td>2</td>
</tr>
<tr>
<td>ENGL 1301</td>
<td>Composition I</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 2401</td>
<td>Anatomy and Physiology</td>
<td>4</td>
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<tr>
<td>BIOL 2402</td>
<td>Anatomy and Physiology</td>
<td>4</td>
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<tr>
<td>MATH 1414</td>
<td>College Algebra</td>
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</table>

First Semester
Social and Behavioral Sciences Elective (p. 100) 3

Select one of the following:

- PSYC 2301 General Psychology
- PSYC 2314 Lifespan Growth and Development
- SOCI 1301 Introductory Sociology
- SOCI 1306 Social Problems
- Humanities Elective (p. 99) 3

Select one of the following:

- PHIL 2303 Introduction to Logic
- PHIL 2306 Introduction to Ethics
- HUMA 1301 Introduction to Humanities I - Western
- RSPT 1410 Respiratory Care Procedures I 4
- RSPT 1325 Respiratory Care Sciences 3

Second Semester

<table>
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<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>RSPT 2225</td>
<td>Cardiopulmonary Diagnostics</td>
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<tr>
<td>RSPT 2310</td>
<td>Cardiopulmonary Disease</td>
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</tr>
<tr>
<td>RSPT 1411</td>
<td>Respiratory Care Procedures II</td>
<td>4</td>
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<tr>
<td>RSPT 2217</td>
<td>Respiratory Care Pharmacology</td>
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<tr>
<td>RSPT 1260</td>
<td>Clinical I</td>
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Third Semester

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<th>Credit Hours</th>
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<tbody>
<tr>
<td>RSPT 1137</td>
<td>Basic Dysrhythmia Interpretation</td>
<td>1</td>
</tr>
<tr>
<td>RSPT 1261</td>
<td>Clinical II</td>
<td>2</td>
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Fourth Semester

<table>
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<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
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</thead>
<tbody>
<tr>
<td>RSPT 2314</td>
<td>Mechanical Ventilation</td>
<td>3</td>
</tr>
</tbody>
</table>
All applicants must:

Application Requirements

- Meet TSI College Readiness Standards, or meet TSI exemption standards. Student must be Reading and Math Complete.
- Achieve a HESI A2 Admission Assessment exam test score of 70% or higher in English Language Composited, Science (Anatomy & Physiology only) and Math. HESI Exam test scores must be current within two years.
- Earn a "B" or better in the following:
  - VNSG 1420 Anatomy and Physiology for Allied Health or both BIOL 2401 Anatomy and Physiology I AND BIOL 2402 Anatomy and Physiology II.
  - Pass a criminal background check, 10-panel drug screen through approved providers, and complete all required immunizations including Hepatitis B series before beginning of nursing clinical courses. For more information contact the NAH Clinical Affairs Specialist at 972-3022.
- Meet Technical Standards as stated by the Program.
- Submit a completed Program application by stated deadline. For more information contact Vocational Nursing Program at 956-872-3011 or 956-447-6632 or access the information online at http://nah.southtexascollege.edu.

Competitive Entry Selection Process

The VN Program selection process is based on Point System evaluation. The selection criteria are used to assess the applicant's acceptance points. Points are given for the following selection criteria: VN program prerequisite courses, Prerequisite G.P.A., and other optional items listed in the Application Form. A maximum acceptance point is calculated for each applicant period based on the qualified applicant pool and the number of slots available. Maximum acceptance points may vary for each application period. Due to program size limitations, a number of applicants who meet the program additional requirements may not be admitted to the program. Qualified applications with total points above acceptance score will be admitted and applicants with total points below the acceptance score will be denied. Applicants with total points equal to the acceptance score will be designated as alternates. Should any of the admitted applicants decline admission, an alternate will be offered admissions to the program. A random draw of alternate applicants with the total points equal to the acceptance score will be used as necessary.

A new applicant pool is established for each admission period. Applicants who were not admitted for the current application period must re-apply to be considered for a later application period.

NOTE: Please see program webpage for additional information regarding the application process at http://nah.southtexascollege.edu.

Graduation Requirements

To earn a certificate in Vocational Nursing, a student must meet college graduation requirements and complete all coursework as prescribed in the degree plan with a minimum grade of "C".

Licenses of Persons with Criminal Convictions

Nurse Practice Act for the State of Texas (Senate Bill 1058) made criminal background checks mandatory for students accepted for enrollment in a nursing education program and permits
the Board of Nursing (BON or Board) to initiate declaratory orders for eligibility proceedings based on positive criminal background checks; made permanent the Board’s authority to impose deferred disciplinary action; clarified that action may be taken against a nurse’s license based on action taken by a division of the United States Military; authorized the BON, in conjunction with a disciplinary action, to require a nurse to abstain from use of alcohol and drugs and submit to random drug testing; provided for limited non-disclosure of disciplinary proceedings that result in a Board order requiring the nurse to participate in a Board-approved peer assistance program to address a problem that the nurse is experiencing with mental illness or chemical dependency; as well as making other changes relating to disciplinary action taken by the Board.

The STC Board of Trustees approved Board Policy #3337 on July 15, 2004 for all students participating in any Nursing and Allied Health clinical program meet established program standards for professional practice established by the Dean of Nursing and Allied Health. This policy is implemented to ensure compliance with health care agency standards and state licensing regulations. This policy is being implemented to ensure uniform compliance with healthcare agency and state licensing regulations. Students having questions about this rule should see the Clinical Affairs Specialists or the VN Program Chair. All consultations are confidential.

**Advisory Committee Members**

Alberto Gonzalez, MSN APRN, South Texas Behavioral Center
Anna Hinojosa, MSN, RN, Chief Nurse Executive, Knapp Medical Center
Candi Constantine-Castillo MBA, MSN, RN, F.A.C.H.E., CEN, CPHQ, CPHRM, CENP NEA-BC, HACP System Chief Nursing Officer, South Texas Health Systems
Cat Domian RN, Chief Nurse Executive, Edinburg Regional Medical Center
Cristina Terry, RN, Director Of Nursing, Amara Hospice
Diana L. Garza, RN, WCC, Director of Nursing, Legend Transitional Care Center
Gloria Vela RN, Director, Education Department, South Texas Health Systems
Janet Sheiner, PhD, MSN, RN, GNP CCRN-K, Executive VP & Chief Nursing Officer, Doctors Hospital at Renaissance
Katherine Dassaer, MSN, RN, Chief Nursing Officer, Rio Grande Regional Hospital
Kennetha Foster, MSN, RN Chief Nursing Officer, Mission Regional Medical Center
Libby Smith, MBA, BSN, RN Chief Nurse Executive, McAllen Heart Hospital
Macario Villareal, RN Director Of Nursing, Retama Manor Health and Rehab
Martha Torres Saldivar, BSN, RN, MHA, Chief Nurse Executive, Starr County Memorial Hospital
Norma Terran, DNP MBA, RN, EVP Nursing Education, Doctors Hospital at Renaissance
Pat Palomo, MSN, RN Nurse Educator, Valley Baptist Hospital
Rina Lopez, LNFA, Rio Grande City Nursing and Rehab Center
Rita Mata Guerrero RN, Director Of Nursing Operations, Weslaco Rehab Hospital
Romeo Valladares, RN, Administrator, Presidente Home Care
San Juanita Garcia, RN Assistant Director Of Nursing, Retama Manor Health and Rehab Center

- Vocational Nursing Fall Admission (p. 203)
- Vocational Nursing Spring Admission (p. 203)

### Vocational Nursing - Fall Admission

**TSI LIABLE**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>VNSG 1420 or BIOL 2401 and BIOL 2402</td>
<td>Anatomy and Physiology for Allied Health or Anatomy and Physiology I and Anatomy and Physiology II</td>
<td>4-8</td>
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<tr>
<td>VNSG 1500</td>
<td>Nursing in Health &amp; Illness I</td>
<td>5</td>
</tr>
<tr>
<td>VNSG 1304</td>
<td>Foundations of Nursing</td>
<td>3</td>
</tr>
<tr>
<td>VNSG 1323</td>
<td>Basic Nursing Skills</td>
<td>3</td>
</tr>
<tr>
<td>VNSG 1160</td>
<td>Clinical I - A</td>
<td>1</td>
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<tr>
<td>VNSG 1161</td>
<td>Clinical I - B</td>
<td>1</td>
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<tr>
<td>VNSG 1327</td>
<td>Essentials of Medication Administration</td>
<td>3</td>
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<tr>
<td>HPRS 1106</td>
<td>Essentials of Medical Terminology</td>
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**Credit Hours** 21-25

### Second Semester

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<tr>
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<tr>
<td>VNSG 1909</td>
<td>Nursing in Health and Illness II</td>
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<tr>
<td>VNSG 1162</td>
<td>Clinical II - A</td>
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<tr>
<td>VNSG 2331</td>
<td>Advanced Nursing Skills</td>
<td>3</td>
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<tr>
<td>VNSG 1230</td>
<td>Maternal-Neonatal Nursing</td>
<td>2</td>
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<tr>
<td>VNSG 1234</td>
<td>Pediatrics</td>
<td>2</td>
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<tr>
<td>VNSG 1261</td>
<td>Clinical II - B</td>
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**Credit Hours** 15

<table>
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<tr>
<th>Course</th>
<th>Title</th>
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<tr>
<td>VNSG 2510</td>
<td>Nursing in Health and Illness III</td>
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<tr>
<td>VNSG 1105</td>
<td>NCLEX-PN Review</td>
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<tr>
<td>VNSG 1362</td>
<td>Clinical III</td>
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**Credit Hours** 9

**Total Credit Hours** 45-49

1. CAPSTONE: Successfully passing VNSG 2510 Nursing in Health and Illness III, VNSG 1105 NCLEX-PN Review and VNSG 1362 Clinical III.

### Vocational Nursing - Spring Admission

**TSI LIABLE**

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<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
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<tr>
<td>VNSG 1420 or BIOL 2401 and BIOL 2402</td>
<td>Anatomy and Physiology for Allied Health or Anatomy and Physiology I and Anatomy and Physiology II</td>
<td>4-8</td>
</tr>
<tr>
<td>VNSG 1500</td>
<td>Nursing in Health &amp; Illness I</td>
<td>5</td>
</tr>
<tr>
<td>VNSG 1304</td>
<td>Foundations of Nursing</td>
<td>3</td>
</tr>
<tr>
<td>VNSG 1323</td>
<td>Basic Nursing Skills</td>
<td>3</td>
</tr>
<tr>
<td>VNSG 1160</td>
<td>Clinical I - A</td>
<td>1</td>
</tr>
<tr>
<td>VNSG 1161</td>
<td>Clinical I - B</td>
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<tr>
<td>VNSG 1327</td>
<td>Essentials of Medication Administration</td>
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<tr>
<td>HPRS 1106</td>
<td>Essentials of Medical Terminology</td>
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**Credit Hours** 21-25

### Second Semester

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<tr>
<th>Course</th>
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<th>Credit Hours</th>
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<tbody>
<tr>
<td>VNSG 1509</td>
<td>Nursing in Health and Illness II</td>
<td>5</td>
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<tr>
<td>VNSG 1230</td>
<td>Maternal-Neonatal Nursing</td>
<td>2</td>
</tr>
<tr>
<td>VNSG 1261</td>
<td>Clinical II - B</td>
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</table>

**Credit Hours** 9
EMT Certificate or Associate of Applied Science emergency care at the scene of a medical or prepares students to deliver out-of-hospital basic, EMT Advanced, and EMT Paramedic. Emergency Medical Technicians serve in the pre- 

EMT Certificate or Associate of Applied Science 

EMT Certificate or Associate of Applied Science 

applicable to the Texas Department of State Health Services for their state of Texas EMT Basic Certification. 

EMT Paramedic Certificate This is the highest level an EMT student can achieve within the EMT Program. Must be EMT Basic certified by the Texas Department of State and Health Services or National Registry. The paramedic level requires the student to be certified at the EMT Basic level either through the National Registry of Emergency Medical Technicians or the Texas Department of State and Health Services. Students will study in depth patient assessment, anatomy and physiology of the human body systems. They will then practice and perform advanced invasive lifesaving procedures such as intravenous (IV) administration and endotracheal intubation. 

Upon Completion of this course students will be eligible to take the National Registry (NREMT) Basic exam administered by a Pearson Vue authorized examination site. Students gaining certification through the National Registry will be able to then apply to the Texas Department of State Health Services for their state of Texas Advanced EMT Certification. 

EMT Basic Certificate Instruction at the basic level serves as a foundation for the upcoming Emergency Medical Technician. This entry-level certificate introduces the general anatomy and physiology of the human body and how medical or traumatic conditions may affect a patient subjected to these life-threatening conditions. The students will learn the appropriate patient assessments by performing lifesaving procedures such as cardiac arrest management, oxygen administration, spinal motion restriction, bandaging, splinting, and medication administration as defined by the National EMT Basic Standard Curriculum. Upon Completion of this course students will be eligible to take the National Registry (NREMT) Basic exam administered by a Pearson Vue authorized examination site. Students gaining certification through the National Registry will be able to then apply to the Texas Department of State Health Services for their state of Texas EMT Basic Certification. 

EMT Advanced Certificate At the EMT Advanced level students will continue to use the foundation they learned as an EMT Basic. The EMT Advanced level requires the student to be certified at the EMT Basic level either through the National Registry of Emergency Medical Technicians or the Texas Department of State and Health Services. Students will prepare for both the didactic and psychomotor National Registry certification exams (didactic & psychomotor) at the Paramedic level. Students will be eligible to take the National Registry (NREMT) Paramedic exam administered by a Pearson Vue authorized examination site. Students gaining certification through the National Registry will be able to then apply to the Texas 

Selective Programs The Nursing and Allied Health Division offers Selective Programs with application requirements. Application requirements are included in the description of each program. 

Emergency Medical Technology (p. 204) 

- EMT-Basic (Certificate) (p. 204) 
- EMT-Advanced (Certificate) (p. 204) 
- EMT-Paramedic (Certificate) (p. 204) 
- EMT-Paramedic (Associate of Applied Science) (p. 205) 

Health and Medical Administrative Services (p. 207) 

- Electronic Health Record Specialist (Certificate) (p. 207) 
- Medical Coding Specialist (Certificate) (p. 207) 
- Health Information Technology (Associate of Applied Science) (p. 207) 

Medical Assistant Technology (p. 209) 

- Medical Assistant Technology (Certificate) (p. 209) 
- Medical Office Specialist (Certificate) (p. 209) 
- Medical Assistant Technology (Associate of Applied Science) (p. 209) 

Patient Care Technician (p. 210) 

- Patient Care Technician (Certificate) (p. 210) 

Pharmacy Technology (p. 211) 

- Pharmacy Technology (Associate of Applied Science) (p. 211) 

Emergency Medical Technology 

This program is a Selective Program. Application requirements are included in the description below. 

Emergency Medical Technology The Emergency Medical Technology program prepares students to deliver out-of-hospital emergency care at the scene of a medical or trauma emergency. A student graduating with an EMT Certificate or Associate of Applied Science degree will be prepared to fill positions of EMT Basic, EMT Advanced, and EMT Paramedic. Emergency Medical Technicians serve in the pre-hospital setting as vital members to the healthcare team, with entry level competency. They use their medical knowledge and skills to relieve suffering and reduce injury severity and death. 

Selective Programs
Graduation Requirements
To earn the Emergency Medical Technology Certificate or Associate of Applied Science Degree, a student must meet all college graduation requirements and complete all coursework as prescribed in the degree plan with a minimum grade of “C”.

Advisory Committee Members
Andrew Levine, MD, Medical Director, South Texas College/Private Practice
Jaime Solis, Operations Coordinator, Med-Care, Inc.
Francina Atkins, Regional Faculty, American Heart Association
Gloria Vela, System Education Director, South Texas Health Systems
Michael Farris, RN/EMT-Paramedic, Rio Grande Regional Hospital
Noemi Sanchez, EMT-Intermediate, Department of State Health Services - Retired
Gustavo Ramirez EMT-Paramedic, Weslaco Fire EMS
Sean O’Connor, Community Representative
Raul Alvizo EMT-Paramedic/Compliance Officer, Hidalgo County EMS

Ex-Officio Members
Carlos E. Tello, Program Chair, South Texas College
Joseph Archer, EMT Faculty, South Texas College

- Emergency Medical Technician Basic Certificate (p. 205)
- Emergency Medical Technician Advanced Certificate (p. 205)
- Emergency Medical Technician Paramedic Certificate (p. 206)
- Emergency Medical Technology - Paramedic Associate of Applied Science (p. 206)

Emergency Medical Technician Basic Certificate

**TSI EXEMPT**

<table>
<thead>
<tr>
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<td>EMSP 1371</td>
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<tr>
<td>EMSP 1472</td>
<td>Emergent Issues in EMT</td>
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Eligible for the National Registry of Emergency Medical Technicians Certification Exam - EMT Basic. Once successful with NREMT Exam you can become eligible for Texas Department of State Health Service EMT-Basic Certification.

Total Credit Hours 16

Emergency Medical Technician Advanced Certificate

**TSI EXEMPT**

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<td>EMSP 1208</td>
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South Texas College 205
Emergency Medical Technician Paramedic Certificate

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<td>EMT - Basic Clinical</td>
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<tr>
<td>EMSP 1166</td>
<td>EMT - Basic Practicum</td>
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<td>EMSP 1208</td>
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<td>Emergency Issues in EMT</td>
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<td>EMSP 1338</td>
<td>Introduction to Advanced Practice</td>
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<tr>
<td>EMSP 1356</td>
<td>Patient Assessment and Airway Management</td>
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<td>EMSP 1355</td>
<td>Trauma Management</td>
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<td>EMSP 1161</td>
<td>EMT - Intermediate Hospital Clinical</td>
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<td>EMSP 1167</td>
<td>EMS EMTI Practicum</td>
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<td>EMSP 2434</td>
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<td>EMSP 2161</td>
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Total Credit Hours 27

Emergency Medical Technology - Paramedic Associate of Applied Science

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<td>EMSP 2434</td>
<td>Medical Emergencies</td>
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<td>Special Populations</td>
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for maintaining components of health

Health Information Technicians are responsible for the National Registry of Emergency Medical Technicians Certification Exam – EMT – Paramedic. Once successful with NREMT Exam you can become eligible for Texas Department of State Health Service EMT – Paramedic Certification.

Credit Hours 12
Total Credit Hours 60

Identifies courses to fulfill minimum 15 credit hour General Education requirement

Health and Medical Administrative Services

This program is a Selective Program. Application requirements are included in the description below.

Electronic Health Record Specialist Certificate

The Electronic Health Record Specialist is a one semester certificate that will prepare the students for entry level positions with knowledge and skills required to transition from a paper based record to an electronic health record, and learn the basic functions and the use of the technology for the Electronic Health Record (EHR). Medical clinics, hospitals, doctors’ offices, in all types of facilities, and in various locations within a facility offer various employment settings for an Electronic Health Record Specialist. Electronic Health Record Specialist can pursue a lifelong program of continuing education.

Medical Coding Specialist Certificate

Medical Coding Specialist Certificate prepares students to access health information, identify diagnoses, and assign appropriate medical codes to narrative descriptions of health diseases and procedures required for reimbursement, medical research, quality assurance, or risk management.

Medical clinics, hospitals, doctors’ offices, private coding agencies, consulting firms, and home offices offer various employment settings for Coding Specialist. Coders may pursue a certified coding specialist rating by passing the National Certification Examination that qualifies them for a certificate as a Medical Coding Specialist. Medical Coding Specialist can pursue a lifelong program of continuing education.

*Students are eligible to participate for the national examination that qualifies them for a certificate as a Registered Health Information Technician (RHIT).

Application Requirements

A. Participate in the required Prospective Student Information Session. For the session schedule, access the information online at http://nah.southtexascollege.edu or contact the HMAS Program at 956-872-3023.

B. Submit an application for admission online at Apply Texas (www.applytexas.org).

C. AAS Degree Option: Meet TSI College Readiness Standards, or meet TSI exemption standards.

D. Earn a minimum cumulative GPA of 2.5 on a 4.0 scale for all courses completed at STC.

E. Pass a criminal background check, 10-panel drug screen through approved providers, and complete all required immunizations including Hepatitis B series.

F. Submit a completed program application.

NOTE: For up-to-date program information, admission requirements and registration see: http://nah.southtexascollege.edu/

Nursing and Allied Health Graduation Requirements

To earn the Electronic Health Record, the Medical Coding Specialist Certificate or an Associate of Applied Science Degree in Health Information Technology, a student must meet all college graduation requirements and complete all coursework as prescribed in the specific degree plan with a minimum grade of “C.”

Advisory Committee Members

Margarita “Maggie” Alvarez, Office Manager, El Milagro Clinic
Rosie (Heneka) Balderas, RHIA, CHPE, Regional Director, South Texas Health Systems
Monte Bivens, RHIT, Tumor Registry Manager, DHR Health Advanced Care Center
Elisa Christina Chavez, Data Entry Supervisor, Valley Care Clinics
Elizabeth Gonzales, RHIT, Director of HIM Dept., Doctors Hospital at Renaissance
Itzel J. Hernandez, HIM Supervisor, Doctors Hospital at Renaissance

Health Information Technology Associate of Applied Science

The Associate of Applied Science Degree in Health Information Technology prepares students for careers as Health Information Technicians. Health Information Technicians are responsible for maintaining components of health information systems consistent with the medical administrative, ethical, and legal, accreditation, and regulatory requirements of the health care delivery system. In all types of facilities, and in various locations within a facility, the health information technician possesses the technical knowledge and skills necessary to process, maintain, complete and report health information data for reimbursement, facility planning, marketing, risk management, utilization management, quality assessment and research; abstract and code, clinical data using appropriate classification systems; and analyze health records according to standards.

As part of the degree plan, students will complete an internship that enables them to gain real-world experience. In addition, students are prepared for a national exam that measures proficiency and competency in the standards set by the American Health Information Management Association. AAS Program: Meet TSI College Readiness Standards, or meet TSI exemption standards.

*The Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM) has accredited the program in cooperation with the Council on Accreditation of the American Health Information Management Association (AHIMA). Students are eligible to participate for the national examination that qualifies them for a certificate as a Registered Health Information Technician (RHIT).

EMSP 2161 Paramedic Clinical II 1
EMSP 2166 Capstone: Paramedic Practicum 1

Eligible for Texas Department of Health State Certificate Exam-Paramedic Level
Eligible for the National Registry of Emergency Medical Technicians Certification Exam – EMT – Paramedic.

Credit Hours 12
Total Credit Hours 60

Advisory Committee Members

Margaretta “Maggie” Alvarez, Office Manager, El Milagro Clinic
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# Health Information Technology Associate of Applied Science

## TSI LIABLE

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<td>MATH 1332</td>
<td>Contemporary Mathematics or College Algebra</td>
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## Health and Medical Administrative Services

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## TSI EXEMPT

### Electronic Health Record Specialist Certificate

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<td>Medical Terminology I</td>
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<td>HITT 1301</td>
<td>Health Data Content and Structure</td>
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<td>POFM 1317</td>
<td>Medical Administrative Support</td>
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<td>HITT 1341</td>
<td>Coding and Classification Systems</td>
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<td>HITT 2371</td>
<td>Current Procedural Terminology Coding CPT-4</td>
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<td>Legal and Ethical Aspects of Health Information</td>
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### Medical Coding Specialist Certificate

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<td>Health</td>
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<td>POFM 1317</td>
<td>Medical Administrative Support</td>
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### Humanitarian Elective (p. 99)

Select one of the following recommended electives:

- PHIL 2306: Introduction to Ethics
- PHIL 2303: Introduction to Logic
- HUMA 1301: Introduction to Humanities I - Western
- HITT 2335: Health Care Statistics
- HITT 2343: Quality Assessment and Performance Improvement
- HITT 2239: Health Information Organization and Supervision
- HITT 2167: CAPSTONE: Practicum II
1 Identifies courses to fulfill minimum 15 credit hour General Education requirement

Medical Assistant Technology

This program is a Selective Program. Application requirements are included in the description below.

Medical Assistant Technology Certificate and Associate of Applied Science

Medical assistants are multi-skilled health care professionals with a strong background in basic patient care and assessment; medical laboratory procedures including performing routine blood and urine analysis; appropriate emergency medical care procedures; problem-solving skills; effective team work, oral and written communication skills; and proper medical office administrative procedures for managing medical records, medical transcription, and medical insurance billing. As part of the degree plan, students will complete an internship enabling them to gain real medical office experience.

South Texas College has been approved to serve as a proctoring site for students seeking certification by the National Center for Competency Testing (NCCT).

Upon successful completion of the coursework students are eligible to participate in any of the national examinations offered by NCCT for multiple credentials including the National Certified Medical Assistant (NCMA), National Certified Medical Office Assistant (NCMOA), National Certified Phlebotomy Technician (NCPT), and the National Certified ECG Technician (NCET).

Application Requirements

All applicants must:

A. Participate in the required Prospective Student Information Session. For the session schedule, access the information online at http://nah.southtexascollege.edu or contact the Medical Assistant Technology Program at 956-872-3207.

B. Be admitted to the college as a high school graduate or GED equivalent

C. AAS Degree Option: Meet TSI College Readiness Standards, or meet TSI exemption standards.

D. Level 2 Certificate Option: Meet TSI College Readiness Standards, or meet TSI exemption standards, or complete developmental classes with a grade of "C" or better or course placement as follows:
   • Completion of INRW 0030 Integrated Reading and Writing II or equivalent.
   • Completion of MATH 0200 Developmental Mathematics II or equivalent.

E. Earn a minimum cumulative GPA of 2.5 on a 4.0 scale for all courses completed at STC

F. Pass a criminal background check, 10-panel drug screen through approved providers, and complete all required immunizations including Hepatitis B series.

G. Submit a completed program application.

Program Application

Program applications are available from Medical Assistant Technology faculty and will be discussed and completed during advisement prior to registration. Please contact the Program office at 956-872-3207 for additional information or appointment with program faculty.

NOTE: Please see program web page for additional information regarding the application process at http://nah.southtexascollege.edu.

Graduation Requirements

To earn a Certificate or Associate of Applied Science Degree in Medical Assistant Technology, a student must meet all college graduation requirements and complete all coursework as prescribed in the degree plan with a minimum grade of "C".

Medical Office Specialist Certificate

The Medical Office Specialist is a health care worker with medical office administrative skills for managing the front office, medical records, and medical insurance billing. As part of the degree plan, students will complete an internship enabling them to gain real medical front office experience.

Advisory Committee Members

Olga Gabriel, MPH, Director McAllen Campus, Health Science Center, Texas A & M University, McAllen
Martin Garza, MD, DLC Pediatric Center, Edinburg
Petras Trevisio, El Milagro Clinic, McAllen
Martha Leos, Education Supervisor, Access Esperanza Clinics, McAllen
Jessica I. Salinas, Director of Student Affairs, Doctor's Hospital at Renaissance
Delia Martinez, Clinic Administrator, Samuel Garcia, Jr., MD, McAllen
Nereyda Fiala, MA, Samuel Garcia, Jr., MD, McAllen
Azucena Molina, MA, Maria R. Guajardo, MD, McAllen
Debra Franco, South Texas Juvenile Diabetes Association

• Medical Assistant Technology Certificate (p. 209)
• Medical Office Specialist Certificate (p. 210)
• Medical Assistant Technology Associate of Applied Science (p. 210)

Medical Assistant Technology Certificate

TSI LIABLE

Course | Title | Credit Hours
--- | --- | ---
First Semester
| HITT 1305 | Medical Terminology I | 3
| MDCA 1231 | Administrative Procedures | 3
| MDCA 1343 | Medical Insurance | 3
| MDCA 1205 | Medical Law and Ethics | 2
| POFM 1400 | Basic Medical Coding | 4
| MDCA 1166 | Practicum I | 1

Credit Hours 16

Second Semester

| MDCA 1309 or VNSG 1420 | Anatomy & Physiology for Medical Assistants or Anatomy and Physiology for Allied Health | 3
| MDCA 1302 | Human Disease/ Pathophysiology | 3
| MDCA 1352 | Medical Assistant Laboratory Procedures | 3
| PLAB 1223 | Phlebotomy for Medical Assistants | 2

South Texas College 209
### Medical Office Specialist Certificate

Gainful Employment (https://www.southtexascollege.edu/ge/Medical-Office-Specialist/index.html)

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### Medical Assistant Technology Associate of Applied Science

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### Patient Care Technician

**Certificate**

This is a 16 credit hour certificate program that offers classroom instruction and related clinical practice in the basic nursing care of adults, children, infants and the elderly. The need for qualified Patient Care Technicians in long-term care and acute care settings is growing at a tremendous rate. The philosophy of care for residents in long-term care facilities has changed from one of custodial care to an implementation of restorative, person centered care in which the resident is assisted to reach an optimal potential of restorative, person centered care. This care can only be provided by knowledgeable and educated health care providers. In addition to certification as a Nurse Aide, students will also attain three professional certificates for Alzheimer’s care.

After successful completion of the Nurse Aide Competency Examination, students will focus on acute care and specialized patient care. Entry-level skills in phlebotomy, EKG, and monitor technician are included. Students are prepared to work the many fields available to them such as home health and hospice care.

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**Third Semester**

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<tr>
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<th>Credit Hours</th>
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**Fourth Semester**

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<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
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<tbody>
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</table>

1 Identifies courses to fulfill minimum 15 credit hour General Education requirement.

2 Identifies courses to fulfill minimum 3 credit hour General Education requirement.

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**Summer Session I**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
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<tbody>
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**Third Semester**

<table>
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<tr>
<th>Course</th>
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<th>Credit Hours</th>
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**Fourth Semester**

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**Patient Care Technician Certificate**

This is a 16 credit hour certificate program that offers classroom instruction and related clinical practice in the basic nursing care of adults, children, infants and the elderly. The need for qualified Patient Care Technicians in long-term care and acute care settings is growing at a tremendous rate. The philosophy of care for residents in long-term care facilities has changed from one of custodial care to an implementation of restorative, person centered care in which the resident is assisted to reach an optimal potential of restorative, person centered care. This care can only be provided by knowledgeable and educated health care providers. In addition to certification as a Nurse Aide, students will also attain three professional certificates for Alzheimer’s care.

After successful completion of the Nurse Aide Competency Examination, students will focus on acute care and specialized patient care. Entry-level skills in phlebotomy, EKG, and monitor technician are included. Students are prepared to work the many fields available to them such as home health and hospice care.
Program Entry Requirements
A. All applicants must meet general admission requirements to South Texas College.
B. Earn a minimum cumulative GPA of 2.0 on a 4.0 scale for all courses completed at STC.
C. Pass a criminal background check, 10-panel drug screen through approved providers, and complete all required immunizations including Hepatitis B series.

Program Application
Please contact the PCA Program office at 956-872-3049 for additional information or appointment with program faculty.

NOTE: Please see program web page for additional information regarding the application process at http://nah.southtexascollege.edu/pca/.

Graduation Requirements
To earn the Patient Care Technician Certificate, a student must meet all college graduation requirements and complete all coursework as prescribed in the degree plan with a minimum grade of 78%.

Advisory Committee Members
Anna Hinojosa, RN, MSN - Chief Nursing Officer, Knapp Hospital
Jonas Klassen, RN - Director of Nursing, South Texas Behavioral Center
Diana Garza, RN - Director of Nursing, Legend Transitional Care Center
Libby Smith, BSN, MBA - Director of Nursing, McAllen Heart Hospital
Macario Villarreal, Director of Nursing Operations, Retama Manor Health and Rehab
Martha Torres Saldivar, RN, BSN, MHA, Starr County Memorial Hospital
Yolanda Rebales, Knapp Medical Center
Teresa Johnson, South Texas Health System
Gloria Vela, Director of Education, South Texas Health System

Ex-Officio Members
Claudia Tovar PTC Secretary
Marino Alfred Acevedo, Program Chair, ADN
Elizabeth Hernandez, Professional & Workforce Education, South Texas College
Lori Trevino, Continuing Education Operations, South Texas College
Maggie Hand, RN - Assistant Chair, South Texas College
Margo Ayala, MSN, RN, VN - Assistant Chair, South Texas College
Nora Martinez, DNP, RN, FNP-BC - Assistant Chair, South Texas College
Christie Candelaria, EdD, RN, CCRNK, CNE - A.D.N. Program Chair, South Texas College

Exemption
Meet TSI College Readiness Standards, or credit students.

Patient Care Technician Certificate

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>NUPC 1320</td>
<td>Patient Care Technician/Assistant</td>
<td>3</td>
</tr>
<tr>
<td>PLAB 1232</td>
<td>Phlebotomy</td>
<td>3</td>
</tr>
<tr>
<td>ECRO 1211</td>
<td>Electrocardiography</td>
<td>2</td>
</tr>
<tr>
<td>NUPC 1360</td>
<td>CAPSTONE: Clinical II</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Total Credit Hours</td>
<td>16</td>
</tr>
</tbody>
</table>

Pharmacy Technology
This program is a Selective Program. Application requirements are included in the description below.

The Pharmacy Technology program is jointly accredited by the American Society of Health-Systems Pharmacists (ASHP) and the Accreditation Council for Pharmacy Education (ACPE). This program prepares students to take a national certification exam approved by the Texas State Board of Pharmacy. The Pharmacy Technology program is a Pharmacy Technician Certification Board (PTCB) Recognized Sterile Compounding Education/Training Program.

Pharmacy Technology Program
Associate of Applied Science

The Pharmacy Technology Associate of Applied Science degree combines pharmacy technology courses and general education courses to promote overall student development and enhance the knowledge base required for a variety of technician positions in pharmacy including retail, hospital, sterile compounding, mail order, and long term care. Graduates of the Associate of Applied Science degree may be eligible for teaching positions in pharmacy technology programs, and some continue their education to become pharmacists.

Application Requirements
All applicants must:
A. Participate in the required Prospective Student Information Session. For the session schedule, access the information online at http://nah.southtexascollege.edu.
B. Be admitted to the college as a high school graduate or GED equivalent, except for dual credit students.
C. Meet TSI College Readiness Standards, or meet TSI exemption standards. If the student qualifies for exemption, college-readiness scores for Reading, Writing, and Math are required for accreditation purposes.
D. Earn a minimum cumulative GPA of 2.5 on a 4.0 scale for all courses completed at STC or, if currently a high school student, a minimum cumulative GPA of 2.5 on a 4.0 scale on the high school transcript.
E. Be 18-years of age or older for practicum experiences.
F. Pass a criminal background check, 10-panel drug screen through approved providers, and complete all required immunizations including Hepatitis B series.
G. Satisfy healthcare agency requirements prior to practicum experiences.
H. Submit a completed program application.
I. Meet the technical standards of the program.

NOTE: Please see program web page for additional information regarding the application process at http://nah.southtexascollege.edu/.

South Texas College 211
Program Application
Prospective Student Information Sessions are held during fall and spring semesters. The Pharmacy Technology Program accepts applications for each fall cohort from the first Monday after spring break through the last Friday in May. Applications are available from the Pharmacy Technology Program website (http://nah.southtexascollege.edu). Please contact the Program office for additional information or for an appointment with program faculty.

Application Deadline
Fall admission = last Friday in May.

State Board of Pharmacy Registration
The Texas State Board of Pharmacy requires registration of all pharmacy technician trainees. Students admitted to the program who successfully complete the first semester are responsible for becoming registered with the Texas State Board of Pharmacy at their own expense. Additional information regarding pharmacy technician trainee licensure may be found the Texas State Board of Pharmacy website: www.tspb.state.tx.us.

The program chair will verify with the Texas State Board of Pharmacy the registration status of all students before the third semester. Students who are not registered with the Texas State Board of Pharmacy as a pharmacy technician trainee or a registered pharmacy technician will not be eligible to enroll in practicum courses. Registration Refusal for Persons with Criminal Backgrounds

According to the Texas Pharmacy Act (Section 568.003): the Board of Pharmacy may refuse to issue a pharmacy technician registration to an individual who has been convicted of a felony, a misdemeanor involving moral turpitude, engaged in any fraud, deceit or misrepresentation, has a drug or alcohol dependency or has violated any federal or state pharmacy or drug laws.

Students having questions about this rule should contact the Texas State Board of Pharmacy (www.tspb.state.tx.us).

Graduation Requirements
To earn a Certificate or Associate of Applied Science in Pharmacy Technology, a student must meet all college graduation requirements and complete all degree plan lecture and lab coursework with a minimum grade of “C” and successfully pass the practicum course.

Advisory Committee Members
Adriana Pedraza, RPh, Doctors Hospital at Renaissance
Beatrice Godines, RPh, Mission Regional Medical Center
Emilio Garza, RPh, Doctors Hospital at Renaissance
David Castro, MBA, RPh, Weslaco Regional Rehabilitation Hospital
Vanessa Gomez, CPhT, Weslaco Regional Rehabilitation Hospital
Emmanuel Ruiz, CPhT, Walgreens

Pharmacy Technology Associate of Applied Science

<table>
<thead>
<tr>
<th>Course</th>
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<th>Credit Hours</th>
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<tbody>
<tr>
<td>First Semester</td>
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</tr>
<tr>
<td>PHRA 1201</td>
<td>Introduction to Pharmacy Mathematics I</td>
<td>2</td>
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<tr>
<td>PHRA 1209</td>
<td>Pharmaceutical Mathematics I</td>
<td>2</td>
</tr>
<tr>
<td>PHRA 1202</td>
<td>Pharmacy Law</td>
<td>2</td>
</tr>
<tr>
<td>PHRA 1305</td>
<td>Drug Classification</td>
<td>3</td>
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<tr>
<td>PHRA 1306</td>
<td>Computerized Drug Delivery Systems</td>
<td>3</td>
</tr>
<tr>
<td>PHRA 1215</td>
<td>Pharmacy Terminology</td>
<td>2</td>
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<tr>
<td>Second Semester</td>
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<tr>
<td>PHRA 1347</td>
<td>Pharmaceutical Mathematics II</td>
<td>3</td>
</tr>
<tr>
<td>PHRA 1449</td>
<td>Institutional Pharmacy Practice</td>
<td>4</td>
</tr>
<tr>
<td>PHRA 1413</td>
<td>Community Pharmacy Practice</td>
<td>4</td>
</tr>
<tr>
<td>PHRA 1304</td>
<td>Pharmacotherapy and Disease Process</td>
<td>3</td>
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<tr>
<td>Summer Session I</td>
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<tr>
<td>PHRA 1265</td>
<td>Practicum I: Entry Level Practice</td>
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<td>Third Semester</td>
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<tr>
<td>PHRA 1441</td>
<td>Pharmacy Drug Therapy and Treatment</td>
<td>4</td>
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<tr>
<td>PHRA 1445</td>
<td>Compounding Sterile Preparations</td>
<td>4</td>
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<tr>
<td>PHRA 1491</td>
<td>Advanced Pharmacy Technology Practice</td>
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<td>ENGL 1301</td>
<td>Composition I</td>
<td>3</td>
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<td>Fourth Semester</td>
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<tr>
<td>PHRA 1143</td>
<td>Pharmacy Technician Certification Review</td>
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<tr>
<td>PHRA 1166</td>
<td>Practicum II: Advanced Level Practice</td>
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<tr>
<td>PSYC 2301</td>
<td>General Psychology or Lifespan Growth and Development</td>
<td>3</td>
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<tr>
<td>or PSYC 2314</td>
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<tr>
<td>Humanities Elective (p. 99)</td>
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<tr>
<td>SOCI 1301</td>
<td>Introductory Sociology</td>
<td>3</td>
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<tr>
<td>Math/Natural Sciences Elective</td>
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<td>Math/Natural Sciences Elective</td>
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<td>Total Credit Hours</td>
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<td>60</td>
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</table>

1 Identifies courses to fulfill minimum 15 credit hour General Education requirement
2 Students must take a 4 credit hour course in order to fulfill the Math and Natural Sciences Elective.
ACNT 1303
Principles of Financial Accounting
CRT HRS:4 LEC HRS:3 LAB HRS:3 OTH HRS:0
This course is an introduction to the fundamental concepts of financial accounting as prescribed by U.S. generally accepted accounting principles (GAAP) as applied to transactions and events that affect business organizations. Students will examine the procedures and systems to accumulate, analyze, measure, and record financial transactions. Students will use recorded financial information to prepare a balance sheet, income statement, statement of cash flows, and statement of shareholders' equity to communicate the business entity's results of operations and financial position to users of financial information who are external to the company. Students will study the nature of assets, liabilities, and owners' equity while learning to use reported financial information for purposes of making decisions about the company. Students will be exposed to International Financial Reporting Standards (IFRS).
Prerequisite: None Co-requisite: MATH 1324.

ACNT 1311
Principles of Managerial Accounting
CRT HRS:4 LEC HRS:3 LAB HRS:3 OTH HRS:0
This course is an introduction to the fundamental concepts of managerial accounting appropriate for all organizations. Students will study information from the entity's accounting system relevant to decisions made by internal managers, as distinguished from information relevant to users who are external to the company. The emphasis is on the identification and assignment of product costs, operational budgeting and planning, cost control, and management decision making. Topics include product costing methodologies, cost behavior, operational and capital budgeting, and performance evaluation.
Prerequisite: ACNT 2401.

Accounting (ACNT)

ACNT 1301
Introduction to Accounting I
CRT HRS:3 LEC HRS:2 LAB HRS:2 OTH HRS:0
This course is a study of analyzing, classifying, and recording business transactions in a manual and computerized environment. Emphasis is placed on understanding the complete accounting cycle and preparing financial statements, bank reconciliation, and payroll.
Prerequisite: None.

ACNT 1304
Introduction to Accounting II
CRT HRS:3 LEC HRS:2 LAB HRS:4 OTH HRS:0
This course is a study of accounting for merchandising, notes payable, notes receivable, valuation of receivables and equipment, and valuation of inventories in a manual and computerized environment.
Prerequisite: ACNT 1303.

ACNT 1311
Introduction to Computerized Accounting
CRT HRS:3 LEC HRS:2 LAB HRS:2 OTH HRS:0
This course is an introduction to utilizing the computer in maintaining accounting records, making management decisions, and processing common business applications with primary emphasis on a general ledger package.
Prerequisite: ACNT 1303, ITSC 1409 or COSC 1301.

ACNT 1313
Computerized Accounting Applications
CRT HRS:3 LEC HRS:2 LAB HRS:2 OTH HRS:0
This course is a study of the computer to develop and maintain accounting records and to process common business applications for managerial decision-making.
Prerequisite: None.

ACNT 1329
Payroll and Business Tax Accounting
CRT HRS:3 LEC HRS:2 LAB HRS:2 OTH HRS:0
This course is a study of payroll procedures, taxing entities, and reporting requirements of local, state, and federal taxing authorities in a manual and computerized environment.
Prerequisite: ACNT 1303.

ACNT 1331
Federal Income Tax: Individual
CRT HRS:3 LEC HRS:2 LAB HRS:2 OTH HRS:0
This course is a study of the federal tax laws currently implemented by the IRS, providing a working knowledge of preparing income tax returns for the individual.
Prerequisite: ACNT 1303.

ACNT 1373
Intermediate Computerized Accounting
CRT HRS:3 LEC HRS:2 LAB HRS:2 OTH HRS:0
This course is a continued study of using the computer to maintain accounting records with emphasis on account receivable.
Prerequisite: ACNT 1311.

ACNT 2309
Cost Accounting
CRT HRS:3 LEC HRS:2 LAB HRS:2 OTH HRS:0
This course is a study of budgeting, cost analysis and control systems using traditional and contemporary costing methods and theories in decision making, including a detailed study of manufacturing cost accounts and reports, job order costing, and process costing. An introduction to alternative costing methods such as activity-based and just-in-time costing is included.
Prerequisite: ACCT 2401 and ACCT 2402.

ACNT 2330
Government and Not-for-Profit Accounting
CRT HRS:3 LEC HRS:2 LAB HRS:2 OTH HRS:0
This course is a study of basic concepts and techniques of fund accounting and financial reporting for governmental and not-for-profit entities. The accounting cycle for funds and account groups and related financial statements will also be covered.
Prerequisite: ACNT 1303.

ACNT 2331
Internal Control and Auditing
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is the study of internal controls and auditing standards and processing used by internal auditors, managers, and independent public accountants.
Prerequisite: ACNT 1303.

Admin Assist/Gen Off (POFT)

POFT 1227
Introduction to Keyboarding
CRT HRS:2 LEC HRS:1 LAB HRS:3 OTH HRS:0
This course will teach the student skill development in keyboarding with emphasis on alphabet, number, acceptable speed and accuracy, and symbol keys by touch. Skills can be applied to computers, typewriters, and other equipment with keyboards.
Prerequisite: None.
POFT 1301
Business English
CRT HRS:3 LEC HRS:2 LAB HRS:3 OTH HRS:0
This course is an introduction to a practical application of basic language usage skills with emphasis on fundamentals of writing and editing for business. Prerequisite: None.

POFT 1309
Administrative Office Procedures I
CRT HRS:3 LEC HRS:2 LAB HRS:3 OTH HRS:0
This course is a study of current office procedures including telephone skills, time management, travel and meeting arrangements, mail processing, and other duties and responsibilities in an office environment. Prerequisite: None.

POFT 1319
Records and Information Management I
CRT HRS:3 LEC HRS:2 LAB HRS:3 OTH HRS:0
This course is an introduction to basic records and information management. It includes the life cycle of a record, manual and electronic records management, and basic filing procedures and rules. Prerequisite: None.

POFT 1321
Business Math
CRT HRS:3 LEC HRS:2 LAB HRS:3 OTH HRS:0
This course provides the student instruction in the fundamentals of business mathematics including analytical and problem-solving skills for critical thinking in business applications. Prerequisite: None.

POFT 1328
Business Presentations
CRT HRS:3 LEC HRS:2 LAB HRS:3 OTH HRS:0
This course provides skill development in planning and conducting business presentations on an individual and/or group basis including communication and media skills. Prerequisite: POFT 1227 or permission from the department.

POFT 1329
Beginning Keyboarding
CRT HRS:3 LEC HRS:2 LAB HRS:3 OTH HRS:0
This course will teach the student skill development in the operation of the keyboard by touch applying proper keyboarding techniques. Emphasis is placed on the development of acceptable speed and accuracy levels and formatting basic documents. Prerequisite: POFT 1227 or permission from the department.

POFT 1349
Administrative Office Procedures II
CRT HRS:3 LEC HRS:2 LAB HRS:3 OTH HRS:0
This course explores advanced office application with a special emphasis on decision making, goal setting, management theories, and critical thinking. Prerequisite: POFT 1309, POFT 1319, POFI 1349, POFT 2340, and POFT 1328.

POFT 2264
CAPSTONE: Practicum
CRT HRS:2 LEC HRS:0 LAB HRS:0 OTH HRS:16
This course provides practical, general workplace training supported by an individualized learning plan developed by the employer, college, and the student. Prerequisite: Students enrolled in the certificate program must have completed 30 semester credit hours and students enrolled in the Associate Degree program must have completed 46 semester credit hours.

POFT 2303
Speed and Accuracy Building
CRT HRS:3 LEC HRS:2 LAB HRS:3 OTH HRS:0
This course teaches how to review, correct, improve, and/or perfect touch keyboarding techniques for the purpose of increasing speed and improving accuracy. Prerequisite: POFT 1329.

POFT 2312
Business Correspondence and Communication
CRT HRS:3 LEC HRS:2 LAB HRS:3 OTH HRS:0
This course teaches the development of writing and presentation skills required to produce effective business documents. Prerequisite: POFT 1301.

POFT 2331
Administrative Project Solutions
CRT HRS:3 LEC HRS:2 LAB HRS:3 OTH HRS:0
This course covers advanced concepts of project management and office procedures integrating software applications, critical thinking, and problem-solving skills. Prerequisite: POFT 1349 or POFL 1340.

American Sign Language (SGNL)

SGNL 1301
Beginning American Sign Language I
CRT HRS:3 LEC HRS:3 LAB HRS:1 OTH HRS:0
This is a comprehensive first semester Beginning American Sign Language course. This course will include an introduction to American Sign Language, Deaf culture, and to a brief history of sign and culture. Furthermore, students will also develop and learn expressive and receptive sign skills, together with the learning of numbers, sign vocabulary, and the manual alphabet. Class is conducted primary without voice. Prerequisite: None.

SGNL 1302
Beginning American Sign Language II
CRT HRS:3 LEC HRS:3 LAB HRS:1 OTH HRS:0
This is a comprehensive second semester Beginning American Sign Language course. This course will include study of sign vocabulary, numbers, finger spelling, and Deaf culture. Furthermore, this course emphasizes on further development of receptive skills, expressive skills, application of rudimentary syntactical and grammatical structures, and an understanding of Deaf and Hearing cultures. Class is conducted primary without voice. Prerequisite: SGNL 1301.

SGNL 2301
Intermediate American Sign Language I
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This is a comprehensive Intermediate American Sign Language course. This course includes the integration of ASL expressive and receptive skills using bilingual techniques. Furthermore, a study of vocabulary, idioms, culture, literature, ASL linguistics, manual and non-manual aspects of ASL, and cross-cultural communication techniques will be an integral part of this course. This course is highly interactive, centering on lab exercises, peer critiques, guest speakers, and on the application of basic ethical behavior. Class is conducted primary without voice. Prerequisite: SGNL 1301 and SGNL 1302 or departmental placement exam.
Intermediate American Sign Language II
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0
This is a comprehensive Intermediate American Sign Language course. This course will include further application of introductory level interpreting and transliterating skills with appropriate RID guidelines governing ethical behavior. Furthermore, students will also be exposed to the literature and culture of the Deaf culture. In addition, this course provides students the opportunity to interpret for guest speakers. Class is conducted primary without voice. Prerequisite: SGNL 2301.

Anthropology (ANTH)

Physical Anthropology
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0
This course is the study of human origins and bio-cultural adaptations. Topics may include primatology, genetics, human variation, forensics, health, and ethics in the discipline. Prerequisite: TSI complete in Reading and Writing, or equivalent.

Introduction to Archeology
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0
This course is the study of the human past through material remains. This course includes a discussion of methods and theories relevant to archeological inquiry. Topics may include the adoption of agriculture, response to environmental change, the emergence of complex societies, and ethics in the discipline. Prerequisite: TSI complete in Reading and Writing, or equivalent.

General Anthropology
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0
This is a study of human beings, their antecedents and related primates and their cultural behavior and institutions. This course introduces the major sub-fields: physical and cultural anthropology, archaeology, linguistics and ethnology. (Crosslisted as HUMA 2323.) Prerequisite: TSI complete in Reading and Writing, or equivalent.

Cultural Anthropology
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0
This course is the study of human cultures. Topics may include social organization, institutions, diversity, interactions between human groups, and ethics in the discipline. Prerequisite: TSI complete in Reading and Writing, or equivalent.

Applied Anthropology (TECM)

Technical Calculations
CRT HRS:3  LEC HRS:3  LAB HRS:1  OTH HRS:0
This course is a review of specific mathematical functions calculations including fractions, decimals, proportions, perimeters, areas, volumes of geometric figures, and certain algebraic/trigonometric functions, as required by specific businesses, health occupations and industries for successful on-the-job performance. Prerequisite: None.

Applied Music (MUAP)

Applied Violin I - Non-Music Majors
CRT HRS:1  LEC HRS:0  LAB HRS:1  OTH HRS:0
This course offers private instruction in violin for Non-Music majors. Credit is based upon one 30-minute lesson per week and 30 minutes of required daily practice. This course may be repeated as MUAP 1121. Prerequisite: None.

Applied Viola I - Non-Music Majors
CRT HRS:1  LEC HRS:0  LAB HRS:1  OTH HRS:0
This course offers private instruction in viola for Non-Music majors. Credit is based upon one 30-minute lesson per week and 30 minutes of required daily practice. This course may be repeated as MUAP 1122. Prerequisite: None.

Applied Double Bass I - Non-Music Majors
CRT HRS:1  LEC HRS:0  LAB HRS:1  OTH HRS:0
This course offers private instruction in double bass for Non-Music majors. Credit is based upon one 30-minute lesson per week and 30 minutes of required daily practice. This course may be repeated as MUAP 1123. Prerequisite: None.

Applied Flute I - Non-Music Majors
CRT HRS:1  LEC HRS:0  LAB HRS:1  OTH HRS:0
This course offers private instruction in flute for Non-Music majors. Credit is based upon one 30-minute lesson per week and 30 minutes of required daily practice. This course may be repeated as MUAP 1124. Prerequisite: None.

Applied Clarinet I - Non-Music Majors
CRT HRS:1  LEC HRS:0  LAB HRS:1  OTH HRS:0
This course offers private instruction in clarinet for Non-Music majors. Credit is based upon one 30-minute lesson per week and 30 minutes of required daily practice. This course may be repeated as MUAP 1125. Prerequisite: None.

Applied Saxophone I - Non-Music Majors
CRT HRS:1  LEC HRS:0  LAB HRS:1  OTH HRS:0
This course offers private instruction in saxophone for Non-Music majors. Credit is based upon one 30-minute lesson per week and 30 minutes of required daily practice. This course may be repeated as MUAP 1126. Prerequisite: None.

Applied Cello I - Non-Music Majors
CRT HRS:1  LEC HRS:0  LAB HRS:1  OTH HRS:0
This course offers private instruction in Cello for Non-Music majors. Credit is based upon one 30-minute lesson per week and 30 minutes of required daily practice. This course may be repeated as MUAP 1127. Prerequisite: None.

Applied Saxophone I - Non-Music Majors
CRT HRS:1  LEC HRS:0  LAB HRS:1  OTH HRS:0
This course offers private instruction in saxophone for Non-Music majors. Credit is based upon one 30-minute lesson per week and 30 minutes of required daily practice. This course may be repeated as MUAP 1128. Prerequisite: None.

South Texas College 215
MUAP 1109  
Applied French Horn I - Non-Music Majors  
CRT HRS:1 LEC HRS:0 LAB HRS:1 OTH HRS:0  
This course offers private instruction in French horn for Non-Music majors. Credit is based upon one 30-minute lesson per week and 30 minutes of required daily practice. This course may be repeated as MUAP 1129.  
Prerequisite: None.

MUAP 1110  
Applied Trombone I - Non-Music Majors  
CRT HRS:1 LEC HRS:0 LAB HRS:1 OTH HRS:0  
This course offers private instruction in trombone for Non-Music majors. Credit is based upon one 30-minute lesson per week and 30 minutes of required daily practice. This course may be repeated as MUAP 1130.  
Prerequisite: None.

MUAP 1111  
Applied Euphonium I - Non-Music Majors  
CRT HRS:1 LEC HRS:0 LAB HRS:1 OTH HRS:0  
This course offers private instruction in baritone for Non-Music majors. Credit is based upon one 30-minute lesson per week and 30 minutes of required daily practice. This course may be repeated as MUAP 1111.  
Prerequisite: None.

MUAP 1112  
Applied Oboe I - Non-Music Majors  
CRT HRS:1 LEC HRS:0 LAB HRS:1 OTH HRS:0  
This course offers private instruction in oboe for Non-Music majors. Credit is based upon one 30-minute lesson per week and 30 minutes of required daily practice. This course may be repeated as MUAP 1132.  
Prerequisite: None.

MUAP 1113  
Applied Bassoon I - Non-Music Majors  
CRT HRS:1 LEC HRS:0 LAB HRS:1 OTH HRS:0  
This course offers private instruction in bassoon for Non-Music majors. Credit is based upon one 30-minute lesson per week and 30 minutes of required daily practice. This course may be repeated as MUAP 1133.  
Prerequisite: None.

MUAP 1114  
Applied Tuba I - Non-Music Majors  
CRT HRS:1 LEC HRS:0 LAB HRS:1 OTH HRS:0  
This course offers private instruction in tuba for Non-Music majors. Credit is based upon one 30-minute lesson per week and 30 minutes of required daily practice. This course may be repeated as MUAP 1134.  
Prerequisite: None.

MUAP 1115  
Applied Percussion I - Non-Music Majors  
CRT HRS:1 LEC HRS:0 LAB HRS:1 OTH HRS:0  
This course offers private instruction in percussion for Non-Music majors. Credit is based upon one 30-minute lesson per week and 30 minutes of required daily practice. This course may be repeated as MUAP 1135.  
Prerequisite: None.

MUAP 1116  
Applied Guitar I - Non-Music Majors  
CRT HRS:1 LEC HRS:0 LAB HRS:1 OTH HRS:0  
This course offers private instruction in guitar for Non-major majors. Credit is based upon one 30-minute lesson per week and 30 minutes of required daily practice. This course may be repeated as MUAP 1136.  
Prerequisite: None.

MUAP 1117  
Applied Piano I - Non-Music Majors  
CRT HRS:1 LEC HRS:0 LAB HRS:1 OTH HRS:0  
This course offers private instruction in piano for Non-music majors. Credit is based upon one 30-minute lesson per week and 30 minutes of required daily practice. This course may be repeated as MUAP 1137.  
Prerequisite: None.

MUAP 1118  
Applied Voice I - Non-Music Majors  
CRT HRS:1 LEC HRS:0 LAB HRS:1 OTH HRS:0  
This course offers private instruction in voice for Non-Music majors. Credit is based upon one 30-minute lesson per week and 30 minutes of required daily practice. This course may be repeated as MUAP 1138.  
Prerequisite: None.

MUAP 1119  
Applied Music Composition I - Non-Music Majors  
CRT HRS:1 LEC HRS:0 LAB HRS:1 OTH HRS:0  
This course offers private instruction in music composition for Non-music majors. Credit is based upon one 30-minute lesson per week and 30 minutes of required daily practice. This course may be repeated as MUAP 1139.  
Prerequisite: None.

MUAP 1121  
Applied Violin II - Non-Music Majors  
CRT HRS:1 LEC HRS:0 LAB HRS:1 OTH HRS:0  
This course offers private instruction in violin for Non-Music majors. Credit is based upon one 30-minute lesson per week and 30 minutes of required daily practice. This course may be repeated as MUAP 1121.  
Prerequisite: None.

MUAP 1122  
Applied Viola II - Non-Music Majors  
CRT HRS:1 LEC HRS:0 LAB HRS:1 OTH HRS:0  
This course offers private instruction in viola for Non-Music majors. Credit is based upon one 30-minute lesson per week and 30 minutes of required daily practice. This course may be repeated as MUAP 1122.  
Prerequisite: None.

MUAP 1123  
Applied Cello II - Non-Music Majors  
CRT HRS:1 LEC HRS:0 LAB HRS:1 OTH HRS:0  
This course offers private instruction in cello for Non-Music majors. Credit is based upon one 30-minute lesson per week and 30 minutes of required daily practice. This course may be repeated as MUAP 1123.  
Prerequisite: None.

MUAP 1124  
Applied Double Bass II - Non-Music Majors  
CRT HRS:1 LEC HRS:0 LAB HRS:1 OTH HRS:0  
This course offers private instruction in double bass for Non-Music majors. Credit is based upon one 30-minute lesson per week and 30 minutes of required daily practice. This course may be repeated as MUAP 1124.  
Prerequisite: None.

MUAP 1125  
Applied Flute II - Non-Music Majors  
CRT HRS:1 LEC HRS:0 LAB HRS:1 OTH HRS:0  
This course offers private instruction in flute for Non-Music majors. Credit is based upon one 30-minute lesson per week and 30 minutes of required daily practice. This course may be repeated as MUAP 1125.  
Prerequisite: None.
MUAP 1126
Applied Clarinet II - Non-Music Majors
CRT HRS:1  LEC HRS:0  LAB HRS:1  OTH HRS:0
This course offers private instruction in clarinet for Non-music majors. Credit is based upon one 30-minute lesson per week and 30 minutes of required daily practice. This course may be repeated as MUAP 1126.
Prerequisite: None.

MUAP 1127
Applied Saxophone II - Non-Music Majors
CRT HRS:1  LEC HRS:0  LAB HRS:1  OTH HRS:0
This course offers private instruction in saxophone for Non-Music majors. Credit is based upon one 30-minute lesson per week and 30 minutes of required daily practice. This course may be repeated as MUAP 1127.
Prerequisite: None.

MUAP 1128
Applied Trumpet II - Non-Music Majors
CRT HRS:1  LEC HRS:0  LAB HRS:1  OTH HRS:0
This course offers private instruction in trumpet for Non-Music majors. Credit is based upon one 30-minute lesson per week and 30 minutes of required daily practice. This course may be repeated as MUAP 1128.
Prerequisite: None.

MUAP 1129
Applied French Horn II - Non-Music Majors
CRT HRS:1  LEC HRS:0  LAB HRS:1  OTH HRS:0
This course offers private instruction in French horn for Non-Music majors. Credit is based upon one 30-minute lesson per week and 30 minutes of required daily practice. This course may be repeated as MUAP 1129.
Prerequisite: None.

MUAP 1130
Applied Trombone II - Non-Music Majors
CRT HRS:1  LEC HRS:0  LAB HRS:1  OTH HRS:0
This course offers private instruction in trombone for Non-Music majors. Credit is based upon one 30-minute lesson per week and 30 minutes of required daily practice. This course may be repeated as MUAP 1130.
Prerequisite: None.

MUAP 1131
Applied Euphonium II - Non-Music Majors
CRT HRS:1  LEC HRS:0  LAB HRS:1  OTH HRS:0
This course offers private instruction in euphonium for Non-Music majors. Credit is based upon one 30-minute lesson per week and 30 minutes of required daily practice. This course may be repeated as MUAP 1131.
Prerequisite: None.

MUAP 1132
Applied Oboe II - Non-Music Majors
CRT HRS:1  LEC HRS:0  LAB HRS:1  OTH HRS:0
This course offers private instruction in oboe for Non-Music majors. Credit is based upon one 30-minute lesson per week and 30 minutes of required daily practice. This course may be repeated as MUAP 1132.
Prerequisite: None.

MUAP 1133
Applied Bassoon II - Non-Music Majors
CRT HRS:1  LEC HRS:0  LAB HRS:1  OTH HRS:0
This course offers private instruction in bassoon for Non-Music majors. Credit is based upon one 30-minute lesson per week and 30 minutes of required daily practice. This course may be repeated as MUAP 1133.
Prerequisite: None.

MUAP 1134
Applied Tuba II - Non-Music Majors
CRT HRS:1  LEC HRS:0  LAB HRS:1  OTH HRS:0
This course offers private instruction in tuba for Non-Music majors. Credit is based upon one 30-minute lesson per week and 30 minutes of required daily practice. This course may be repeated as MUAP 1134.
Prerequisite: None.

MUAP 1135
Applied Percussion II - Non-Music Majors
CRT HRS:1  LEC HRS:0  LAB HRS:1  OTH HRS:0
This course offers private instruction in percussion for Non-Music majors. Credit is based upon one 30-minute lesson per week and 30 minutes of required daily practice. This course may be repeated as MUAP 1135.
Prerequisite: None.

MUAP 1136
Applied Guitar II - Non-Music Majors
CRT HRS:1  LEC HRS:0  LAB HRS:1  OTH HRS:0
This course offers private instruction in guitar for Non-Music majors. Credit is based upon one 30-minute lesson per week and 30 minutes of required daily practice. This course may be repeated as MUAP 1136.
Prerequisite: None.

MUAP 1137
Applied Piano II - Non-Music Majors
CRT HRS:1  LEC HRS:0  LAB HRS:1  OTH HRS:0
This course offers private instruction in piano for Non-Music majors. Credit is based upon one 30-minute lesson per week and 30 minutes of required daily practice. This course may be repeated as MUAP 1137.
Prerequisite: None.

MUAP 1138
Applied Voice II - Non-Music Majors
CRT HRS:1  LEC HRS:0  LAB HRS:1  OTH HRS:0
This course offers private instruction in voice for Non-Music majors. Credit is based upon one 30-minute lesson per week and 30 minutes of required daily practice. This course may be repeated as MUAP 1138.
Prerequisite: None.

MUAP 1139
Applied Music Composition II - Non-Music Majors
CRT HRS:1  LEC HRS:0  LAB HRS:1  OTH HRS:0
This course offers private instruction in music composition for Non-Music majors. Credit is based upon one 30-minute lesson per week and 30 minutes of required daily practice. This course may be repeated as MUAP 1139.
Prerequisite: None.

MUAP 1201
Applied Violin I
CRT HRS:2  LEC HRS:0  LAB HRS:2  OTH HRS:0
This course offers private instruction in violin for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1221, 2201 and 2221.
Prerequisite: None.

MUAP 1202
Applied Viola I
CRT HRS:2  LEC HRS:0  LAB HRS:2  OTH HRS:0
This course offers private instruction in viola for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1222, 2202 and 2222.
Prerequisite: None.
MUAP 1203
Applied Cello I
CRT HRS:2  LEC HRS:0  LAB HRS:2  OTH HRS:0
This course offers private instruction in cello for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1223, 2203 and 2223.
Prerequisite: None.

MUAP 1204
Applied Double Bass I
CRT HRS:2  LEC HRS:0  LAB HRS:2  OTH HRS:0
This course offers private instruction in double bass for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1224, 2204 and 2224.
Prerequisite: None.

MUAP 1205
Applied Flute I
CRT HRS:2  LEC HRS:0  LAB HRS:2  OTH HRS:0
This course offers private instruction in flute for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1225, 2205 and 2225.
Prerequisite: None.

MUAP 1206
Applied Clarinet I
CRT HRS:2  LEC HRS:0  LAB HRS:2  OTH HRS:0
This course offers private instruction in clarinet for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1226, 2206 and 2226.
Prerequisite: None.

MUAP 1207
Applied Saxophone I
CRT HRS:2  LEC HRS:0  LAB HRS:2  OTH HRS:0
This course offers private instruction in saxophone for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1227, 2207 and 2227.
Prerequisite: None.

MUAP 1208
Applied Trumpet I
CRT HRS:2  LEC HRS:0  LAB HRS:2  OTH HRS:0
This course offers private instruction in trumpet for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1228, 2208 and 2228.
Prerequisite: None.

MUAP 1209
Applied French Horn I
CRT HRS:2  LEC HRS:0  LAB HRS:2  OTH HRS:0
This course offers private instruction in French horn for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1229, 2209 and 2229.
Prerequisite: None.

MUAP 1210
Applied Trombone I
CRT HRS:2  LEC HRS:0  LAB HRS:2  OTH HRS:0
This course offers private instruction in trombone for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1230, 2210 and 2230.
Prerequisite: None.

MUAP 1211
Applied Euphonium I
CRT HRS:2  LEC HRS:0  LAB HRS:2  OTH HRS:0
This course offers private instruction in baritone for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1231, 2211 and 2231.
Prerequisite: None.

MUAP 1212
Applied Oboe I
CRT HRS:2  LEC HRS:0  LAB HRS:2  OTH HRS:0
This course offers private instruction in oboe for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1232, 2212 and 2232.
Prerequisite: None.

MUAP 1213
Applied Bassoon I
CRT HRS:2  LEC HRS:0  LAB HRS:2  OTH HRS:0
This course offers private instruction in bassoon for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1233, 2213 and 2233.
Prerequisite: None.

MUAP 1214
Applied Tuba I
CRT HRS:2  LEC HRS:0  LAB HRS:2  OTH HRS:0
This course offers private instruction in tuba for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1234, 2214 and 2234.
Prerequisite: None.

MUAP 1215
Applied Percussion I
CRT HRS:2  LEC HRS:0  LAB HRS:2  OTH HRS:0
This course offers private instruction in percussion for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1235, 2215 and 2235.
Prerequisite: None.

MUAP 1216
Applied Guitar I
CRT HRS:2  LEC HRS:0  LAB HRS:2  OTH HRS:0
This course offers private instruction in guitar for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1236, 2216 and 2236.
Prerequisite: None.

MUAP 1217
Applied Piano I
CRT HRS:2  LEC HRS:0  LAB HRS:2  OTH HRS:0
This course offers private instruction in piano for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1237, 2217 and 2237.
Prerequisite: None.

MUAP 1218
Applied Voice I
CRT HRS:2  LEC HRS:0  LAB HRS:2  OTH HRS:0
This course offers private instruction in voice for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1238, 2218 and 2238.
Prerequisite: None.
**MUAP 1219**  
**Applied Music Composition I**  
CRT HRS:2  LEC HRS:0  LAB HRS:2  OTH HRS:0  
This course offers private instruction in music composition for music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1239, 2219 and 2239.  
Prerequisite: None.

**MUAP 1220**  
**Applied Conducting I**  
CRT HRS:2  LEC HRS:0  LAB HRS:2  OTH HRS:0  
This course offers private instruction in music conducting for music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1240, 2220 and 2240.  
Prerequisite: None.

**MUAP 1221**  
**Applied Violin II**  
CRT HRS:2  LEC HRS:0  LAB HRS:2  OTH HRS:0  
This course offers private instruction in violin for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1221, 2201 and 2221.  
Prerequisite: None.

**MUAP 1222**  
**Applied Viola II**  
CRT HRS:2  LEC HRS:0  LAB HRS:2  OTH HRS:0  
This course offers private instruction in viola for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1222, 2202 and 2222.  
Prerequisite: None.

**MUAP 1223**  
**Applied Cello II**  
CRT HRS:2  LEC HRS:0  LAB HRS:2  OTH HRS:0  
This course offers private instruction in cello for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1223, 2203 and 2223.  
Prerequisite: None.

**MUAP 1224**  
**Applied Double Bass II**  
CRT HRS:2  LEC HRS:0  LAB HRS:2  OTH HRS:0  
This course offers private instruction in double bass for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1224, 2204 and 2224.  
Prerequisite: None.

**MUAP 1225**  
**Applied Flute II**  
CRT HRS:2  LEC HRS:0  LAB HRS:2  OTH HRS:0  
This course offers private instruction in flute for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1225, 2205 and 2225.  
Prerequisite: None.

**MUAP 1226**  
**Applied Clarinet II**  
CRT HRS:2  LEC HRS:0  LAB HRS:2  OTH HRS:0  
This course offers private instruction in clarinet for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1226, 2206 and 2226.  
Prerequisite: None.

**MUAP 1227**  
**Applied Saxophone II**  
CRT HRS:2  LEC HRS:0  LAB HRS:2  OTH HRS:0  
This course offers private instruction in saxophone for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1227, 2207 and 2227.  
Prerequisite: None.

**MUAP 1228**  
**Applied Trumpet II**  
CRT HRS:2  LEC HRS:0  LAB HRS:2  OTH HRS:0  
This course offers private instruction in trumpet for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1228, 2208 and 2228.  
Prerequisite: None.

**MUAP 1229**  
**Applied French Horn II**  
CRT HRS:2  LEC HRS:0  LAB HRS:2  OTH HRS:0  
This course offers private instruction in French horn for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1229, 2209 and 2229.  
Prerequisite: None.

**MUAP 1230**  
**Applied Trombone II**  
CRT HRS:2  LEC HRS:0  LAB HRS:2  OTH HRS:0  
This course offers private instruction in trombone for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1230, 2210 and 2230.  
Prerequisite: None.

**MUAP 1231**  
**Applied Euphonium II**  
CRT HRS:2  LEC HRS:0  LAB HRS:2  OTH HRS:0  
This course offers private instruction in baritone for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1231, 2211 and 2231.  
Prerequisite: None.

**MUAP 1232**  
**Applied Oboe II**  
CRT HRS:2  LEC HRS:0  LAB HRS:2  OTH HRS:0  
This course offers private instruction in oboe for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1232, 2212 and 2232.  
Prerequisite: None.

**MUAP 1233**  
**Applied Bassoon II**  
CRT HRS:2  LEC HRS:0  LAB HRS:2  OTH HRS:0  
This course offers private instruction in bassoon for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1233, 2213 and 2233.  
Prerequisite: None.

**MUAP 1234**  
**Applied Violon I**  
CRT HRS:2  LEC HRS:0  LAB HRS:2  OTH HRS:0  
This course offers private instruction in violin for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1234, 2214 and 2234.  
Prerequisite: None.
Applies Music (MUAP)

- **MUAP 1235**
  Applied Percussion II
  CRT HRS:2, LEC HRS:0, LAB HRS:2, OTH HRS:0
  This course offers private instruction in percussion for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1235, 2215 and 2235.
  Prerequisite: None.

- **MUAP 1236**
  Applied Guitar II
  CRT HRS:2, LEC HRS:0, LAB HRS:2, OTH HRS:0
  This course offers private instruction in guitar for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1236, 2216 and 2236.
  Prerequisite: None.

- **MUAP 1237**
  Applied Piano II
  CRT HRS:2, LEC HRS:0, LAB HRS:2, OTH HRS:0
  This course offers private instruction in piano for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1237, 2217 and 2237.
  Prerequisite: None.

- **MUAP 1238**
  Applied Voice II
  CRT HRS:2, LEC HRS:0, LAB HRS:2, OTH HRS:0
  This course offers private instruction in voice for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1238, 2218 and 2238.
  Prerequisite: None.

- **MUAP 1239**
  Applied Music Composition II
  CRT HRS:2, LEC HRS:0, LAB HRS:2, OTH HRS:0
  This course offers private instruction in music composition for music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1239, 2219 and 2239.
  Prerequisite: None.

- **MUAP 1240**
  Applied Conducting II
  CRT HRS:2, LEC HRS:0, LAB HRS:2, OTH HRS:0
  This course offers private instruction in music conducting for music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1240, 2220 and 2240.
  Prerequisite: None.

- **MUAP 2201**
  Applied Violin III
  CRT HRS:2, LEC HRS:0, LAB HRS:2, OTH HRS:0
  This course offers private instruction in violin for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1221, 2201 and 2221.
  Prerequisite: None.

- **MUAP 2202**
  Applied Viola III
  CRT HRS:2, LEC HRS:0, LAB HRS:2, OTH HRS:0
  This course offers private instruction in viola for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1222, 2202 and 2222.
  Prerequisite: None.

- **MUAP 2203**
  Applied Cello III
  CRT HRS:2, LEC HRS:0, LAB HRS:2, OTH HRS:0
  This course offers private instruction in cello for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1223, 2203 and 2223.
  Prerequisite: None.

- **MUAP 2204**
  Applied Double Base III
  CRT HRS:2, LEC HRS:0, LAB HRS:2, OTH HRS:0
  This course offers private instruction in double bass for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1224, 2204 and 2224.
  Prerequisite: None.

- **MUAP 2205**
  Applied Flute III
  CRT HRS:2, LEC HRS:0, LAB HRS:2, OTH HRS:0
  This course offers private instruction in flute for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1225, 2205 and 2225.
  Prerequisite: None.

- **MUAP 2206**
  Applied Clarinet III
  CRT HRS:2, LEC HRS:0, LAB HRS:2, OTH HRS:0
  This course offers private instruction in clarinet for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1226, 2206 and 2226.
  Prerequisite: None.

- **MUAP 2207**
  Applied Saxophone III
  CRT HRS:2, LEC HRS:0, LAB HRS:2, OTH HRS:0
  This course offers private instruction in saxophone for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1227, 2207 and 2227.
  Prerequisite: None.

- **MUAP 2208**
  Applied Trombone III
  CRT HRS:2, LEC HRS:0, LAB HRS:2, OTH HRS:0
  This course offers private instruction in trombone for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1228, 2208 and 2228.
  Prerequisite: None.

- **MUAP 2209**
  Applied French Horn III
  CRT HRS:2, LEC HRS:0, LAB HRS:2, OTH HRS:0
  This course offers private instruction in French horn for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1229, 2209 and 2229.
  Prerequisite: None.

- **MUAP 2210**
  Applied Trombone III
  CRT HRS:2, LEC HRS:0, LAB HRS:2, OTH HRS:0
  This course offers private instruction in trombone for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1230, 2210 and 2230.
  Prerequisite: None.
Prerequisite: None.

daily practice. This course may be repeated as MUAP 1231, 2211 and 2231.

CRT HRS:2   LEC HRS:0   LAB HRS:2   OTH HRS:0

Applied Euphonium III

MUAP 2211

Prerequisite: None.

This course offers private instruction in baritone for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1231, 2211 and 2231.

This course offers private instruction in oboe for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1232, 2212 and 2232.

Prerequisite: None.

Applied Bassoon III

MUAP 2213

This course offers private instruction in bassoon for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1233, 2213 and 2233.

Prerequisite: None.

Applied Tuba III

MUAP 2214

This course offers private instruction in tuba for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1234, 2214 and 2234.

Prerequisite: None.

Applied Cello IV

MUAP 2215

This course offers private instruction in percussion for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1235, 2215 and 2235.

Prerequisite: None.

Applied Piano III

MUAP 2216

This course offers private instruction in piano for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1236, 2216 and 2236.

Prerequisite: None.

Applied Voice III

MUAP 2217

This course offers private instruction in voice for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1238, 2218 and 2238.

Prerequisite: None.

Applied Flute IV

MUAP 2218

This course offers private instruction in music composition for music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1239, 2219 and 2239.

Prerequisite: None.

Applied Conducting III

MUAP 2219

This course offers private instruction in conducting for music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1240, 2220 and 2240.

Prerequisite: None.

Applied Viola IV

MUAP 2221

This course offers private instruction in viola for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1222, 2220 and 2222.

Prerequisite: None.

Applied Double Bass IV

MUAP 2222

This course offers private instruction in cello for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1223, 2203 and 2223.

Prerequisite: None.

Applied Bassoon IV

MUAP 2223

This course offers private instruction in double bass for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1224, 2204 and 2224.

Prerequisite: None.

Applied Cello IV

MUAP 2224

This course offers private instruction in flute for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1225, 2205 and 2225.

Prerequisite: None.

Applied Flute IV

MUAP 2225

This course offers private instruction in clarinet for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1226, 2206 and 2226.

Prerequisite: None.

Applied Piano IV

MUAP 2226

This course offers private instruction in violin for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1228, 2218 and 2238.

Prerequisite: None.
MUAP 2227
Applied Saxophone IV
CRT HRS:2  LEC HRS:0  LAB HRS:2  OTH HRS:0
This course offers private instruction in saxophone for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1227, 2207 and 2227.
Prerequisite: None.

MUAP 2228
Applied Trumpet IV
CRT HRS:2  LEC HRS:0  LAB HRS:2  OTH HRS:0
This course offers private instruction in trumpet for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1228, 2208 and 2228.
Prerequisite: None.

MUAP 2229
Applied French Horn IV
CRT HRS:2  LEC HRS:0  LAB HRS:2  OTH HRS:0
This course offers private instruction in French horn for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1229, 2209 and 2229.
Prerequisite: None.

MUAP 2230
Applied Trombone IV
CRT HRS:2  LEC HRS:0  LAB HRS:2  OTH HRS:0
This course offers private instruction in trombone for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1230, 2210 and 2230.
Prerequisite: None.

MUAP 2231
Applied Euphonium IV
CRT HRS:2  LEC HRS:0  LAB HRS:2  OTH HRS:0
This course offers private instruction in baritone for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1231, 2211 and 2231.
Prerequisite: None.

MUAP 2232
Applied Oboe IV
CRT HRS:2  LEC HRS:0  LAB HRS:2  OTH HRS:0
This course offers private instruction in oboe for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1232, 2212 and 2232.
Prerequisite: None.

MUAP 2233
Applied Bassoon IV
CRT HRS:2  LEC HRS:0  LAB HRS:2  OTH HRS:0
This course offers private instruction in bassoon for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1233, 2213 and 2233.
Prerequisite: None.

MUAP 2234
Applied Tuba IV
CRT HRS:2  LEC HRS:0  LAB HRS:2  OTH HRS:0
This course offers private instruction in tuba for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1234, 2214 and 2234.
Prerequisite: None.

MUAP 2235
Applied Percussion IV
CRT HRS:2  LEC HRS:0  LAB HRS:2  OTH HRS:0
This course offers private instruction in percussion for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1235, 2215 and 2235.
Prerequisite: None.

MUAP 2236
Applied Guitar IV
CRT HRS:2  LEC HRS:0  LAB HRS:2  OTH HRS:0
This course offers private instruction in guitar for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1236, 2216 and 2236.
Prerequisite: None.

MUAP 2237
Applied Piano IV
CRT HRS:2  LEC HRS:0  LAB HRS:2  OTH HRS:0
This course offers private instruction in piano for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1237, 2217 and 2237.
Prerequisite: None.

MUAP 2238
Applied Voice IV
CRT HRS:2  LEC HRS:0  LAB HRS:2  OTH HRS:0
This course offers private instruction in voice for Music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1238, 2218 and 2238.
Prerequisite: None.

MUAP 2239
Applied Music Composition IV
CRT HRS:2  LEC HRS:0  LAB HRS:2  OTH HRS:0
This course offers private instruction in music composition for music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1239, 2219 and 2239.
Prerequisite: None.

MUAP 2240
Applied Conducting IV
CRT HRS:2  LEC HRS:0  LAB HRS:2  OTH HRS:0
This course offers private instruction in music conducting for music majors. Credit is based upon one 50 minute lesson per week and one hour of required daily practice. This course may be repeated as MUAP 1240, 2220 and 2240.
Prerequisite: None.

Architectural Technology (ARCE)

ARCE 1421
Architectural Illustration
CRT HRS:4  LEC HRS:3  LAB HRS:3  OTH HRS:0
This course covers architectural illustration and rendering techniques. Emphasis is on architectural structures in 3-D either by freehand drawing or computer software, perspectives, delineation in various media, and development of students' graphical expression. It includes an introduction to various reproduction methods.
Prerequisite: None.
Prerequisite: Eligible for ENGL 1301. 

interpret and evaluate works of art within formal, of the creative process. Students will critically vocabulary, media, techniques, and purposes arts designed to create an appreciation of the 

This course is a general introduction to the visual 

Diversity and Social Equity, D.1 Stakeholder Roles (NAAB) Student Performance Criteria: A.8 Cultural 

This course is intended to fulfill all or part of the broader physical context of the built environment. 

This course is an introduction to architecture 

This course is an introductory studio providing foundation in the conceptual, perceptual, and manual skills necessary for two-dimensional and three-dimensional design. This course is intended to fulfill all or part of the following National Architectural Accrediting Board (NAAB) Student Performance Criteria: History and Global Culture. Prerequisite: None. 

This course is part two of a survey of the history of world architecture from pre-history to the present. This course focuses on the period from pre-history up to at least the 14th Century. This course is intended to fulfill all or part of the following National Architectural Accrediting Board (NAAB) Student Performance Criteria for History and Global Culture. Prerequisite: None. 

This course is intended to fulfill all or part of the following National Architectural Accrediting Board (NAAB) Student Performance Criteria: History and Global Culture. Prerequisite: None. 

This course is intended to fulfill all or part of the following National Architectural Accrediting Board (NAAB) Student Performance Criteria of Professional Communication Skills, Design Thinking Skills, Architectural Design Skills and Ordering Skills. Prerequisite: ARCH 1311 and (DFTG 2400 or DFTG 2428). 

This course is an introductory studio providing foundation in the conceptual, perceptual, and manual skills necessary for two-dimensional and three-dimensional design. This course is intended to fulfill all or part of the following National Architectural Accrediting Board (NAAB) Student Performance Criteria: A.8 Cultural Diversity and Social Equity, D.1 Stakeholder Roles in Architecture. Prerequisite: None. 

This course is an introduction to the fundamental terminology, concepts, theory, and application of two-dimensional design. Prerequisite: None. 

This course is an introductory studio providing foundation in the conceptual, perceptual, and manual skills necessary for two-dimensional and three-dimensional design. This course is intended to fulfill all or part of the following National Architectural Accrediting Board (NAAB) Student Performance Criteria: A.8 Cultural Diversity and Social Equity, D.1 Stakeholder Roles in Architecture. Prerequisite: None. 

This course is an introduction to the fundamental terminology, concepts, theory, and application of three-dimensional design. Prerequisite: ARTS 1311 or approval of the instructor. 

A foundation studio course exploring drawing with emphasis on descriptive, expressive and conceptual approaches. Students will learn to see and interpret a variety of subjects while using diverse materials and techniques. Course work will facilitate a dialogue in which students will engage in critical analysis and begin to develop their understanding of drawing as a discipline. Prerequisite: None. 

A studio course exploring drawing with continued emphasis on descriptive, expressive and conceptual approaches. Students will further develop the ability to see and interpret a variety of subjects while using diverse materials and techniques. Course work will facilitate a dialogue in which students will employ critical analysis to broaden their understanding of drawing as a discipline. Students choosing to enroll in sections with live nude models must have chair approval and be a minimum of 18 years of age according to Board Policy 3642. Prerequisite: ARTS 1316 and Program Chair approval. 

A studio course exploring drawing with continued emphasis on descriptive, expressive and conceptual approaches. Students will further develop the ability to see and interpret a variety of subjects while using diverse materials and techniques. Course work will facilitate a dialogue in which students will employ critical analysis to broaden their understanding of drawing as a discipline. Students choosing to enroll in sections with live nude models must have chair approval and be a minimum of 18 years of age according to Board Policy 3642. Prerequisite: ARTS 1316 and Program Chair approval. 

This studio course introduces basic objectives, principles, and methods used in graphic design. The course focuses on creativity, aesthetic judgment, and critical-thinking skills to expand conceptual solutions within the realm of contemporary graphic design. Prerequisite: Completion of ARTS 2348.
♦ ARTS 2316  
Painting I  
CRT HRS:3  LEC HRS:2  LAB HRS:4  OTH HRS:0  
This studio art course introduces the fundamental principles, materials, and techniques of painting.  
Prerequisite: None.

♦ ARTS 2317  
Painting II  
CRT HRS:3  LEC HRS:2  LAB HRS:4  OTH HRS:0  
This studio art course is a further study of the principles, materials, and techniques of painting.  
Prerequisite: ARTS 2316 or approval of the instructor.

♦ ARTS 2323  
Life Drawing  
CRT HRS:3  LEC HRS:2  LAB HRS:4  OTH HRS:0  
This studio art course introduces the analytic study of the human form and the figure’s potential for compositional and expressive use in drawing.  
Prerequisite: ARTS 1317 or approval of the instructor.

♦ ARTS 2326  
Sculpture  
CRT HRS:3  LEC HRS:2  LAB HRS:4  OTH HRS:0  
This studio art course introduces the materials, processes, and issues pertaining to the making of three-dimensional objects and environments. The course explores the use of varied materials and techniques along with the formal and conceptual principles that form the basis of contemporary sculpture.  
Prerequisite: None.

♦ ARTS 2333  
Printmaking  
CRT HRS:3  LEC HRS:2  LAB HRS:4  OTH HRS:0  
This studio art course introduces the materials, processes, and concepts pertaining to traditional and contemporary printmaking. The course explores the use of varied tools and techniques along with the formal and conceptual principles to create editioned and unique works.  
Prerequisite: None.

♦ ARTS 2341  
Metals  
CRT HRS:3  LEC HRS:2  LAB HRS:4  OTH HRS:0  
This studio art course introduces metalsmithing using basic techniques in jewelry design and metal construction. The course provides instruction and practical fabrication experience as it relates to the design and production of small-scale functional and/or non-functional objects.  
Prerequisite: None.

♦ ARTS 2346  
Ceramics I  
CRT HRS:3  LEC HRS:2  LAB HRS:4  OTH HRS:0  
This studio art course introduces basic building, throwing, and other techniques as it relates to the design and production of ceramic sculpture and pottery.  
Prerequisite: None.

♦ ARTS 2347  
Ceramics II  
CRT HRS:3  LEC HRS:2  LAB HRS:4  OTH HRS:0  
This studio art course is a further study of building, throwing, and other techniques as it related to the design and production of ceramic sculpture and pottery.  
Prerequisite: ARTS 2346 or approval of instructor.

♦ ARTS 2348  
Digital Media  
CRT HRS:3  LEC HRS:2  LAB HRS:4  OTH HRS:0  
This studio art course introduces the potential of basic digital media manipulation and graphic creation. The course emphasizes still and time-based media.  
Prerequisite: None.

♦ ARTS 2356  
Photography I (Fine Arts Emphasis)  
CRT HRS:3  LEC HRS:2  LAB HRS:4  OTH HRS:0  
This studio art course introduces the technical and conceptual basics of photography as a creative medium. Additional material costs for paper and printing will be required in this course and is the responsibility of the student to purchase these materials when needed. Students must have a digital camera with fully manual exposure controls for this course.  
Prerequisite: None.

♦ ARTS 2357  
Photography II (Fine Arts Emphasis)  
CRT HRS:3  LEC HRS:2  LAB HRS:4  OTH HRS:0  
This studio art course furthers the study of the technical and conceptual basics of photography as a creative medium. Additional material costs for paper and printing will be required in this course and is the responsibility of the student to purchase these materials when needed.  
Prerequisite: ARTS 2356 or approval of instructor.

ASL/Interpreting Studies (SLNG)

SLNG 1300  
Fundamentals for Deaf Support Specialist/Service Provider  
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0  
This course is designed to instruct students in how to work with deaf consumers in a variety of settings including but not limited to job coaching, mentoring, tutoring, and/or advocacy work.  
Prerequisite: None.

SLNG 1304  
American Sign Language (ASL) I  
CRT HRS:3  LEC HRS:3  LAB HRS:1  OTH HRS:0  
This course is an introduction to the basic skills needed in the production and comprehension of American Sign Language (ASL). Course work includes focus on the manual alphabet, numbers, conversational skills, culturally appropriate behaviors, and ASL grammar.  
Prerequisite: None.

SLNG 1305  
American Sign Language (ASL) II  
CRT HRS:3  LEC HRS:3  LAB HRS:1  OTH HRS:0  
ASL. Beginning II develops receptive and expressive ability and allows for recognition and demonstration of more sophisticated grammatical features of American Sign Language (ASL). This course increases fluency and accuracy in fingerspelling and numbers, and provides opportunities for interaction within the deaf community.  
Prerequisite: SLNG 1304 or SLNG 1301.

SLNG 1311  
Fingerspelling and Numbers  
CRT HRS:3  LEC HRS:3  LAB HRS:1  OTH HRS:0  
This course develops expressive and receptive fingerspelling skills. Receptive skills focus on whole-word and phrase recognition as well as identifying fingerspelling words in context. Expressive skills focus on the development of speed, clarity, and fluency.  
Prerequisite: SLNG 1304 or SLNG 1301.

SLNG 1315  
Visual/Gestural Communication  
CRT HRS:3  LEC HRS:3  LAB HRS:1  OTH HRS:0  
This course develops skills in non-verbal communication. This course emphasizes the use and understanding of facial expression, gestures, pantomime, and body language. Instructional methods include the creation and/or performance of stories using these elements.  
Prerequisite: SLNG 1304 or SLNG 1301.
SLNG 1317
Introduction to the Deaf Community
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is an overview of the physical, educational, social, and cultural implications of deafness and hearing loss within the context of an individual's personal life, family and community in today's multicultural society. Coursework focuses on current educational and vocational programs, legislation, technology, and other pertinent issues. Prerequisite: None.

SLNG 1321
Introduction to the Interpreting Profession
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is an overview of the field of sign language interpretation. The class provides an historical framework for the principles, ethics, roles, responsibilities, and standard practices of the interpreting profession. Prerequisite: None.

SLNG 1344
American Sign Language (ASL) III
CRT HRS:3 LEC HRS:3 LAB HRS:1 OTH HRS:0
This course integrates and refines expressive and receptive skills in American Sign Language (ASL), which includes recognition of sociolinguistic variations. The preferred method of instruction will be a practice oriented approach to language acquisition, which includes the use of multimedia. Prerequisite: SLNG 1305 or SLNL 1302.

SLNG 1345
American Sign Language (ASL) IV
CRT HRS:3 LEC HRS:3 LAB HRS:1 OTH HRS:0
This course is an integration of expressive and receptive skills in American Sign Language with emphasis on literature, discourse styles, and contextualization at an intermediate level. It provides students with information on idiomatic/colloquial usages of signs, as well as grammatical structures for complex sentences. Prerequisite: SLNG 1344 or SLNL 2301.

SLNG 1350
Sign-to-Voice
CRT HRS:3 LEC HRS:3 LAB HRS:1 OTH HRS:0
This course provides skill development in interpreting and transliterating from American Sign Language and other modes of communication to English and analysis of increasingly complex tasks utilizing simulated interpreting experiences including skills analysis and peer evaluation. Prerequisite: SLNG 1305 or SLNL 1302.

SLNG 2186
Capstone: Internship I
CRT HRS:1 LEC HRS:0 LAB HRS:0 OTH HRS:6
Internship I is an experience external to the college for an advanced student in a specialized field involving a written agreement between the educational institution and a business or industry. Mentored and supervised by a workplace employee, the student achieves objectives that are directly related to specific occupational outcomes. This may be a paid or unpaid experience. This course may be repeated if topics and learning outcomes vary. Prerequisite: Permission from the Department.

SLNG 2187
Capstone: Internship II
CRT HRS:1 LEC HRS:0 LAB HRS:0 OTH HRS:6
Internship II is an experience external to the college for an advanced student in a specialized field involving a written agreement between the educational institution and a business or industry. Mentored and supervised by a workplace employee, the student achieves objectives that are developed and documented by the college that are directly related to specific occupational outcomes. This may be a paid or unpaid experience. This course may be repeated if topics and learning outcomes vary. Prerequisite: Permission from the Department.

SLNG 2188
Capstone: Internship III
CRT HRS:1 LEC HRS:0 LAB HRS:0 OTH HRS:6
Internship III is an experience external to the college for an advanced student in a specialized field involving a written agreement between the educational institution and a business or industry. Mentored and supervised by a workplace employee, the student achieves objectives that are developed and documented by the college that are directly related to specific occupational outcomes. This may be a paid or unpaid experience. This course may be repeated if topics and learning outcomes vary. Prerequisite: Permission from the Department.

SLNG 2189
Capstone: Internship IV
CRT HRS:1 LEC HRS:0 LAB HRS:0 OTH HRS:6
This is a practice-oriented course designed to develop the foundation skills necessary for rendering spoken English into a manually coded English format, and from a manually coded English system into spoken English. An integral part of this course will be defining, recognizing, and incorporating features of transliterations. Prerequisite: ENGL 1301, DRAM 1351, BIOL 1408, SOCW 2361, PHIL 2306, SLNG 1321, SLNG 1311, SLNG 1344 (or SLNL 2301), SLNG 2187, SLNG 2401, SLNG 1345, SLNG 2411, SLNG 1350, and Mid-Program Evaluation.

SLNG 2300
Advanced Techniques for Deaf Support Specialist/Service Providers
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course incorporates advanced concepts of practical general training and experiences in a structured classroom setting. Students will participate in various role-playing activities including but not limited to job coaching, mentoring, literacy, tutoring, and advocacy work. Prerequisite: SLNG 1345 (or SLNL 2302), SLNG 1300.
SLNG 2370
Trilingual Interpreting I
CRT HRS:3 LEC HRS:3 LAB HRS:1 OTH HRS:0
This course will include the development of inter-lingual skills (English to Spanish/Spanish to English/ASL) to target languages. The student will begin to demonstrate an ability to produce dynamic equivalence from a source language to a target language with an emphasis in Spanish to ASL. Prerequisite: None.

SLNG 2372
Trilingual Interpreting II
CRT HRS:3 LEC HRS:3 LAB HRS:1 OTH HRS:0
This course will focus on the enhancement of trilingual interpreting skills with continued exposure of more complex source material. This will include trilingual interpreting experiences through the use of multimedia materials in the classroom. Prerequisite: Completion of or concurrent enrollment in SLNG 2370.

SLNG 2373
Latino Interpreting Issues
CRT HRS:3 LEC HRS:0 LAB HRS:0 OTH HRS:0
This course provides a historical and contemporary perspective of Latino cultures with an emphasis on Mexican-American culture. Topics include cultural values, group norms, communication, language differences among Latinos, and standard practices of the interpreting profession. Prerequisite: Completion of or concurrent enrollment in SLNG 1321.

SLNG 2401
Interpreting I
CRT HRS:4 LEC HRS:3 LAB HRS:3 OTH HRS:0
Interpreting I is an overview of the interpreting process and current models. It introduces the skills necessary to achieve message equivalency in interpreting. The student will identify interpreting process models and will apply these models to text analysis. The student will differentiate contextual factors affecting language usage in the interpreting process, and will begin to demonstrate an ability to produce dynamic equivalence from source language to target language. Prerequisite: ENGL 1301, DRAM 1351, BIOL 1408, SOCW 2361, PHIL 2306, SLNG 1321, SLNG 1311, SLNG 1344 (or SGNL 2301), and Mid-Program Evaluation.

SLNG 2402
Interpreting II
CRT HRS:4 LEC HRS:3 LAB HRS:3 OTH HRS:0
Interpreting II is an overview of the interpreting process and current models. It introduces the skills necessary to achieve message equivalency in interpreting. The student will identify interpreting process models and will apply these models to text analysis. The student will differentiate contextual factors affecting language usage in the interpreting process, and will begin to demonstrate an ability to produce dynamic equivalence from source language to target language. Prerequisite: ENGL 1301, DRAM 1351, BIOL 1408, SOCW 2361, PHIL 2306, SLNG 1321, SLNG 1311, SLNG 1345 (or SGNL 2302), SLNG 2187, SLNG 2401, and Mid-Program Evaluation.

SLNG 2411
Interpreting in Specialized Settings
CRT HRS:4 LEC HRS:4 LAB HRS:1 OTH HRS:0
This course focuses on interpreting/translating for special populations (e.g., deaf/blind, high visual, oral deaf) in a variety of settings (e.g., religious, artistic, medical, legal, mental health). Activities are designed to reinforce basic theories and techniques related to working with special populations in various settings. Prerequisite: SLNG 1321, SLNG 1344 or SGNL 2301.

SLNG 2431
Interpreting III
CRT HRS:4 LEC HRS:3 LAB HRS:3 OTH HRS:0
This is a practice-oriented course designed to strengthen skills in the integration and application of cognitive processing for more complex source material. Continued exposure to simulated interpreting experiences through the use of multimedia materials will be incorporated into classroom activities. Prerequisite: ENGL 1301, DRAM 1351, BIOL 1408, SOCW 2361, PHIL 2306, SLNG 1321, SLNG 1311, SLNG 1345 (or SGNL 2302), SLNG 2187, SLNG 2189, and Mid-Program Evaluation.

SLNG 2434
American Sign Language (ASL) V
CRT HRS:4 LEC HRS:3 LAB HRS:2 OTH HRS:0
This course will provide students with expanding knowledge and utilization of American Sign Language (ASL) vocabulary demonstrating semantic accuracy and discourse strategies. Theory and practice of major linguistic principles in ASL will be discussed. Prerequisite: ENGL 1301, DRAM 1351, BIOL 1408, SOCW 2361, PHIL 2306, SLNG 1321, SLNG 1311, SLNG 1344 (or SGNL 2301), SLNG 2187, SLNG 2401, SLNG 1345, SLNG 2411, SLNG 1350, and Mid-Program Evaluation.

Automotive Mech/Tech (AUMT)

AUMT 1201
Introduction and Theory of Automotive Technology
CRT HRS:2 LEC HRS:2 LAB HRS:1 OTH HRS:0
This course is an introduction overview of the automotive service industry including history, safety practices, shop equipment and tools, vehicle subsystems, service publications, professional responsibilities, and automobile maintenance. Prerequisite: None.

AUMT 1266
Practicum I
CRT HRS:2 LEC HRS:0 LAB HRS:0 OTH HRS:20
This course provides practical, general workplace training supported by an individualized learning plan developed by the employer, college, and the student. Prerequisite: Permission from the department.

AUMT 1267
Practicum II
CRT HRS:2 LEC HRS:0 LAB HRS:0 OTH HRS:20
This course provides practical, general workplace training supported by an individualized learning plan developed by the employer, college, and the student. Prerequisite: Permission from the department.

226 Automotive Mech/Tech (AUMT)
AUMT 1316
Automotive Suspension and Steering Systems-GM-ASEP
CRT HRS:3 LEC HRS:2 LAB HRS:4 OTH HRS:0
This course covers the diagnosis and repair of automotive suspension and steering systems including electronically controlled systems. Includes component repair, alignment procedures and tire and wheel service. May be taught manufacturer specific.
Prerequisite: AUMT 1407.

AUMT 1345
Automotive Climate Control Systems
CRT HRS:3 LEC HRS:2 LAB HRS:4 OTH HRS:0
This course covers the theory of automotive air conditioning and heating systems, including diagnosis and repair of manual/electronic climate control systems. Emphasis is placed on the basic refrigeration cycle and diagnosis and repair of system malfunctions. EPA guidelines for refrigerant handling and new refrigerant replacements are also covered.
Prerequisite: DEMR 1401 or AUMT 1407.

AUMT 1407
Automotive Electrical Systems
CRT HRS:4 LEC HRS:2 LAB HRS:6 OTH HRS:0
This course is an overview of automotive electrical systems including topics in operational theory, testing, diagnosis, and repair of charging and starting systems, and electrical accessories. Emphasis is placed on electrical principles, schematic diagrams and service publications.
Prerequisite: None.

AUMT 1410
Automotive Brake Systems
CRT HRS:4 LEC HRS:2 LAB HRS:8 OTH HRS:0
This course covers the operation and repair of drum/disc type brake systems. Topics include brake theory, diagnosis, and repair of power, manual, anti-lock brake systems, and parking brakes.
Prerequisite: AUMT 1407.

AUMT 1416
Automotive Suspension and Steering Systems
CRT HRS:4 LEC HRS:2 LAB HRS:8 OTH HRS:0
This course covers the diagnosis and repair of automotive suspension and steering systems including electronically controlled systems. Includes component repair, alignment procedures and tire and wheel service. May be taught manufacturer specific.
Prerequisite: Concurrent enrollment in AUMT 1407.

AUMT 1419
Automotive Engine Repair
CRT HRS:4 LEC HRS:2 LAB HRS:6 OTH HRS:0
This course explores the fundamentals of engine operation, diagnosis and repair. Emphasis is on identification, inspection, measurements, and disassembly, repair, and re-assembly of the engine.
Prerequisite: AUMT 1407.

AUMT 2266
Practicum III-GM ASEP
CRT HRS:2 LEC HRS:0 LAB HRS:0 OTH HRS:20
This course provides practical, general workplace training supported by an individualized learning plan developed by the employer, college, and the student.
Prerequisite: Permission from the department.

AUMT 2267
Practicum IV- GM ASEP
CRT HRS:2 LEC HRS:0 LAB HRS:0 OTH HRS:20
This course provides practical, general workplace training supported by an individualized learning plan developed by the employer, college and the student.
Prerequisite: Permission from the department.

AUMT 2313
Automotive Drive Train and Axles
CRT HRS:3 LEC HRS:2 LAB HRS:4 OTH HRS:0
This course is a study of automotive clutches, clutch operation devices, manual transmissions/ transaxles, and differentials with emphasis on diagnosis and repair.
Prerequisite: AUMT 1419.

AUMT 2417
Automotive Engine Performance Analysis I
CRT HRS:4 LEC HRS:2 LAB HRS:6 OTH HRS:0
This course includes theory, operation, diagnosis of drivability concerns, and repair of ignition and fuel delivery systems. Use of current engine performance diagnostic equipment is emphasized.
Prerequisite: AUMT 1407; concurrent enrollment in AUMT 1419.

AUMT 2421
Automotive Electrical Diagnosis and Repair
CRT HRS:4 LEC HRS:2 LAB HRS:6 OTH HRS:0
This course covers the repair of automotive electrical subsystems, lighting, instrumentation, and accessories. Emphasis is placed on accurate diagnosis and proper repair methods using various troubleshooting skills and techniques.
Prerequisite: Concurrent enrollment in AUMT 1407.

AUMT 2425
Automotive Automatic Transmission and Transaxle
CRT HRS:4 LEC HRS:2 LAB HRS:6 OTH HRS:0
This course is a study of the operation, hydraulic circuits and electronic controls, and related circuits of modern automatic transmissions and automatic transaxes. Diagnosis, disassembly, and assembly procedures with emphasis on the use of special tools and proper repair techniques are covered.
Prerequisite: AUMT 1407.

AUMT 2434
Automotive Engine Performance Analysis II
CRT HRS:4 LEC HRS:2 LAB HRS:6 OTH HRS:0
This course covers the diagnosis and repair of emission systems, computerized engine performance systems, and advanced ignition and fuel systems; and proper use of advanced engine performance diagnostic equipment.
Prerequisite: AUMT 2417.

Baker/Pastry Chef (PSTR)
PSTR 1264
CAPSTONE: Practicum I
CRT HRS:2 LEC HRS:0 LAB HRS:0 OTH HRS:16
This course is a capstone experience for the certificate students. This course provides practical, general workplace training supported by an individualized learning plan developed by the employer, college and student.
Prerequisite: Second semester standing in the Commercial Baking Certificate.
PSTR 1301
Fundamentals of Baking
CRT HRS:3 LEC HRS:2 LAB HRS:4 OTH HRS:0
This course explores the fundamentals of baking including dough, quick breads, pies, cakes, cookies, tarts, and doughnuts. Instruction in flours, fillings and ingredients is also included. Topics include baking terminology, tool and equipment use, formula conversions, functions of ingredients, and the evaluation of baked products.
Prerequisite: None.
PSTR 1302
Cake Baking and Production
CRT HRS:3 LEC HRS:2 LAB HRS:3 OTH HRS:0
This course covers principles and techniques of cake production. Emphasizes ingredients identification, functions, mixing, and baking.
Prerequisite: None.
Academic Cooperative in the Biological Life Sciences

This is an instructional program designed to integrate on-campus study with practical hands-on work experience in the biological sciences/life sciences. In conjunction with class seminars, the individual student will set specific goals and objectives in the study of living organisms and their systems.

Prerequisite: Permission from the department.

Anatomy and Physiology I

This is a study of the structure and function of the human body including cells, tissues, and organs of the following systems: integumentary, skeletal, muscular and nervous systems.

Prerequisite: TSI Complete in Reading.

Anatomy and Physiology II

This is a continuation of the study of the structure and function of the human body including the circulatory, respiratory, digestive, urinary, reproductive, and endocrine systems. Consideration is given to metabolism, electrolyte and fluid balance, and human development.

Prerequisite: BIOL 2401 with a grade of "C" or better.

Environmental Biology

This is a study of human interaction and the effect upon plant and animal communities. Conservation, pollution, energy and other contemporary ecological problems will be discussed.

Prerequisite: None.

Genetics

This is a study of the principles of molecular and classical genetics and the function and transmission of hereditary material. It includes population genetics and genetic engineering.

Prerequisite: BIOL 1406 and CHEM 1411 with a grade of "C" or better.

Microbiology for Non-Science Majors

This course is an introduction to the principles of microbiology, including metabolism, structure, function, genetics, and phylogeny of microbes. The course will also examine the interactions of microbes with each other, hosts and the environment. Laboratory activities will reinforce principles of microbiology as well as the microbial interactions including all of the principles and microbial interactions covered in the lecture sessions.

Prerequisite: BIOL 1406, BIOL 1407 and CHEM 1411 with a grade of "C" or better.

Busi Sys Networking/Tel (ITNW)

Network Administration

This course is an introduction to the basic concepts of network administration.

Prerequisites: None.

Fundamentals of Networking Technologies

This course provides instruction in networking technologies and their implementation. Topics will include the OSI reference model, network protocols, transmission media, and networking hardware and software.

Prerequisite: None.

Supporting Network Server Infrastructure

This course covers installing, configuring, managing, and supporting a network infrastructure.

Prerequisite: ITSY 2400 and ITNW 1416.

Implementing and Supporting Servers

This is a course in the development of skills necessary to implement, administer, and troubleshoot information systems that incorporate servers in a networked computing environment.

Prerequisite: ITNW 1425.

CAPSTONE: Network Practicum

This course provides practical, general workplace training supported by an individualized learning plan developed by the employer, college, and the student.

Prerequisite: ITNW 2435.

Networking with TCP/IP

This course will prepare the student to set up, configure, use, and support Transmission Control Protocol/Internet Protocol (TCP/IP) on networking operating systems.

Prerequisite: ITNW 2425.

Network Troubleshooting and Support

In this course the student is provided instruction in the techniques used to troubleshoot and support networks with emphasis on solving real world problems in a hands-on environment. Topics will include troubleshooting and research techniques, available resources, and network management hard/software.

Prerequisite: ITNW 2421 and ITNW 1454.
Business (BUSI)

**BUSI 1301**  
**Business Principles**  
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0  
This course provides a survey of economic systems, forms of business ownership, and considerations for running a business. Students will learn various aspects of business, management, and leadership functions; organizational considerations; and decision-making processes. Financial topics are introduced, including accounting, money and banking, and securities markets. Also included are discussions of business challenges in the legal and regulatory environment, business ethics, social responsibility, and international business. Emphasized is the dynamic role of business in everyday life.  
Prerequisite: None.

**BUSI 2305**  
**Business Statistics**  
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0  
This course covers descriptive and inferential statistical techniques for business and economic decision-making. Topics include the collection, description, analysis, and summarization of data; probability; discrete and continuous random variables; the binomial and normal distributions; estimation and confidence intervals; linear regression; and correlation analysis. Statistical software is used to analyze data throughout the course. (BUSI 2305 is included in the Business Field of Study.)  
Prerequisite: MATH 1234 Mathematics for Business & Social Sciences or MATH 1414 College Algebra and BCIS 1305 Business Computer Applications.

**BMGT 1305**  
**Communications in Management**  
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0  
This course includes basic theory and process of communication skills necessary for the management of an organization's workforce.  
Prerequisite: ITSC 1409 or COSC 1301.

**BMGT 1309**  
**Information and Project Management**  
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0  
This course explores critical path methods for planning and controlling projects. It includes time/cost tradeoffs, resource utilization, stochastic considerations, task determination, time management, scheduling management, status reports, budget management, customer service, professional attitude, and project supervision.  
Prerequisite: None.

**BMGT 1327**  
**Principles of Management**  
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0  
This course is a study of concepts, terminology, principles, theories, and issues in the field of management.  
Prerequisite: None.

**BMGT 1391**  
**Business Conduct**  
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0  
This course is a study of the business code of conduct as it relates to management practices, employee relations, and organizational structure. Topics include employee performance, interpersonal relations, teamwork dynamics, resolving organizational problems, and dealing with ethical issues related to business.  
Prerequisite: None.

**BMGT 2168**  
**CAPSTONE: Accounting Practicum**  
CRT HRS:1  LEC HRS:0  LAB HRS:0  OTH HRS:10  
This course provides practical, general workplace training supported by an individualized learning plan developed by the employer, college, and the student.  
Prerequisite: Approval of Practicum Coordinator.

**BMGT 2268**  
**CAPSTONE: Business Administration Practicum**  
 CRT HRS:2  LEC HRS:0  LAB HRS:0  OTH HRS:14  
This course provides practical, general workplace training supported by an individualized learning plan developed by the employer, college, and the student.  
Prerequisite: Approval of Practicum Coordinator.

**BMGT 2303**  
**Problem Solving and Decision Making**  
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0  
This course emphasizes decision making and problem solving process in organizations, utilizing logical and creative problem solving techniques. Application of theory is provided by experimental activities such as small group discussions, case studies and the use of other managerial decision aids.  
Prerequisite: None.

Business Marketing (MRKG)

**MRKG 1301**  
**Customer Relationship Management**  
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0  
Topics in this course address general principles of customer relationship management including skills, knowledge, attitudes, and behaviors.  
Prerequisite: None.
MRKG 1302
Principles of Retailing
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is an introduction to the retailing environment, types of retailers, current trends, the employment of retailing techniques, and factors that influence retailing.
Prerequisite: None.

MRKG 1311
Principles of Marketing
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is an introduction to the marketing mix functions of the process; identification of consumer and organizational needs; explanation of economic, psychological, sociological, environmental, and global issues. A description and analysis of the importance of marketing research is also provided.
Prerequisite: None.

MRKG 1313
Public Relations
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is an exploration of theories, techniques, and processes of public relations including means of influencing methods of building good will, analysis of media, obtaining publicity, and implementation of public relations programs.
Prerequisite: None.

MRKG 2333
Principles of Selling
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is an overview of the selling process. Identification of the elements of the communication process between buyers and sellers and examination of the legal and ethical issues of organizations which affect salespeople are included.
Prerequisite: None.

MRKG 2349
Advertising and Sales Promotion
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course covers integrated marketing communications. It includes advertising principles and practices. Emphasis is on multi-media of persuasive communication including buyer behavior, budgeting, and regulatory constraints.
Prerequisite: None.

Chemistry (CHEM)

♦ CHEM 1405
Introductory Chemistry I for Non-Science Majors
CRT HRS:4 LEC HRS:3 LAB HRS:3 OTH HRS:0
This course is a survey course introducing inorganic chemistry designed for students who are not science majors. Fundamental concepts are presented in lecture and laboratory including the periodic table, atomic structure, chemical bonding, reactions, stoichiometry, states of matter, properties of metals, nonmetals, nonmetals and compounds, chemical nomenclature, acid-base theory, oxidation-reduction, solutions and chemical applications in everyday life. Descriptive chemistry is emphasized.
Prerequisite: TSI Complete in Reading and completion of MATH 0100 with a grade of "C" or better.

♦ CHEM 1407
Introductory Chemistry II for Non-Science Majors
CRT HRS:4 LEC HRS:3 LAB HRS:3 OTH HRS:0
This course is a continuation of CHEM 1405 introducing chemistry designed for students who are not science majors. It surveys organic chemistry and biochemistry. The reactions, syntheses, nomenclature, uses, purposes and properties of the important classes of organic and biochemical compounds are studied and its applications to everyday life.
Prerequisite: CHEM 1405.

♦ CHEM 1409
General Chemistry for Engineering Majors
CRT HRS:4 LEC HRS:3 LAB HRS:3 OTH HRS:0
This course is the fundamental principles of chemistry for engineering majors; topics include measurements, fundamental properties of matter, states of matter, chemical reactions, acid-base concepts, chemical stoichiometry, periodicity of elemental properties, atomic structure, chemical bonding, molecular structure, solutions, properties of gases, phase-diagrams, introduction to chemical equilibrium, chemical thermodynamics, electrochemistry, and an introduction to descriptive inorganic chemistry and organic chemistry. *Students taking CHEM 1409 to fulfill the Life and Physical Science elective must take CHEM 1412 to complete the sequence. Students should not take both CHEM1411 and CHEM1409.
Prerequisite: MATH 1414 with a grade of "C" or better.

♦ CHEM 1411
General Chemistry I
CRT HRS:4 LEC HRS:3 LAB HRS:3 OTH HRS:0
This course will cover fundamental principles of chemistry for majors in the sciences, health sciences and engineering; topics include measurements, fundamental properties of matter, states of matter, chemical reactions, chemical stoichiometry, periodicity of elemental properties, atomic structure, chemical bonding, molecular structure, solutions, properties of gases, and an introduction to thermodynamics and descriptive chemistry. Basic laboratory experiments supporting theoretical principles presented in CHEM 1411 will be performed. Introduction of the scientific method, experimental design, data collection and analysis, and preparation of laboratory reports will be emphasized.
Prerequisite: TSI complete in Reading and completion of MATH 1414 with a grade of "C" or better or equivalent.

♦ CHEM 1412
General Chemistry II
CRT HRS:4 LEC HRS:3 LAB HRS:3 OTH HRS:0
This course will cover chemical equilibrium; phase diagrams and spectrometry; acid-base concepts; thermodynamics; kinetics; electrochemistry; nuclear chemistry; an introduction to organic chemistry and descriptive inorganic chemistry. Basic laboratory experiments supporting theoretical principles presented in CHEM 1412 will be performed. Introduction of the scientific method, experimental design, chemical instrumentation, data collection and analysis, and preparation of laboratory reports will be emphasized.
Prerequisite: CHEM 1411 with a grade of "C" or better.

♦ CHEM 2423
Organic Chemistry I
CRT HRS:4 LEC HRS:3 LAB HRS:3 OTH HRS:0
Fundamental principles of organic chemistry will be studied, including the structure, bonding, properties, and reactivity of organic molecules; and properties and behavior of organic compounds and their derivatives. Emphasis is placed on organic synthesis and mechanisms. Includes study of covalent and ionic bonding, nomenclature, stereochemistry, structure and reactivity, reaction mechanisms, functional groups, and synthesis of simple molecules. Laboratory activities will reinforce fundamental principles presented in CHEM 2423 lecture. Methods for the purification and identification of organic compounds will be examined. THIS COURSE IS INTENDED FOR STUDENTS IN SCIENCE OR PRE-PROFESSIONAL PROGRAMS.
Prerequisite: CHEM 1412 with a grade of "C" or better.
CDEC 1167
Capstone: Field Study Infant/Toddler
CRT HRS:1 LEC HRS:0 LAB HRS:0 OTH HRS:7
This course provides practical, general workplace training in the Child Care field supported by an individualized learning plan developed by the employer, college, and the student.
Prerequisite: Concurrent enrollment in or completion of CDEC 1319 with a "C" or better and permission from the department.

CDEC 1313
Curriculum Resources for Early Childhood Programs
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is a study of the fundamentals of developmentally appropriate curriculum design and implementation in early care and education programs for children.
Prerequisite: None.

CDEC 1319
Child Guidance
CRT HRS:2 LEC HRS:2 LAB HRS:0 OTH HRS:0
This course is an exploration of guidance strategies for promoting pro-social behaviors with individual and groups of children. Emphasis is placed on positive guidance principles and techniques, family involvement and cultural influences. It will include practical application through direct participation with children.
Prerequisite: None.

CDEC 1321
The Infant and Toddler
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is a study of appropriate infant and toddler (birth to 3 years) programs, including an overview of development, quality care gving routines, learning environments, materials and activities, and teaching/ guiding techniques.
Prerequisite: None.

CDEC 1323
Observation and Assessment
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is a study of observation skills, assessment techniques, and documentation of children's development.
Prerequisite: None.

CDEC 1341
CDA Preparation for Assessment
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course covers the preparation for the Child Development Associate (CDA) credential assessment. It includes writing CDA competency statements, completing a CDA professional resource file, and preparing for formal CDA observation and assessment.
Prerequisite: TECA 1354, TECA 1318, TECA 1303, TECA 1311 and Program Chair Approval.

CDEC 1356
Emergent Literacy for Early Childhood
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is based on the requirements for the Child Development Associate credential (CDA). Topics include a CDA overview, general observation skills, and a child growth and development overview. The four functional areas of study covered in this course include creative, cognitive, physical, and communication.
Prerequisite: Program Chair Approval.

CDEC 1417
Child Development Associate Training I
CRT HRS:4 LEC HRS:4 LAB HRS:0 OTH HRS:0
This course is based on the requirements for the Child Development Associate credential (CDA). Topics include a CDA overview, general observation skills, and a child growth and development overview. The four functional areas of study covered in this course include creative, cognitive, physical, and communication.
Prerequisite: Program Chair Approval.

CDEC 2166
Capstone: Field Study Preschool
CRT HRS:1 LEC HRS:0 LAB HRS:0 OTH HRS:7
This course provides practical, general workplace training in the Child Care field supported by an individualized learning plan developed by the employer, college, and the student.
Prerequisite: Concurrent enrollment in or completion of CDEC 1319 with a "C" or better and permission from the department.

CDEC 2167
Capstone: Administration
CRT HRS:1 LEC HRS:0 LAB HRS:0 OTH HRS:7
This course provides practical, general workplace training in the Child Care field supported by an individualized learning plan developed by the employer, college, and the student.
Prerequisite: CDEC 2166 and Program Chair Approval.

CDEC 2307
Math and Science for Early Childhood
CRT HRS:3 LEC HRS:3 LAB HRS:1 OTH HRS:0
This course is an exploration of principles, methods, and materials for teaching young children math and science concepts and process skills through discovery and play. This course includes 16 hours of field experiences.
Prerequisite: None.
CDEC 2326
Administration of Programs for Children I
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0
This course is a practical application of management procedures for early child care and education programs, including a study of planning, operating, supervising, and evaluating programs. Course topics include philosophy, types of programs, policies, fiscal management, regulations, staffing, evaluation, and communication. Prerequisite: Six credits in Child Development courses or Program Chair approval.

CDEC 2328
Administration of Programs for Children II
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0
This course is an in-depth study of the skills and techniques in managing early care and education programs, including legal and ethical issues, personnel management, team building, leadership, conflict resolution, stress management, advocacy, professionalism, fiscal analysis, and planning parent education/partnerships. Prerequisite: CDEC 2326.

CDEC 2336
Administration of Programs for Children III
CRT HRS:3  LEC HRS:2  LAB HRS:2  OTH HRS:0
This course is an advanced study of the skills and techniques in administering early care and education programs including staff development, curriculum planning and delivery, and adult learning theory. Prerequisite: CDEC 2326.

CDEC 2422
Child Development Associate Training II
CRT HRS:4  LEC HRS:4  LAB HRS:0  OTH HRS:0
This course is a continuation of the study of the requirements for the Child Development Associate credential (CDA). The six functional areas of study covered in this course include safety, health, learning environment, self, social, and guidance. Prerequisite: Completion of CDEC 1417 with a grade of "C" or better.

Child Care & Devlpmt (TECA)

♦ TECA 1303
Family, School, and Community
CRT HRS:3  LEC HRS:3  LAB HRS:1  OTH HRS:0
This course is a study of the child, family, community, and schools, including parent education and involvement, family and community lifestyles, child abuse, and current family life issues. Course content must be aligned as applicable with State Board for Educator Certification Pedagogy and Professional Responsibilities standards and coincide with the National Association for the Education of Young Children position statement related to developmentally appropriate practices for children from infancy through age 12 in a variety of settings with varied and diverse populations. The course includes a minimum of 16 hours of field experiences. Prerequisite: None.

♦ TECA 1311
Educating Young Children
CRT HRS:3  LEC HRS:3  LAB HRS:1  OTH HRS:0
This course is an introduction to the education of the young child, including developmentally appropriate practices and programs, theoretical and historical perspectives, ethical and professional responsibilities, and current issues. Course content must be aligned as applicable with State Board for Educator Certification Pedagogy and Professional Responsibilities standards and coincide with the National Association for the Education of Young Children position statement related to developmentally appropriate practices for children from birth through age eight. Requires students to participate in field experiences with children from infancy through age 12 in a variety of settings with varied and diverse populations; and the course includes a minimum of 16 hours of field experiences. Prerequisite: None.

♦ TECA 1318
Wellness of the Young Child
CRT HRS:3  LEC HRS:3  LAB HRS:1  OTH HRS:0
This is a study of the factors that impact the well-being of the young child including healthy behavior, food, nutrition, fitness, and safety practices. Focuses on local and national standards and legal implications of relevant policies and regulations. Course content must be aligned as applicable with State Board for Educator Certification Pedagogy and Professional Responsibilities standards and coincide with the National Association for the Education of Young Children position statement related to developmentally appropriate practices for children from birth to age eight. Requires students to participate in field experiences with children from infancy through age 12 in a variety of settings with varied and diverse populations. Course includes a minimum of 16 hours of field experiences. Prerequisite: None.

♦ TECA 1354
Child Growth and Development
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0
This is a study of the physical, emotional, social, language, and cognitive factors impacting growth and development of children through adolescence. Prerequisite: None.

Coll. Success-Hlth Care (CSFH)

CSFH 0101
College Success for Healthcare
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0
This course aids the healthcare student to perform successfully in healthcare education by understanding his or her personal learning style, understanding and using college policies and procedures including clinical requirements, criminal background authorizations, vaccinations, drug and alcohol testing, managing time, memorizing information, reading textbooks for maximum learning, taking effective notes from lectures and books, maximizing test scores, thinking critically, communicating well both orally and in writing, by learning and applying library and technological healthcare research techniques, and by learning about each of the healthcare professions taught at South Texas College. Some healthcare programs award points toward selection for completion of CSFH with a grade of "A" or "B." This course fulfills a requirement for all first-time developmental students who are not TSI complete, and for all students (including transfer students) with grade point averages below 2.0. It is not required for students who are TSI exempt. Prerequisite: None.
Comm System Install (CSIR)

CSIR 1355  
Industry Certifications  
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0  
This course prepares the student for the certifications required by industry.  
Prerequisite: None.

Commercial Art (ARTC)

ARTC 1413  
Digital Publishing I  
CRT HRS:4  LEC HRS:3  LAB HRS:3  OTH HRS:0  
This course is the study of the fundamentals of using digital layout as a primary publishing tool and the basic concepts and terminology associated with typography and page layout.  
Prerequisite: Concurrent enrollment in ITSC 1409 or COSC 1301.

Commercial Photography (PHTC)

PHTC 2431  
Architectural Photography  
CRT HRS:4  LEC HRS:3  LAB HRS:3  OTH HRS:0  
This course is a study of the equipment, processes, and procedures necessary for the photography of building exteriors and interiors, dusk/night and night architectural landscapes, and construction progress.  
Prerequisite: None.

Communication (COMM)

♦ COMM 1307  
Introduction to Mass Communication  
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0  
This course is a survey of basic content and structural elements of mass media and their functions and influences on society.  
Prerequisite: TSI complete in Reading and Writing, or equivalent.

♦ COMM 2305  
Editing and Layout  
CRT HRS:3  LEC HRS:2  LAB HRS:2  OTH HRS:0  
This is a course in the editing and layout processes, with emphasis on accuracy and fairness, including the principles and techniques of design.  
Prerequisite: Completion of COMM 1307, COMM 2327, COMM 2330, and ENGL 1301.

♦ COMM 2311  
Media Writing  
CRT HRS:3  LEC HRS:2  LAB HRS:4  OTH HRS:0  
This course focuses on the fundamentals of writing for the mass media. This course includes instruction in professional methods and techniques for gathering, processing, and delivering content.  
Prerequisite: TSI complete in Reading and Writing, or equivalent.

♦ COMM 2315  
News Reporting  
CRT HRS:3  LEC HRS:2  LAB HRS:4  OTH HRS:0  
This course focuses on advanced news-gathering and writing skills. It concentrates on the three-part process of producing news stories: discovering the news, reporting the news, and writing the news in different formats.  
Prerequisite: COMM 2311.

♦ COMM 2327  
Introduction to Advertising  
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0  
This course covers the fundamentals of advertising, including marketing theory and strategy, copy writing, design, and selection of media.  
Prerequisite: Completion of ENGL 1301.

♦ COMM 2330  
Introduction to Public Relations  
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0  
This course explores the history and development of public relations. Presentation of the theory behind and process of public relations, including the planning, implementation, and evaluation of PR campaigns.  
Prerequisite: Completion of ENGL 1301.

♦ COMM 2339  
Writing for Radio, Television, and Film  
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0  
This course is an introduction to basic script formats, terminology, and writing techniques, including the writing of commercials, public service announcements, promotions, news, documentary, and fictional materials.  
Prerequisite: ENGL 1302 and completion of concurrent enrollment in COMM 2305.

♦ COMM 2389  
Academic Cooperative  
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0  
This course is an instructional program designed to integrate on-campus study with practical hands-on work experience. In conjunction with class seminars, the individual student will set specific goals and objectives in the study of communication.  
Prerequisite: Completion of COMM 1307, COMM 2327, COMM 2330, COMM 2305, and COMM 2339.

Comp & Info Science (ITSC)

ITSC 1405  
Introduction to PC Operating Systems  
CRT HRS:4  LEC HRS:3  LAB HRS:3  OTH HRS:0  
This course is a study of personal computer operating systems. Topics include installation and configuration, file management, memory and storage management, control of peripheral devices, and use of utilities.  
Prerequisite: None.

ITSC 1407  
UNIX Operating System I  
CRT HRS:4  LEC HRS:3  LAB HRS:4  OTH HRS:0  
This course is the study of the UNIX operating system including multi-user concepts, terminal emulation, use of system editor, basic UNIX commands, and writing script files. Topics include introductory system management concepts.  
Prerequisite: ITNW 1425.

ITSC 1409  
Integrated Software Applications I  
CRT HRS:4  LEC HRS:3  LAB HRS:3  OTH HRS:0  
In this course the student will learn integration of applications from popular business productivity software suites. There will also be instruction in embedding data, linking and combining documents using word processing, spreadsheets, databases, and/or presentation media software.  
Prerequisite: None.
ITSC 1416
Linux Installation and Configuration
CRT HRS:4  LEC HRS:3  LAB HRS:3  OTH HRS:0
This course is an introduction to Linux operating system. Includes Linux installation, basic administration, utilities and commands, upgrading, networking, security, and application installation. Emphasizes on hands-on setup, administration, and management of Linux.
Prerequisite: ITSY 2400.

ITSC 1425
Personal Computer Hardware
CRT HRS:4  LEC HRS:3  LAB HRS:3  OTH HRS:0
This course is a study of current personal computer hardware including personal computer assembly and upgrading, setup and configuration, and troubleshooting.
Prerequisite: None.

ITSC 2165
CAPSTONE: Systems Administration Practicum
CRT HRS:1  LEC HRS:0  LAB HRS:0  OTH HRS:10
This course provides practical, general workplace training supported by an individualized learning plan developed by the employer, college, and the student.
Prerequisite: ITNW 2421 and ITNW 1454.

ITSC 2346
Computer Center Management
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0
This course instructs the student in assessing the needs of a computing center as well as the general principles of hardware and software acquisition, maintenance, licensing, and improving usage scheduling. Emphasis is placed on interpersonal communication and management skills.
Prerequisite: ITNW 2435 or ITSY 2441.

ITSC 2439
Personal Computer Help Desk
CRT HRS:4  LEC HRS:3  LAB HRS:3  OTH HRS:0
This course instructs the student in the diagnosis and solution of user hardware and software related problems with on-the-job and/or simulated projects.
Prerequisite: ITNW 1454.

Computer & Info. Tech. (CITP)

CITP 3305
System Analysis and Design
CRT HRS:3  LEC HRS:2  LAB HRS:3  OTH HRS:0
This course provides an introduction to the system design and development process, including structured programming logic, computer-based problem-solving concepts, and algorithm design. Individual topics will include program flowcharting and pseudo-coding, input/output techniques, control structures (including sequence, design, and repetition structures), procedures/functions/methods, modularization, file handling, and user documentation. Basic concepts of object-oriented programming are also introduced.
Prerequisite: Program Chair approval.

CITP 3306
Internet/Intranet Server Integration
CRT HRS:3  LEC HRS:2  LAB HRS:3  OTH HRS:0
This course is an in-depth study in the designing, installing, and administration of Windows and Linux-based servers. Use of scripting languages to administer servers will be used.
Prerequisite: ITNW 1425 or CPMT 1449 with a grade of "C" or better and Program Chair approval.

CITP 3310
Survey of Programming Languages
CRT HRS:3  LEC HRS:2  LAB HRS:3  OTH HRS:0
This course introduces and compares two languages. One language will be a common programming language and the other will be a common scripting language. The concepts covered in the programming language will include simple input and output, conditionals, and use of standard structures in the language. The concepts covered in the scripting language will include formatting, enhancements and error detection.
Prerequisite: CITP 3305 with a grade of "C" or better and Program Chair approval.

CITP 3311
Reverse Software Engineering
CRT HRS:3  LEC HRS:2  LAB HRS:3  OTH HRS:0
This course provides a study of reverse software engineering concepts and hands-on training with reverse engineering tools including disassemblers, decompilers and code analyzers.
Prerequisite: CITP 3310 with a grade of "C" or better and Program Chair approval.

CITP 3312
Fundamentals of Information Security
CRT HRS:3  LEC HRS:2  LAB HRS:3  OTH HRS:0
This course synthesizes technical material covered in prior courses to monitor, audit, analyze, and revise computer and network security systems to ensure appropriate levels of protection are in place.
Prerequisite: ITNW 2421 and Program Chair approval.

CITP 3320
Database Management
CRT HRS:3  LEC HRS:2  LAB HRS:3  OTH HRS:0
In this course, the logical concept and physical organization of relational database management systems are studied. The SQL language will be used extensively in exploring and querying databases. Students will receive extensive hands-on skills for designing, analyzing and implementing a relational database using Oracle.
Prerequisite: CITP 3310 with a grade of "C" or better and Program Chair approval.

CITP 3321
Advanced Database Security and Management
CRT HRS:3  LEC HRS:2  LAB HRS:3  OTH HRS:0
This course provides the study of principles and practices of implementing advanced database security mechanisms in order to keep data safe. Students will also receive extensive hands-on skills in advanced administration tasks using a Database Management System (DBMS) such as Oracle.
Prerequisite: CITP 3320 and Program Chair approval.

CITP 3360
Digital Image Processing and Presentation
CRT HRS:3  LEC HRS:2  LAB HRS:3  OTH HRS:0
This course provides a basic competency in preparation and creation of photo quality images. Topics may include cropping, color adjustments, restoration of damage, adding and removing elements and animated images.
Prerequisite: Program Chair approval.
CITP 4340
Capstone: Computer and Information Technology
Internship
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0
This course presents a work-based learning experience that enables the student to apply specialized occupational theory, skills and concepts. A learning plan is developed by the college and the employer.
Prerequisite: Senior standing and program chair approval.

CITP 4516
Advanced Web Design
CRT HRS:3  LEC HRS:2  LAB HRS:3  OTH HRS:0
This course will introduce the paradigm of web development by utilizing server-side technology. Data-driven web applications will be created by applying programming, security and database management techniques. Topics include, but are not limited to, dynamic web page generation, basic web server configuration and database connectivity.
Prerequisite: CITP 3310 and (ITSE 1411 or COSC 1319) with a grade of "C" or better and Program Chair approval.

CITP 4330
Advanced Network Security
CRT HRS:3  LEC HRS:2  LAB HRS:3  OTH HRS:0
This course prepares students to synthesize technical material covered in prior courses to perform a comprehensive security audit on a network infrastructure. Includes configuring secure hardware and software firewalls. Emphasis will be placed on overall network security processes and competencies covered on security certification exams.
Prerequisite: CITP 3312 or ITSY 1400 with a grade of "C" or better and Program Chair approval.

CITP 4340
Special Topics Course - CIT
CRT HRS:3  LEC HRS:2  LAB HRS:3  OTH HRS:0
In this course, students will utilize knowledge from previous course work to create a programming project. The programming project has to adhere to the given topic of study. The topic of study chosen by the instructor may change from semester to semester.
Prerequisite: CITP 4350 with a grade of "C" or better and Program Chair approval.

CITP 4346
Cyber Law and Digital Forensics
CRT HRS:3  LEC HRS:2  LAB HRS:3  OTH HRS:0
This course presents the laws and legal issues that impact law enforcement, businesses, and investigators when preserving, collecting, and analyzing digital data and evidence of computer crimes. Students will examine the tools and techniques required to conduct a successful investigation of illegal activities related to information technology.
Prerequisites: CITP 3312 or ITSY 1400 with a grade of "C" or better and Program Chair approval.

CITP 4347
Principles of Cybersecurity
CRT HRS:3  LEC HRS:2  LAB HRS:3  OTH HRS:0
This course introduces the basic concepts and principles of cybersecurity and the fundamental approaches of securing systems. Its main topics include: security basics, security management, risk assessment, software security, operating systems security, cryptography protocols, network authentication, security network applications, malware, network threats and defenses, web security, mobile security, cloud computing, virtualization, ethical issues and privacy.
Prerequisite: ITSY 1400 and (ITNW 2421 or CPMT 2449) with a grade of "C" or better and Program Chair approval.

CITP 4348
Cybersecurity Assessments
CRT HRS:3  LEC HRS:2  LAB HRS:3  OTH HRS:0
This course provides a study of vulnerabilities, assessments, and penetration testing. Topics include performing reconnaissance, identifying possible attack vectors, exploiting a system's vulnerabilities, and reporting the results of a penetration test. Emphasis is to identify security weaknesses on a computer network.
Prerequisites: CITP 4330 with a grade of "C" or better and Program Chair approval.

CITP 4350
Advanced Computer Programming
CRT HRS:3  LEC HRS:2  LAB HRS:3  OTH HRS:0
This course will introduce students to more advanced concepts in computer programming languages. Topics may include Graphical User Interface, Database Connectivity, Threads, and Network Programming.
Prerequisite: CITP 3310 with a grade of "C" or better and Program Chair approval.

Computer Engr Tech (CETT)

CETT 1409
DC/AC Circuits
CRT HRS:4  LEC HRS:3  LAB HRS:3  OTH HRS:0
This course covers the fundamentals of DC circuits and AC circuits operation including Ohm's law, Kirchhoff's laws, networks, transformers, resonance, phasors, capacitive and inductive and circuit analysis techniques.
Prerequisite: None.

CETT 1421
Electronic Fabrication
CRT HRS:4  LEC HRS:3  LAB HRS:3  OTH HRS:0
This course is an entry level course in digital electronics fabrication techniques including printed circuit boards, wire wrapping, bread boarding, and various soldering techniques.
Prerequisite: None.

CETT 1425
Digital Fundamentals
CRT HRS:4  LEC HRS:3  LAB HRS:3  OTH HRS:0
This is an entry level course in digital electronics covering number systems, binary mathematics, digital codes, logic gates, Boolean algebra, Karnaugh maps, and combinational logic. Emphasis is placed on circuit logic analysis and troubleshooting digital circuits.
Prerequisite: None.

CETT 2189
CAPSTONE: Internship
CRT HRS:1  LEC HRS:0  LAB HRS:0  OTH HRS:6
This is a work-based experience that enables the student to apply specialized occupational theory, skills and concepts. A learning plan is developed by the college and the employer.
Prerequisite: CETT 1425 and RBTC 1405.

Computer Maint Tech (CPMT)

CPMT 1166
CAPSTONE: Computer Systems Technology
Practicum
CRT HRS:1  LEC HRS:0  LAB HRS:0  OTH HRS:10
This course provides practical, general workplace training supported by an individualized learning plan developed by the employer, college, and the student.
Prerequisite: CPMT 1411 or concurrent enrollment in CPMT 1445.
Introduction to Computer Technology
This is a fundamental computer course that provides in-depth explanation of the procedures to utilize hardware and software. Emphasis is placed on terminology, acronyms, and hands-on activities. Prerequisite: None.

Microcomputer System Software
This course provides skill development in the installation, configuration, maintenance and troubleshooting of system software in microcomputers. Topics may include operating systems, utility software and other software affecting the basic operation of a microcomputer system. Prerequisite: None.

Introduction to Computer Maintenance
This course is an introduction to the installation, configuration, and maintenance of a microcomputer system. Prerequisite: None.

Microcomputer Architecture
This course covers computer characteristics and subsystem operations, timing, control circuits, and internal input/output controls. Prerequisite: None.

Computer Systems Maintenance
This course is a study of the components within a computer system. Development of testing and troubleshooting skills is emphasized. Prerequisite: CPMT 1403 or CPMT 1411.

Computer System Peripherals
This course covers theory and practices involved in computer peripherals, operation and maintenance techniques, and specialized test equipment. Prerequisite: CPMT 1411 or CPMT 1445.

Computer Networking Technology
This course covers networking fundamentals, terminology, hardware, software, and network architecture. It includes local and wide area networking concepts and networking installations and operations. Prerequisite: None.

CAPSTONE: Computer Systems Technology Practicum
This course provides practical, general workplace training supported by an individualized learning plan developed by the employer, college, and the student. Prerequisite: CPMT 2433.

Industry Certification Preparation
This course provides an overview of the objectives for the industry specific certification exam. Prerequisite: CPMT 2433.

Computer Integration
This is an advanced course in integration of hardware, software, and applications. Customization of computer systems for specific applications such as engineering, multimedia, or data acquisition is covered. Prerequisite: CPMT 1445 and CPMT 1449.

Computer System Troubleshooting
This course includes principles and practices involved in computer system troubleshooting techniques and repair procedures including advanced diagnostic test programs and the use of specialized test equipment. Prerequisite: CPMT 1445.

Advanced Computer Networking Technology
This course is an in-depth study of networking technology with emphasis on network operating systems, network connectivity, hardware, and software. It includes implementation, troubleshooting, and maintenance of LAN and/or WAN network environments. Prerequisite: CPMT 1449.

Computer Prog (ITSE)

Computer Programming
This course is an introduction to computer programming including design, development, testing, implementation and documentation. Prerequisite: ITSC 1409 or COSC 1301.

Beginning Web Page Programming
This course provides skill development in web page programming including mark-up and scripting languages. Prerequisite: None.

Intermediate Web Programming
This course covers the server-side and client-side techniques for Web development. Prerequisite: ITSE 1411 or ITSE 1402.

Database Programming
In this course the student will learn database development using database programming techniques emphasizing database structures, modeling, and database access. Prerequisite: Concurrent enrollment in ITSC 1409 or COSC 1301.

Object-Oriented Programming
This course covers program design with classes, including development, testing, implementation, and documentation. Prerequisite: None.
Computer Science (BCIS)

♦ BCIS 1305
Business Computer Applications
CRT HRS:3 · LEC HRS:2 · LAB HRS:3 · OTH HRS:0
This course introduces and develops foundational skills in applying essential and emerging business productivity information technology tools. The focus of this course is on business productivity software applications, including word processing, spreadsheets, databases, presentation graphics, data analytics, and business-oriented utilization of the internet.
Prerequisite: None.

♦ COSC 1315
Introduction to Computing
CRT HRS:3 · LEC HRS:3 · LAB HRS:1 · OTH HRS:0
This course is an overview of computer systems—hardware, operating systems, the internet, and application software including word processing, spreadsheets, presentation graphics, and databases. Current topics such as the effect of computers on society, and the history and use of computers in business, educational, and other interdisciplinary settings are also studied. This course is not intended to count toward a student’s major field of study in Business or Computer Science.
Prerequisite: None.

♦ COSC 1320
C Programming
CRT HRS:3 · LEC HRS:2 · LAB HRS:3 · OTH HRS:0
This course introduces the fundamental concepts of structured programming in the C language. Topics include data types; control structures; functions; structures, arrays, pointers, pointer arithmetic, unions, and files; the mechanics of running, testing, and debugging programs; introduction to programming; and introduction to the historical and social context of computing.
Prerequisites: COSC 1301 with a grade of “C” or better or BCIS 1305 with a grade of “C” or better.

♦ COSC 1337
Programming Fundamentals II
CRT HRS:3 · LEC HRS:2 · LAB HRS:3 · OTH HRS:0
This course focuses on the object-oriented programming paradigm, emphasizing the definition and use of classes along with fundamentals of object-oriented design. The course includes basic analysis of algorithms, searching and sorting techniques, and an introduction to software engineering processes. Students will apply techniques for testing and debugging software.
Prerequisite: COSC 1436 with a grade of “C” or better.

♦ COSC 1436
Programming Fundamentals I
CRT HRS:4 · LEC HRS:3 · LAB HRS:2 · OTH HRS:0
This course introduces the fundamental concepts of structured programming. Topics include software development methodology, data types, control structures, functions, arrays, and the mechanics of running, testing, and debugging. This course assumes computer literacy.
Prerequisite: Concurrent enrollment in MATH 0200 or TSI Complete in Math; recommended MATH 1414 with a grade of “C” or better.

♦ COSC 2425
Computer Organization
CRT HRS:4 · LEC HRS:3 · LAB HRS:2 · OTH HRS:0
The organization of computer systems is introduced using assembly language. Topics include basic concepts of computer architecture and organization, memory hierarchy, data types, computer arithmetic, control structures, interrupt handling, instruction sets, performance metrics, and the mechanics of testing and debugging computer systems. Embedded systems and device interfacing are introduced.
Prerequisite: COSC 1436 with grade of “C” or better.

♦ COSC 2436
Programming Fundamentals II
CRT HRS:4 · LEC HRS:3 · LAB HRS:2 · OTH HRS:0
This course includes further applications of programming techniques, introducing the fundamental concepts of data structures and algorithms. Topics include data structures (including stacks, queues, linked lists, hash tables, trees, and graphs), searching, sorting, recursion, and algorithmic analysis. Programs will be implemented in an appropriate object oriented language.
Prerequisite: COSC 1337 with a grade of “C” or better.

Construction/Bldg Tech
(CNBT)

♦ CNBT 1210
Basic Construction Safety
CRT HRS:2 · LEC HRS:2 · LAB HRS:1 · OTH HRS:0
This course covers basic job site construction safety in residential, commercial, and industrial construction.
Prerequisite: None.

♦ CNBT 1315
Field Engineering I
CRT HRS:3 · LEC HRS:2 · LAB HRS:2 · OTH HRS:0
This course includes surveying equipment, sketches, proper field note taking, methods of staking, layout of building site, and horizontal and vertical controls.
Prerequisites: CNBT 1342, CNBT 1402.

♦ CNBT 1342
Building Codes and Inspections
CRT HRS:3 · LEC HRS:2 · LAB HRS:2 · OTH HRS:0
This course is an introduction to building codes and standards applicable to building construction and inspection processes. The student will be expected to identify various construction classifications and occupancy categories; cross-reference the guidelines, tables, charts, and specifications as presented in the building codes; and assess and determine if construction meets building code standards for site, foundation, rough, and final building structure inspection.
Prerequisite: None.
CNBT 1380
CAPSTONE: Cooperative Education
CRT HRS:3 LEC HRS:1 LAB HRS:0 OTH HRS:20
This course is a career-related activities encountered in the student’s area specialization offered through an individualized agreement among the College, employer and student. Under the supervision of the College and the employer, the student combines classroom learning with work experience in combination with a lecture component. The student will be required to, as outlined in the learning plan, apply the theory, concept and skills involving specialized materials, tools, equipment, procedures, regulations, laws, and interactions within and among political, economic, environmental, social, and legal and ethical behavior, safety practices, interpersonal and teamwork skills, and appropriate written and verbal communication skills using the terminology of the occupation and the business/industry.
Prerequisite: CNBT 2344, CNBT 1459.

CNBT 1400
Residential and Light Commercial Construction Drawings
CRT HRS:4 LEC HRS:3 LAB HRS:3 OTH HRS:0
This course is an introduction to construction drawings with a focus on residential and light commercial construction.
Prerequisite: Completion of or concurrent enrollment in CNBT 1411.

CNBT 1402
Mechanical, Electrical & Plumbing Systems in Construction I
CRT HRS:4 LEC HRS:3 LAB HRS:3 OTH HRS:0
This course is a presentation of the basic mechanical, plumbing, and electrical components in construction and their relationship to residential and light commercial buildings.
Prerequisites: CNBT 1400, CNBT 1411.

CNBT 1411
Construction Materials and Methods I
CRT HRS:4 LEC HRS:3 LAB HRS:3 OTH HRS:0
This course is an introduction to construction materials and methods and their applications.
Prerequisite: Completion of or concurrent enrollment in CNBT 1400.

CNBT 1418
Construction Tools and Techniques
CRT HRS:4 LEC HRS:3 LAB HRS:3 OTH HRS:0
This course is a comprehensive study of the selection and use of hand tools, portable power and stationary power tools and related construction equipment.
Prerequisite: None.

CNBT 1446
Construction Estimating I
CRT HRS:4 LEC HRS:3 LAB HRS:3 OTH HRS:0
This course is an introduction to the fundamentals of estimating materials and labor costs in construction. The student will be required to explain estimating procedures; estimate materials from blueprints; and calculate labor units and costs.
Prerequisite: CNBT 1411.

CNBT 1459
Project Scheduling
CRT HRS:4 LEC HRS:3 LAB HRS:3 OTH HRS:0
This course is a study of conventional scheduling using critical-path-method, precedence networks, bar charts, monthly reports, and fast-track scheduling.
Prerequisite: CNBT 1446, CNBT 2442.

CNBT 2304
Construction Methods and Materials II
CRT HRS:3 LEC HRS:2 LAB HRS:4 OTH HRS:0
This course is a continuation of the study of the properties of building materials, methods and equipment for their integrated use in completing construction projects. The student will be required to identify materials used in construction; identify and describe the basic characteristics, traditional uses for, and manner of assembly of common materials used in construction.
Prerequisite: DFTG 1315.

CNBT 2305
Building and Contracting
CRT HRS:3 LEC HRS:2 LAB HRS:4 OTH HRS:0
This course will present the basic process of organizing and operating a building or contracting business. The student will be expected to define the terms used in construction as they relate to building and contracting; describe the organizational structure of a successful construction business; list the duties of owner, accountant, estimator, salesman, superintendent, and other field personnel; define methods used in selecting, coordinating, and dealing with subcontractors; develop a marketing approach that includes methods used in determining local market needs, selecting building lots, determining sale prices, and advertising; develop financial controls for a construction business; and develop a scheduling system.
Prerequisite: CNBT 2315.

CNBT 2315
Construction Specifications and Contracts
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is an introduction to legal aspects of written construction specifications including tax, insurance, and lien requirements as well as implementation, modification, and administration. The student will be required to describe the purpose of construction specifications; list and describe the Construction Specifications Institute (CSI) divisions in contract documents; identify the typical legal documents required for construction; and explain the purpose of general and special conditions.
Prerequisite: CNBT 2442, CNBT 2344.

CNBT 2317
Green Building
CRT HRS:3 LEC HRS:2 LAB HRS:2 OTH HRS:0
This course is an introduction to methods and materials used for buildings that conserve energy, water and human resources. The student will be required to explain the concept of Green Building; select equipment to build rain water harvesting systems; and identify appropriate materials to build exterior and interior systems that reflect "Green by Design" concepts.
Prerequisite: CNBT 1402.

CNBT 2335
Computer Aided Construction Scheduling
CRT HRS:3 LEC HRS:2 LAB HRS:4 OTH HRS:0
This is an advanced construction scheduling course utilizing computer scheduling software to perform various scheduling procedures. The student will be required to identify and select scheduling software programs; develop construction schedules with computer programs; and explain components and procedures in scheduling.
Prerequisite: CNBT 2442.
Criminal Justice (CRIJ)

CRIJ 1301
Introduction to Criminal Justice
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course provides an overview of the American criminal justice system, including the nature, extent, and impact of crime; criminal law; and justice agencies and processes. Prerequisite: TSI complete in Reading and Writing, or equivalent.

CRIJ 1306
Court Systems and Practices
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is a study of the court system as it applies to the structures, procedures, practices, and sources of law in American courts, using federal and Texas statutes and case law. Prerequisite: TSI complete in Reading and Writing, or equivalent.

CRIJ 1307
Crime in America
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is the study of American crime problems in historical perspective, current social and public policy factors affecting crime, impact and crime trends, social characteristics of specific crimes and prevention of crime. Prerequisite: TSI complete in Reading and Writing, or equivalent.

CRIJ 1310
Fundamentals of Criminal Law
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is the study of criminal law including application of definitions, statutory elements, defenses and penalties using Texas statutes, the Model Penal Code, and case law. The course also analyzes the philosophical and historical development of criminal law and criminal culpability. Prerequisite: TSI complete in Reading and Writing, or equivalent.

CRIJ 1313
Juvenile Justice System
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This is the study of the juvenile justice process to include specializing in juvenile law, the role of the juvenile courts, police agencies and correctional agencies, as well as a focus on the theories of juvenile delinquency. Prerequisite: TSI complete in Reading and Writing, or equivalent.

CRIJ 2313
Correctional Systems and Practices
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is an advanced course in correctional safety, project management, scheduling, material handling, layout, payment scheduling, and inspection. The student will be expected to apply knowledge of construction safety procedures; describe project layout, payment scheduling, and job inspection; and develop a schedule and material handling layout plan. Prerequisite: CNTB 2344 and completion of or concurrent enrollment in CNTB 2335.

CRIJ 2342
Construction Management I
CRT HRS:4 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is an introduction to human relations management skills in motivation on the job site. Topics include written and oral communications, leadership and motivation, problem solving, and decision making. Prerequisite: CNTB 1400, CNTB 1411.

Culinary Arts/Chef Train (CHEF)

CHEF 1264
CAPSTONE: Practicum I
CRT HRS:2 LEC HRS:0 LAB HRS:0 OTH HRS:14
This course is a capstone experience for the certificate students. This course provides practical, general workplace training supported by an individualized learning plan developed by the employer, college and the student. Prerequisite: Second semester standing in the Commercial Cooking Certificate.

CHEF 1301
Basic Food Preparation
CRT HRS:3 LEC HRS:2 LAB HRS:4 OTH HRS:0
This course is a survey of the fundamental principles of food preparation and cookery to include the Brigade System, cooking techniques material handling, heat transfer, sanitation, safety, nutrition, and professionalism. Prerequisite: None.
Prerequisite: CHEF 1301, CHEF 1305.

**Food Preparation techniques.** This course covers a full range of pre-cooked food items, as well as scratch preparation. This course covers a full range of preparation of dishes. Prerequisites: CHEF 1305 and CHEF 1301.

**CHEF 1340**

**Meat Preparation and Cooking**

CRT HRS:3 LEC HRS:2 LAB HRS:3 OTH HRS:0

This course is the study of the preparation, storage, and cooking techniques for beef, pork, lamb, poultry, seafood, and game. Includes moist, dry, and combination heat preparation methods as related to both classical and modern methods of preparation of dishes. Prerequisites: CHEF 1305 and CHEF 1301.

**CHEF 1341**

**American Regional Cuisine**

CRT HRS:3 LEC HRS:2 LAB HRS:3 OTH HRS:0

This course is a study of the development of regional cuisine's in the United States with emphasis on the similarities in production and service systems. Application of skills to develop, organize, and acquire knowledge of recipe strategies and production systems. Prerequisites: CHEF 1305 and CHEF 1301.

**CHEF 1345**

**International Cuisine**

CRT HRS:3 LEC HRS:2 LAB HRS:2 OTH HRS:0

This course explores classical cooking skills associated with the preparation and service of international and ethnic cuisines. Topics include similarities between food production systems used in the United States and other regions of the world. Prerequisite: CHEF 1301, CHEF 1305.

**CHEF 1391**

**Sanitation and Safety**

CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0

This course is a study of personal cleanliness; sanitary practices in food preparation; causes, investigation, and control of illness caused by food contamination (Hazard Analysis Critical Control Points); and work place safety standards. Prerequisite: None.

**CHEF 2301**

**Intermediate Food Preparation**

CRT HRS:3 LEC HRS:2 LAB HRS:3 OTH HRS:0

This course is a continuation of CHEF 1301, Basic Food Preparation. Topics include the concept of pre-cooked food items, as well as scratch preparation. This course covers a full range of food preparation techniques. Prerequisite: CHEF 1301, CHEF 1305.

**CHEF 2331**

**Advanced Food Preparation**

CRT HRS:3 LEC HRS:2 LAB HRS:3 OTH HRS:0

This course reinforces the course material of Intermediate Food Preparation. Topics include the concept of pre-cooked food items and the preparation of canapés, hors d'oeuvres, and breakfast items. Prerequisite: Current Food Handlers Card or ServSafe Certified Food Protection Manager card, CHEF 1305, and RSTO 2307.

**Dance (DANC)**

- **DANC 1128**
  **Ballroom and Social Dance**

  CRT HRS:1 LEC HRS:0 LAB HRS:3 OTH HRS:0

  This is an introductory course in the fundamental techniques and concepts associated with Ballroom and Social Dance. May be repeated for credit once. Prerequisite: None.

- **DANC 1151**
  **Freshman Dance Performance**

  CRT HRS:1 LEC HRS:1 LAB HRS:3 OTH HRS:0

  This course is an instruction in dance performance through experiential projects at the freshman level. Maybe repeated for credit once. Prerequisite: None.

- **DANC 1201**
  **Dance Composition - Improvisation**

  CRT HRS:2 LEC HRS:1 LAB HRS:3 OTH HRS:0

  This course is an introduction to improvisation will investigate spontaneous problem solving as a means of generating movement for dance composition. Students will be called upon to explore and respond to various forms of stimuli in a safe and supportive learning environment within solo and group work. Prerequisite: None.

- **DANC 1241**
  **Beginning Ballet**

  CRT HRS:2 LEC HRS:1 LAB HRS:3 OTH HRS:0

  This course offers instruction in the fundamental techniques and concepts associated with ballet. May be repeated for credit once. Prerequisite: None.

- **DANC 1245**
  **Beginning Modern Dance**

  CRT HRS:2 LEC HRS:1 LAB HRS:3 OTH HRS:0

  This course offers instruction in the fundamental techniques and concepts associated with modern dance. May be repeated for credit once. Prerequisite: None.

- **DANC 1247**
  **Beginning Jazz Dance**

  CRT HRS:2 LEC HRS:1 LAB HRS:3 OTH HRS:0

  This course offers instruction in the fundamental techniques and concepts associated with jazz dance. May be repeated for credit once. Prerequisite: None.

- **DANC 1301**
  **Dance Composition - Choreography**

  CRT HRS:3 LEC HRS:1 LAB HRS:3 OTH HRS:0

  This course is an examination of the principles of movement generation, phrasing, choreographic structure, and manipulation. Integration of choreographic principles will foster the growth of personal artistic style. Prerequisite: None.
COSC 1301. macros and data analysis functions. This course is a survey of dances from different cultures, their histories, and their influences on contemporary dance society. Cultural origins, significance, motivations, and techniques will be explored experientially. Prerequisite: Eligible for ENGL 1301.

DANC 2151
Sophomore Dance Performance
CRT HRS:1 LEC HRS:3 LAB HRS:0
This course is an instruction in of dance performance through experiential projects at the sophomore level. May be repeated for credit once. Prerequisite: DANC 1151.

DANC 2241
Intermediate Ballet
CRT HRS:2 LEC HRS:1 LAB HRS:3
This course is an instruction in the intermediate techniques and concepts associated with ballet. May be repeated for credit once. Prerequisite: DANC 1241.

DANC 2245
Intermediate Modern Dance
CRT HRS:2 LEC HRS:1 LAB HRS:3
This course is an instruction in the intermediate techniques and concepts associated with the concert form of modern dance. May be repeated for credit once. Prerequisite: DANC 1245.

DANC 2247
Intermediate Jazz Dance
CRT HRS:2 LEC HRS:1 LAB HRS:3
This course is an instruction in the intermediate techniques and concepts associated with jazz dance. May be repeated for credit once. Prerequisite: DANC 1247.

DANC 2303
Dance Appreciation
CRT HRS:3 LEC HRS:3 LAB HRS:0
This course is a general survey of dance forms designed to create an appreciation of the vocabulary, techniques, and purposes of the creative process. This course includes critical interpretation and evaluations of choreographic works and dance forms within cultural and historical contexts. Prerequisite: Eligible for ENGL 1301.

Data Processing Tech (ITSW)

ITSW 1410
Introduction to Presentation Graphics Software
CRT HRS:4 LEC HRS:3 LAB HRS:3
This course provides instruction in the utilization of presentation software to produce multimedia presentations. Graphics, text, sound, animation and/or video may be used in presentation development. Prerequisite: ITSC 1409.

ITSW 2434
Advanced Spreadsheets
CRT HRS:4 LEC HRS:3 LAB HRS:3
This course is designed to provide the student with advanced techniques for developing and modifying spreadsheets. The course includes macros and data analysis functions. Prerequisite: Concurrent enrollment in ITSC 1409 or COSC 1301.

Diagnostic Med. Sono. (DMSO)

DMSO 1166
Practicum I
CRT HRS:1 LEC HRS:0 LAB HRS:0
This course provides practical, general workplace training supported by an individualized learning plan developed by the employer, college, and student. Prerequisite: Admissions to the Diagnostic Medical Sonography Program; DMSO 1460 with a "B" or better, DMSO 1210, DMSO 1302, DMSO 1441 and DMSO 2405 with a "C" or better and completion of DMSO 1167 with a "B" or better, DMSO 2351 and DMSO 2353 with a "C" or better or concurrent enrollment in DMSO 2351, DMSO 1167, and DMSO 2353.

DMSO 1167
Practicum II
CRT HRS:1 LEC HRS:0 LAB HRS:0
This course provides practical, general workplace training supported by an individualized learning plan developed by the employer, college, and student. Prerequisite: Admissions to the Diagnostic Medical Sonography Program; DMSO 1460 with a "B" or better, DMSO 1210, DMSO 1302, DMSO 1441 and DMSO 2405 with a "C" or better and completion of DMSO 1166 with a "B" or better, DMSO 2351 and DMSO 2353 with a "C" or better or concurrent enrollment in DMSO 2351, DMSO 1166, and DMSO 2353.

DMSO 1210
Introduction to Sonography
CRT HRS:2 LEC HRS:0 LAB HRS:0
This course is an introduction to the profession of sonography and the role of the sonographer. Emphasis is on medical terminology, ethical/legal aspects, written and verbal communication, and professional issues relating to registry, accreditation, professional organizations and history of the profession. Prerequisite: Must be HESI A2 complete and Departmental Approval Required.

DMSO 1302
Basic Ultrasound Physics
CRT HRS:3 LEC HRS:1 LAB HRS:0
This course is about the basic acoustical physics and acoustical waves in human tissue. Emphasis is on ultrasound transmission in soft tissues, attenuation of sound energy, parameters affecting sound transmission and resolution of sound beams. Prerequisite: Admissions to the Diagnostic Medical Sonography Program and current enrollment in the following: DMSO 1460, DMSO 1441 and DMSO 2405.

DMSO 1342
Intermediate Ultrasound Physics
CRT HRS:3 LEC HRS:3 LAB HRS:1
This course offers a continuation of Basic Ultrasound Physics, which includes interaction of ultrasound with tissues, mechanics of ultrasound production and display, various transducer designs and construction, quality assurance, bioeffects, and image artifacts. It may introduce methods of Doppler flow analysis. Prerequisite: Admissions to the Diagnostic Medical Sonography Program; DMSO 1167 with a "B" or better, DMSO 2353 with a "C" or better and concurrent enrollment in DMSO 2366, DMSO 2342 and DMSO 2441.
Abdominopelvic Sonography

DMSO 1441

CRT HRS:4  LEC HRS:4  LAB HRS:1  OTH HRS:0

This course includes an overview of normal anatomy and physiology of the abdominal and pelvic cavities as related to scanning techniques, transducer selection, and scanning protocols.

Prerequisite: Admissions to the Diagnostic Medical Sonography Program and current enrollment in the following: DMSO 1302, DMSO 1460 and DMSO 2405.

DMSO 1460

Clinical

CRT HRS:4  LEC HRS:0  LAB HRS:0  OTH HRS:15

This course is a health-related work-based learning experience that enables the student to apply specialized occupational theory, skills, and concepts. Direct supervision is provided by the clinical professional.

Prerequisite: Admissions to the Diagnostic Medical Sonography Program and current enrollment in DMSO 1302, DMSO 1441 and DMSO 2405.

DMSO 2230

Capstone: Advanced Ultrasound and Review

CRT HRS:2  LEC HRS:2  LAB HRS:1  OTH HRS:0

This course covers knowledge, skills and professional values within a legal and ethical framework addressing emerging technologies and professional development.

Prerequisite: Admissions to the Diagnostic Medical Sonography Program; DMSO 2366 with a "B" or better, DMSO 2342, DMSO 1342 and DMSO 2441 with a "C" or better and concurrent enrollment in DMSO 2367.

DMSO 2342

Sonography of High Risk Obstetrics

CRT HRS:3  LEC HRS:3  LAB HRS:1  OTH HRS:0

This course provides an overview of maternal disease and fetal abnormalities. It includes scanning techniques, patient history and laboratory data, transducer selection, and scanning protocols.

Prerequisite: Admissions to the Diagnostic Medical Sonography Program; DMSO 2366 with a "B" or better, DMSO 2342, DMSO 1342 and DMSO 2441 with a "C" or better and concurrent enrollment in DMSO 2367.

DMSO 2351

Doppler Physics

CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0

This course provides an overview of the Doppler and hemodynamic principles relating to arterial and venous imaging and testing.

Prerequisite: Admissions to the Diagnostic Medical Sonography Program; DMSO 1460 with a "B" or better, DMSO 1210, DMSO 1302, DMSO 1441 and DMSO 2405 with a "C" or better and completion of DMSO 1166 with a "B" or better, DMSO 1167 with a "B" or better, and DMSO 2353 with a "C" or better or concurrent enrollment in DMSO 1166, DMSO 1167, and DMSO 2353.

DMSO 2353

Sonography of Superficial Structures

CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0

This course provides a detailed study of normal and pathological superficial structures as related to scanning techniques, patient history and laboratory data, transducer selection, and scanning protocols.

Prerequisite: Admissions to the Diagnostic Medical Sonography Program; DMSO 1460 with a "B" or better, DMSO 1210, DMSO 1302, DMSO 1441 and DMSO 2405 with a "C" or better and completion of DMSO 1166 with a "B" or better, DMSO 1167 with a "B" or better, and DMSO 2351 with a "C" or better or concurrent enrollment in DMSO 1166, DMSO 1167, and DMSO 2351.

DMSO 2366

Practicum III

CRT HRS:3  LEC HRS:0  LAB HRS:0  OTH HRS:21

This course provides practical, general workplace training supported by an individualized learning plan developed by the employer, college, and student.

Prerequisite: Admissions to the Diagnostic Medical Sonography Program; DMSO 1167 with a "B" or better, DMSO 2353 with a "C" or better and concurrent enrollment in DMSO 2342, DMSO 1342 and DMSO 2441.

DMSO 2367

Practicum IV

CRT HRS:3  LEC HRS:0  LAB HRS:0  OTH HRS:21

This course provides practical, general workplace training supported by an individualized learning plan developed by the employer, college, and student.

Prerequisite: Admissions to the Diagnostic Medical Sonography Program; DMSO 2366 with a "B" or better, DMSO 2342, DMSO 1342 and DMSO 2441 with a "C" or better and concurrent enrollment in DMSO 2230.

DMSO 2405

Sonography of Obstetrics/Gynecology

CRT HRS:4  LEC HRS:4  LAB HRS:1  OTH HRS:0

This course provides a detailed study of the pelvis and obstetrics/gynecology as related to scanning techniques, patient history and laboratory data, transducer selection, and scanning protocols.

Prerequisite: Admissions to the Diagnostic Medical Sonography Program and current enrollment in the following: DMSO 1302, DMSO 1460 and DMSO 1441.

DMSO 2441

Sonography of Abdominopelvic Pathology

CRT HRS:4  LEC HRS:4  LAB HRS:1  OTH HRS:0

This course provides an overview of the pathologies and disease states of the abdomen and pelvis as related to scanning techniques, patient history and laboratory data, transducer selection, and scanning protocols. Emphasis in the endocavity sonographic anatomy and procedures including pregnancy.

Prerequisite: Admissions to the Diagnostic Medical Sonography Program; DMSO 1167 with a "B" or better, DMSO 2353 with a "C" or better and concurrent enrollment in DMSO 2366, DMSO 2342 and DMSO 1342.

Diesel Eng Mech/Repair (DEMR)

DEMR 1229

Preventative Maintenance

CRT HRS:2  LEC HRS:2  LAB HRS:0  OTH HRS:0

This is an introductory course designed to provide the student with basic knowledge of proper servicing practices. Content includes record keeping and condition of major systems.

Prerequisite: None.

DEMR 1230

Steering and Suspension I

CRT HRS:2  LEC HRS:1  LAB HRS:4  OTH HRS:0

This course is a study of design, function, maintenance, and repair of steering and suspension systems. Emphasis is on troubleshooting and repair of failed components.

Prerequisite: None.

DEMR 1256

CAPSTONE: Practicum

CRT HRS:2  LEC HRS:0  LAB HRS:0  OTH HRS:20

This course provides practical, general workplace training supported by an individualized learning plan developed by the employer, college, and student.

Prerequisite: Permission from the department.
DEM 1303
Basic Driving Skills
CRT HRS:3  LEC HRS:2  LAB HRS:4  OTH HRS:0
This course is an introduction to the use of a Class 8 combination vehicle. Emphasis will be placed on preparation to obtain a Texas Commercial Drivers License (CDL).
Prerequisite: None.

DEM 1323
Heating, Ventilation, and Air Conditioning
Troubleshooting and Repair
CRT HRS:3  LEC HRS:2  LAB HRS:4  OTH HRS:0
This course is an introduction to heating, ventilation, and air conditioning theory, testing, and repair. Emphasis on refrigerant reclamation, safety procedures, specialized tools, and repairs.
Prerequisite: None.

DEM 1401
Diesel Shop Safety and Procedures
CRT HRS:4  LEC HRS:2  LAB HRS:4  OTH HRS:0
This course is an introduction to the basic principles of electrical systems of diesel powered equipment with emphasis on starters, alternators, and batteries.
Prerequisite: None.

DEM 1405
Basic Electrical Systems
CRT HRS:4  LEC HRS:2  LAB HRS:6  OTH HRS:0
This course is an introduction to basic principles of electrical systems of diesel powered equipment with emphasis on starters, alternators, and batteries.
Prerequisite: None.

DEM 1410
Diesel Engine Testing and Repair I
CRT HRS:4  LEC HRS:2  LAB HRS:6  OTH HRS:0
This course is an introduction to testing and repairing diesel engines including related systems specialized tools.
Prerequisite: None.

DEM 1416
Basic Hydraulics
CRT HRS:4  LEC HRS:2  LAB HRS:6  OTH HRS:0
This course covers the fundamentals of hydraulics including components and related systems.
Prerequisite: None.

DEM 1417
Basic Brake Systems
CRT HRS:4  LEC HRS:2  LAB HRS:6  OTH HRS:0
This course is an introduction to the basic principles of brake systems of diesel powered equipment. Emphasis is placed on maintenance, repairs, and troubleshooting.
Prerequisite: None.

DEM 1442
Power Train Applications I
CRT HRS:4  LEC HRS:2  LAB HRS:6  OTH HRS:0
This course provides in-depth coverage of the mechanics and theory of power trains. Emphasis is placed on disassembly, inspection, and repair of power train components.
Prerequisite: None.

DEM 2432
Electronic Controls
CRT HRS:4  LEC HRS:2  LAB HRS:6  OTH HRS:0
This course covers advanced skills in diagnostic and programming techniques of electronic control systems.
Prerequisite: None.

DFTG 1313
Drafting for Specific Occupations
CRT HRS:3  LEC HRS:2  LAB HRS:4  OTH HRS:0
This course is a discussion of theory and practice with drafting methods and the terminology required for non-drafting majors to prepare working drawings in Precision Manufacturing.
Prerequisite: DFTG 1325.
DFTG 2400  
CAPSTONE: Intermediate Architectural Drafting - Residential  
CRT HRS:4  LEC HRS:3  LAB HRS:3  OTH HRS:0  
This course covers continued application of principles and practices used in residential construction.  
Prerequisite: DFTG 1409 and concurrent enrollment in or completion of INDS 1445.

DFTG 2419  
Intermediate Computer-Aided Drafting  
CRT HRS:4  LEC HRS:3  LAB HRS:3  OTH HRS:0  
This course is a continuation of practices and techniques used in basic computer-aided drafting emphasizing advanced dimensioning techniques, the development and use of prototype drawings, construction of pictorial drawings, interfacing 2d and/or 3d environments and extracting data. A portfolio to be submitted for evaluation will be required.  
Prerequisite: DFTG 1409.

DFTG 2428  
Capstone: Architectural Drafting-Commercial  
CRT HRS:4  LEC HRS:3  LAB HRS:3  OTH HRS:0  
This course covers architectural drafting procedures, practices, and symbols including the preparation of detailed working drawings for a commercial building, with emphasis on commercial construction methods. Emphasis will be placed on developing drawings to show the functionality of structures using specified building materials and following current building codes. Building types to be covered will be residential, commercial, industrial and institutional.  
Prerequisite: Completion of or concurrent enrollment in DFTG 2419.

DFTG 2438  
Final Project - Advanced Drafting  
CRT HRS:4  LEC HRS:3  LAB HRS:3  OTH HRS:0  
This is a drafting course in which students participate in a comprehensive project from conception to conclusion.  
Prerequisite: Completion of DFTG 2419, ARCH 1303 and (DFTG 2400 or DFTG 2428).

Drama (DRAM)  

♦ DRAM 1120  
Theater Practicum I  
CRT HRS:1  LEC HRS:0  LAB HRS:3  OTH HRS:0  
This course is a practicum in theater open to all students with emphasis on technique and procedures with experience gained in play productions.  
Prerequisite: DRAM 1330.

♦ DRAM 1121  
Theater Practicum II  
CRT HRS:0  LEC HRS:1  LAB HRS:3  OTH HRS:0  
This course is a practicum in theater open to all students with emphasis on technique and procedures with experience gained in play productions.  
Prerequisite: DRAM 1120.

♦ DRAM 1310  
Theater Appreciation  
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0  
This course is a survey of theater including its history, dramatic works, stage techniques, production procedures, and relation to other art forms. Participation in productions may be required.  
Prerequisite: Eligible for ENGL 1301.

♦ DRAM 1330  
Stagecraft I  
CRT HRS:3  LEC HRS:2  LAB HRS:3  OTH HRS:0  
This course is a study and application of the methods and components of theatrical production which may include one or more of the following: theater facilities, scenery construction and painting, properties, lighting, costume, makeup, sound, and theatrical management.  
Prerequisite: None.

♦ DRAM 1341  
Stage Makeup  
CRT HRS:3  LEC HRS:2  LAB HRS:3  OTH HRS:0  
This is a course in design and execution of makeup for the purpose of developing believable characters. It includes discussion of basic makeup principles and the practical experience of makeup application.  
Prerequisite: Declared Drama Majors or by special permission from the program chair.

♦ DRAM 1342  
Costume Technology  
CRT HRS:3  LEC HRS:2  LAB HRS:3  OTH HRS:0  
This course is an introduction to the process and application of the fundamental skills of costume production, modification, and maintenance.  
Prerequisite: Declared Drama Majors or by special permission from the program chair.

♦ DRAM 1351  
Acting I  
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0  
This course is an introduction to the fundamental principles and tools of acting as used in auditions, rehearsals, and performances. This may include ensemble performing, character and script analysis, and basic theater terminology. This exploration will emphasize the development of the actor's instrument: voice, body and imagination.  
Prerequisite: None.

♦ DRAM 1352  
Acting II  
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0  
This course provides exploration and further training within the basic principles and tools of acting, including an emphasis on critical analysis of oneself and others. The tools include ensemble performing, character and script analysis, and basic theater terminology. This will continue the exploration of the development of the actor's instrument: voice, body and imagination.  
Prerequisite: DRAM 1351.

♦ DRAM 2120  
Theater Practicum III  
CRT HRS:1  LEC HRS:0  LAB HRS:3  OTH HRS:0  
This course is a practicum in theater open to all students with emphasis on technique and procedures with experience gained in play productions.  
Prerequisite: DRAM 1120 and DRAM 1121.

♦ DRAM 2355  
Script Analysis  
CRT HRS:2  LEC HRS:3  LAB HRS:0  OTH HRS:0  
This course provides examination of foundational skills for understanding the structure and content of play scripts for interpretation and conceptualization in theater productions by directors, designers, actors, and technicians. This course introduces students to significant plays in the history of dramatic literature in the playwright's social and cultural context.  
Prerequisite: Eligible for ENGL 1301.
Prerequisite: None.

have learned.

continually draw from the theoretical models they

Students developing these skills should be able to

expected to integrate and apply the learning skills
discussed across their own academic programs
as strategic learners. Students are ultimately
expected to integrate and apply the learning skills
discussed across their own academic programs and become effective and efficient learners. Students developing these skills should be able to continually draw from the theoretical models they have learned. Prerequisite: Permission of the department.

Economics (ECON)

♦ ECON 2301
Principles of Economics I - Macro
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course covers analysis of the economy as a
whole including measurement and determination of Aggregate Demand and Aggregate Supply; national income, inflation, and unemployment. Other topics include international trade, economic growth, business cycles, and fiscal policy and monetary policy.
Prerequisite: Completion of MATH 0100 or equivalent.

♦ ECON 2302
Principles of Economics II - Micro
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course covers analysis of the behavior of
individual economic agents, including consumer behavior and demand, producer behavior and supply, price and output decisions by firms under various market structures, factor markets, market failures, and international trade.
Prerequisite: Completion of MATH 0100 or equivalent.

Educ/Instruc Media Tech (IMED)

IMED 1445
Interactive Digital Media I
CRT HRS:4 LEC HRS:3 LAB HRS:3 OTH HRS:0
This course is the exploration of the use of
graphics and sound to create interactive digital
media applications and/or animations using industry standard authoring software.
Prerequisite: Concurrent enrollment in ITSC 1409 or COSC 1301.

Education (EDUC)

♦ EDUC 1100
Learning Framework
CRT HRS:1 LEC HRS:1 LAB HRS:0 OTH HRS:0
This course is a study of the research and theory in the psychology of learning, cognition, and motivation, factors that impact learning, and application of learning strategies. Theoretical models of strategic learning, cognition, and motivation serve as the conceptual basis for the introduction of college-level student academic strategies. Students use assessment instruments (e.g., learning inventories) to help them identify their own strengths and weaknesses as strategic learners. Students are ultimately expected to integrate and apply the learning skills discussed across their own academic programs and become effective and efficient learners. Students developing these skills should be able to continually draw from the theoretical models they have learned.
Prerequisite: None.

♦ EDUC 1300
Learning Framework
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is a study of the research and theory in the psychology of learning, cognition, and motivation, factors that impact learning, and application of learning strategies. Theoretical models of strategic learning, cognition, and motivation serve as the conceptual basis for the introduction of college-level student academic strategies. Students use assessment instruments (e.g., learning inventories) to help them identify their own strengths and weaknesses as strategic learners. Students are ultimately expected to integrate and apply the learning skills discussed across their own academic programs and become effective and efficient learners. Students developing these skills should be able to continually draw from the theoretical models they have learned. (Cross-listed as PSYC 1300)
NOTE: This is a College Success course supported by scholarly models of the learning process. It is a Core Curriculum course in the Core Component Area Option. A student may not earn credit for both EDUC 1300 and PSYC 1300.
Prerequisite: None.

♦ EDUC 1301
Introduction to the Teaching Profession
CRT HRS:3 LEC HRS:3 LAB HRS:1 OTH HRS:0
This is an enriched, integrated pre-service course and content experience that provides active recruitment and institutional support of students interested in a teaching career, especially in high need fields. This course provides students with opportunities to participate in early field observations at all levels of P-12 schools with varied and diverse student populations and provides students with support from college and school faculty, preferably in small cohort groups, for the purpose of introduction to and analysis of the culture of schooling and classrooms. Course content should be aligned as applicable with State Board for Educator Certification Pedagogy and Professional Responsibilities standards; and the course must include a minimum of 16 contact hours of field experience in P-12 classrooms.
Prerequisite: None.

♦ EDUC 2301
Introduction to Special Populations
CRT HRS:3 LEC HRS:3 LAB HRS:1 OTH HRS:0
This is an enriched, integrated pre-service course and content experience that provides an overview of schooling and classrooms from the perspectives of language, gender, socioeconomic status, ethnic and academic diversity, and equity with an emphasis on factors that facilitate learning. The course provides students with opportunities to participate in early field observations of P-12 special populations and should be aligned as applicable with State Board for Educator Certification Pedagogy and Professional Responsibilities standards. Must include a minimum of 16 contact hours of field experience in P-12 classrooms with special populations.
Prerequisite: EDUC 1301 with a grade of "C" or higher.

Electrician (ELPT)

ELPT 1325
National Electrical Code I
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is an introductory study of the National Electric Code (NEC) for those employed in fields requiring knowledge of the Code. Emphasis is on wiring design, protection, methods, and materials; equipment for general use; and basic calculations.
Prerequisite: None.
ELPT 1357
Industrial Wiring
CRT HRS:3  LEC HRS:2  LAB HRS:4  OTH HRS:0
This course provides instruction on wiring methods used for industrial installations. It
includes motor circuits, raceway and busway installations, proper grounding techniques, and
associated safety procedures.
Prerequisites: ELPT 1419, ELPT 1445.

ELPT 1411
Basic Electrical Theory
CRT HRS:4  LEC HRS:3  LAB HRS:3  OTH HRS:0
This course covers basic theory and practice of electrical circuits. It also includes calculations as
applied to alternating and direct current.
Prerequisite: None.

ELPT 1410
Fundamentals of Electricity I
CRT HRS:4  LEC HRS:3  LAB HRS:3  OTH HRS:0
This course is an introduction to basic direct current (DC) theory including electron theory and
direct current applications.
Prerequisite: None.

ELPT 1411
Fundamentals of Electricity II
CRT HRS:4  LEC HRS:3  LAB HRS:3  OTH HRS:0
This course introduces alternating current (AC).
Includes AC voltage, frequency, mechanical and electrical degrees, waveforms, resistors,
capacitors, and inductors.
Prerequisites: ELPT 1411, ELPT 1419, ELPT 1325, and ELPT 1429.

ELPT 1420
Residential Wiring
CRT HRS:4  LEC HRS:3  LAB HRS:3  OTH HRS:0
This course covers wiring methods, for single family and multi-family dwellings. It includes
load calculations, service entrance sizing, proper grounding techniques, and associated safety procedures.
Prerequisite: None.

ELPT 1445
Commercial Wiring
CRT HRS:4  LEC HRS:3  LAB HRS:3  OTH HRS:0
This course provides instruction in commercial wiring methods. It includes over current protection,
raceway panel board installation, proper grounding techniques, and associated safety procedures.
Prerequisites: ELPT 1411, ELPT 1419, ELPT 1325, and ELPT 1429.

ELPT 2264
Practicum- Field Experience
CRT HRS:2  LEC HRS:0  LAB HRS:0  OTH HRS:20
This course is a practical, general workplace training supported by an individualized learning plan
developed by the employer, college and student. The student will be required to, as
outlined in the learning plan, apply the theory, concept and skills involving specialized materials,
tools, equipment, procedures, regulations, laws and interactions.
Prerequisites: ELPT 1357, ELPT 2319.

ELPT 2319
Programmable Logic Controllers I
CRT HRS:3  LEC HRS:2  LAB HRS:4  OTH HRS:0
This course covers the fundamental concepts of programmable logic controllers, principles of
operation, and numbering systems as applied to electrical controls.
Prerequisites: ELPT 1419, ELPT 1445.

ELPT 2325
National Electrical Code II
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0
This course provides in-depth coverage of the National Electrical Code (NEC) for those
employed in fields requiring knowledge of the Code. Emphasis is placed on wiring protection
and methods, special conditions, and advanced calculations.
Prerequisites: ELPT 1411, ELPT 1419, ELPT 1325, and ELPT 1429.

ELPT 2437
Electrical Planning and Estimating
CRT HRS:4  LEC HRS:3  LAB HRS:3  OTH HRS:0
This course is a study in planning and estimating for residential, commercial and industrial wiring systems to include a variety of electrical techniques. The student will be expected to list estimating procedures, formulate material and labor costs, identify types of bids, calculate cost adjustments and job costs and demonstrate the use of estimating forms.
Prerequisites: ELPT 1357, ELPT 2319.

ELPT 2447
CAPSTONE: Electrical Testing and Maintenance
CRT HRS:4  LEC HRS:3  LAB HRS:3  OTH HRS:0
This course covers proper and safe use of electrical power equipment test devices and the
interpretation of test results. It includes protective relay testing and calibration, direct current (DC)
testing, insulation power factor testing, and medium voltage switchgear.
Prerequisites: ELPT 1411, ELPT 1419, ELPT 1325, and ELPT 1429.

Electrician Wind Energy (WIND)

WIND 2359
Wind Power Delivery System
CRT HRS:3  LEC HRS:3  LAB HRS:1  OTH HRS:0
This course is an in-depth study of the components, equipment, and infrastructure used in the production and transmission of electricity as related to wind turbine power and the input and output of electrical power delivery systems for wind generation.
Prerequisites: None.

Electrocardiograph Tech (ECRD)

ECRD 1111
Electrocardiography
CRT HRS:1  LEC HRS:1  LAB HRS:1  OTH HRS:0
This course covers the fundamentals of cardiovascular anatomy and physiology. It includes basic electrocardiography procedures, interpretation of basic dysrhythmias, and appropriate treatment modalities.
Prerequisite: Completion of the previous semester courses with a grade of "C" or better and Program Chair approval.

ECRD 1211
Electrocardiography
CRT HRS:2  LEC HRS:2  LAB HRS:1  OTH HRS:0
This course covers the fundamentals of cardiovascular anatomy and physiology. It includes basic electrocardiography procedures, interpretation of basic dysrhythmias, and appropriate treatment modalities.
Prerequisite: Completion of NURA 1401, NURA 1160 and a current registration with Texas Department of Aging In good standing (current CNA); and Concurrent enrollment in NUPC 1360 and NUPC 1320.
**Electromechanical Tech (ELMT)**

**ELMT 1405**  
**Basic Fluid Power**  
CRT HRS:4  LEC HRS:3  LAB HRS:3  OTH HRS:0  
This course covers basic fluid power concepts, including hydraulic systems and fluid power symbols, operating theory, components, and basic electrical and manual controls.  
Prerequisite: None.

**ELMT 1411**  
**Solar Fundamentals**  
CRT HRS:4  LEC HRS:3  LAB HRS:3  OTH HRS:0  
This course is a study of heat transference, motors, pumps, and related mechanical devices; solid state switches; photovoltaic plates and energy conversion; thermal dynamics; and solar energy.  
Prerequisite: None.

**Emergency Medical Tech (EMSP)**

**EMSP 1160**  
**EMT - Basic Clinical**  
CRT HRS:1  LEC HRS:0  LAB HRS:0  OTH HRS:6  
This course is a health-related work-based learning experience that enables the student to apply specialized occupational theory, skills, and concepts in a hospital clinical setting. Direct supervision is provided by the clinical professional. This is an unpaid clinical experience.  
Prerequisite: Admission to the program; concurrent enrollment in EMSP 1501.

**EMSP 1161**  
**EMT - Intermediate Hospital Clinical**  
CRT HRS:1  LEC HRS:0  LAB HRS:0  OTH HRS:6  
This course is a health-related work-based learning experience that enables the student to apply specialized occupational theory, skills, and concepts in a hospital clinical setting. Direct supervision is provided by the clinical professional. This is an unpaid intermediate level clinical experience.  
Prerequisite: Admission to the program; current Texas Department of State Health Services (TDSHS) EMT-Basic certification; concurrent enrollment in EMSP 1338.

**EMSP 1166**  
**EMT - Basic Practicum**  
CRT HRS:1  LEC HRS:0  LAB HRS:0  OTH HRS:7  
This course provides practical, general workplace training supported by an individualized learning plan developed by the employer, college, and the student. This course is an experience on an ambulance unit that helps students gain practical experience in the discipline, enhance skills, and integrate knowledge. Direct supervision is provided by a clinical professional, generally a clinical preceptor. This is an unpaid practicum experience.  
Prerequisite: Admission to the program; concurrent enrollment in EMSP 1501.

**EMSP 1167**  
**EMS EMTI Practicum**  
CRT HRS:1  LEC HRS:0  LAB HRS:0  OTH HRS:7  
This course provides practical, general workplace training supported by an individualized learning plan developed by the employer, college, and the student. This course is an experience in an ambulance unit that helps students gain practical experience in the discipline, enhance skills, and integrate knowledge. Direct supervision is provided by a clinical professional, generally a clinical preceptor. This is an unpaid practicum experience at the EMT-Intermediate level.  
Prerequisite: Admission to the program; current Texas Department of State Health Services (TDSHS) EMT-Basic certification; concurrent enrollment in EMSP 1339.

**EMSP 1208**  
**Emergency Vehicle Operations**  
CRT HRS:2  LEC HRS:1  LAB HRS:2  OTH HRS:0  
This course provides the student with instruction, discussion, demonstration, and driving range practice to prepare drivers of emergency vehicles to operate their vehicles safely in the emergency and non-emergency mode.  
Prerequisite: Admission to the program; concurrent enrollment in EMSP 1501.

**EMSP 1338**  
**Introduction to Advanced Practice**  
CRT HRS:3  LEC HRS:2  LAB HRS:4  OTH HRS:0  
This course is an exploration of the fundamental elements associated with emergency medical services to include preparatory practices, pathophysiology, medication administration, and related topics.  
Prerequisite: Admission to the program; concurrent enrollment in EMSP 1161 and EMSP 1167.

**EMSP 1355**  
**Trauma Management**  
CRT HRS:3  LEC HRS:2  LAB HRS:2  OTH HRS:0  
This course is a detailed study of the knowledge and skills necessary to reach competence in the assessment and management of patients with traumatic injuries.  
Prerequisite: Admission to the program; concurrent enrollment in EMSP 1338.

**EMSP 1356**  
**Patient Assessment and Airway Management**  
CRT HRS:3  LEC HRS:2  LAB HRS:4  OTH HRS:0  
This course is a detailed study of the knowledge and skills required to reach competence in performing patient assessment, airway management, and artificial ventilation.  
Prerequisite: Admission to the program; concurrent enrollment in EMSP 1338.

**EMSP 1371**  
**EMS Documentation**  
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0  
This course is designed to develop the student’s documentation skills with regard to rendering emergency medical care. Both written and oral reports will be reviewed as well as the legal implications associated with report writing.  
Prerequisite: Admission to the program; concurrent enrollment in EMSP 1501.

**EMSP 1472**  
**Emergent Issues in EMT**  
CRT HRS:4  LEC HRS:3  LAB HRS:2  OTH HRS:0  
The purpose of this course is to demonstrate a working knowledge of clinical information and related topics relevant to the practice of pre-hospital emergency medical care at the Emergency Medical Technician-Basic (EMT-B) level. The student will research new/upcoming issues and prepare written and oral presentations. The student will be evaluated on presentation as well as content.  
Prerequisite: Admission to the program; concurrent enrollment in EMSP 1501.
EMSP 1501
Emergency Medical Technician
CRT HRS:5  LEC HRS:4  LAB HRS:4  OTH HRS:0
This course is preparation for certification as an Emergency Medical Technician (EMT). The student will learn all the skills necessary to provide emergency medical care at a basic life support level with an ambulance service or other specialized services.
Prerequisite: Admission to the program; concurrent enrollment in EMSP 1160 and EMSP 1166.

EMSP 2160
Paramedic Clinical I
CRT HRS:1  LEC HRS:0  LAB HRS:0  OTH HRS:6
This course is a health-related work-based learning experience that enables the student to apply specialized occupational theory, skills and concepts in a hospital clinical setting. Direct supervision is provided by the clinical professional. This is an unpaid paramedic level one clinical experience.
Prerequisite: Admission to the program and concurrent enrollment in EMSP 2444 and EMSP 2205.

EMSP 2161
Paramedic Clinical II
CRT HRS:1  LEC HRS:0  LAB HRS:0  OTH HRS:6
This course is a health-related work-based learning experience that enables the student to apply specialized occupational theory, skills, and concepts in a hospital clinical setting. Direct supervision is provided by the clinical professional. This is an unpaid paramedic level two clinical experience.
Prerequisite: Admission to the program; successful completion of EMSP 2160; and concurrent enrollment in EMSP 2434 and EMSP 2330.

EMSP 2166
Capstone: Paramedic Practicum
CRT HRS:1  LEC HRS:0  LAB HRS:0  OTH HRS:10
This course provides practical, general workplace training supported by an individualized learning plan developed by the employer, college and the student. This course is an experience on an ambulance unit that helps students gain practical experience in the discipline, enhance skills, and integrated knowledge. Direct supervision is provided by a clinical professional, generally a clinical preceptor. This is an unpaid practicum experience at the EMT-Paramedic level.
Prerequisite: Admission to the program; successful completion of EMSP 2444, EMSP 2205, EMSP 2434, EMSP 2330, and EMSP 2161.

EMSP 2205
EMS Operations
CRT HRS:2  LEC HRS:1  LAB HRS:4  OTH HRS:0
This course is a detailed study of the knowledge and skills necessary to reach competence to safely manage multi-casualty incidents and rescue situations; utilize air medical resources; identify hazardous materials and other specialized incidents.
Prerequisite: Admission to the program; concurrent enrollment in EMSP 2444 and EMSP 2160.

EMSP 2330
Special Populations
CRT HRS:3  LEC HRS:2  LAB HRS:4  OTH HRS:0
This course is a detailed study of the knowledge and skills necessary to reach competence in the assessment and management of ill or injured patients in diverse populations to include neonatology, pediatrics, geriatrics, and other related topics.
Prerequisite: Admission to the program; concurrent enrollment in EMSP 2434.

EMSP 2434
Medical Emergencies
CRT HRS:4  LEC HRS:3  LAB HRS:4  OTH HRS:0
This course is a detailed study of the knowledge and skills necessary to reach competence in the assessment and management of patients with medical emergencies, including medical overview, neurology, gastroenterology, immunology, pulmonology, urology, hematology, endocrinology, toxicology, and other related topics.
Prerequisite: Admission to the program; concurrent enrollment in EMSP 2330, successful completion of EMSP 2444 and EMSP 2205.

EMSP 2444
Cardiology
CRT HRS:4  LEC HRS:3  LAB HRS:4  OTH HRS:0
This course is a detailed study of the knowledge and skills necessary to reach competence in the assessment and management of patients with cardiac emergencies. This includes basic dysrhythmia interpretation, recognition of 12-lead EKGs for field diagnosis, and electrical and pharmacological interventions.
Prerequisite: Admission to the program; concurrent enrollment in EMSP 2205 and EMSP 2160.

Engineering (ENGR)

ENGR 1201
Introduction to Engineering
CRT HRS:2  LEC HRS:1  LAB HRS:3  OTH HRS:0
This course is an introduction to engineering as a discipline and a profession. It includes instruction in the application of mathematical and scientific principles to the solution of practical problems for the benefit of society.
Prerequisite: TSI complete in Reading and completion of MATH 1414 with a “C” or better; or equivalent.

ENGR 1304
Engineering Graphics
CRT HRS:3  LEC HRS:2  LAB HRS:3  OTH HRS:0
This course is an introduction to computer-aided drafting using CAD software (Solid Works) and sketching to generate two- and three-dimensional drawings based on the conventions of engineering graphical communication; topics include spatial relationships, multi-view projections and sectioning, dimensioning, graphical presentation of data, and fundamentals of computer graphics. If time permits, rapid prototyping via 3D printing and/or CNC milling will be introduced.
Prerequisite: TSI complete in Reading and completion of MATH 1414 with a grade of “C” or better or equivalent.

ENGR 2301
Engineering Mechanics - Statics
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0
This is a calculus-based study of engineering mechanics involving the description of forces, moments, and couples acting on stationary engineering structures; equilibrium in two and three dimensions; free-body diagrams; friction; centroids; centers of gravity; and moments of inertia.
Prerequisite: PHYS 2425 and MATH 2413 with a grade of “C” or better and completion of or concurrent enrollment in MATH 2414, or permission from the instructor.
ENGR 2302
Engineering Mechanics - Dynamics
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This is a calculus-based study of engineering mechanics involving the motion of particles, rigid bodies, and systems of particles; Newton's Laws; work and energy relationships; principles of impulse and momentum; application of kinetics and kinematics to the solution of engineering problems.
Prerequisite: ENGR 2301 and MATH 2414 with a grade of "C" or better or permission from the instructor.

ENGR 2405
Electrical Circuits I
CRT HRS:4 LEC HRS:3 LAB HRS:3 OTH HRS:0
This course covers principles of electrical circuits and systems, including basic circuit elements (resistance, inductance, mutual inductance, capacitance, independent and dependent controlled voltage, and current sources). Topology of electrical networks; Kirchhoff's laws; node and mesh analysis; DC circuit analysis; operational amplifiers; transient and sinusoidal steady-state analysis; AC circuit analysis; first- and second-order circuits; Bode plots; and use of computer simulation software to solve circuit problems. Laboratory experiments supporting theoretical principles involving DC and AC circuit theory, network theorems, time, and frequency domain circuit analysis. Introduction to principles and operation of basic laboratory equipment; laboratory report preparation.
Prerequisites: PHYS 2425 and MATH 2414 with a grade of "C" or better.

ENGR 2406
Introduction to Digital Systems
CRT HRS:4 LEC HRS:3 LAB HRS:3 OTH HRS:0
This course is an introduction to theory and design of digital logic, circuits, and systems. Number systems, operations and codes; logic gates; Boolean Algebra and logic simplification; Karnaugh maps; combinational logic; functions of combinational logic; flip-flops and related devices; counters; shift registers; sequential logic; memory and storage are covered. Laboratory experiments supporting theoretical principles involving design, construction, and analysis of combinational and sequential digital circuits and systems, including logic gates, adders, multiplexers, encoders, decoders, arithmetic logic units, latches, flip-flops, registers, and counters; and preparation of laboratory reports.
Prerequisites: TSI complete in Reading and completion of MATH 1414 with a grade of "C" or better or equivalent.

ENGL 1301
Composition I
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is an intensive study of and practice in writing processes, from invention and research to drafting, revision, and editing, both individually and collaboratively. Emphasis on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus on writing the academic essay as a vehicle for learning, communicating, and critical analysis.
Prerequisite: TSI A2 complete, or equivalent, or completion of INRW 0030 or INRW 0304 with a grade of "C" or better, or co-enrollment in INRW 0303.

ENGL 1302
Composition II - Rhetoric
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is an intensive study of and practice in the strategies and techniques for developing research-based expository, argumentative, and persuasive texts. Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts, systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions.
Prerequisite: A grade of "C" or higher in ENGL 1301.

ENGL 2307
Creative Writing I
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is a practical experience in the techniques of imaginative writing. May include fiction, nonfiction, poetry, screenwriting, or drama.
Prerequisite: TSI complete in Reading and Writing; OR completion of INRW 0304 with a grade of "C" or better; OR TSI Reading score of 349-50 and co-enrollment in NCBR 0300 AND TSI complete in Writing.

ENGL 2311
Technical and Business Writing
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is an intensive study of and practice of writing in professional settings. Focus on the types of documents necessary to make decisions and take action on the job, such as proposals, reports, instructions, policies and procedures, e-mail messages, letters and descriptions of products and services. Practice individual and collaborative processes involved in the creation of ethical and efficient documents.
Prerequisite: A grade of "C" or higher in ENGL 1301.

ENGL 2321
British Literature
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is a survey of world literature from the ancient world to the present. Students will study works of prose, poetry, drama, and fiction in relation to their historical, linguistic, and cultural contexts. Texts will be selected from a diverse group of authors and traditions.
Prerequisite: A grade of "C" or higher in both ENGL 1301 and ENGL 1302.

ENGL 2326
American Literature
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is a survey of American literature from the period of exploration and settlement to the present. Students will study works of prose, poetry, drama, and fiction in relation to their historical and cultural contexts. Texts will be selected from among a diverse group of authors for what they reflect and reveal about the evolving American experience and character.
Prerequisite: A grade of "C" or higher in both ENGL 1301 and ENGL 1302.

ENGL 2331
World Literature
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is a survey of world literature from the ancient world to the present. Students will study works of prose, poetry, drama, and fiction in relation to their historical and cultural contexts. Texts will be selected from a diverse group of authors and traditions.
Prerequisite: A grade of "C" or higher in both ENGL 1301 and ENGL 1302.
ENGL 2341
Introduction to Forms of Literature
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is the study of one or more literary genres including, but not limited to, poetry, fiction, drama, and film. Students will study works of prose, poetry, drama, and fiction in relation to literary periods, terms, and criticism. Texts will be selected from a diverse group of authors and traditions.
Prerequisite: A grade of "C" or higher in both ENGL 1301 and ENGL 1302.

ENGL 2351
Mexican American Literature
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is a survey of Mexican American/Chicano literature from Mesoamerica to the present. Students will study literary works of fiction, poetry, drama, essays and memoirs in relation to their historical, linguistic, political, regional, gendered, and cultural contexts. Texts will be selected from a diverse group of authors, literary movements, and media forms. Topics and themes may include the literary performance of identity and culture, aesthetic mediation of racialization, struggle and protest, and artistic activism.
Prerequisite: A grade of "C" or higher in both ENGL 1301 and ENGL 1302.

ENGL 2389
Academic Cooperative
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is an instructional program designed to integrate on-campus study with practical hands-on work experience. In conjunction with class seminars, the individual student will set specific goals and objectives in the study of English language and literature.
Prerequisite: A grade of "C" or higher in both ENGL 1301 and ENGL 1302.

ESOL 0031
ESOL Oral Communication I
CRT HRS:3 LEC HRS:3 LAB HRS:1 OTH HRS:0
This course prepares speakers of other languages at the beginning or low intermediate level for oral communication in both public and academic settings. Emphasis is placed on developing listening and speaking skills through training in pronunciation, basic conversations, and listening to natural speeches or prose in short paragraphs.
This course does not apply toward the Associate Degree.
Prerequisite: None.

ESOL 0032
ESOL Oral Communication II
CRT HRS:3 LEC HRS:1 LAB HRS:0 OTH HRS:0
This course prepares speakers of other languages at the intermediate or high intermediate level for oral communication in both public and academic settings. Emphasis is placed on developing listening and speaking skills through training in pronunciation, conducting classroom oral presentations or short speeches, and listening to natural speeches or prose in sustained length.
This course does not apply toward the Associate Degree.
Prerequisite: None.

ESOL 0033
ESOL Oral Communication III
CRT HRS:3 LEC HRS:3 LAB HRS:1 OTH HRS:0
This course prepares speakers of other languages at the advanced level for oral communication in both public and academic settings. Emphasis is placed on developing listening and speaking skills through listening to natural speeches or prose in sustained length and through engagement in conversations in various communicative situations. This course does not apply toward the Associate Degree.
Prerequisite: Placement is based on student's interview with the ESOL coordinator, or passing ESOL 0032 or ESOL 0042 with a grade of "C" or better.

ESOL 0041
ESOL Composition for Non-Native Speakers I
CRT HRS:3 LEC HRS:3 LAB HRS:1 OTH HRS:0
This course focuses on assisting speakers of other languages at the beginning and low intermediate levels in acquiring English proficiency in reading and writing. Emphasis is placed on building vocabulary and sentence skills in the context of readings. Instruction will also focus on reading comprehension strategies such as finding the main idea and the details. Training in writing strategies will focus on writing in response to reading and will also focus on paragraph construction. This course does not apply toward the Associate Degree.
Prerequisite: None.

ESOL 0042
ESOL Composition for Non-Native Speakers II
CRT HRS:3 LEC HRS:3 LAB HRS:1 OTH HRS:0
This course focuses on assisting speakers of other languages at the intermediate and high intermediate levels in acquiring English proficiency in reading and writing. Emphasis is placed on building vocabulary and sentence skills in the context of readings. Instruction will also focus on additional reading comprehension strategies such as generalization, inference, prediction and drawing conclusions. Training in writing strategies will focus on writing in response to reading and will also focus on essay construction. This course does not apply toward the Associate Degree.
Prerequisite: None.

ESOL 0005
ESOL Reading and Vocabulary
CRT HRS:3 LEC HRS:3 LAB HRS:1 OTH HRS:0
This course develops English reading proficiency and vocabulary for academic, career, or personal purposes in speakers of languages other than English and prepares them to function in a multicultural, multilingual society. Upon successful completion of this course, students will: comprehend and summarize texts, including the identification main idea, supporting details, audience, and purpose of text; interpret and critically analyze author’s bias, purpose, and perspective in academic materials; make inferences and draw conclusions from a variety of college level texts; respond critically, orally and in writing, to various kinds of college level texts; understand and use academic vocabulary and linguistically complex structures across a variety of disciplines and genres; and demonstrate knowledge of cultural and historical references to American society in written materials.
Prerequisite: Placement based on an English as a Second Language proficiency exam.
Fire Science/Firefight (FIRS)

FIRS 1203
Firefighter Agility and Fitness Preparation
CRT HRS:2 LEC HRS:0 LAB HRS:5 OTH HRS:0
This course focuses on physical ability testing methods. It includes rigorous training in skills and techniques needed in typical fire department physical ability tests. This course may be offered only by institutions licensed as a Fire Academy by the Texas Commission on Fire Protection.
Prerequisite: None.

FIRS 1301
Firefighter Certification I
CRT HRS:3 LEC HRS:2 LAB HRS:3 OTH HRS:0
This course is an introduction to firefighter safety and development. Topics include Texas Commission on Fire Protection Rules and Regulations, firefighter safety, fire science, personal protective equipment, self-contained breathing apparatus, and fire reports and records.
Lab required. This course may be offered only by institutions licensed as a Fire Academy by the Texas Commission on Fire Protection.
Prerequisite: None.

FIRS 1313
Firefighter Certification III
CRT HRS:3 LEC HRS:2 LAB HRS:2 OTH HRS:0
This course is a study of equipment, tactics, and procedures used in forcible entry, ventilation, salvage, and overhaul. Preparation for certification as a basic firefighter. Lab required. This course may be offered only by institutions licensed as a Fire Academy by the Texas Commission on Fire Protection.
Prerequisite: FIRS 1407.

FIRS 1319
Firefighter Certification IV
CRT HRS:3 LEC HRS:2 LAB HRS:3 OTH HRS:0
This course is a study of fire streams and pump operations as they relate to fundamental development of basic firefighter skills. Lab required. This course may be offered only by institutions licensed as a Fire Academy by the Texas Commission on Fire Protection.
Prerequisite: FIRS 1313.

FIRS 1329
Firefighter Certification VI
CRT HRS:3 LEC HRS:2 LAB HRS:2 OTH HRS:0
This course is an overview of Fire Inspection techniques and practices. Emphasis is on fire cause determination. Includes fire protection systems, wild land fire, and pre-incident planning. Preparation for certification as a basic firefighter. This course may be offered only by institutions licensed as a Fire Academy by the Texas Commission on Fire Protection.
Prerequisite: FIRS 1423.

ESOL 0052
ESOL Grammar for Non-Native Speakers
CRT HRS:3 LEC HRS:3 LAB HRS:1 OTH HRS:0
This course focuses on Standard English grammar usage for academic purposes. Open only to non-native speakers. Upon successful completion of this course, students will: Use verb tenses and voice with proficiency; use simple, compound, and complex sentences structures including phrases and clauses with proficiency; use parts of speech (nouns, pronouns, verbs, adjectives, adverbs, prepositions, interjections, conjunctions) and determiners (quantifiers, articles, demonstratives, possessives) appropriately and with proficiency; use appropriate word choice, word form, and word order with proficiency; respond critically, orally and in writing, to various kinds of college level texts; and understand and use academic vocabulary and linguistically complex structures, orally and in writing, across a variety of disciplines and genres. Prerequisite: Placement based on an English as a Second Language proficiency exam.

Fire Protection (FIRT)

FIRT 1301
Fundamentals of Fire Protection
CRT HRS:3 LEC HRS:2 LAB HRS:2 OTH HRS:0
This course is an introduction to the organization and management of a fire department and the relationship of government agencies to the fire service. Prerequisite: None.

FIRT 1309
Fire Administration I
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course covers the fire service, career opportunities, and related fields. This course meets Fire and Emergency Services Higher Education (FESHE) Model Curriculum core requirements. Prerequisite: None.

FIRT 1333
Fire Chemistry I
CRT HRS:3 LEC HRS:2 LAB HRS:3 OTH HRS:0
This course covers chemical nature and properties of compounds as related to the fire service. Fundamental laws of chemistry, states of matter, gas laws, chemical bonding, and thermodynamics. This course meets Fire and Emergency Services Higher Education (FESHE) Model Curriculum core requirements. Prerequisite: None.

FIRT 1338
Fire Protection Systems
CRT HRS:3 LEC HRS:2 LAB HRS:3 OTH HRS:0
This course covers design and operation of fire detection and alarm systems, heat and smoke control systems, special protection and sprinkler systems, water supply for fire protection, and portable fire extinguishers. This course meets Fire and Emergency Services Higher Education (FESHE) Model Curriculum core requirements. Prerequisite: None.

FIRT 1353
Legal Aspects of Fire Protection
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is a study of the rights, duties, liability concerns, and responsibilities of public fire protection agencies and personnel. Prerequisite: None.
FITT 1407  
Firefighter Certification II  
CRT HRS:4 LEC HRS:2 LAB HRS:6 OTH HRS:0  
This course is a study of the basic principles and skill development in handling fire service hose and ladders. Topics include the distribution system of water supply, basic building construction, and emergency service communication, procedures, and equipment. Lab required. This course may be offered only by institutions licensed as a Fire Academy by the Texas Commission on Fire Protection.  
Prerequisite: FIRS 1301.

FIRS 1423  
Firefighter Certification V  
CRT HRS:4 LEC HRS:3 LAB HRS:4 OTH HRS:0  
This course is a study of ropes and knots, rescue procedures and techniques, and hazardous materials. Preparation for certification as a basic firefighter. Lab required. This course may be offered only by institutions licensed as a Fire Academy by the Texas Commission on Fire Protection.  
Prerequisite: FIRS 1319.

FIRS 1433  
Firefighter Certification VII  
CRT HRS:4 LEC HRS:2 LAB HRS:5 OTH HRS:0  
This course is an in-depth study and practice of simulated emergency operations and hands-on fire training exercises, incident command procedures, and combined operations using proper extinguishing methods. Emphasis is on safety. Lab required. This course may be offered only by institutions licensed as a Fire Academy by the Texas Commission on Fire Protection.  
Prerequisite: FIRS 1329.

Fitness (FITT)  

FITT 1164  
Practicum-Health and Physical Education  
CRT HRS:1 LEC HRS:0 LAB HRS:0 OTH HRS:7  
This course is a practical, general workplace training supported by an individualized learning plan developed by the employer, college, and student.  
Prerequisite: Completion of High School diploma or GED.

FITT 1237  
Personal Training  
CRT HRS:2 LEC HRS:2 LAB HRS:0 OTH HRS:0  
This course is a study of the aspects of one-on-one training including marketing, program development, legal aspects, documentation, training methodologies, and business considerations. Emphasis on the development of safe and enjoyable individualized training sessions. Prerequisite: Completion of High School diploma or GED.

FITT 1401  
Fitness and Exercise Testing  
CRT HRS:4 LEC HRS:2 LAB HRS:3 OTH HRS:0  
This course covers techniques for conducting physical fitness assessments including tests of cardiorespiratory fitness, muscular strength and endurance, joint flexibility, body composition, and pulmonary capacity. Includes fitness equipment use and maintenance. Emphasis on safety guidelines and precautions. Prerequisite: Completion of High School diploma or GED.

FITT 2305  
Sports Facility Management  
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0  
This course is the study of the process of managing sport facilities. Includes planning, directing, and coordinating programs, and supervising employees and participants.  
Prerequisite: Completion of High School diploma or GED.

FITT 2309  
Theory of Exercising Program Design and Instruction  
CRT HRS:3 LEC HRS:2 LAB HRS:3 OTH HRS:0  
This course covers the study of health related components of physical fitness including cardiorespiratory endurance, muscular strength, muscular endurance, flexibility, and body composition. Topics include the theoretical basis underlying physical fitness; instructional techniques for fitness development; and methods for leading an exercise session, including design, instruction, and evaluation.  
Prerequisite: Completion of High School diploma or GED.

French (FREN)  

FREN 1411  
Beginning French I  
CRT HRS:4 LEC HRS:4 LAB HRS:0 OTH HRS:0  
This is a comprehensive first semester beginning course. This course includes instruction and practice in fundamental skills in listening comprehension, speaking, reading, and writing. While the course includes basic vocabulary, grammatical structures and culture, the emphasis will not be on isolated structures but rather on integrating grammar into proficiency-oriented activities.  
Prerequisite: None.

FREN 1412  
Beginning French II  
CRT HRS:4 LEC HRS:4 LAB HRS:0 OTH HRS:0  
This is a comprehensive second semester beginning course. This course includes instruction and practice in fundamental skills in listening comprehension, speaking, reading, and writing. While the course includes basic vocabulary, grammatical structures and culture, the emphasis will not be on isolated structures but rather on integrating grammar into proficiency-oriented activities.  
Prerequisite: FREN 1411.

General Business (BUSG)  

BUSG 1303  
Principles of Finance  
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0  
This course covers the financial dynamics of a business. It includes monetary and credit theory, cash inventory, capital management, and consumer and government finance. Emphasis is placed on the time value of money.  
Prerequisite: None.
BUSG 2309
Small Business Management/Entrepreneurship
CRT HRS: 3  LEC HRS: 3  LAB HRS: 0  OTH HRS: 0
This is a course on how to start, operate, and grow a small business. Topics include facts about a small business, essential management skills, how to prepare a business plan, accounting, financial needs, staffing, marketing strategies, and legal issues.
Prerequisite: None.

Geography (GEOG)

♦ GEOG 1301
Physical Geography
CRT HRS: 3  LEC HRS: 3  LAB HRS: 0  OTH HRS: 0
This course introduces students to the processes that drive Earth's physical systems. Students will explore the relationships among these physical systems, with emphasis on weather and climate, water, ecosystems, geologic processes and landform development, and human interactions with the physical environment.
Prerequisite: TSI complete in Reading or equivalent.

Geology (GEOL)

♦ GEOL 1403
Physical Geology
CRT HRS: 4  LEC HRS: 3  LAB HRS: 3  OTH HRS: 0
This course is an introduction to the study of the materials and processes that have modified and shaped the surface and interior of Earth over time. These processes are described by theories based on experimental data and geologic data gathered from field observations. Laboratory activities will cover methods used to collect and analyze earth science data.
Prerequisite: TSI complete in Reading or equivalent.

♦ GEOL 1404
Historical Geology
CRT HRS: 4  LEC HRS: 3  LAB HRS: 3  OTH HRS: 0
This course is a comprehensive survey of the history of life and major events in the physical development of Earth as interpreted from rocks and fossils. Laboratory activities will introduce methods used by scientists to interpret the history of life and major events in the physical development of Earth from rocks and fossils.
Prerequisite: GEOL 1403 with a grade of "C" or better.

♦ GEOL 1445
Oceanography
CRT HRS: 4  LEC HRS: 3  LAB HRS: 3  OTH HRS: 0
This course is a survey of oceanography and related sciences. This course will explore the physical, chemical, and biological processes operating in the marine environment. The dynamic processes that affect the ocean water, sea floor, and abundant life forms will be studied as will the methods and techniques scientists use to investigate the ocean. Discussion topics include, but are not limited to, the origin of ocean basins, properties of sea water, wind circulation, waves and tides, coastal and ocean habitats, ocean resources, and human presence in the ocean and related environmental challenges. It is recommended but not required that students take this course in sequence with Meteorology (GEOL 1447).
Prerequisite: TSI complete in Reading and in Math or equivalent.

♦ GEOL 1447
Meteorology
CRT HRS: 4  LEC HRS: 3  LAB HRS: 3  OTH HRS: 0
This course is a survey of meteorology and related sciences. This course will explore energy, temperature, moisture, precipitation, and winds that combine to create the weather. Discussion topics include, but are not limited to, the causes of the seasons, forms of moisture, atmospheric stability, cloud development, precipitation processes, pressure, storm systems, thunderstorms, lightning, tornadoes, hurricanes, and world climate. Labs include but are not limited to, reading and preparing weather maps, making weather measurements, and seasons. It is recommended, but not required that students take this course in sequence with Oceanography (GEOL 1445).
Prerequisite: TSI complete in Reading and in Math or equivalent.

Government (GOVT)

♦ GOVT 2304
Introduction to Political Science
CRT HRS: 3  LEC HRS: 3  LAB HRS: 0  OTH HRS: 0
This is an introductory survey of the discipline of political science focusing on the history, theory, scope and methods of the field, and the substantive topics in the discipline. Prerequisite: Eligible for ENGL 1301.

♦ GOVT 2305
Federal Government
CRT HRS: 3  LEC HRS: 3  LAB HRS: 0  OTH HRS: 0
This course covers the origin and development of the U.S. Constitution, structure and powers of the national government including the legislative, executive, and judicial branches, federalism, political participation, the national election process, public policy, civil liberties, and civil rights.
Prerequisite: Eligible for ENGL 1301.

♦ GOVT 2306
Texas Government
CRT HRS: 3  LEC HRS: 3  LAB HRS: 0  OTH HRS: 0
This course covers the origin and development of the Texas Constitution, structure and powers of state and local government, federalism and inter-governmental relations, political participation, the election process, public policy, and the political culture of Texas.
Prerequisite: Eligible for ENGL 1301.

♦ GOVT 2311
Mexican American and Latinx Politics
CRT HRS: 3  LEC HRS: 3  LAB HRS: 0  OTH HRS: 0
This course provides a study of Mexican American and Latinx politics within the American political experience. Topics include historical, cultural, socioeconomic, and constitutional issues that pertain to the study of Mexican Americans and other Latinx populations in the United States. Other topics such as political participation, governmental institutions, electoral politics, political representation, demographic trends, and other contemporary public policy debates will also be addressed.
Prerequisite: Completion of GOVT 2305 with a grade of "C" or better.

♦ GOVT 2389
Academic Cooperative
CRT HRS: 3  LEC HRS: 3  LAB HRS: 0  OTH HRS: 0
This is an instructional course designed to integrate on-campus study with practical hands-on experience in government. In conjunction with class seminars, the individual student will set specific goals and objectives in the study of human social behavioral and/or social institutions.
Prerequisites: GOVT 2304, GOVT 2305 and GOVT 2306.
Health Info. Tech. (HITT)

HITT 1166 Coding Practicum
CRT HRS:1 LEC HRS:0 LAB HRS:0 OTH HRS:10
This course provides practical, general workplace training supported by an individualized learning plan developed by the employer, college, and the student.
Prerequisite: Permission from the department and completion of all course work within the specialty with a grade of "C" or better.

HITT 1171 Health Information Systems
CRT HRS:2 LEC HRS:1 LAB HRS:2 OTH HRS:10
This course is an introduction to health IT standards, health-related data structures, software applications and enterprise architecture in health care and public health.
Prerequisite: Program Chair approval.

HITT 1221 Legal and Ethical Aspects of Health Information
CRT HRS:2 LEC HRS:2 LAB HRS:0 OTH HRS:0
This course teaches concepts of privacy, security, confidentiality, ethics, health care legislation, and regulations relating to the maintenance and use of health information.
Prerequisite: Program Chair approval.

HITT 1255 Health Care Statistics
CRT HRS:2 LEC HRS:1 LAB HRS:2 OTH HRS:0
This course focuses on general principles of health care statistics with emphasis in hospital statistics. Also included is skill development in computation and calculation of health data.
Prerequisite: HITT 1301 and Program Chair approval.

HITT 1301 Health Data Content and Structure
CRT HRS:3 LEC HRS:2 LAB HRS:0 OTH HRS:0
This course is an introduction to systems and processes for collecting, maintaining, and disseminating primary and secondary health related information. Instruction in delivery and organizational structure to include content of health record, documentation requirements, registries, indices, licensing, regulatory agencies, forms, and screens.
Prerequisite: Program Chair approval.

HITT 1305 Medical Terminology I
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is a study of medical terms through word origin and structure through the introduction of prefixes, suffixes, root words, plurals, abbreviations and symbols, surgical procedures, medical specialties, and diagnostic procedures.
Prerequisite: None.

HITT 1341 Coding and Classification Systems
CRT HRS:3 LEC HRS:2 LAB HRS:2 OTH HRS:0
This course focuses on the fundamentals of coding rules, principles, guidelines, and conventions using clinical classification systems.
Prerequisite: HITT 1301 and HITT 1305, or MDCA 1251 and MDCA 1343.

HITT 1345 Health Care Delivery Systems
CRT HRS:3 LEC HRS:2 LAB HRS:0 OTH HRS:0
This course is an examination of delivery systems including organization, financing, accreditation, licensure, and regulatory agencies.
Prerequisite: HITT 1301 and Program Chair approval.

HITT 1349 Pharmacology
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is an overview of the basic concepts of the pharmacological treatment of various diseases affecting major body systems.
Prerequisite: HITT 1305 and completion of, or concurrent enrollment in, HPRS 2301.

HITT 2166 Practicum I
CRT HRS:1 LEC HRS:0 LAB HRS:0 OTH HRS:10
This course provides practical, general workplace training supported by an individualized learning plan developed by the employer, college, and the student.
Prerequisite: Permission from the Department; HITT 1301 and HITT 1253.

HITT 2231 Advanced Medical Terminology
CRT HRS:2 LEC HRS:2 LAB HRS:0 OTH HRS:0
This course is a study of advanced terminology in various medical and surgical specialties, including disease processes.
Prerequisite: HITT 1305 and Program Chair approval.

HITT 2335 Coding and Reimbursement Methodologies
CRT HRS:3 LEC HRS:2 LAB HRS:2 OTH HRS:0
This course focuses on the development of advanced coding techniques with an emphasis on case studies, health records, and federal regulations regarding perspective payment systems and methods of reimbursement.
Prerequisite: HITT 1341.

HITT 2339 Health Information Organization and Supervision
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course focuses on the principles of organization and supervision of human, financial, and physical resources.
Prerequisite: HITT 1345.

HITT 2343 Quality Assessment and Performance Improvement
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course involves the study of quality standards and methodologies in the health information management environment. Topics include licensing, accreditation, compilation and presentation of data in statistical formats, quality management and performance improvement functions, utilization management, risk management, and medical staff data quality issues, and approaches to assessing patient safety issues and implementation of quality management and reporting through electronic systems.
Prerequisite: HITT 1345.

South Texas College 255
**HITT 2371**
Current Procedural Terminology Coding CPT-4
CRT HRS:3  LEC HRS:2  LAB HRS:2  OTH HRS:0
This course covers principles of ambulatory coding using CPT-4 procedures and the use of HCPCS (Healthcare Common Procedure Coding System).
Prerequisite: HITT 1301, HITT 1305, and completion of or concurrent enrollment in HPRS 2301.

**HITT 2372**
Advanced CPT Coding-CPT4
CRT HRS:3  LEC HRS:2  LAB HRS:2  OTH HRS:0
This course focuses on the development of advanced CPT coding techniques with an emphasis on case studies, health records, and methods of reimbursement.
Prerequisite: HITT 2371.

**Health Professions (HPRS)**

**HPRS 1106**
Essentials of Medical Terminology
CRT HRS:1  LEC HRS:1  LAB HRS:0  OTH HRS:0
This course is a study of medical terminology, word origin, structure, and application.
Prerequisite: Admission to the Vocational Nursing Program.

**HPRS 2301**
Pathophysiology
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0
This course is a study of the pathophysiology and general health management of diseases and injuries across the life span. Topics include etiology, symptoms, and the physical and psychological reactions to diseases and injuries.
Prerequisite: HITT 1305 and Program Chair approval.

**Heating Air Cond Tech (HART)**

**HART 1401**
Basic Electricity for HVAC
CRT HRS:4  LEC HRS:3  LAB HRS:4  OTH HRS:0
This course covers principles of electricity as required by HVAC, including proper use of test equipment, electrical circuits, and component theory and operation.
Prerequisite: None.

**HART 1407**
Refrigeration Principles
CRT HRS:4  LEC HRS:3  LAB HRS:4  OTH HRS:0
This course is an introduction to the refrigeration cycle, heat transfer theory, temperature / pressure relationship, refrigerant handling, refrigeration components and safety.
Prerequisite: None.

**HART 1410**
HVAC Shop Practices and Tools
CRT HRS:4  LEC HRS:3  LAB HRS:4  OTH HRS:0
This course covers tools and instruments used in the HVAC industry. It includes proper application, use and care of these tools, and tubing and piping practices.
Prerequisite: None.

**HART 1445**
Gas and Electrical Heating
CRT HRS:4  LEC HRS:3  LAB HRS:4  OTH HRS:0
This course is the study of the procedures and principles used in servicing heating systems including gas fired furnaces and electric heating systems.
Prerequisite: HART 1401, HART 1407, HART 1410.

**HART 2431**
Advanced Electricity for HVAC
CRT HRS:4  LEC HRS:3  LAB HRS:4  OTH HRS:0
This course is advanced electrical instruction and skill building in installation and servicing of air conditioning and refrigeration equipment, including detailed instruction in motors and power distribution, motors, motor controls, and application of solid state devices.
Prerequisite: HART 1401, HART 1407, HART 1410.

**HART 2434**
Advanced Air Conditioning Controls
CRT HRS:4  LEC HRS:3  LAB HRS:4  OTH HRS:0
This course is a study in the theory and application of automation controls, electrical control devices, electromechanical controls, and/ or pneumatic controls.
Prerequisite: HART 1401, HART 1407, HART 1410, HART 1445, HART 2431, HART 2445.

**HART 2438**
Capstone: Air Conditioning Installation and Startup
CRT HRS:4  LEC HRS:3  LAB HRS:4  OTH HRS:0
This course is the study of air conditioning system installation, refrigerant piping, condensate disposal, and air cleaning equipment with emphasis on startup and performance testing.
Prerequisite: HART 1401, HART 1407, HART 1410, HART 1445, HART 2431, HART 2445.

**HART 2441**
Commercial Air Conditioning
CRT HRS:4  LEC HRS:3  LAB HRS:4  OTH HRS:0
This is a study of components, applications, and installation of air conditioning systems with capacities of 25 tons or less.
Prerequisite: HART 1401, HART 1407, HART 1410, HART 1445, HART 2431, HART 2445.

**HART 2442**
Commercial Refrigeration
CRT HRS:4  LEC HRS:3  LAB HRS:4  OTH HRS:0
Theory of and practical application in the maintenance of commercial refrigeration; medium and low temperature applications and ice machines are introduced in this course.
Prerequisite: HART 1401, HART 1407, HART 1410.

**HART 2445**
Residential Air Conditioning Systems Design
CRT HRS:4  LEC HRS:3  LAB HRS:4  OTH HRS:0
This course is a study of the properties of air and results of cooling, heating, humidifying or dehumidifying; heat gain and heat loss calculations including equipment selection, duct fabrication, and balancing the air system.
Prerequisite: HART 1401, HART 1407, HART 1410.

**HART 2588**
Internship - Heating, Air Conditioning, Ventilation and Refrigeration Maint. Technology/Technician
CRT HRS:5  LEC HRS:0  LAB HRS:0  OTH HRS:15
This course is a work-based learning experience that enables the student to apply specialized occupational theory, skills and concepts. A learning plan is developed by the college and the employer.
Prerequisite: HART 1401, HART 1407, HART 1410, HART 1445, HART 2431, HART 2445, HART 2434, HART 2438, HART 2444, and HART 2442.
History (HIST)

**HIST 1301**
United States History I

CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0

This course is a survey of the social, political, economic, cultural, and intellectual history of the United States from the pre-Columbian era to the Civil War/Reconstruction period. United States History I includes the study of pre-Columbian, colonial, revolutionary, early national, slavery and sectionalism, and the Civil War/Reconstruction eras. Themes that may be addressed include: American settlement and diversity, American culture, religion, civil and human rights, technological change, economic change, immigration and migration, and creation of the federal government.

Prerequisite: Eligible for ENGL 1301.

**HIST 1302**
United States History II

CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0

This course is a survey of the social, political, economic, cultural, and intellectual history of the United States from the Civil War/Reconstruction era to the present. United States History II examines industrialization, immigration, world wars, the Great Depression, Cold War and post-Cold War eras. Themes that may be addressed in United States History II include: American culture, religion, civil and human rights, technological change, economic change, immigration and migration, urbanization and suburbanization, the expansion of the federal government, and the study of U.S. foreign policy.

Prerequisite: Eligible for ENGL 1301.

**HIST 2301**
Texas History

CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0

This course is a survey of the political, social, economic, cultural, and intellectual history of Texas from the pre-Columbian era to the present. Themes that may be addressed in Texas History include: Spanish colonization and Spanish Texas; Mexican Texas; the Republic of Texas; statehood and secession; oil, industrialization, and urbanization; civil rights; and modern Texas.

Prerequisite: Eligible for ENGL 1301.

**HIST 2321**
World Civilizations I

CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0

This course is a survey of ancient and medieval history with emphasis on Asian, African, American and European cultures.

Prerequisite: Eligible for ENGL 1301.

**HIST 2322**
World Civilizations II

CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0

This course is a survey of the social, political, economic, cultural, religious, and intellectual history of the world from the 15th century to the present. The course examines major cultural regions of the world in Africa, the Americas, Asia, Europe, and Oceania and their global interactions over time. Themes include maritime exploration and transoceanic empires, nation/state formation and industrialization, imperialism, global conflicts and resolutions, and global economic integration. The course emphasizes the development, interaction and impact of global exchange.

Prerequisite: Eligible for ENGL 1301.

**HIST 2327**
Mexican-American History I

CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0

This course is a survey of the economic, social, political, intellectual and cultural history of Mexican Americans/Chicanos. Periods include the early indigenous societies, conflict and conquest, early European colonization and empires, New Spain, early revolutionary period, Mexican independence and nation building, United States expansion to the United States-Mexico War Era. Themes to be addressed are mestizaje and racial formation in the early empire, rise and fall of native and African slavery, relationship to early global economies, development of New Spain/Mexico's northern frontier, gender and power, missions, resistance and rebellion of Mexican identities, California mission secularization, Texas independence, United States' wars with Mexico, and the making of borders and borderlands. (May be applied to U.S. History requirement)

Prerequisite: Eligible for ENGL 1301.

**HIST 2328**
Mexican-American History II

CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0

A survey of the economic, social, political, intellectual, and cultural history of Mexican Americans/Chicanos. Periods include the United States-Mexico War Era, incorporation of Northern Mexico into the United States, Porfirián Mexico, and the nineteenth century American West, 1910 Mexican Revolution and Progressive Era, the Great Depression and New Deal, World War II and the Cold War, Civil Rights Era, Conservative Ascendancy, the age of NAFTA and turn of the 21st Century developments. Themes to be addressed are the making of borders and borderlands, impact of Treaty of Guadalupe Hidalgo, gender and power, migration and national identities, citizenship and expulsion, nineteenth century activism and displacement, industrialization and the making of a transnational Mexican working class, urbanization and community formation, emergence of a Mexican American Generation, war and citizenship, organized advocacy and activism, Chicanx Movement, changing identifications and identities, trade and terrorism. (May be applied to U.S. History requirement.)

Prerequisite: Eligible for ENGL 1301.

**HIST 2381**
African American History I

CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0

This course covers a survey of the social, political, economic, cultural, and intellectual history of people of African descent in the formation and development of the United States to the Civil War/Reconstruction period. African American History I includes the study of African origins and legacy, trans-Atlantic slave trade, and the experiences of African Americans during Colonial, Revolutionary, Early National, Antebellum, and the Civil War/Reconstruction Eras. This course will enable students to understand African American history as an integral part of U.S. history.

Prerequisite: Eligible for ENGL 1301.
**HIST 2382**
African American History II
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course covers a survey of the social, political, economic, cultural, and intellectual history of people of African descent in the United States from the Civil War/Reconstruction period to the present. African American History II examines segregation, disenfranchisement, civil rights, migrations, industrialization, world wars, the Harlem Renaissance and the conditions of African Americans in the Great Depression, Cold War and post-Cold War eras. This course will enable students to understand African American history as an integral part of U.S. history.
Prerequisite: Eligible for ENGL 1301.

**HIST 2389**
Academic Cooperative
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is an instructional program designed to integrate on-campus study with a practical hands-on experience in history. In conjunction with class seminars, the individual student will set specific goals and objectives in the study of human social behavior and/or social institutions.
Prerequisite: Completion of six hours in History.

**Homeland Security (HMSY)**

**HMSY 1337**
Introduction to Homeland Security
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is an overview of homeland security. Evaluation of the progression of homeland security issues throughout Texas and the United States. An examination of the roles undertaken and methods used by governmental agencies and individuals to respond to those issues.
Prerequisites: None.

**HMSY 1342**
Understanding and Combatting Terrorism
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is the study of terrorism and reasons why America is a terrorist target. Includes methods of combating domestic and international terrorism operation, cyber-terrorism, narco-terrorism, the mind of the terrorist, and organized crime's impact on terrorism.
Prerequisite: None.

**HMSY 1391**
Homeland Security Laws
CRT HRS:3 LEC HRS:2 LAB HRS:4 OTH HRS:0
This course is a survey of the laws related to homeland security.
Prerequisite: None.

**Human Resources Mang (HRPO)**

**HRPO 1280**
Human Resources COOP
CRT HRS:2 LEC HRS:1 LAB HRS:0 OTH HRS:10
This is a work-based learning experience that enables the student to apply specialized occupational theory, skills and concepts. A learning plan is developed by the College and the employer.
Prerequisite: Approval of Internship Coordinator.

**HRPO 1302**
Human Resources Training and Development
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course provides an overview of the human resource development function specifically concentrating on the training and development component. Topics include training as related to organizational missions and goals: budgeting, assessment, design, delivery, evaluation, and justification of training, including distance and virtual education.
Prerequisite: None.

**HRPO 1305**
Management and Labor Relations
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course covers the development and structure of the labor movement including labor legislation, collective bargaining, societal impact, labor/management relationships, and international aspects.
Prerequisite: None.

**HRPO 1311**
Human Relations
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course provides practical application of the principles and concepts of the behavioral sciences to interpersonal relationships in the business and industrial environment.
Prerequisite: None.

**HRPO 2188**
Internship - Human Resources Management
CRT HRS:1 LEC HRS:0 LAB HRS:0 OTH HRS:6
This is a work-based learning experience that enables the student to apply specialized occupational theory, skills and concepts. A learning plan is developed by the College and the employer.
Prerequisite: Approval of Internship Coordinator.

**HRPO 2301**
Human Resources Management
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course covers behavioral and legal approaches to the management of human resources in organizations are studied in this course.
Prerequisite: None.

**HRPO 2303**
Employment Practices
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is a study of employment issues including techniques for human resource forecasting, selection, and placement including interview techniques, pre-employment testing, and other predictors. Topics include recruitment methods, the selection process, Equal Employment Opportunity (EEO), EEO record keeping and Affirmative Action Plans.
Prerequisite: None.

**HRPO 2304**
Employee Relations
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is an examination of employee relations, policies, practices, and issues required to build strong employee relations. Topics include communications, employee conduct rules, performance appraisal methods, Title VII, Federal Medical Leave Act, Fair Labor Standards Act, and Americans with Disabilities Act updates.
Prerequisite: HRPO 1305.

**HRPO 2305**
Human Resources Information Systems
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is an introduction to Human Resource Information Systems (HRIS).
Prerequisite: None.
HRPO 2306
Benefits and Compensation
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is an overview of employee compensation systems. Topics include compensation systems, direct and indirect compensation, internal and external determination of compensation, benefits administration, managing and evaluating for effectiveness, legal and regulatory issues, pay equity, job analysis affecting job compensation and competencies. Prerequisite: HRPO 2301.

HRPO 2307
Organizational Behavior
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course includes the analysis and application of organizational theory, group dynamics, motivation theory, leadership concepts and the integration of interdisciplinary concepts from the behavioral sciences. Prerequisite: HRPO 2301.

HRPO 2371
Human Resources Laws
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course includes an in depth view of laws and legal issues related to employment practices. Prerequisite: HRPO 2301, HRPO 2303.

HRPO 2372
Risk Management
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is an overview of issues related to identification, assessment and prioritization of risks in the workplace. Prerequisite: HRPO 2301, HRPO 2303.

Humanities (HUMA)

♦ HUMA 1301
Introduction to Humanities I - Western
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This stand-alone course is an interdisciplinary survey of cultures focusing on the philosophical and aesthetic factors in human values with an emphasis on the historical development of the individual and society and the need to create. The emphasis of this course will be on the historical development and interplay of the arts, literature, philosophy, and religion in selected western cultures. Prerequisite: TSI Exempt or TSI complete in Reading and Writing, or equivalent.

♦ HUMA 1302
Introduction to Humanities II - Non-Western
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This stand-alone course is an interdisciplinary survey of cultures focusing on the philosophical and aesthetic factors in human values with an emphasis on the historical development of the individual and society and the need to create. The emphasis of this course will be on the historical development and interplay of the arts, literature, philosophy, and religion in selected non-western cultures. Prerequisite: HUMA 1301.

♦ HUMA 1305
Introduction to Mexican-American Studies
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is an interdisciplinary survey which examines the different cultural, artistic, economic, historical, political, and social aspects of the Mexican-American/Chicano/a communities. It also covers issues such as dispossession, immigration, transnationalism, and other topics that have shaped the Mexican-American experience. Prerequisite: TSI complete in Reading, or equivalent.

♦ HUMA 1311
Mexican-American Fine Arts Appreciation
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is an exploration of the purposes and processes in the visual and performing arts (such as music, painting, drama, and dance) and the ways in which they express the values of the Mexican-American/Chicano/a experience. Prerequisite: TSI complete in Reading, or equivalent.

♦ HUMA 1315
Fine Arts Appreciation
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is an exploration of the purposes and processes in the visual and performing arts (such as music, painting, architecture, drama, and dance) and the ways in which they express the values of cultures and human experience. Prerequisite: TSI complete in Reading, or equivalent.

♦ HUMA 2319
American Minority Studies
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This interdisciplinary survey examines the diverse cultural, artistic, economic, historical, political, and social aspects of American minority communities. Topics may include race/ethnicity, gender, socioeconomic class, sexual orientation, national origin, age, disability, and religion. Prerequisite: TSI complete in Reading, or equivalent.

♦ HUMA 2323
World Cultures
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is a general study of diverse world cultures. Topics include cultural practices, social structures, religions, arts, and languages. Prerequisite: TSI complete in Reading, or equivalent.

Information Processing (POFI)

POFI 1349
Spreadsheets
CRT HRS:3 LEC HRS:2 LAB HRS:3 OTH HRS:0
This course provides skill development in concepts, procedures, and application of spreadsheets for business applications. Prerequisite: None.

POFI 2301
Word Processing
CRT HRS:3 LEC HRS:2 LAB HRS:3 OTH HRS:0
This course provides in-depth coverage of word processing software focusing on business applications. Prerequisite: POFT 1227 or permission from the department.

POFI 2340
Advanced Word Processing
CRT HRS:3 LEC HRS:2 LAB HRS:3 OTH HRS:0
This course is a continuation of the study of word processing including advanced techniques in merging, macros, graphics, and desktop publishing. It includes extensive formatting for technical documents. Emphasis is on business applications. Prerequisite: POFI 2301.

POFI 2431
Desktop Publishing
CRT HRS:4 LEC HRS:3 LAB HRS:3 OTH HRS:0
This course includes in-depth coverage of desktop publishing terminology, text, editing, and use of design principles. Emphasis is placed on layout techniques, graphics, multiple page displays, and business applications. Prerequisite: ITSC 1409.
Information Security (ITSY)

ITSY 1400
Fundamentals of Information Security
CRT HRS:4  LEC HRS:3  LAB HRS:3  OTH HRS:0
This course is an introduction to information security including ethics, the legal environment and risk management. It covers basic information security goals of availability, integrity, accuracy, and confidentiality. Vocabulary and terminology specific to the field of information security are discussed. Identification of exposures and vulnerabilities and appropriate countermeasures are addressed. The importance of appropriate planning and administrative controls is also discussed.
Prerequisite: None.

ITSY 2400
Operating System Security
CRT HRS:4  LEC HRS:3  LAB HRS:3  OTH HRS:0
This course covers safeguard computer operating systems by demonstrating server support skills and designing and implementing a security system. Identify security threats and monitor network security implementations. Use best practices to configure operating systems to industry security standards.
Prerequisites: None.

ITSY 2417
Wireless Security Development
CRT HRS:4  LEC HRS:3  LAB HRS:3  OTH HRS:0
This course covers development of information security policies, standards, and guidelines for an organization. Includes Demilitarized Zone (DMZ), antivirus, Virtual Private Network (VPN), wireless communications, remote access, and other critical administrative and operational security policies. Identification of exposures and vulnerabilities and appropriate countermeasures are addressed. Emphasizes wireless security goals of availability, integrity, and confidentiality in the design, planning, implementing, operating, and troubleshooting of wireless LAN along with administrative controls.
Prerequisite: ITSY 2459.

ITSY 2441
Security Management Practices
CRT HRS:4  LEC HRS:3  LAB HRS:3  OTH HRS:0
This course provides in-depth coverage of security management practices, including asset evaluation and risk management; cyber law and ethics; issues; policies and procedures; business recovery and business continuity planning; network security design; and developing and maintaining a security plan.
Prerequisite: ITSY 1400 and ITNW 1425.

ITSY 2442
Incident Response and Handling
CRT HRS:4  LEC HRS:3  LAB HRS:3  OTH HRS:0
This course covers in-depth coverage of incident response and incident handling, including identifying sources of attacks and security breaches; analyzing security logs; recovering the system to normal; performing postmortem analysis; and implementing and modifying security measures.
Prerequisites: ITSY 1400 and ITNW 1416.

ITSY 2443
Computer System Forensics
CRT HRS:4  LEC HRS:3  LAB HRS:3  OTH HRS:0
This course provides an in-depth study of system forensics including methodologies used for analysis of computer security breaches. Students will learn to gather and evaluate evidence to perform postmortem analysis of a security breach.
Prerequisite: ITSY 1400 and ITNW 1425.

ITSY 2445
Network Defense and Countermeasures
CRT HRS:4  LEC HRS:3  LAB HRS:3  OTH HRS:0
This course is a practical application and comprehensive course that includes the planning, design, and construction of defenses for a complex network that will sustain an attack, document events, and mitigate the effects of the attack.
Prerequisites: ITNW 1416.

ITSY 2459
Security Assessment and Auditing
CRT HRS:4  LEC HRS:3  LAB HRS:3  OTH HRS:0
This course is a comprehensive experience for the security curriculum. Synthesizes technical material covered in prior courses to monitor, audit, analyze, and revise computer and network security systems that ensure appropriate levels of protection are in place to assure regulatory compliance.
Prerequisites: ITNW 1454, ITNW 2421, and ITSY 2442.

Integrated Read./Writ. (INRW)

INRW 0020
Integrated Reading and Writing
CRT HRS:3  LEC HRS:1  LAB HRS:1  OTH HRS:0
This course covers the integration of critical reading and academic writing skills. Successful completion of this course if taught at the upper (exit) level fulfills TSI requirements for reading and/or writing.
Prerequisite: TSIA2 Assessment placement scores of CRC 910-944/NRS 1-4/E 0-4 or equivalent.

INRW 0030
Integrated Reading and Writing II
CRT HRS:3  LEC HRS:1  LAB HRS:1  OTH HRS:0
This is a combined lecture/lab, performance-based course designed to develop students' critical reading and academic writing skills. The focus of the course will be on applying critical reading skills for organizing, analyzing, and retaining material and developing written work appropriate to the audience, purpose, situation, and length of the assignment. The course integrates preparation in basic academic reading skills in writing a variety of academic essays. This course fulfills TSI requirements for reading and writing.
Prerequisite: Completion of INRW0020, or ESOL0051/0052 with a grade of "C" or better or TSIA2 scores of 945-990/E 0-4 or equivalent.

Interior Design (INDS)

INDS 1311
Fundamentals of Interior Design
CRT HRS:4  LEC HRS:2  LAB HRS:4  OTH HRS:0
This course is an introduction to the elements and principles of design, the interior design profession, and the interior design problem-solving process.
Prerequisite: Completion of or concurrent enrollment in DFTG 1409.

INDS 1445
Commercial Design I
CRT HRS:4  LEC HRS:3  LAB HRS:3  OTH HRS:0
This course is a study of design principles applied to furniture lay-out and space planning for commercial interiors.
Prerequisite: Completion of ARCE 1421.

INDS 2405
Interior Design Graphics
CRT HRS:4  LEC HRS:3  LAB HRS:3  OTH HRS:0
This course provides skill development in computer-generated graphics and technical drawings for interior design applications.
Prerequisite: ARCE 1421, DFTG 1417.
Kinesiology (KINE)

● KINE 1100
Fitness Walking
CRT HRS:1 LEC HRS:0 LAB HRS:3 OTH HRS:0
This introductory physical activity course focuses on the aerobic sport of brisk, rhythmic, vigorous walking, intended to improve cardiovascular efficiency, strengthen the heart, control weight, and reduce stress. Prerequisite: None.

● KINE 1101
Fitness and Motor Development I
CRT HRS:1 LEC HRS:0 LAB HRS:3 OTH HRS:0
This introductory physical activity course focuses on the basic principles, concepts, fundamental skills and applications of cardiovascular training and conditioning. Students are introduced to individual aerobic fitness activities, including walking, jogging, running, biking, etc. Emphasis is placed on safety, developing a basic cognitive understanding of the related aspects of exercise science, enhancing psychomotor skills, reinforcing and integrating the components of fitness/wellness, and exploring associated educational resources. Promoting the activity as an enjoyable, practical and viable life-long fitness or recreational endeavor is stressed. Prerequisite: Kinesiology majors only.

● KINE 1103
Weight Training and Conditioning I
CRT HRS:1 LEC HRS:0 LAB HRS:3 OTH HRS:0
This introductory physical activity course focuses on the basic principles, concepts, fundamental skills, and applications of weight training and conditioning. Students are introduced to skills, and applications of weight training and conditioning. Students are introduced to individual anaerobic fitness activities, including muscle strength training, muscle endurance training, and muscle power training—using both machine and free-weights. Emphasis is placed on safety, developing a basic cognitive understanding of the related aspects of exercise science, enhancing psychomotor skills, reinforcing and integrating the components of fitness/wellness, and exploring associated educational resources. Promoting the activity as an enjoyable, practical and viable life-long fitness or recreational endeavor is stressed. Prerequisite: None.

● KINE 1104
Weight Training and Conditioning II
CRT HRS:1 LEC HRS:0 LAB HRS:3 OTH HRS:0
This physical activity course focuses on the advanced knowledge and applications of resistance (weight) training, including circuit training, interval training, power lifting, Olympic weight lifting, body-building and plyometrics. Emphasis is placed on safety, enhanced cognitive/ skill development, advanced training/conditioning regimens, fitness evaluations, and comprehensive fitness program development. Promoting the activity as an enjoyable, practical and viable lifelong fitness or recreational endeavor is stressed. Prerequisite: KINE 1103 or permission from the Instructor.

● KINE 1105
Badminton
CRT HRS:1 LEC HRS:0 LAB HRS:3 OTH HRS:0
This course covers the history, rules, basic strokes and strategies in singles and doubles play emphasized through intra-class competition. Prerequisite: None.

● KINE 1107
Basketball I
CRT HRS:1 LEC HRS:0 LAB HRS:3 OTH HRS:0
This introductory physical activity course focuses on fundamental knowledge, skills, and strategies of the (team) sport of basketball. Students are introduced to basketball history, terminology, rules, individual skills (dribbling, passing, shooting, guarding, etc.) and half-court team play (offense & defense). Emphasis is placed on safety, developing psychomotor skills, reinforcing and integrating the components of fitness/wellness, and exploring associated educational resources. Promoting the activity (sport) as an enjoyable, practical and viable life-long fitness or recreational endeavor is stressed. Prerequisite: None.

● KINE 1109
Bowling I
CRT HRS:1 LEC HRS:0 LAB HRS:3 OTH HRS:0
This introductory physical activity course focuses on the advanced knowledge and applications of the sport of bowling. Students are introduced to bowling history, terminology, rules, scoring, basic individual skills (ball selection, the grip, arm/foot positioning, the approach, arm back swing, forward arm swing, release, follow through, etc.) and competitive play. Emphasis is placed on safety, developing psychomotor skills, reinforcing and integrating the components of fitness/wellness, and exploring associated educational resources. Promoting the activity (sport) as an enjoyable, practical and viable life-long fitness or recreational endeavor is stressed. Prerequisite: None.

● KINE 1110
Bowling II
CRT HRS:1 LEC HRS:0 LAB HRS:3 OTH HRS:0
This physical activity course focuses on the advanced knowledge and applications of the sport of bowling, including team play and competition. Emphasis is placed on safety, enhanced skill development, advanced training/conditioning drills, sport/fitness assessments, and exploring associated educational resources. Promoting the activity (sport) as an enjoyable, practical and viable life-long fitness or recreational endeavor is stressed. Prerequisite: KINE 1109 or permission from the Instructor.

● KINE 1111
Flag Football I
CRT HRS:1 LEC HRS:0 LAB HRS:3 OTH HRS:0
This introductory physical activity course focuses on the basic principles, concepts, fundamental skills and strategies of the sport of flag football. Students are introduced to flag football history, terminology, rules, scoring, basic individual skills (passing, receiving, running plays, blocking, defending, kicking, punting, etc.) and team play. Emphasis is placed on safety, developing psychomotor skills, reinforcing and integrating the components of fitness/wellness, and exploring associated educational resources. Promoting the activity (sport) as an enjoyable, practical and viable life-long fitness or recreational endeavor is stressed. Prerequisite: None.

● KINE 1113
Golf I
CRT HRS:1 LEC HRS:0 LAB HRS:3 OTH HRS:0
This introductory physical activity course focuses on fundamental knowledge, skills, and strategies of the sport of golf. Basic golf skills will be addressed (proper grip, stance, posture, full swing, putting and approach shots). The course is conducted at the driving range. Prerequisite: None.
KINE 1114
Golf II
CRT HRS:1  LEC HRS:0  LAB HRS:3  OTH HRS:0
This physical activity course focuses on the advanced knowledge and applications of the sport of golf, including special shots/conditions, sand/rough play, strategies to improve the golf score/handicap, playing 18 holes of golf, and competitive play. Emphasis is placed on safety, enhanced skill development, advanced training/conditioning drills, selection of equipment, club play, sport/fitness assessments, and exploring associated educational resources. Promoting the activity (sport) as an enjoyable, practical and viable lifelong fitness or recreational endeavor is stressed.
Prerequisite: KINE 1113 or permission from the Instructor.

KINE 1115
Karate I
CRT HRS:1  LEC HRS:0  LAB HRS:3  OTH HRS:0
This introductory physical activity course focuses on the basic principles, concepts, fundamental skills, and applications of the discipline of karate. Students are introduced to karate history, terminology, customs, basic skills (breathing, stances, blocks, falls, roles, punches, strikes, kicks, smashes, etc.) fundamental strategies/tactics, and kata. Emphasis is placed on safety, conditioning, enhancing psychomotor skills, reinforcing and integrating the components of fitness/wellness, and exploring associated educational resources. Promoting the activity as an enjoyable, practical and viable life-long fitness or recreational endeavor is stressed.
Prerequisite: None.

KINE 1116
Karate II
CRT HRS:1  LEC HRS:0  LAB HRS:3  OTH HRS:0
This physical activity course focuses on the advanced knowledge and applications of the discipline of karate training, including kata, sparring, weapons, conditioning, etc. Emphasis is placed on safety, enhanced cognitive/skill development, advanced training/conditioning regimens, fitness evaluations, belt ranking requirements, and kumite competitions. Promoting the activity as an enjoyable, practical and viable life-long fitness or recreational endeavor is stressed.
Prerequisite: KINE 1115 or permission from the Instructor.

KINE 1119
Racquetball I
CRT HRS:1  LEC HRS:0  LAB HRS:3  OTH HRS:0
This introductory physical activity course focuses on fundamental knowledge, skills, and strategies of the sport of racquetball. Students are introduced to racquetball history, terminology, rules, scoring, basic individual skills (dribbling, shielding, turning, kicking, juggling, receiving, heading, goal keeping, throwing, catching, etc.) and team play. Emphasis is placed on safety, developing psychomotor skills, reinforcing and integrating the components of fitness/wellness, and exploring associated educational resources. Promoting the activity (sport) as an enjoyable, practical and viable life-long fitness or recreational endeavor is stressed.
Prerequisite: None.

KINE 1120
Racquetball II
CRT HRS:1  LEC HRS:0  LAB HRS:3  OTH HRS:0
This physical activity course focuses on the advanced knowledge and applications of the sport of racquetball, including advanced shots, doubles play стратегии, cut throat play, and competitive (tournament) play. Emphasis is placed on safety, enhanced skill development, advanced training/conditioning drills, sport/fitness assessments, and exploring associated educational resources. Promoting the activity (sport) as an enjoyable, practical and viable lifelong fitness or recreational endeavor is stressed.
Prerequisite: KINE 1119 or permission from the Instructor.

KINE 1121
Soccer I
CRT HRS:1  LEC HRS:0  LAB HRS:3  OTH HRS:0
This introductory physical activity course focuses on fundamental knowledge, skills, and strategies of the sport of soccer. Students are introduced to soccer history, terminology, rules, scoring, basic individual skills (dribbling, shielding, turning, kicking, juggling, receiving, heading, goal keeping, throwing, catching, etc.) and team play. Emphasis is placed on safety, developing psychomotor skills, reinforcing and integrating the components of fitness/wellness, and exploring associated educational resources. Promoting the activity (sport) as an enjoyable, practical and viable life-long fitness or recreational endeavor is stressed.
Prerequisite: None.

KINE 1123
Softball I
CRT HRS:1  LEC HRS:0  LAB HRS:3  OTH HRS:0
This introductory physical activity course focuses on fundamental knowledge and skills of softball. Students are introduced to softball history, terminology, rules, scoring, basic individual skills (throwing, catching, hitting, fielding, etc.) and team play. Emphasis is placed on safety, developing psychomotor skills, reinforcing and integrating the components of fitness/wellness, and exploring associated educational resources. Promoting the activity (sport) as an enjoyable, practical and viable life-long fitness or recreational endeavor is stressed.
Prerequisite: None.

KINE 1125
Swimming I
CRT HRS:1  LEC HRS:0  LAB HRS:3  OTH HRS:0
This introductory physical activity course focuses on the basic principles, concepts, fundamental skills, and applications of swimming. Students are introduced to basic individual skills, including various strokes and kicks, breathing, turning, etc. Emphasis is placed on safety, developing a basic cognitive understanding of the related aspects of exercise science, enhancing psychomotor skills, reinforcing and integrating the components of fitness/wellness, and exploring associated educational resources. Promoting the activity as an enjoyable, practical and viable life-long fitness or recreational endeavor is stressed.
Prerequisite: None.

KINE 1126
Swimming II
CRT HRS:1  LEC HRS:0  LAB HRS:3  OTH HRS:0
This physical activity course focuses on the advanced knowledge and applications of swimming. Emphasis is placed on safety, enhanced cognitive/skill development, advanced training/conditioning regimens, fitness evaluations, and comprehensive fitness program development. Promoting the activity as an enjoyable, practical and viable life-long fitness or recreational endeavor is stressed.
Prerequisite: KINE 1125 or permission from the Instructor.
Prerequisite: None.

Self defense resources.
on the exploration and identification of associated and first aid techniques, etc. Emphasis is placed on the basic principles, concepts, fundamental skills, and applications of self-defense training. Students are introduced to various outdoor adventure training activities, such as backpacking, hiking, orienteering, camping, survival skills, competitive adventure activities, etc. Emphasis is placed on physical conditioning, exploring associated educational resources, and promoting the activities as an enjoyable, practical and viable life-long fitness or recreational endeavor.

Prerequisite: None.

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KINE 1211
Aerobic Dance II
CRT HRS:2 LEC HRS:1 LAB HRS:2 OTH HRS:0
This physical activity course focuses on the advanced knowledge and applications of aerobic dance training, including a combination of advanced moves and the integration of various types of aerobic dance. Emphasis is placed on safety, enhanced skill development, advanced training/conditioning regimens, fitness evaluations, exploring associated educational resources, and developing choreographed routines. Promoting the activity as an enjoyable, practical and viable life-long fitness or recreational endeavor is stressed.
Prerequisite: KINE 1210 or permission from the Instructor.

KINE 1249
Ballet Folklorico I
CRT HRS:2 LEC HRS:1 LAB HRS:2 OTH HRS:0
This introductory dance course focuses on fundamental knowledge, skill and applications of Mexican Folklorico dance. Students are introduced to Mexican Folklorico dance techniques, individual skills, and movement fundamentals. The course offers attainment of vocabulary, knowledge and skill development in classical Cecchetti ballet technique at the beginning level. It is designed to develop posture, hand positioning, feet positioning, body isolation and overall coordination. These ballet skills will be incorporated in Mexican Folklorico dance. Emphasis is placed on safety, cognitive, reinforcing and integrating the components of fitness/wellness, and exploring associated educational resources. The course promotes the discipline as an enjoyable, practical and viable life-long fitness or recreational endeavor. 
Prerequisite: None.

KINE 1250
Ballet Folklorico II
CRT HRS:2 LEC HRS:1 LAB HRS:2 OTH HRS:0
This course focuses on fundamental knowledge, skill and applications of Mexican Folklorico dance. Students are introduced to Mexican Folklorico dance terminology, techniques, individual skills, movement fundamentals, improvisation, and choreography. The course will continue to develop knowledge and skill development in the basics of classical Cecchetti ballet technique at the beginning and intermediate levels. Emphasis will be placed on correct alignment, basic barre work, simple center floor work and ballet vocabulary which will be incorporated into Mexican Folklorico dance. Emphasis is placed on safety, cognitive, reinforcing and integrating the components of fitness/wellness, and exploring associated educational resources. The course promotes the discipline as an enjoyable, practical and viable life-long fitness or recreational endeavor.
Prerequisite: KINE 1249 or permission from the Instructor.

KINE 1301
Foundations of Kinesiology
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course provides an orientation to the field of kinesiology, its scope, organization of professional activities, vocational opportunities and professional qualifications.
Prerequisite: None.

KINE 1304
Personal/Community Health I
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is a survey of factors involved in human physical and psychological wellness. Disorders arising from mutagenic, teratogenic infections, environment and lifestyle behaviors will be studied.
Prerequisite: None.

KINE 1306
First Aid
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course provides basic knowledge for safe and effective living. The essential aspects of home, work, motor vehicle and public safety will be covered. Both theoretical and practical aspects of emergency care will be included. Standard First Aid, Personal Safety and Cardio-Pulmonary Resuscitation (CPR) are covered. Certification upon completion of the course is based upon American Red Cross standards.
Prerequisite: None.

KINE 1308
Sports Officiating I
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course provides an introduction to the theory, strategy, terminology, rules and applications of sports officiating for team sports with certification as the intended outcome. Emphasis is placed on the importance of physical conditioning and increasing student knowledge/appreciation of basketball, football, baseball, softball, and other appropriate sports. Promoting the course as an enjoyable, practical and viable life-long fitness or recreational avocation is stressed.
Prerequisite: None.

KINE 1321
Coaching/Sports/Athletics I
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course provides instruction in fundamental skills of coaching, organization of practices, and handling of teams during competitive seasons of sport. Emphasis is placed on the ability of the coach to teach and exercise leadership. Topics include the history, theories, and philosophies of competitive sports.
Prerequisite: None.

KINE 1331
Physical Education for Elementary Education Majors
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course covers physical education for elementary education majors. It includes an orientation to the field of kinesiology, physical fitness and sport, vocational opportunities, and a detailed analysis of fundamental principles, content, and curriculum of the elementary school kinesiology program.
Prerequisite: None.

KINE 1336
Introduction to Recreation I
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course covers the fundamental theory and concepts of recreational activities with an emphasis on skill development, programs, planning, fitness and leadership. Emphasis will be on backpacking, cycling, orienteering, swimming, and rock climbing.
Prerequisite: Kinesiology majors only.

KINE 1338
Concepts of Physical Fitness
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course covers the concepts and use of selected physiological variables of fitness, individual testing and consultation and the organization of sports and fitness programs.
Prerequisite: Kinesiology majors only.
Prerequisite: KINE 2249 or invitation from the long fitness or recreational endeavor.

The course promotes the discipline as an enjoyable, practical and viable life-long fitness or recreational endeavor. An overview of intervention and treatment programs will also be explored.

Prerequisite: None.

Ballet Folklorico III

This course focuses on fundamental knowledge, skill and applications of Mexican Folklorico dance. Students are introduced to Mexican Folklorico dance history, terminology, theory, criticism, techniques, individual skills, movement fundamentals, improvisation, choreography, and music selection. The course offers continued attainment of knowledge and skill development in classical Cecchetti ballet technique at the intermediate level. It is designed to develop control, balance, strength, quality of movement and ballet vocabulary which will be incorporated in Mexican Folklorico dance. Emphasis is placed on safety, cognitive, reinforcing and integrating the components of fitness/wellness, and exploring associated educational resources. The course promotes the discipline as an enjoyable, practical and viable life-long fitness or recreational endeavor.

Prerequisite: KINE 1250 or permission from the instructor.

Ballet Folklorico IV

This course is a continuation of the study of Mexican Folklorico dance technique with a strong emphasis on performing skills and styles. This course is an advanced Ballet Folklorico performing class. Students taking this course are members of the South Texas College Ballet Folklorico. Membership is obtained by taking the Ballet Folklorico sequence or by invitation of the instructor. This course emphasizes Ballet Folklorico dance concert performances, as well as public and private performances. Students continue to study Mexican Folklorico theory, criticism, techniques, individual skills, improvisation, choreography, and music selection. The Cecchetti ballet technique is incorporated in the repertoire of the South Texas College Ballet Folklorico. Emphasis is placed on safety, cognitive, reinforcing and integrating the components of fitness/wellness, and exploring associated educational resources. The course promotes the discipline as an enjoyable, practical and viable life-long fitness or recreational endeavor.

Prerequisite: KINE 2249 or invitation from the instructor.

Law Enforcement (CJLE)

CJLE 1194

Current Events in Law Enforcement

This course discusses topics recently identified as current events in addition to skills, knowledge, and/or attitudes and behaviors pertinent to the technology or occupation and relevant to the professional development of the student. This course was designed to be repeated multiple times to improve student proficiency.

Prerequisite: None.

CJLE 1249

Intermediate Arrest, Search and Seizure

This course discusses probable cause; detention and arrest; exceptions to search warrant requirements; principles of preparing valid search warrants; pretrial suppression hearings; and civil liability for improper arrests, searches, and seizures.

Prerequisite: None.

CJLE 1259

Intermediate Spanish for Law Enforcement

This course covers practical Spanish communication skills for law enforcement. It meets the requirements as established by the Texas Commission on Law Enforcement (TCLEOSE) Course #2110.

Prerequisite: None.

CJLE 1303

Basic Telecommunication Certification

This course provides information about Law Enforcement functions, history of public safety communications, federal laws regulating public safety communications, radio communication systems, radio operations, fire and EMS dispatch considerations, telephone operations, law enforcement information systems, communication records, logs and documentation, legal issues, emergency management, police emergency situations, 9-1-1/computer aided dispatch, media relations, stress management, and crisis intervention. This is also a required course for law enforcement telecommunication personnel prior to completion of 12 months of service.

Prerequisite: Program Chair approval.

CJLE 1325

Criminal Justice Survey

This course provides an overview of criminal justice agencies with an emphasis on preparation for law enforcement licensure.

Prerequisite: None.

CJLE 1327

Interviewing and Report Writing for CJ Professions

This course provides instruction and skill development in interviewing, note-taking, and report writing in the criminal justice context. It also includes the development of skills to conduct investigations by interviewing witnesses, victims, and suspects properly. This course also focuses on the organization of information regarding incidents into effective written reports.

Prerequisite: None.
CJLE 1333
Traffic Law and Investigations
CRT HRS:3 LEC HRS:2 LAB HRS:4 OTH HRS:0
This course includes instruction in the basic principles of traffic control, traffic law enforcement, court procedures, and traffic law with an emphasis on the need for a professional approach in dealing with traffic law violators and the police role in accident investigation and traffic supervision.
Prerequisite: COSC 1301, MATH Elective.

CJLE 1345
Intermediate Crime Scene Investigation
CRT HRS:3 LEC HRS:2 LAB HRS:2 OTH HRS:0
The topics in this course include objectives, preparations, procedures, and methods of crime scene search; value of crime scene sketches and their relationship to crime scene photographs; fingerprints as physical evidence; fingerprint identification and classification, types of impressions and techniques for locating and developing impressions. This course satisfies Texas Commission on Law Enforcement (TCLEOSE) Course #2106.
Prerequisite: CJLE 1249, CJLE 1332.

CJLE 1394
Stress Management for Law Enforcement Officers
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is an overview of stress in the law enforcement profession. It is designed to provide the student with concepts related to stress, such as causes and consequences, reduction and management.
Prerequisite: None.

CJLE 1429
Basic Peace Officer V
CRT HRS:4 LEC HRS:2 LAB HRS:7 OTH HRS:0
This is a supplemental course taken in conjunction with Basic Peace Officer Courses I, II, III, and IV. This course satisfies or exceeds the Texas Commission on Law Enforcement (TCLEOSE) approved Basic Peace Officer Academy Course #1000. **THIS COURSE MAY BE OFFERED ONLY BY INSTITUTIONS LICENSED AS A POLICE ACADEMY BY TCLEOSE.**
Prerequisite: CJLE 1524.

CJLE 1506
Basic Peace Officer I
CRT HRS:5 LEC HRS:3 LAB HRS:7 OTH HRS:0
This course provides basic preparation for a new peace officer. This course should be taken in conjunction with Basic Peace Officer Courses I, II, III, and IV (supplement) to satisfy the Texas Commission on Law Enforcement (TCLEOSE) approved Basic Peace Officer Training Academy. **THIS COURSE MAY BE OFFERED ONLY BY INSTITUTIONS LICENSED AS A POLICE ACADEMY BY TCLEOSE.**
Prerequisite: None.

CJLE 1512
Basic Peace Officer II
CRT HRS:5 LEC HRS:3 LAB HRS:7 OTH HRS:0
This course provides basic preparation for a new peace officer. This course should be taken in conjunction with Basic Peace Officer Courses I, II, IV, and V (supplement) to satisfy the Texas Commission on Law Enforcement (TCLEOSE) approved Basic Peace Officer Training Academy. **THIS COURSE MAY BE OFFERED ONLY BY INSTITUTIONS LICENSED AS A POLICE ACADEMY BY TCLEOSE.**
Prerequisite: CJLE 1506.

CJLE 1518
Basic Peace Officer III
CRT HRS:5 LEC HRS:3 LAB HRS:7 OTH HRS:0
This course provides basic preparation for a new peace officer. This course should be taken in conjunction with Basic Peace Officer Courses I, II, IV, and V (supplement) to satisfy the Texas Commission on Law Enforcement (TCLEOSE) approved Basic Peace Officer Training Academy. **THIS COURSE MAY BE OFFERED ONLY BY INSTITUTIONS LICENSED AS A POLICE ACADEMY BY TCLEOSE.**
Prerequisite: CJLE 1512.

CJLE 1524
Basic Peace Officer IV
CRT HRS:5 LEC HRS:3 LAB HRS:7 OTH HRS:0
This course provides basic preparation for a new peace officer. This course should be taken in conjunction with Basic Peace Officer Courses I, II, III, and V (supplement) to satisfy the Texas Commission on Law Enforcement (TCLEOSE) approved Basic Peace Officer Training Academy. **THIS COURSE MAY BE OFFERED ONLY BY INSTITUTIONS LICENSED AS A POLICE ACADEMY BY TCLEOSE.**
Prerequisite: CJLE 1518.

CJLE 2168
Practicum
CRT HRS:1 LEC HRS:0 LAB HRS:0 OTH HRS:7
This course provides practical, general workplace training supported by an individualized learning plan developed by the employer, college and student.
Prerequisite: CJLE 1345, CJLE 2345.

CJLE 2345
Vice and Narcotics Investigation
CRT HRS:3 LEC HRS:2 LAB HRS:4 OTH HRS:0
This course provides classifications of commonly used narcotics, dangerous drugs, gambling, sex crimes, fraud, gangs, and investigative techniques. It includes proper interdiction procedures and techniques.
Prerequisite: CJUJ 1310 or CJSA 1327, CJLE 1345.

Law Enforcement (CJSA)

CJSA 1302
Private Security Officer Training
CRT HRS:3 LEC HRS:2 LAB HRS:2 OTH HRS:0
A critical study of the provisions of the Texas Private Investigators and Private Security Agencies Act. Topics include the impact of the code on procedures and policies, judicial interpretation of statutes and related procedures, and rules and regulations. Satisfies the requirements for Commissioned Security Officer Skill Certification.
Prerequisites: None.

CJSA 1308
Criminalistics I
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course covers an introduction to the field of criminalistics. Topics include the application of scientific and technical methods in the investigation of crime including location, identification, and handling of evidence for scientific analysis.
Prerequisites: None.

CJSA 1312
Crime in America
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course covers American crime problems in historical perspective; social and public policy factors affecting crime; impact and crime trends; social characteristics of specific crimes; and prevention of crime.
Prerequisite: None.
CJSA 1313
Court Systems and Practices
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course covers the judiciary in the criminal justice system, structure of the American court system, prosecution, right to counsel, pre-trial release, grand juries, adjudication process, types and rules of evidence, and sentencing. Prerequisites: None.

CJSA 1322
Introduction to Criminal Justice
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course covers the history and philosophy of criminal justice and ethical considerations; crime is defined, as well as its nature and impact. The course also includes an overview of the criminal justice system, law enforcement, the court system, prosecution and defense, the trial process and corrections. Prerequisite: None.

CJSA 1325
Criminology
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course covers current theories and empirical research pertaining to crime and criminal behavior and its causes, methods of prevention, systems of punishment, and rehabilitation. Prerequisite: None.

CJSA 1327
Fundamentals of Criminal Law
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is a study of the nature of criminal law, philosophical and historical development, major definitions and concepts, classification of crime, elements of crimes and penalties using Texas statutes as illustrations, and criminal responsibility. Prerequisite: None.

CJSA 1347
Police Organization and Administration
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is the study of principles of organizational structure and administration. Topics include theories of management, motivation, and leadership. Focus on a quality approach toward police community interaction. Prerequisite: None.

CJSA 1348
Ethics in Criminal Justice
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course discusses ethical philosophies and issues pertaining to the various professions in the criminal justice system. It includes ethical issues emanating from constitutional conflict with public protection and individual rights, civil liberties, and correctional policies. Prerequisite: None.

CJSA 1351
Use of Force
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is the study of the use of force including introduction to and statutory authority for the use of force, force options, deadly force, and related legal issues. Fulfills the Texas Commission on Law Enforcement Use of Force Intermediate Certificate requirement. This course was designed to be repeated multiple times to improve student proficiency. Prerequisite: None.

CJSA 1359
Police System and Practices
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course covers the police profession, organization of law enforcement systems, the police role, police discretion, ethics, police-community interaction, and current and future issues. Prerequisite: None.

CJSA 1393
Police Liability and Risk Management
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is the study of the liability and risks facing law enforcement agencies in today’s litigious society. Prerequisites: None.

CJSA 1400
Death Investigation I
CRT HRS:4 LEC HRS:3 LAB HRS:3 OTH HRS:0
This course covers concepts, investigations process, scene management, required documentation, and case management for incidences of natural, accidental, and suicidal deaths. Follows the Department of Justice National Guidelines for Death Investigations and meets the criteria for academic credit recognition from the American Board of Medicolegal Death Investigators. Prerequisite: None.

CJSA 2300
Legal Aspects of Law Enforcement
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course covers police authority, responsibilities; constitutional constraints; laws of arrest, search, and seizure; police liability. Prerequisites: None.

CJSA 2302
Police Management, Supervision, and Related Topics
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course studies the techniques and theories regarding dealing with people, their performance, and problems. Topics include basic supervision, leadership, time management, first-line supervision, and management by objectives. Prerequisites: None.

Legal Admin Asst (POFL)

POFL 1303
Legal Office Procedures I
CRT HRS:3 LEC HRS:2 LAB HRS:3 OTH HRS:0
This course is a study of the fundamental administrative duties of the legal administrative assistant, including issues involved in understanding and using social, organizational, and technological systems. Prerequisite: None.

POFL 1340
Legal Office Procedures II
CRT HRS:3 LEC HRS:2 LAB HRS:3 OTH HRS:0
This course is a continuation of Legal Office Procedures I that will include legal terminology, theory, forms and procedures, and advanced concepts of administrative duties of the legal administrative assistant in selected areas of law, with applications designed to require students to use critical thinking skills. Prerequisite: POFL 1303.

POFL 2264
CAPSTONE: Practicum
CRT HRS:2 LEC HRS:0 LAB HRS:0 OTH HRS:16
This course provides practical, general workplace training supported by an individualized learning plan developed by the employer, college, and the student. Prerequisite: Students enrolled in the certificate program must have completed 30 semester credit hours; Students enrolled in the Associate Degree program must have completed 46 semester credit hours.
Prerequisite: LGLA 1307.

This course provides a working knowledge of the fundamentals of effective legal writing techniques. Topics include briefs, legal memoranda, case and fact analysis, citation formats, and legal writing styles emphasizing the paralegal's role in legal writing.

Prerequisite: None.

LGLA 1307

Introduction to Law and the Legal Professions

This course provides an overview of the law and the legal professions. Topics include legal concepts, systems, and terminology; substantive areas of law and the federal and state judicial systems; ethical obligations and regulations; professional trends and issues with particular emphasis on the paralegal's role.

Prerequisite: None.

LGLA 1342

Federal Civil Litigation

This course presents fundamental concepts and procedures of federal civil litigation including pretrial, trial, and post-trial phases of litigation emphasizing the paralegal's role in the federal civil litigation process.

Prerequisite: LGLA 1307.

LGLA 1344

Texas Civil Litigation

This course presents fundamental concepts and procedures of Texas civil litigation including pretrial, trial, and post-trial phases of litigation with emphasis on the paralegal's role in the Texas civil litigation process.

Prerequisite: LGLA 1307 and LGLA 1342.

LGLA 1351

Contracts

This course presents fundamental concepts of contract law including formation, performance, and enforcement of contracts under the common law and the Uniform Commercial Code with emphasis on the paralegal's role in contract law.

Prerequisite: None.

LGLA 1352

Wills, Trusts and Probate Administration

This course presents fundamental concepts of the law of wills, trusts, and probate administration with emphasis on the paralegal's role.

Prerequisite: LGLA 1307.

LGLA 1355

Family Law

This course presents fundamental concepts of family law with emphasis on the paralegal's role. Topics include formal and informal marriages, divorce, annulment, marital property, and the parent-child relationship.

Prerequisite: LGLA 1307.

LGLA 1359

Immigration Law

This course presents fundamental concepts of immigration law including substantive and procedural law related to visa application, deportation, naturalization, and citizenship emphasizing the paralegal's role in immigration law.

Prerequisite: None.

LGLA 2266

Practicum: Paralegal

This course provides practical, general workplace training supported by an individualized learning plan developed by the employer, college, and the student.

Prerequisite: Students enrolled in the Associate Degree program must have completed 46 semester credit hours.

LGLA 2303

Torts and Personal Injury Law

This course presents fundamental concepts of tort and personal injury law with emphasis on the paralegal's role. Topics include intentional torts, negligence, and strict liability.

Prerequisite: LGLA 1307.

LGLA 2309

Real Property

This course presents fundamental concepts of real property law with emphasis on the paralegal's role. Topics include the nature of real property, rights and duties of ownership, land use, voluntary and involuntary conveyances, and the recording of and searching for real estate documents.

Prerequisite: LGLA 1307.

LGLA 2311

Business Organizations

This course presents basic concepts of business organizations with emphasis on the paralegal's role. Topics include law of agency, sole proprietorships, forms of partnerships, corporations and other emerging business entities.

Prerequisite: LGLA 1307.

LGLA 2313

Criminal Law and Procedure

This course covers fundamental concepts of criminal law and procedures from arrest to final disposition including principles of federal and state law, and the preparation of pleadings and motions as applied to the role of the paralegal in the criminal justice system.

Prerequisite: LGLA 1307.

LGLA 2333

Advanced Legal Document Preparation

This course covers the use of office technology skills in preparation of legal documents by paralegals based on hypothetical situations drawn from various areas of law.

Prerequisites: None.
Manufacturing Tech (MCHN)

MCHN 1319
Manufacturing Materials and Processes
CRT HRS:3 LEC HRS:2 LAB HRS:4 OTH HRS:0
This course is a basic study of various materials used in the manufacturing industry and the
chemical, physical, and mechanical properties of various materials. Emphasis is placed on
manufacturing processes, including casting, forming, and machining.
Prerequisite: MCHN 1338 or MCHN 1352.

MCHN 1320
Precision Tools and Measurement
CRT HRS:3 LEC HRS:2 LAB HRS:4 OTH HRS:0
This course is an introduction to the modern science of dimensional metrology. Emphasis
is placed on the identification, selection, and application of various types of precision
instruments associated with the machine trade. Students will gain practice of basic layout and
piece part measurements while using standard measuring tools.
Prerequisite: None.

MCHN 1326
Introduction to Computer-Aided Manufacturing (CAM)
CRT HRS:3 LEC HRS:2 LAB HRS:4 OTH HRS:0
This course is a study of Computer-Aided Manufacturing (CAM) software which is used to
create part programs, transfer programs to the machine control unit and machine parts.
Prerequisite: MCHN 1338 or MCHN 1352.

MCHN 1338
Basic Machine Shop I
CRT HRS:3 LEC HRS:1 LAB HRS:6 OTH HRS:0
This is an introductory course that assists the student in understanding the machinist
occupation in industry. The student begins by using basic machine tools such as the lathe,
milling machine, drill press, power saw, and bench grinder. Machine terminology, theory,
math, part layout, and bench work using common measuring tools is included. Emphasis is placed
on shop safety, housekeeping, and preventative maintenance.
Prerequisite: None.

MCHN 1343
Machine Shop Mathematics
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is designed to prepare the student with technical, applied mathematics that will be
necessary in future machine shop-related courses.
Prerequisite: None.

MCHN 1352
Intermediate Machining I
CRT HRS:3 LEC HRS:1 LAB HRS:6 OTH HRS:0
This course covers the operation of drills, milling machines, lathes, and power saws, and
provides an introduction to precision measuring techniques.
Prerequisite: MCHN 1338.

MCHN 2303
Fundamentals of Computer Numerical Controlled (CNC) Machine Controls
CRT HRS:3 LEC HRS:1 LAB HRS:6 OTH HRS:0
This course is a study in the programming and operation of Computer Numerical Controlled (CNC)
machine shop equipment.
Prerequisite: None.

MCHN 2341
Advanced Machining I
CRT HRS:3 LEC HRS:2 LAB HRS:4 OTH HRS:0
This is an advanced study of lathe and milling operations. Emphasis is placed on advanced
cutting operations of the lathe and milling machines, including the use of carbide insert
tooling, bench assembly and metals metallurgy.
Prerequisite: MCHN 1338 or MCHN 1352.

MCHN 2382
CAPSTONE: Tool & Die Technology
CRT HRS:3 LEC HRS:1 LAB HRS:0 OTH HRS:15
In this course, career related activities encountered in the student’s area of specialization are
offered through a cooperative agreement between the college, employer and student. Under
supervision of the college and the employer, the student combines classroom learning with
work experience. Directly related to a technical discipline, specific learning objectives guide the
student through the work experience.
Prerequisite: None.

MCHN 2435
Advanced CNC Machining
CRT HRS:4 LEC HRS:2 LAB HRS:6 OTH HRS:0
This course is a study of advanced CNC operation with an emphasis on programming and operations of machining and turning centers.
Prerequisite: MCHN 2303.

MCHN 2438
Advanced Computer-Aided Manufacturing (CAM)
CRT HRS:4 LEC HRS:2 LAB HRS:6 OTH HRS:0
This course is a study of advanced techniques in Computer-Aided Manufacturing (CAM).
Prerequisite: MCHN 1326.

MCHN 2447
Specialized Tools and Fixtures
CRT HRS:4 LEC HRS:2 LAB HRS:6 OTH HRS:0
This is an advanced course in the designing and building of special tools, such as jigs, fixtures,
punch press dies and molds. This course covers the machining and assembling of a production
tool, using conventional machine shop equipment. It includes the application of production tool
tool theory, care and maintenance.
Prerequisite: MCHN 1338 or MCHN 1352.

Math Supplemental Lab
(MATL)

MATL 0014
College Algebra Support Course
CRT HRS:1 LEC HRS:0 LAB HRS:2 OTH HRS:0
This course is a study of the basic concepts necessary for success in MATH 1414. The course
is designed as a co-requisite for MATH 1414 for students who are not yet college-ready
in mathematics according to Texas Success Initiative (TSI) guidelines. The topics include:
solving factoring, rational expressions, roots, and rational exponents. The topics are integrated in
the college-level math course.
Prerequisite: TSI score of 336+ or ABE 5-6 or completion of MATH 0100 with a grade of "P" or "C" or
better.
MAT 0024
Business Algebra Support Course
CRT HRS:1  LEC HRS:0  LAB HRS:2  OTH HRS:0
This course is a study of the basic concepts necessary for success in MATH 1324. The course is designed as a co-requisite for MATH 1324 for students who are not yet college-ready in mathematics according to Texas Success Initiative (TSI) guidelines. The topics include an introduction to: factoring, rational expressions, roots, rational exponents, and systems of linear equations. The topics are integrated in the college-level math course.

Prerequisite: TSI score of 336+ or ABE 5-6 or completion of MATH 0100 with a grade of "P" or "C" or better.

MAT 0032
Reasoning Supplementary Lab
CRT HRS:1  LEC HRS:0  LAB HRS:2  OTH HRS:0
This course is a study of the basic concepts necessary for success in MATH 1332. The course is designed as a co-requisite for MATH 1332 for students who are not yet college-ready in mathematics according to Texas Success Initiative (TSI) guidelines. Topics include: numeracy, proportional reasoning, order of operations, fractions and percentages, and basic linear equations. The topics are integrated with the college-level math course.

Prerequisite: TSI score of 336+ or ABE 5-6 or completion of MATH 0100 with a grade of "P" or "C" or better.

MAT 0042
Statistics Supplementary Lab
CRT HRS:1  LEC HRS:0  LAB HRS:2  OTH HRS:0
This course is a study of the basic concepts necessary for success in MATH 1324. The course is designed as a co-requisite for MATH 1324 for students who are not yet college-ready in mathematics according to Texas Success Initiative (TSI) guidelines. The topics include: numeracy, proportional reasoning, order of operations, fractions and percentages, and basic linear equations. The topics are integrated with the college-level math course.

Prerequisite: TSI score of 336+ or ABE 5-6 or completion of MATH 0100 with a grade of "P" or "C" or better.

Mathematics (MATH)

MAT 0100
Foundations for Algebra
CRT HRS:4  LEC HRS:3  LAB HRS:2  OTH HRS:0
This course is a study of fundamental mathematics principles and concepts. Topics include performing basic arithmetic operations on integers, fractions, and decimals; performing calculations involving exponents and order of operations; solving application problems involving proportions, percent, and fractions; simplifying algebraic expressions and solving linear equations; application problems involving linear models; graphs of linear equations in two variables; applying rules of exponents, operations on polynomials, and factoring polynomial expressions. The focus of lab instruction is content reinforcement.

Prerequisite: None.

MAT 0200
Developmental Mathematics II
CRT HRS:4  LEC HRS:3  LAB HRS:2  OTH HRS:0
This course is a study of introductory and intermediate algebra concepts. Topics include factorization of polynomials, operations on rational and radical expressions, operations on real and complex numbers, solving rational equations, radical equations, absolute value equations and inequalities, quadratic equations with real and non-real solutions and their graphs, application problems involving quadratic models and features of functions. The focus of lab instruction is content reinforcement.

Prerequisite: Placement based on assessment scores or TSI score 342-349 or completion of MATH 0100 or NCBM 0010 with a grade of "C" or better equivalent.

MAT 0442
Foundations for Reasoning and Statistics
CRT HRS:4  LEC HRS:3  LAB HRS:2  OTH HRS:0
This course is a study of the basic concepts necessary for success in a college level Statistics or Quantitative Reasoning course. Topics include: numeracy and rounding, ratios and proportional reasoning, percentages, order of operations, evaluating expressions and formulas, introduction to sets and Venn diagrams, data interpretations including graphs and tables, measures of central tendency and position, introduction to probability and the counting principle, and linear models. This course is not for college-level credit.

Prerequisite: None.

♦ MATH 1316
Plane Trigonometry
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0
This course covers trigonometric functions, identities, equations and applications.

Prerequisite: MATH 1414 with a grade of "C" or better; or a score of 360+ on the Math portion of the TSI exam.

♦ MATH 1324
Mathematics for Business & Social Sciences
CRT HRS:3  LEC HRS:3  LAB HRS:1  OTH HRS:0
This course covers the application of common algebraic functions, including polynomial, exponential, logarithmic, and rational, to problems in business, economics, and the social sciences are addressed. The applications include mathematics of finance, including simple and compound interest and annuities; systems of linear equations; matrices; linear programming; and probability, including expected value.

Prerequisite: Meet TSI college-readiness standard for Mathematics; or completion of MATH 0200 or MATL 0020 or MATL 0014 with a grade of "C" or "P" or better; or completion of or concurrent enrollment in MATL 0024 with a grade of "P" or "C" or better; or equivalent.

♦ MATH 1325
Calculus for Business & Social Sciences
CRT HRS:3  LEC HRS:3  LAB HRS:1  OTH HRS:0
This course is the basic study of limits and continuity, differentiation, optimization and graphing, and integration of elementary functions, with emphasis on applications in business, economics, and social sciences. This course is not a substitute for MATH 2413, Calculus I.

Prerequisite: MATH 1414 or MATH 1324, with a grade of "C" or better.
C" or "P" or better; or equivalent.

concurrent enrollment in MATL 0042 with a grade of "P" or "C" or better; or completion of or concurrent enrollment in MATL 0020 or MATH 0442 or MATL 0014 or MATL 0024 with a grade of "C" or "P" or better; or equivalent.

Mathematics for Teachers I
CRT HRS:3 LEC HRS:3 LAB HRS:1 OTH HRS:0
This course is intended to build or reinforce a foundation in fundamental mathematics concepts and skills. It includes conceptual development of the following: sets, functions, numeration systems, number theory, and properties of the various number systems with an emphasis on problem solving and critical thinking.
Prerequisite: MATH 1414 with a grade of "C" or better.

Mathematics for Teachers II
CRT HRS:3 LEC HRS:3 LAB HRS:1 OTH HRS:0
This course is intended to build or reinforce a foundation in fundamental mathematics concepts and skills. It includes the concepts of geometry, measurement, probability, and statistics with an emphasis on problem solving and critical thinking.
Prerequisite: MATH 1414 with a grade of "C" or better.

College Algebra
CRT HRS:4 LEC HRS:4 LAB HRS:0 OTH HRS:0
This course is the study of quadratic, polynomial, rational, logarithmic and exponential functions and includes the study of systems of equations and matrices. The focus of the course is the discovery and application of algebraic techniques, including graphing, to solve related equations. Additional topics may include sequences and series.
Prerequisite: Meet TSI college-readiness standard for Mathematics; or completion of MATH 0100, or MATH 0442 or MATL 0020 or MATL 0014 with a grade of "C" or "P" or better; or completion of or concurrent enrollment in MATL 0032 with a grade of "C" or "P" or better; or equivalent.

Elementary Statistical Methods
CRT HRS:4 LEC HRS:4 LAB HRS:0 OTH HRS:0
This course is a presentation and interpretation of data, probability, sampling, correlation and regression, analysis of variance, and use of statistical software.
Prerequisite: Meet TSI college-readiness standard for Mathematics; or completion of MATH 0200 or MATL 0020 or MATH 0442 or MATL 0014 or MATL 0024 with a grade of "P" or "C" or better; or completion of or concurrent enrollment in MATL 0042 with a grade of "C" or "P" or better; or equivalent.

Discrete Mathematics
CRT HRS:3 LEC HRS:3 LAB HRS:1 OTH HRS:0
This course is designed to prepare math, computer science, and engineering majors for a background in abstraction, notation, and critical thinking for the mathematics most directly related to computer science. Topics include: logic, relations, functions, basic set theory, countability and counting arguments, proof techniques, mathematical induction, combinatorics, discrete probability, recursion, sequence and recurrence, elementary number theory, graph theory, and mathematical proof techniques.
Prerequisite: Completion of MATH 2413 with a grade of C or higher.

Pre-Calculus Math
CRT HRS:4 LEC HRS:4 LAB HRS:1 OTH HRS:0
This course is an in-depth combined study of algebra, trigonometry, and other topics for calculus readiness.
Prerequisite: MATH 1414 or MATH 1324 with a grade of "C" or better.

Calculus I
CRT HRS:4 LEC HRS:4 LAB HRS:1 OTH HRS:0
This course covers functions, limits, continuity, differentiation, anti-derivatives, and the definite integral and its applications.
Prerequisite: MATH 1316 or MATH 2412 with a grade of "C" or better; or a 100+ on the College Level Mathematics ACCUPLACER.

Calculus II
CRT HRS:4 LEC HRS:4 LAB HRS:1 OTH HRS:0
This course covers derivatives and integrals of transcendental functions, integration methods and applications, infinite sequences and series.
Prerequisite: MATH 2413 with a grade of "C" or better.

Calculus III
CRT HRS:4 LEC HRS:4 LAB HRS:1 OTH HRS:0
This course covers the study of vectors, calculus of several variables, partial derivatives, multiple integrals and vector calculus, Divergence Theorem and Stokes' Theorem.
Prerequisite: MATH 2414 with a grade of "C" or better.

Discrete Mathematics
CRT HRS:3 LEC HRS:3 LAB HRS:1 OTH HRS:0
This course is designed to prepare math, computer science, and engineering majors for a background in abstraction, notation, and critical thinking for the mathematics most directly related to computer science. Topics include: logic, relations, functions, basic set theory, countability and counting arguments, proof techniques, mathematical induction, combinatorics, discrete probability, recursion, sequence and recurrence, elementary number theory, graph theory, and mathematical proof techniques.
Prerequisite: Completion of MATH 2413 with a grade of C or higher.

Pre-Calculus Math
CRT HRS:4 LEC HRS:4 LAB HRS:1 OTH HRS:0
This course is an in-depth combined study of algebra, trigonometry, and other topics for calculus readiness.
Prerequisite: MATH 1414 or MATH 1324 with a grade of "C" or better.

Calculus I
CRT HRS:4 LEC HRS:4 LAB HRS:1 OTH HRS:0
This course covers functions, limits, continuity, differentiation, anti-derivatives, and the definite integral and its applications.
Prerequisite: MATH 1316 or MATH 2412 with a grade of "C" or better; or a 100+ on the College Level Mathematics ACCUPLACER.

Calculus II
CRT HRS:4 LEC HRS:4 LAB HRS:1 OTH HRS:0
This course covers derivatives and integrals of transcendental functions, integration methods and applications, infinite sequences and series.
Prerequisite: MATH 2413 with a grade of "C" or better.

Calculus III
CRT HRS:4 LEC HRS:4 LAB HRS:1 OTH HRS:0
This course covers the study of vectors, calculus of several variables, partial derivatives, multiple integrals and vector calculus, Divergence Theorem and Stokes' Theorem.
Prerequisite: MATH 2414 with a grade of "C" or better.

Linear Algebra
CRT HRS:4 LEC HRS:4 LAB HRS:0 OTH HRS:0
This course introduces and provides models for application of the concepts of vector algebra. Topics include finite dimensional vector spaces and their geometric significance, representing and solving systems of linear equations using multiple methods, including Gaussian elimination and matrix inversion; matrices; determinants; linear transformations; quadratic forms; eigenvalues and eigenvector; and applications in science and engineering.
Prerequisite: MATH 2414 with a grade of "C" or better.

Differential Equations
CRT HRS:4 LEC HRS:4 LAB HRS:0 OTH HRS:0
This course is an introduction to ordinary differential equations, emphasizing solution techniques to first order and special higher order differential equations, initial value problems, boundary value problems, Laplace transforms, series solutions, and applications.
Prerequisite: MATH 2414 with a grade of "C" or better.
Medical Admin Assist (POFM)

POFM 1317 Medical Administrative Support
CRT HRS:3 LEC HRS:2 LAB HRS:4 OTH HRS:0
This course is instruction in medical office procedures including appointment scheduling, medical records creation and maintenance, telephone communications, coding, billing, collecting, and third party reimbursement.
Prerequisite: Program Chair approval.

POFM 1400 Basic Medical Coding
CRT HRS:4 LEC HRS:2 LAB HRS:4 OTH HRS:0
This course is the presentation and application of basic coding rules, principles, guidelines, and conventions utilizing various coding systems.
Prerequisite: Admission to the program and Program Chair approval.

POFM 2310 Intermediate Medical Coding
CRT HRS:3 LEC HRS:2 LAB HRS:4 OTH HRS:0
This course is the assignment and application of various coding guidelines with emphasis on physician billing and regulatory requirements. Includes code selection for Evaluation and Management (E/M) and Medical/Surgical cases.
Prerequisites: Completion of the previous semester courses with a grade of "C" or better and Program Chair approval.

Medical Assistant (MDCA)

MDCA 1154 Medical Assisting Credentialing Exam Review
CRT HRS:1 LEC HRS:1 LAB HRS:0 OTH HRS:0
This course provides preparation for one of the National Commission for Certifying Agencies (NCCA) recognized credentialing exams.
Prerequisites: Completion of the previous semester courses with a grade of "C" or better and Program Chair approval.

MDCA 1166 Practicum I
CRT HRS:1 LEC HRS:0 LAB HRS:0 OTH HRS:9
This course provides practical, general workplace training supported by an individualized learning plan developed by the employer, college and the student.
Prerequisite: Admission to the program and Program Chair Approval, attend Orientation, pass MDCA 1321 and MDCA 1343.

MDCA 1167 Practicum II
CRT HRS:1 LEC HRS:0 LAB HRS:0 OTH HRS:8
This course is a continuation of MDCA 1166-Practicum I. It provides practical, general workplace training supported by an individualized learning plan developed by the employer, college and the student.
Prerequisite: Admission to the program and Program Chair Approval, attend Orientation and must have passed or be enrolled in 3 of the four lab classes including MDCA 1348, MDCA 1352, MDCA 1317, or PLAB 1223.

MDCA 1205 Medical Law and Ethics
CRT HRS:2 LEC HRS:2 LAB HRS:0 OTH HRS:0
This course provides instruction in principles, procedures, and regulations involving legal and ethical relationships among physicians, patients, and medical assistants in ambulatory care settings.
Prerequisite: Admission to the program and Program Chair Approval.

MDCA 1302 Human Disease/Pathophysiology
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is the study of anatomy and physiology with emphasis on human pathophysiology, including etiology, prognosis, medical treatment, signs and symptoms of common diseases of all body systems.
Prerequisites: Completion of the previous semester courses with a grade of "C" or better and Program Chair approval.

MDCA 1306 Anatomy & Physiology for Medical Assistants
CRT HRS:3 LEC HRS:2 LAB HRS:4 OTH HRS:0
This course is an emphasis on structure and function of human cells, tissues, organs, and systems with overview of common pathophysiology.
Prerequisite: Completion of previous semester courses with a grade of "C" or better and Program Chair approval.

MDCA 1317 Procedures in a Clinical Setting
CRT HRS:3 LEC HRS:2 LAB HRS:3 OTH HRS:0
This course places emphasis on patient assessment, examination, and treatment as directed by a physician. It includes vital signs, collection and documentation of patient information, asepsis, office clinical procedures, and other treatments as appropriate for ambulatory care settings.
Prerequisite: Completion of the previous semester courses with a grade of "C" or better and Program Chair approval.

MDCA 1321 Administrative Procedures
CRT HRS:3 LEC HRS:2 LAB HRS:2 OTH HRS:0
This is a course in medical office procedures including appointment scheduling, medical records creation and maintenance, interpersonal communications, bookkeeping tasks, coding, billing, collecting, third party reimbursement, credit arrangements, and computer use in the medical office.
Prerequisite: Admission to the program and Program Chair approval.

MDCA 1343 Medical Insurance
CRT HRS:3 LEC HRS:2 LAB HRS:2 OTH HRS:0
This course emphasizes medical office coding procedures for payment and reimbursement by patient or third party payers for ambulatory care settings.
Prerequisite: Admission to the program and Program Chair approval.

MDCA 1348 Pharmacology and Administration of Medications
CRT HRS:3 LEC HRS:2 LAB HRS:4 OTH HRS:0
Instruction in concepts and application of pharmacological principles. Focuses on drug classifications, principles and procedures of medication administration, mathematical systems and conversions, calculation of drug problems, and medicolegal responsibilities of the medical assistant.
Prerequisite: Completion of the previous semester courses with a grade of "C" or better and Program Chair approval.

MDCA 1352 Medical Assistant Laboratory Procedures
CRT HRS:3 LEC HRS:2 LAB HRS:4 OTH HRS:0
Emphasis in this course is on application of governmental health care guidelines and includes specimen collection and handling, quality assurance, and quality control.
Prerequisite: Completion of the previous semester courses with a grade of "C" or better and Program Chair approval.
MDCA 2266
CAPSTONE: Practicum III
CRT HRS:2  LEC HRS:0  LAB HRS:0  OTH HRS:16
This course provides advanced practical, general workplace training supported by an individualized learning plan developed by the employer, college, and the student.
Prerequisite: Completion of the previous semester courses with a grade of "C" or better and Program Chair approval.

Medical/Health Serv. Mg (MHSM)

MHSM 3300
Principles of Health Care Management
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0
This course will serve as a cornerstone in the development of students in the Medical and Health Services Management (MHSM) program and provide them with the insight, skills, and tools necessary to be effective health care managers. This course covers fundamental management principles like leadership, strategic planning, organizational behavior and management thinking. In this course, other foundational topics that students will learn are information technology, managing costs and revenues, Ethics and laws, and addressing health disparities.
Prerequisite: None.

MHSM 3302
U.S. Health Care Delivery
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0
This course introduces U.S. health care systems, the business of health care, the history of its development and the roles of various business entities and health care professionals in the delivery of care to the patient.
Prerequisite: HITT 1255, ACCT 2401.

MHSM 3303
Statistics for Health Care Professionals
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0
This course expands on basic statistic knowledge by discussing unique statistics routinely used in health care, assessment and utilization of published health care research statistics and application of internal organizational health care statistics in managerial decisions.
Prerequisite: Junior standing, HITT 1255 and MATH 1414 (or MATH 1332).

MHSM 3304
Communication for Health Care Professionals
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0
This course addresses varying communication skills and strategies for interaction with patients, families, employees, other department/business representatives, and the community. It also covers basic marketing skills in the health care arena and media management during a crisis.
Prerequisite: Junior standing and SPCH 1311 or SPCH 1315 or SPCH 1318 or SPCH 1321 or SPCH 2333 or SPCH 2335.

MHSM 3305
Marketing in Health Care
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0
This course examines the four P's of marketing: product, price, place, and promotion. Other topics that students will learn include understanding the internal and external environment, segmenting the market, positioning, differentiating, branding, and formulating a marketing plan with goals, strategies, and financial considerations, which are important to promote health care. This course is designed to strengthen the many skills necessary for students to be successful in health care management
Prerequisite: None.

MHSM 3310
Legal Issues in Health Care
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0
This course examines the various federal, state and local laws and regulations affecting health care delivery in the United States. It also covers public and private regulatory agencies, issues associated with professional malpractice, and business liability for health care products and services.
Prerequisite: Junior standing.

MHSM 3311
Health Care Insurance Technology
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0
This course introduces the different types of information maintained by health care organizations, commonly used health care software systems, robotic and automation interfaces, basic health care information security system standards, privacy laws and record archival.
Prerequisite: Junior standing.

MHSM 3335
Financial Management for Health Care Managers
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0
This course covers various health care revenue sources, commonly used health care accounting software, department budget design, resource allocation, and methods of cost control.
Prerequisite: Junior standing, ACCT 2401.

MHSM 4304
Risk Management for Health Professionals
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0
This course explores quality assurance measures including Total Quality Management, Continuous Quality Improvement, and Joint Commission on Accreditation of Healthcare Organizations standards. Methods and applications for outcomes measures, benchmarking, and utilization management in the health care setting are explored.
Prerequisite: Senior standing.

MHSM 4310
Human Resources in Health Care Management
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0
This course examines the various federal, state and local laws and regulations affecting health care delivery in the United States. It also covers public and private regulatory agencies, issues associated with professional malpractice, and business liability for health care products and services.
Prerequisite: Junior standing.

MHSM 4348
Ethics for Health Care Professionals
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0
This course is a survey on ethical business practices in the health care industry including both routine practice and emergency/disaster scenarios. In particular, ethical decisions in the setting of limited resources (labor, materials, and funding) will be discussed.
Prerequisite: Senior standing. MHSM 3310.

MHSM 4351
Public and Community Health Management
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0
This course introduces the basic principles of public health, including epidemiology, wellness promotion, vaccination programs, community health education programs, and funding resources.
Prerequisite: Senior standing.
Music (MUSI)

MUSI 1182 Piano Class II
CRT HRS:1 LEC HRS:0 LAB HRS:3 OTH HRS:0
This course is an advanced beginning class instruction in the fundamentals of keyboard technique.
Prerequisite: MUSI 1181.

MUSI 1183 Voice Class I
CRT HRS:1 LEC HRS:0 LAB HRS:3 OTH HRS:0
This course offers class instruction in the fundamentals of singing including breathing, tone production, and diction. It is designed for students with little or no previous vocal training. It does not apply to a music major degree.
Prerequisite: None.

MUSI 1192 Guitar Class
CRT HRS:1 LEC HRS:0 LAB HRS:3 OTH HRS:0
This applied music course explores the fundamental techniques of playing the guitar.
Prerequisite: None.

MUSI 1303 Fundamentals of Music
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is an introduction to the basic elements of music theory for non-music majors; scales, intervals, keys, triads, elementary ear training, keyboard harmony, notation, meter, and rhythm. (Does not apply to a music major degree.)
Prerequisite: None.

MUSI 1306 Music Appreciation
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course covers understanding music through the study of cultural periods, major composers, and musical elements. Illustrated with audio recordings and live performances. (Does not apply to a music major degree.)
Prerequisite: Eligible for ENGL 1301.

MUSI 1307 Music Literature
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is a survey of the styles and forms of music as it developed from the middle ages to the present. This course will familiarize the student with cultural context, terminology, genres, and notation.
Prerequisite: Eligible for ENGL 1301.

MUSI 1310 American Music
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is a general survey of various styles of music in America. Topics may include jazz, ragtime, folk, rock, and contemporary art music.
Prerequisite: Eligible for ENGL 1301.

MUSI 1311 Music Theory I
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course involves the analysis and writing of tonal melody and diatonic harmony up to and including 7th chords. Analysis and writing of small compositional forms and correlated study at the keyboard is also included. Corequisite: MUSI 1116. Prerequisite: Eligible for ENGL 1301.

MUSI 1312 Music Theory II
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is the study of analysis and writing of tonal melody and diatonic harmony, including all diatonic chords and seventh chords in root position and inversions, non-chord tones, and functional harmony. Introduction to more complex topics, such as modulation, may occur. Optional correlated study at the keyboard. Corequisite: MUSI 1117. Prerequisite: MUSI 1211 or 1311.
MUSI 2116
Sight Singing and Ear Training III
CRT HRS:1 LEC HRS:0 LAB HRS:3 OTH HRS:0
This course involves singing more difficult tonal music in various clefs, aural study including dictation of more complex rhythm, melody, chromatic harmony, and extended tertian structures. Corequisite: MUSI 2311. Prerequisite: MUSI 1117.

MUSI 2117
Sight Singing and Ear Training IV
CRT HRS:1 LEC HRS:0 LAB HRS:3 OTH HRS:0
This course involves singing advanced tonal music and introduction of modal and post-tonal melodies. Aural study including dictation of advanced rhythm, melody, and harmony. Corequisite: MUSI 2312. Prerequisite: MUSI 2116.

MUSI 2181
Piano Class III
CRT HRS:1 LEC HRS:0 LAB HRS:3 OTH HRS:0
This course is an intermediate class instruction of keyboard technique. Prerequisite: MUSI 1182.

MUSI 2182
Piano Class IV
CRT HRS:1 LEC HRS:0 LAB HRS:3 OTH HRS:0
This course covers advanced class instruction of keyboard techniques. Prerequisite: MUSI 2181.

MUSI 2311
Music Theory III
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course contains advanced harmony part writing and keyboard analysis and writing of more advanced tonal harmony, including chromatics and extended tertian structures. It includes an introduction to 20th century compositional procedures, survey of the traditional large forms of compositional and correlated study at the keyboard. Prerequisite: MUSI 2121 or 1312 Corequisite: MUSI 2116.

MUSI 2312
Music Theory IV
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is a continuation of advanced chromaticism and survey of analytical and compositional procedures in post-tonal music. Optional correlated study at the keyboard. Prerequisite: MUSI 2211 or 2311 Corequisite: MUSI 2117.

Music Ensemble (MUEN)

MUEN 1121
Band Ensemble
CRT HRS:1 LEC HRS:1 LAB HRS:1 OTH HRS:0
This course is an instrumental music course open to all who play an appropriate instrument. This course may be repeated for a maximum of four credit hours. Prerequisite: None.

MUEN 1131
Mariachi Ensemble
CRT HRS:1 LEC HRS:1 LAB HRS:1 OTH HRS:0
This course is open to anyone who can sing and/or play an instrument traditionally used in a Mariachi ensemble. Performances on and off campus are a part of this course. This course may be repeated for a maximum of four credit hours. Prerequisite: None.

MUEN 1132
Jazz Ensemble
CRT HRS:1 LEC HRS:1 LAB HRS:1 OTH HRS:0
Jazz Ensemble is an instrumental music course open to all students who play an appropriate instrument and who qualify after a simple audition. This course may be repeated for a maximum of four credit hours. Prerequisite: None.

MUEN 1133
Guitar Ensemble
CRT HRS:1 LEC HRS:1 LAB HRS:1 OTH HRS:0
Guitar Ensemble is a high-level performing ensemble open to all students who qualify after a simple audition. This course may be repeated for a maximum of four credit hours. Prerequisite: None.

MUEN 1134
String Ensemble
CRT HRS:1 LEC HRS:1 LAB HRS:1 OTH HRS:0
String Ensemble is an instrumental music course open to all students who play an appropriate instrument and who qualify after a simple audition. This course may be repeated for a maximum of four credit hours. Prerequisite: None.

MUEN 1135
Percussion Ensemble
CRT HRS:1 LEC HRS:1 LAB HRS:1 OTH HRS:0
This is an instrumental music course open to all who play an appropriate instrument. This course may be repeated for a maximum of four credit hours. Prerequisite: None.

MUEN 1136
Woodwind Ensemble
CRT HRS:1 LEC HRS:1 LAB HRS:1 OTH HRS:0
Woodwind Ensemble is an instrumental music course open to all students who play an appropriate instrument and who qualify after a simple audition. This course may be repeated for a maximum of four credit hours. Prerequisite: None.

MUEN 1137
Brass Ensemble
CRT HRS:1 LEC HRS:1 LAB HRS:1 OTH HRS:0
This is an instrumental music course open to all who play an appropriate instrument. This course may be repeated for a maximum of four credit hours. Prerequisite: None.

MUEN 1138
Modern Band Ensemble
CRT HRS:1 LEC HRS:1 LAB HRS:1 OTH HRS:0
This course focuses on a repertoire of popular music such as rock, pop, reggae, and other contemporary genres. It incorporates playing and composing on guitars, basses, keyboards, drums, computers, and a variety of instruments. The course is open to all students who play an appropriate instrument and emphasizes the development of student achievement through the exploration of a modern band ensemble. Prerequisite: None.

MUEN 1141
Choir Ensemble
CRT HRS:1 LEC HRS:1 LAB HRS:1 OTH HRS:0
This vocal music course is open to all who have prior choral experience or who qualify after a simple audition. This course may be repeated for a maximum of four credit hours. Prerequisite: None.
Networking/Telecomm (ITCC)

ITCC 1408
Introduction to Voice over Internet Protocol (VoIP)
CRT HRS:4 LEC HRS:3 LAB HRS:3 OTH HRS:0
This course covers basic concepts of voice over internet protocol (VoIP). Focuses on technology integration of data transmission in network communications.
Prerequisite: ITNW 1425.

ITCC 2443
Network Security
CRT HRS:4 LEC HRS:3 LAB HRS:3 OTH HRS:0
This course covers overall security processes with particular emphasis on hands-on skills in the following areas: security policy design and management; security technologies; products and solutions; firewall and secure router design, installation, configuration, and maintenance; AAA and VPN implementation using routers and firewalls.
Prerequisite: ITNW 2453.

Non Course Based Math (NCBM)

NCBM 0001
Non-Course Based Mathematics
CRT HRS:1 LEC HRS:0 LAB HRS:2 OTH HRS:0
The focus of this course is content reinforcement with review of introductory and intermediate algebra concepts. Topics include graphs of linear equations in two variables, factorization of polynomials, operations on rational expressions, solving rational equations, radical expressions, rational exponents, operations on polynomials, and inequalities and their application problems involving quadratic models, functional notation, and application problems on geometry. This is a self-paced two week course to prepare for the TSI exam.
Prerequisite: Placement based on TSI score of 347-349.

NCBM 0010
NCBO for Developmental Mathematics I
CRT HRS:1 LEC HRS:0 LAB HRS:2 OTH HRS:0
The focus of this course is to accelerate students through objectives covered in our MATH 0100 - Developmental Mathematics I course. Topics include operations on real numbers, solving linear equations and application problems, graphs of linear equations, rules of exponents, and operations on polynomials.
Prerequisite: Placement based on departmental diagnostic exam or by faculty recommendation.

NCBM 0020
NCBO for Developmental Mathematics II
CRT HRS:1 LEC HRS:0 LAB HRS:2 OTH HRS:0
The focus of this course is to accelerate students through objectives covered in our MATH 0200 - Developmental Mathematics II course. Topics include factorization of polynomials, operations on rational and radical expressions, solving rational and radical equations, absolute value equations and inequalities, quadratic equations and their graphs, and features of functions.
Prerequisites: Placement based on departmental diagnostic exam or by faculty recommendation.

NCBM 0042
NCBO for Foundations of Mathematics
CRT HRS:1 LEC HRS:0 LAB HRS:2 OTH HRS:0
The focus of this course is to accelerate students through objectives covered in our MATH 0442 - Foundations for Mathematical Reasoning course. Topics include: numeracy and rounding, ratios and proportional reasoning, percentages, order of operations, evaluating expressions and formulas, introduction to sets and Venn diagrams, data interpretations including graphs and tables, measures of central tendency and position, introduction to probability and the counting principle, and linear models.
Prerequisite: Placement based on departmental diagnostic exam or by faculty recommendation.

Non Course Based Reading (NCBR)

NCBR 0100
Non Course Based Reading I
CRT HRS:1 LEC HRS:0 LAB HRS:0 OTH HRS:0
This course covers the development of reading and higher order thinking skills necessary for college readiness.
Prerequisite: Program Chair Approval.

Non Course Based Writing (NCBW)

NCBW 0100
Non Course Based Developmental Writing I
CRT HRS:1 LEC HRS:1 LAB HRS:0 OTH HRS:0
This course covers the development of college-level writing focusing on idea generation, drafting, organization, revision and utilization of standard English.
Prerequisite: Program Chair Approval.

Nurse Assistant / Aide (NUPC)

NUPC 1260
Clinical II - A
CRT HRS:2 LEC HRS:0 LAB HRS:0 OTH HRS:8
This course is a health-related work-based learning experience that enables the student to apply specialized occupational theory, skills, and concepts. Direct supervision is provided by the clinical professional.
Prerequisite: Completion of NURA 1401, NURA 1160 and a current registration with Texas Department of Aging In good standing (current CNA); and Concurrent enrollment in NUPC 1320.

NUPC 1261
Clinical II - B
CRT HRS:2 LEC HRS:0 LAB HRS:0 OTH HRS:8
This course is a health-related work-based learning experience that enables the student to apply specialized occupational theory, skills, and concepts. Direct supervision is provided by the clinical professional.
Prerequisite: Completion of NURA 1401, NURA 1160 and a current registration with Texas Department of Aging In good standing (current CNA); and Concurrent enrollment in NUPC 1320.
NUPC 1320  
Patient Care Technician/Assistant  
CRT HRS:3  LEC HRS:2  LAB HRS:2  OTH HRS:0  
This course is designed to provide the student with the necessary training, skills, and knowledge needed to gain employment as a Patient Care Technician in a hospital setting.  
Prerequisite: Completion of NURA 1401 and NURA 1160, concurrent enrollment in NUPC 1360, and a current registration with Texas Department of Aging In good standing (current CNA).  

NUPC 1360  
CAPSTONE: Clinical II  
CRT HRS:3  LEC HRS:0  LAB HRS:0  OTH HRS:14  
This course is a health-related work-based learning experience that enables the student to apply specialized occupational theory, skills, and concepts. Direct supervision is provided by the clinical professional.  
Prerequisite: Completion of NURA 1401, NURA 1160, completion of or concurrent enrollment in PLAB 1323, and a current registration with Texas Department of Aging In good standing (current CNA), and concurrent enrollment in NUPC 1320.

Nursing (RNSG)  

RNSG 1140  
Professional Nursing Skills for Articulating Students  
CRT HRS:1  LEC HRS:0  LAB HRS:4  OTH HRS:0  
This course covers demonstration of professional nursing skills and procedures; and utilize critical thinking skills in a systematic problem-solving process. Content includes knowledge, judgment, skills, and professional values within a legal/ethical framework. This course lends itself to either a blocked or integrated approach.  
Prerequisite: BIOL 2401 and BIOL 2402; or administrative approval.

RNSG 1144  
Nursing Skills II  
CRT HRS:1  LEC HRS:0  LAB HRS:3  OTH HRS:0  
This course is a study of the concepts and principles necessary to perform intermediate or advanced nursing skills for the adult patient; and demonstrate competence in the performance of nursing procedures. Topics that will be covered include knowledge, judgment, skills and professional values within a legal/ethical framework. This course lends itself to a blocked approach.  
Prerequisite: RNSG 1513, RNSG 1205, RNSG 1262, RNSG 1301, or administrative approval.

RNSG 1162  
Transition Clinical  
CRT HRS:1  LEC HRS:0  LAB HRS:0  OTH HRS:4  
This course is a health-related work-based learning experience that enables the student to apply specialized nursing theory, skills, and concepts. Direct supervision is provided by the clinical professional.  
Prerequisite: Admission to ADN Program and RNSG 1140.

RNSG 1209  
Introduction to Nursing  
CRT HRS:2  LEC HRS:2  LAB HRS:0  OTH HRS:0  
This course offers an overview of nursing and the role of the professional nurse as a provider of patient-centered care, patient safety advocate, coordinator of care, member of the health care team, and member of the profession. Topics include knowledge, judgment, skills and professional values within a legal/ethical framework. This course lends itself to a blocked approach.  
Prerequisite: TSI complete and an Admission Assessment Exam (A2 test) composite score of 75% or better in Math, Science, and English.

RNSG 1262  
Clinical I  
CRT HRS:2  LEC HRS:0  LAB HRS:0  OTH HRS:8  
This course is a health-related work-based learning experience that enables the student to apply specialized occupational theory, skills, and concepts. Direct supervision is provided by the clinical professional.  
Prerequisite: Admission to ADN Program and RNSG 1209.

RNSG 1301  
Pharmacology  
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0  
This course is an introduction to the science of pharmacology with emphasis on the actions, interactions, adverse effects, and nursing implications of each drug classification. Content includes the roles and responsibilities of the nurse in the safe administration of medications within a legal/ethical framework. This course lends itself to either a blocked or integrated approach.  
Prerequisite: RNSG 1209.

RNSG 1341  
Common Concepts of Adult Health  
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0  
This course covers the basic integration of the role of the professional nurse as a provider of patient-centered care, patient safety advocate, member of the health care team, and member of the profession. Students will study the general principles of caring for selected adult patients and families in structured settings with common medical-surgical health care needs related to each body system. Emphasis will be on knowledge, judgment, skills, and professional values within a legal/ethical framework. This course lends itself to a blocked approach.  
Prerequisite: RNSG 1301, RNSG 1513, RNSG 1262, RNSG 1205 or administrative approval.

RNSG 1343  
Complex Concepts of Adult Health  
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0  
This course covers integration of previous knowledge and skills related to common adult health needs into the continued development of the professional nurse as a provider of patient-centered care, patient safety advocate, member of health care team, and member of the profession in the care of adult patients and families with complex medical-surgical health care needs associated with body systems. Emphasis on complex knowledge, judgments, skills, and professional values within a legal/ethical framework. This course lends itself to a blocked approach.  
Prerequisite: RNSG 1144, RNSG 1341, RNSG 2161, PSYC 2301, RNSG 1417, RNSG 1140, RNSG 1162, RNSG 2213 and RNSG 2162; or administrative approval.

South Texas College 277
Nursing Care of the Childbearing and Childrearing Family
CRT HRS:4 LEC HRS:4 LAB HRS:0 OTH HRS:0
Concepts and principles of professional nursing related to the provision of nursing care for childbearing and childrearing families. Application of systematic problem-solving processes and critical thinking skills, including a focus on the childbearing family during preconception, prenatal, antepartum, intrapartum, neonatal, and postpartum periods and the childrearing family from birth to adolescence. It includes competency in knowledge, judgment, skill, and professional values within a legal/ethical framework. This course is a health-related work-based learning experience that enables the student to apply specialized occupational theory, skills, and concepts. Direct supervision is provided by the clinical professional.
Prerequisite: Admission to the ADN program or administrative approval.

RNSG 1417
Concepts of Professional Nursing Practice I for Articulating Students
CRT HRS:4 LEC HRS:4 LAB HRS:1 OTH HRS:0
This course provides the articulating student paramedic the opportunity to examine the role of the professional nurse; make application of a systematic problem solving process and critical thinking skills which includes a focus on the adult population in selected settings; and competency in knowledge, judgment, nursing skills, and professional values within a legal/ethical framework. This course lends itself to either a blocked or integrated approach.
Prerequisite: Admission to the Associate Degree Nursing Paramedic to RN Option Track with a non-encumbered paramedic license; Administrative approval.

RNSG 1513
Foundations for Nursing Practice
CRT HRS:5 LEC HRS:5 LAB HRS:0 OTH HRS:0
This course provides an introduction to the role of the professional nurse as a provider of patient-centered care, coordinator of care, patient safety advocate, member of the health care team, and member of the profession. Topics include but are not limited to the fundamental concepts of nursing practice, history of professional nursing, a systematic framework for decision making and critical thinking, mechanisms of disease, the needs and problems that nurses help patients manage, and basic psychomotor skills. Emphasis is placed on knowledge, judgment, skills, and professional values within a legal/ethical framework. This course lends itself to a blocked approach.
Prerequisite: Admission to the ADN program and RNSG 1209.

RNSG 2161
Clinical - Medical/Surgical
CRT HRS:1 LEC HRS:0 LAB HRS:0 OTH HRS:6
This course is a health-related work-based learning experience that enables the student to apply specialized occupational theory, skills, and concepts. Direct supervision is provided by the clinical professional.
Prerequisite: Admission to the ADN program; RNSG 1301, RNSG 1513, RNSG 1262, RNSG 1205 or administrative approval.

RNSG 2162
Clinical - Mental Health
CRT HRS:1 LEC HRS:0 LAB HRS:0 OTH HRS:6
This course is a health-related work-based learning experience that enables the student to apply specialized occupational theory, skills, and concepts. Direct supervision is provided by the clinical professional.
Prerequisite: Admission to the ADN program; BIOL 2401, RNSG 1513, RNSG 1262, RNSG 1205 or Administrative approval.

RNSG 2163
Clinical IV
CRT HRS:1 LEC HRS:0 LAB HRS:0 OTH HRS:4
This course is a health-related work-based learning experience that enables the student to apply specialized occupational theory, skills, and concepts. Direct supervision is provided by the clinical professional.
Prerequisite: RNSG 2260.

RNSG 2213
Mental Health Nursing
CRT HRS:2 LEC HRS:2 LAB HRS:1 OTH HRS:0
This course will cover the principles and concepts of mental health, psychopathology, and treatment modalities related to the nursing care of clients and their families. This course lends itself to a blocked approach.
Prerequisite: BIOL 2401, RNSG 1513, RNSG 1262, RNSG 1205, or administrative approval.

RNSG 2221
Professional Nursing: Leadership and Management
CRT HRS:2 LEC HRS:2 LAB HRS:0 OTH HRS:0
This course is an exploration of leadership and management principles applicable to the role of the professional nurse as a provider of care, coordinator of care, and member of the profession. It will include application of knowledge, judgment, skills, and professional values within a legal/ethical framework. This course lends itself to a blocked approach.
Prerequisite: RNSG 2260 or administrative approval.

RNSG 2260
Clinical - Pediatrics/Maternal/Infant
CRT HRS:2 LEC HRS:0 LAB HRS:0 OTH HRS:8
This course is a health-related work-based learning experience that enables the student to apply specialized occupational theory, skills, and concepts. Direct supervision is provided by the clinical professional.
Prerequisite: Admission to the ADN program; BIOL 2402, RNSG 2213, RNSG 1341, RNSG 2162, RNSG 2161, RNSG 1144 or administrative approval.

RNSG 2331
Advanced Concepts of Adult Health
CRT HRS:3 LEC HRS:3 LAB HRS:1 OTH HRS:0
This course includes the application of advanced concepts and skills for the development of the professional nurse's role in complex nursing situations with adult patients and families with complex health needs that involve multiple body systems alterations in intermediate and critical care settings. Emphasis will be placed on advanced knowledge, judgment, skills and professional values within a legal/ethical framework. This course lends itself to a blocked approach.
Prerequisite: RNSG 2260 or administrative approval.

RNSG 2361
Clinical - Complex Medical Surgical
CRT HRS:3 LEC HRS:0 LAB HRS:0 OTH HRS:9
This course a health-related work-based learning experience that enables the student to apply specialized occupational theory, skills, and concepts. Direct supervision is provided by the clinical professional.
Prerequisite: RNSG 1144, RNSG 1341, RNSG 2161, PSYC 2301, RNSG 1417, RNSG 1140, RNSG 1162, RNSG 2213 and RNSG 2162; or administrative approval.
Nursing Assistant (NURA)

NURA 1160
Clinical I
CRT HRS:3 LEC HRS:0 LAB HRS:0 OTH HRS:10
This course is a health-related work-based learning experience that enables the student to apply specialized occupational theory, skills, and concepts. Direct supervision is provided by the clinical professional.
Prerequisite: Concurrent enrollment in NURA 1401 and permission from the department.

NURA 1401
Nurse Aide for Health Care
CRT HRS:4 LEC HRS:3 LAB HRS:4 OTH HRS:0
This course is designed to prepare entry level nursing assistants to achieve a level of knowledge, skills, and abilities essential to provide basic care to residents of long-term care facilities. Topics include resident’s rights, communication, safety, observation, reporting and assisting residents in maintaining basic comfort and safety. Emphasis is placed on effective interaction with members of the health care team.
Prerequisite: Concurrent enrollment in NURA 1160.

NURA 1407
Body Systems
CRT HRS:4 LEC HRS:3 LAB HRS:2 OTH HRS:0
This course is a basic study of the structures and functions of the human body.
Prerequisite: None.

Occ. Safety/Health Tec (OSHT)

OSHT 1313
Accident Prevention, Inspection and Investigation
CRT HRS:3 LEC HRS:2 LAB HRS:4 OTH HRS:0
This course provides a basis for understanding the nature of occupational hazard recognition, accident prevention, loss reduction, inspection techniques, and accident investigation analysis. The student will be required to describe the components of an effective accident investigation; analyze factors which contributed to accidents; recommend appropriate changes to prevent further accidents; and explain the components of an effective safety inspection and make appropriate recommendations to correct hazards identified by the inspection.
Prerequisite: CNBT 1342, CNBT 2344.

Occupational Therapy Assistant Program (OTHA)

OTHA 1305
Principles of Occupational Therapy
CRT HRS:3 LEC HRS:2 LAB HRS:4 OTH HRS:0
This course is an introduction of occupational therapy including the historical development and philosophy. Emphasis is placed on the roles of the occupational therapy assistant. Topics include occupation in daily life, education and functions, occupational therapy personnel, current health care environment, and moral, legal and ethical issues. This course is offered in a hybrid format.
Prerequisite: Completion of and/or concurrent enrollment in all other OTA pre-requisite coursework and permission from the department.

OTHA 1341
Occupational Performance from Birth to Adolescence
CRT HRS:3 LEC HRS:2 LAB HRS:4 OTH HRS:0
This course covers occupational performance of newborns through adolescents. It includes frames of reference, assessment/evaluation tools and techniques, and intervention strategies specific to this population.
Prerequisite: Acceptance to the Occupational Therapy Assistant Program.

OTHA 1349
Occupational Performance of Adulthood
CRT HRS:3 LEC HRS:2 LAB HRS:4 OTH HRS:0
This course is a study of occupational performance of adults. It includes frames of reference, assessment/evaluation tools and techniques, and intervention strategies specific to this population.
Prerequisite: Completion of previous semester courses with a grade of "C" or better.

OTHA 1409
Human Structure and Function in Occupational Therapy
CRT HRS:4 LEC HRS:3 LAB HRS:3 OTH HRS:0
This course is a study of the biomechanics of human motion. Emphasis is placed on the musculoskeletal system including skeletal structure, muscles and nerves, and biomechanical assessment procedures.
Prerequisite: Acceptance to the Occupational Therapy Assistant Program.

OTHA 1415
Therapeutic Use of Occupations or Activities
CRT HRS:4 LEC HRS:3 LAB HRS:4 OTH HRS:0
This course covers various occupations or activities used as therapeutic interventions in occupational therapy. Emphasis is placed on awareness of activity demands, contexts, adapting, grading, and safe implementation of occupations or activities.
Prerequisite: Acceptance to the Occupational Therapy Assistant Program.

OTHA 1419
Therapeutic Interventions
CRT HRS:4 LEC HRS:2 LAB HRS:4 OTH HRS:0
This course offers instruction in concepts, techniques, and assessments leading to proficiency in skills and activities used as treatment interventions in occupational therapy (OT). Special emphasis is placed on the Occupational Therapy Assistant’s role in the OT process.
Prerequisite: Completion of previous semester courses with a grade of "C" or better.
**OTHA 2160**
Clinical - Occupational Therapy Assistant

**CRT HRS:** 1  
**LEC HRS:** 0  
**LAB HRS:** 0  
**OTH HRS:** 3

This course is health related work-based learning experience that enables the student to apply specialized occupational therapy, skills, and concepts. Direct supervision is provided by the clinical professional. This course is a method of instruction providing training and supervised beginning / developing work-based experience and direct patient care at a clinical site. Special detailed learning objectives are developed by the faculty.

**Prerequisite:** Completion of previous semester courses with a "C" or better and permission from the department.

**OTHA 2201**
Pathophysiology in Occupational Therapy

**CRT HRS:** 2  
**LEC HRS:** 1  
**LAB HRS:** 3  
**OTH HRS:** 0

This course is a study of the pathology and general health management of diseases and injuries across the life span encountered in occupational therapy treatment settings. Topics will include etiology, symptoms, and the client's physical and psychological reactions to disease and injury.

**Prerequisite:** Completion of previous semester courses with a grade of "C" or better.

**OTHA 2209**
Mental Health In Occupational Therapy

**CRT HRS:** 2  
**LEC HRS:** 1  
**LAB HRS:** 4  
**OTH HRS:** 0

This course is a study of the promotion of mental health through occupational therapy. Emphasis is placed on theory and intervention strategies to enhance occupational performance.

**Prerequisite:** Completion of previous semester courses with a grade of "C" or better.

**OTHA 2230**
Workplace Skills for the OTA

**CRT HRS:** 3  
**LEC HRS:** 2  
**LAB HRS:** 2  
**OTH HRS:** 0

This seminar based course is designed to complement Level II fieldwork by creating a discussion forum addressing events, skills, knowledge, and/or behaviors related to the workplace environment. It will include application of didactic coursework to the clinic and test-taking strategies for certification exams.

**Prerequisite:** Completion of all coursework within the program with a grade of "C" or better.

**OTHA 2235**
Health Care Management in Occupational Therapy

**CRT HRS:** 3  
**LEC HRS:** 2  
**LAB HRS:** 2  
**OTH HRS:** 0

This course explores the roles of the occupational therapy assistant in health care delivery. Emphasis is placed on documentation, reimbursement, credentialing, occupational therapy standards and ethics, health care team role delineation, and management.

**Prerequisite:** Completion of previous semester courses with a grade of "C" or better.

**OTHA 2266**
CAPSTONE: Practicum-OTA (A)

**CRT HRS:** 3  
**LEC HRS:** 0  
**LAB HRS:** 0  
**OTH HRS:** 21

This course provides practical, general workplace training supported by an individualized learning plan developed by the employer, college and the student. This course is an advanced Level II Fieldwork experience that offers intensive training and experience at the workplace leading to entry-level skills. The emphasis is on practical work experience for which the student has already acquired the theoretical knowledge and basic skills in the classroom setting. The clinical educator provides direct supervision and learning objectives are established in collaboration with College faculty.

**Prerequisite:** Completion of all OTHA courses from the previous semester with a grade of "C" or better and permission from the department.

**OTHA 2367**
CAPSTONE: Practicum-OTA (B)

**CRT HRS:** 3  
**LEC HRS:** 0  
**LAB HRS:** 0  
**OTH HRS:** 21

This course provides practical, general workplace training supported by an individualized learning plan developed by the employer, college and the student. This course is an advanced Level II Fieldwork experience that offers intensive training and experience at the workplace leading to entry-level skills. The emphasis is on practical work experience for which the student has already acquired the theoretical knowledge and basic skills in the classroom setting. The clinical educator provides direct supervision and learning objectives are established in collaboration with College faculty.

**Prerequisite:** Completion of all OTHA courses from the previous semester with a grade of "C" or better and permission from the department.

**OTHA 2405**
Therapeutic Interventions II

**CRT HRS:** 4  
**LEC HRS:** 2  
**LAB HRS:** 4  
**OTH HRS:** 0

This course is a continuation of Therapeutic Interventions I with an emphasis on current rehabilitative interventions. Students will practice clinical interventions necessary for entry-level practice as per the ACOTE Standards.

**Prerequisite:** Completion of previous semester courses with a grade of "C" or better.

**Org. Leadership (ORGL)**

**ORGL 3311**
Issues in Organizational Leadership

**CRT HRS:** 3  
**LEC HRS:** 3  
**LAB HRS:** 0  
**OTH HRS:** 0

This competency module is an overview of issues facing organizational leaders. The module will discuss aspects of leadership as they pertain to internal and external elements facing leaders. Internal elements such as organizational change and organizational development and external elements such as dealing with external stakeholders, the global environment, and competitors will be covered as well. Students will utilize the knowledge gained in the course to develop a personal leadership theory.

**Prerequisite:** Core Curriculum complete and Junior Standing.

**ORGL 3321**
Data Driven Decision-Making I

**CRT HRS:** 3  
**LEC HRS:** 3  
**LAB HRS:** 0  
**OTH HRS:** 0

This competency module is a survey of important and commonly used quantifiable concepts and methods. The module content is of an interdisciplinary nature; it reviews basic measurable concepts and quantitative methodologies in statistics, economics, accounting, and finance. The purpose of the module is to provide the student understanding of concepts, their measurability, and the analytical meaning of the quantitative data.

**Prerequisite:** Core Curriculum complete and Junior Standing.

**ORGL 3322**
Behavior/Ethics/Leadership I

**CRT HRS:** 3  
**LEC HRS:** 3  
**LAB HRS:** 0  
**OTH HRS:** 0

This competency module is an examination of ethics in the workplace and the role of organizational leaders in fostering ethical behavior. Case studies, discussion, self-assessment exercises and reading assignments explore the basic frameworks of ethical dealings and moral leadership. Students will demonstrate a competency in critical thinking skills to both identify and remedy ethical issues typically encountered in organizational settings and interactions.

**Prerequisite:** Junior Standing and ORGL 3311.
ORGL 3331 Data Driven Decision-Making II
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This competency module is a continuation of Data
Driven Decision-Making I. Material for this module
will emphasize applied aspects of knowledge
accumulated in the first module. Students will
utilize this knowledge to practice aspects of
research, data analysis, and decision-making.
Prerequisite: Junior Standing and ORGL 3321.

ORGL 3332 Behavior/Ethics/Leadership II
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This competency module is an examination of
behavior and leadership in the workplace and the
role of organizational leaders in fostering
behaviors within organizations. Case studies,
discussion, self-assessment exercises and reading
assignments explore the basic frameworks of
organizational and leadership behaviors.
Students will demonstrate a competency in
developing strategies for driving behavior within
organizations that align with organizational goals
and objectives.
Prerequisite: Junior Standing and ORGL 3322.

ORGL 4341 Management Theory I
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This competency module focuses on the
principles and practice of management in an
organizational setting. The learner demonstrates
knowledge of the functions of management,
the skill to analyze organizational processes
and the ability to apply management theory to
workplace situations. The learner can characterize
organizations by their purpose, structure and
activities. The learner can recognize, describe and
apply common methods of operations and project
management.
Prerequisite: Senior Standing and ORGL 3322.

ORGL 4342 Organizational Change
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
In this competency module students will analyze
the nature and dynamics of organizational change
and the roles that individuals, technologies, and
circumstances/forces play in organizational
change, including being able to determine the level
at which organizational change should take place.
Prerequisite: Senior Standing and ORGL 4341.

ORGL 4351 Management Theory II
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This competency module is a continuation of
Management Theory I. Material for this
module will emphasize applied aspects of knowledge
accumulated in the first module. This module
also introduces aspects of managing
operations. Students will utilize this knowledge
to demonstrate leadership competence in areas
related to managing aspects of organizational
operations.
Prerequisite: Senior Standing and ORGL 4341.

ORGL 4352 Capstone I
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This competency module is a continuation of
Capstone I. Material for this module will
emphasize applied aspects of knowledge
accumulated in the first module. Students will
collect and document all evidence of competence
and professionalism throughout the degree plan in
their e-portfolio. The e-portfolio will contribute to
the student's grade in Capstone II.
Prerequisite: Senior Standing and ORGL 3331 and
ORGL 3332.

ORGL 4361 Capstone II
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This competency module showcases the
student's professionalism. The work implies the
construction of a professional profile drawing
upon the compilation of student academic
performance, teamwork experience, and workplace
experience. Students work on a real project
management case and on constructing their
professional profile that culminates in a public
presentation. A main factor in evaluating student
performance is the input from local and global
organizations and faculty.
Prerequisite: Senior Standing and ORGL 4351,
ORGL 4352 and ORGL 4342.

Pharmacy Technician (PHRA)

PHRA 1143 Pharmacy Technician Certification Review
CRT HRS:1 LEC HRS:1 LAB HRS:0 OTH HRS:0
This course is a review of major topics covered
on the national Pharmacy Technician Certification
Examination (PTCE).
Prerequisites: Completion of PHRA 1441, 1445, and 1491 with a grade of "C" or better.

PHRA 1166 Practicum II: Advanced Level Practice
CRT HRS:1 LEC HRS:0 LAB HRS:0 OTH HRS:10
This Source provides practical, general workplace
training supported by an individualized learning
plan developed by the employer, college, and
student.
Prerequisites: Completion of PHRA 1441, 1445, and 1491 with a grade of "C" or better and permission
from the department.

PHRA 1201 Introduction to Pharmacy
CRT HRS:2 LEC HRS:2 LAB HRS:0 OTH HRS:0
This course is an overview of the qualifications,
operational guidelines, and job duties of a
pharmacy technician. Topics include definitions of
a pharmacy environment, the profile of a pharmacy
technician, legal and ethical guidelines, job skills
and duties, verbal and written communication
skills, professional resources, safety techniques,
and supply and inventory techniques.
Prerequisite: None.

PHRA 1202 Pharmacy Law
CRT HRS:2 LEC HRS:2 LAB HRS:0 OTH HRS:0
This course is a survey of federal and state laws
governing the practice of pharmacy. The legal
and ethical constraints governing pharmacy
technicians and pharmacists’ responsibilities in
practice settings will be described.
Prerequisite: Admission to the Pharmacy Technology
Program.

PHRA 1209 Pharmaceutical Mathematics I
CRT HRS:2 LEC HRS:2 LAB HRS:1 OTH HRS:0
This course covers solving pharmaceutical
calculation problems encountered in the
preparation and distribution of drugs.
Prerequisite: None.

PHRA 1215 Pharmacy Terminology
CRT HRS:2 LEC HRS:2 LAB HRS:0 OTH HRS:0
This course is a study of word origins and
structure through the introduction of prefixes,
suffixes, and root words as it relates to a
pharmaceutical setting. Focuses on translation
and recognition of commonly used pharmacy
abbreviations.
Prerequisites: Admission to the Pharmacy
Technology Program.
PHRA 1265  
**Practicum I: Entry Level Practice**  
CRT HRS:2  LEC HRS:0  LAB HRS:0  OTH HRS:20  
This course provides practical, general workplace training supported by an individualized learning plan developed by the employer, college, and student.  
**Prerequisite:** Completion of PHRA 1347, 1304, 1413, 1449 with a grade of "C" or better and permission from the department.

PHRA 1304  
**Pharmacotherapy and Disease Process**  
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0  
This course is a study of the disease state and therapeutic properties of drugs used in pharmaceutical therapy.  
**Prerequisites:** Completion of PHRA 1201, 1202, 1209, 1215, 1305, and 1306 with a grade of "C" or better.

PHRA 1305  
**Drug Classification**  
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0  
This course is an introduction to the study of disease processes, pharmaceutical drugs, abbreviations, classifications, dosages, actions in the body, and routes of administration.  
**Prerequisite:** Admission to the Pharmacy Technology Program.

PHRA 1306  
**Computerized Drug Delivery Systems**  
CRT HRS:3  LEC HRS:2  LAB HRS:4  OTH HRS:0  
This course covers the fundamentals of pharmacy computer information systems and technology within the health care system. Includes specialized skills in the production of pharmaceutical documentation using selected pharmacy software packages and an overview of equipment and devices for drug distribution, and preparation.  
**Prerequisites:** Admission to the Pharmacy Technology Program.

PHRA 1347  
**Pharmaceutical Mathematics II**  
CRT HRS:3  LEC HRS:2  LAB HRS:2  OTH HRS:0  
This course will cover solving basic math problems and demonstrating conversion between various systems of measurement; perform advanced dosage calculations including alligations, body surface area, formula enlargement/reduction, and IV flow rate calculations.  
**Prerequisite:** Completion of PHRA 1201, 1202, 1209, 1215, 1305, and 1306 with a grade of "C" or better.

PHRA 1413  
**Community Pharmacy Practice**  
CRT HRS:4  LEC HRS:2  LAB HRS:4  OTH HRS:0  
This course is an introduction to the skills necessary to process, prepare, label, and maintain records of physicians’ medication orders and prescriptions in a community pharmacy. It is designed to train individuals in supply, inventory, and data entry. Topics include customer service, count and pour techniques, prescription calculations, drug selection and preparation, over-the-counter drugs, inventory management, record keeping, stock level adjustment, data input, editing, and legal parameters.  
**Prerequisite:** Completion of PHRA 1201, 1202, 1209, 1215, 1305, and 1306 with a grade of "C" or better.

PHRA 1441  
**Pharmacy Drug Therapy and Treatment**  
CRT HRS:4  LEC HRS:4  LAB HRS:0  OTH HRS:0  
This is a study of therapeutic agents, their classifications, properties, actions, and effects on the human body and their role in the management of disease. It provides detailed information regarding drug dosages, side effects, interactions, toxicities, and incompatibilities.  
**Prerequisite:** Completion of PHRA 1265 with a grade of "P".

PHRA 1445  
**Compounding Sterile Preparations**  
CRT HRS:4  LEC HRS:2  LAB HRS:6  OTH HRS:0  
This course covers the process of compounding sterile preparations and aseptic technique within legal and regulatory guidelines specified by USP <797> standards.  
**Prerequisites:** Completion of PHRA 1265 with a grade of "P".

PHRA 1449  
**Institutional Pharmacy Practice**  
CRT HRS:4  LEC HRS:2  LAB HRS:6  OTH HRS:0  
This is an exploration of the fundamentals of the diverse roles and practice of pharmacy technicians in an institutional pharmacy with emphasis on daily pharmacy operation. Topics include in-depth coverage of hospital pharmacy organization, work flow and personnel, medical and pharmaceutical terminology, safety techniques, data entry, packaging and labeling operations, pharmaceutical compounding, inpatient drug distribution system, unit dose chart fills, continuous quality assurance, drug storage, and inventory control.  
**Prerequisite:** Completion of PHRA 1201, 1202, 1209, 1215, 1305, and 1306 with a grade of "C" or better.

PHIL 1301  
**Introduction to Philosophy**  
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0  
This is a study of major issues in philosophy and/or the work of major philosophical figures in philosophy. Topics in philosophy may include theories of reality, theories of knowledge, theories of value, and practical applications.  
**Prerequisite:** Eligible for ENGL 1301.

PHIL 1304  
**Introduction to World Religions**  
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0  
This course is a comparative study of world religions, including but not limited to Hinduism, Buddhism, Judaism, Christianity, and Islam.  
**Prerequisite:** Eligible for ENGL 1301.

PHIL 2303  
**Introduction to Logic**  
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0  
The purpose of the course is to introduce the student to symbolic logic, including syllogisms, propositional and predicate logic, and logical proofs in a system of rules.  
**Prerequisite:** Eligible for ENGL 1301.

PHIL 2306  
**Introduction to Ethics**  
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0  
This course is a systematic evaluation of classical and/or contemporary ethical theories concerning the good life, human conduct in society, morals, and standards of value.  
**Prerequisite:** Eligible for ENGL 1301.
PLAB 1233
Phlebotomy for Medical Assistants
CRT HRS:2 LEC HRS:1 LAB HRS:3 OTH HRS:0
This course provides instruction in the development of skills in the performance of a variety of blood collection methods using proper techniques and universal precautions. Skills and techniques include venipuncture, butterfly needles and blood culture, and specimen collection on adults, children, and infants. The emphasis is placed on infection prevention, proper patient identification, labeling of specimens and quality assurance, specimen handling, processing, and accessioning. Topics include professionalism, ethics, and legal and medical terminology.
Prerequisite: Completion of previous semester courses with a grade of "C" or better and Program Chair approval.

PLAB 1323
Phlebotomy
CRT HRS:3 LEC HRS:2 LAB HRS:2 OTH HRS:0
This course provides instruction in the development of skills in the performance of a variety of blood collection methods using proper techniques and universal precautions. Skills and techniques include venipuncture, butterfly needles and blood culture, and specimen collection on adults, children, and infants. The emphasis is placed on infection prevention, proper patient identification, labeling of specimens and quality assurance, specimen handling, processing, and accessioning. Topics include professionalism, ethics, and medical terminology.
Prerequisite: Completion of NURA 1401, NURA 1160 and a current registration with Texas Department of Aging in good standing (current CNA); and concurrent enrollment in NUPC 1360 and NUPC 1320.
PTHA 2205
Neurology
CRT HRS:2 LEC HRS:2 LAB HRS:0 OTH HRS:0
This course is a study of neuroanatomy and
neurophysiology as it relates to commonly
encountered neurological conditions.
Prerequisite: Completion of previous semester
courses with a grade of "C" or better.

PTHA 2266
Practicum II
CRT HRS:2 LEC HRS:0 LAB HRS:0 OTH HRS:15
This course provides practical, general workplace
training supported by an individualized learning
plan developed by the employer, college, and
the student. This course is an intermediate type
of health professions work-based instruction
that helps students gain practical experience
in physical therapy, enhance skills and integrate
knowledge. The emphasis is on practical work
experience in rehabilitation or inpatient settings
for which the student has already acquired the
necessary theoretical knowledge and basic skills
in orthopedic, neurological, or general medical
management. Direct supervision is provided by
the clinical instructor. A health practicum is an unpaid
learning experience.
Prerequisite: Completion of previous semester
courses with a grade of "C" or better.

PTHA 2267
Practicum III
CRT HRS:2 LEC HRS:0 LAB HRS:0 OTH HRS:15
This course provides practical, general workplace
training supported by an individualized learning
plan developed by the employer, college, and
the student. This course is an advanced type
of health professions work-based instruction
that helps students gain practical experience
in physical therapy, enhance skills and integrate
knowledge. The emphasis is on practical work
experience in rehabilitation or outpatient settings
for which the student has already acquired the
necessary theoretical knowledge and basic skills
in neurological, sport medicine, geriatric,
or pediatric management. Direct supervision
is provided by the clinical instructor. A health practicum is an unpaid
learning experience.
Prerequisite: Completion of PTHA 2266 with a grade
of "C" or better.

PTHA 2339
CAPSTONE: Professional Issues
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This is a capstone course which engages the
student in the discussion of professional issues
and behaviors related to clinical practice. It
prepares the student for transition into the
workforce.
Prerequisite: Completion of previous semester
courses with a grade of "C" or better.

PTHA 2431
Management of Neurological Disorders
CRT HRS:4 LEC HRS:2 LAB HRS:6 OTH HRS:0
This is an advanced course integrating previously
learned and new skills/techniques into the
comprehensive rehabilitation of selected
neurological disorders.
Prerequisite: Completion of previous semester
courses with a grade of "C" or better.

PTHA 2435
Rehabilitation Techniques
CRT HRS:4 LEC HRS:2 LAB HRS:6 OTH HRS:0
This is an advanced course integrating previously
learned and new skills/techniques into the
comprehensive rehabilitation of selected
long-term pathologies/diseases such as
musculoskeletal, neuromuscular, cardiopulmonary,
and integumentary disorders.
Prerequisite: Completion of previous semester
courses with a grade of "C" or better.

PTHA 2509
Therapeutic Exercise
CRT HRS:5 LEC HRS:3 LAB HRS:6 OTH HRS:0
This course will offer critical examination of
concepts, principles, and application of techniques
related to therapeutic exercise and functional
training.
Prerequisite: Completion of previous semester
courses with a grade of "C" or better.

Physics (PHYS)

♦ PHYS 1401
College Physics I
CRT HRS:4 LEC HRS:3 LAB HRS:3 OTH HRS:0
This course covers fundamental principles of
physics, using algebra and trigonometry; the
principles and applications of classical mechanics
and thermodynamics, including harmonic motion,
mechanical waves and sound, physical systems,
Newton's Laws of Motion and gravitation and
other fundamental forces; with emphasis on
problem solving. Laboratory activities will
reinforce concepts presented in PHYS 1401
lecture.
Prerequisite: TSI complete in Reading and completion
of MATH 1414 and MATH 1316 with a "C" or better;
or completion of MATH 2412 with a grade of "C" or
better; or equivalent.

♦ PHYS 1402
College Physics II
CRT HRS:4 LEC HRS:3 LAB HRS:3 OTH HRS:0
This course covers fundamental principles of
physics, using algebra and trigonometry; the
principles and applications of electricity and
magnetism, including circuits, electromagnetism,
waves, sound, light, optics, and
modern physics topics; with emphasis on problem
solving. Laboratory activities will reinforce
concepts presented in PHYS 1402 lecture.
Prerequisite: PHYS 1401 with a grade of "C" or better.

♦ PHYS 1403
Stars and Galaxies
CRT HRS:4 LEC HRS:3 LAB HRS:3 OTH HRS:0
This course is the study of stars, galaxies, and the
universe outside our solar system. This course
covers modern astronomical topics including:
spectroscopy; telescopes and other astronomical
instrumentation; stellar properties, formation and
evolution; large scale structure of the universe; and
theories on the origin of the universe.
Prerequisite: TSI complete in Reading and in Math or
equivalent.

♦ PHYS 1404
Solar System
CRT HRS:4 LEC HRS:3 LAB HRS:3 OTH HRS:0
Study of the sun and its solar system, including
its origin. This course covers classical and
modern topics including: naked eye observation;
classical views of the Solar System; planetary
exploration tools (spacecraft and landers); origins
of the Solar System; planetary geology; planetary atmospheres; moons; comets; asteroids;
meteorites; extra-solar planets; and the search for
life beyond the earth and Solar System.
Prerequisite: PHYS 1403.

♦ PHYS 1415
Physical Science I
CRT HRS:4 LEC HRS:3 LAB HRS:3 OTH HRS:0
This course, designed for non-science majors,
surveys topics from physics, chemistry, geology,
astronomy, and meteorology. These topics are
covered in two courses; PHYS 1415 will
concentrate on surveying astronomy, meteorology
and physics.
Prerequisite: TSI complete in Reading and in Math; or
equivalent.
**Psychology (PSYC)**

- **PSYC 1300 Learning Framework**
  CRT HRS:4 LEC HRS:3 LAB HRS:3 OTH HRS:0
  This course is a study of the research and theory in the psychology of learning, cognition, and motivation, factors that impact learning, and application of learning strategies. Theoretical models of strategic learning, cognition, and motivation serve as the conceptual basis for the introduction of college-level student academic strategies. Students use assessment instruments (e.g., learning inventories) to help them identify their own strengths and weaknesses as strategic learners. Students are ultimately expected to integrate and apply the learning skills discussed across their own academic programs and become effective and efficient learners.
  Students developing these skills should be able to continually draw from the theoretical models they have learned.
  Prerequisite: None.

- **PSYC 2301 General Psychology**
  CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
  This course is a survey of the major topics in psychology. It introduces the study of behavior and the factors that determine and affect behavior.
  Prerequisite: Completion of READ 1001 with a grade of “C” or better or equivalent.

- **PSYC 2306 Human Sexuality**
  CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
  This is a social behavioral science course in which topics will include the genesis of sexuality, psychosexual development, role identity, sexual behavior and physiology.
  Prerequisite: Completion of READ 1001 with a grade of “C” or better or equivalent.

- **PSYC 2308 Child Psychology**
  CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
  This course is a study of physical, cognitive, emotional and social growth from conception through childhood.
  Prerequisite: Completion of READ 1001 with a grade of “C” or better or equivalent.

- **PSYC 2314 Lifespan Growth and Development**
  CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
  This course is a study of the relationship of the physical, emotional, social and cognitive factors affecting growth and development throughout the life span.
  Prerequisite: Completion of READ 1001 with a grade of “C” or better or equivalent.

- **PSYC 2315 Psychology of Adjustment**
  CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
  This is an examination of the psychological dynamics underlying personal and social adjustment and maladjustments; including frustration, conflict, anxiety, adjustment mechanisms and psychotherapy.
  Prerequisite: Completion of READ 1001 with a grade of “C” or better or equivalent.

- **PSYC 2317 Statistical Methods in Psychology**
  CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
  This course covers descriptive and inferential statistics used in psychological research and assessment. It includes measurement, characteristics of distributions; measures of central tendency and variability; transformed scores; correlation and regression; probability theory; and hypotheses testing and inference.
  Prerequisite: Completion of PSYC 2301 and PSYC 2314 and MATH 1414.

- **PSYC 2319 Social Psychology**
  CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
  This course is the study of individual behavior within the social environment. Topics may include socio-psychological processes, attitude formation and change, interpersonal relations, group processes, self, social cognition, and research methods.
  Prerequisite: Completion of PSYC 2301 and PSYC 2314 and completion of or concurrent enrollment in PSYC 2317.

**Public Administration (PBAD)**

- **PBAD 1311 Municipal Management**
  CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
  This course covers the skill development in managing municipal government, coordination of services, organizational structure, and relationships with other local governments. Topics include transportation, public safety, and public utilities.
  Prerequisite: None.

- **PBAD 1321 Public Administration**
  CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
  This course is an introduction to the organization and management of the public sector. Topics include intergovernmental relations, overview of different levels of government program management, and management of non-profit agencies.
  Prerequisite: None.
PBAD 1341  Governmental Agencies  CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0  This course is an overview of governmental agencies and their interrelationships; goals and objectives; and organizational structure of each agency. Topics include grants-in-aid, revenue and expenditure patterns, and global influence on governmental agencies.  Prerequisite: None.

PBAD 1381  Capstone: Co-op in Public Administration  CRT HRS:3  LEC HRS:1  LAB HRS:0  OTH HRS:14  This course offers career-related activities encountered in the student’s area of specialization offered through an individualized agreement among the college, employer, and student. Under the supervision of the college and the employer, the student combines classroom learning with work experience. Includes a lecture component.  Prerequisite: Program Chair approval.

PBAD 2301  Public Relations for the Public Sector  CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0  This course covers the skill development in dealing with the public and the media for public sector employees, managers, and public relations specialists. Topics include maintaining positive public image, relating organizational policies to the public interest, and conducting public information programs.  Prerequisite: None.

PBAD 2305  Public Sector Management  CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0  This course covers general principles of public management and strategies of dealing with internal and external systems. Topics include planning, decision-making and leadership models, organizational behavior, and resource management.  Prerequisite: None.

PBAD 2311  Public Sector Supervision  CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0  This course covers skill development in supervisory techniques in public management. Topics include organizational structure, motivation, planning, control, delegation, and leadership. Instructional techniques may include case studies, role playing, and teamwork.  Prerequisite: None.

PBAD 2331  Budgeting in the Public Sector  CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0  This course covers the examination of revenue-producing activities and sources of funds; construction and implementation of budgets; and basic terminology, concepts, and mechanics as they relate to fiscal factors. Topics include budget cycle, taxation, bonds, indebtedness, and fund accounting.  Prerequisite: None.

PBAD 2335  Ethics in the Public Sector  CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0  This course covers the examination of reconciling the practice of public administration with provisions of law. Topics include codes of conduct, financial disclosure, conflict of interest, nepotism, and ethical dilemmas.  Prerequisite: None.

PBAD 2339  Human Resource Management in the Public Sector  CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0  This course covers an examination of human resource management in the public sector with an emphasis on civil service, merit systems, and labor law. Topics include recruiting, selecting, training, compensating, and appraising employees.  Prerequisite: None.

PBAD 2341  Legal Aspects of Public Management  CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0  This course is a study of the organizational structure of the judicial systems, conducting legal research, and interpreting legal decisions. Topics include administrative law, contract law, civil procedures, and the regulatory process.  Prerequisite: None.

PBAD 2347  Urban Planning  CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0  This course covers an examination of urban and regional planning. Topics include environmental analysis, growth and redevelopment strategies, planning, zoning, and subdividing.  Prerequisite: None.

PBAD 2380  Capstone: Co-op in Public Administration  CRT HRS:3  LEC HRS:1  LAB HRS:0  OTH HRS:14  This course covers career-related activities encountered in the student’s area of specialization offered through an individualized agreement among the college, employer, and student. Under the supervision of the college and the employer, the student combines classroom learning with work experience. Includes a lecture component.  Prerequisite: None.

Radiologic Technology (RADR)

RADR 1266  Practicum I  CRT HRS:2  LEC HRS:0  LAB HRS:0  OTH HRS:19  This course provides practical, general workplace training supported by an individualized learning plan developed by the employer, college, and the student. The emphasis is to build upon acquired clinical skills and is simultaneously related to theory in the classroom.  Prerequisite: Admission to the Radiologic Technology Program; RADR 1313 and RADR 1411 with a minimum of “B” or better, and concurrent enrollment in RADR 2401 and RADR 2305.

RADR 1267  Practicum II  CRT HRS:2  LEC HRS:0  LAB HRS:0  OTH HRS:14  This course provides practical, general workplace training supported by an individualized learning plan developed by the employer, college, and the student. The emphasis is to build upon acquired clinical skills and is simultaneously related to theory in the classroom.  Prerequisite: Admission to the Radiologic Technology Program; RADR 2401 and RADR 2305 with a minimum of “C” or better and RADR 1266 with a minimum of “B” or better.
RADR 1309
Introduction to Radiography and Patient Care
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course includes an overview of the historical development of radiography, basic radiation protection, an introduction to medical terminology, ethical and legal issues for health care professionals, and an orientation to the program and to the health care system. Patient assessment, infection control procedures, emergency and safety procedures, communication and patient interaction skills, and basic pharmacology are also included.
Prerequisite: Must be HESI A2 complete and Departmental Approval Required.

RADR 1313
Principles of Radiographic Imaging I
CRT HRS:3 LEC HRS:2 LAB HRS:3 OTH HRS:0
This course is an introduction to radiographic image qualities and the effects of exposure variables upon those qualities. Photographic versus geometric properties, radiographic film types and development, film construction, section and systems of the processor and quality control are also included.
Prerequisite: Admission to the Radiologic Technology Program and concurrent enrollment in RADR 1411 and RADR 1360.

RADR 1360
Clinical
CRT HRS:3 LEC HRS:0 LAB HRS:0 OTH HRS:18
This course is a health-related work-based learning experience that enables the student to apply specialized occupational theory, skills, and concepts. Direct supervision is provided by the clinical professional. This course includes basic fundamental clinical instruction performed in the Diagnostic Radiology Department at the clinical education centers, and is simultaneously related to theory presented in the classroom.
Prerequisite: Admission to the Radiologic Technology Program and concurrent enrollment in RADR 1313 and RADR 1411.

RADR 1411
Basic Radiographic Procedures
CRT HRS:4 LEC HRS:3 LAB HRS:2 OTH HRS:0
This course is an introduction to radiographic positioning terminology, manipulation of equipment, positioning and alignment of the anatomic structure and equipment, and evaluation of images for demonstration of basic anatomy.
Prerequisite: Admission to the Radiologic Technology Program and concurrent enrollment in RADR 1313 and RADR 1360.

RADR 2166
Practicum V
CRT HRS:1 LEC HRS:0 LAB HRS:0 OTH HRS:7
This course provides practical, general workplace training supported by an individualized learning plan developed by the employer, college, and the student. The emphasis is to build upon acquired clinical skills and is simultaneously related to theory in the classroom.
Prerequisite: Admission to the Radiologic Technology Program and concurrent enrollment in RADR 2217 and RADR 2313.

RADR 2217
Radiographic Pathology
CRT HRS:2 LEC HRS:2 LAB HRS:0 OTH HRS:0
This course is a presentation of the disease process and common diseases and their appearance on medical images. Special image procedures and modalities used for diagnosis and treatment are also included.
Prerequisite: RADR 2331 and RADR 2309 with a minimum of "C" or better, RADR 2266 with a minimum of "B" or better, and concurrent enrollment in RADR 2313 and RADR 2267.

RADR 2266
Practicum III
CRT HRS:2 LEC HRS:0 LAB HRS:0 OTH HRS:19
This course provides practical, general workplace training supported by an individualized learning plan developed by the employer, college, and the student. The emphasis is to build upon acquired clinical skills and is simultaneously related to theory in the classroom.
Prerequisite: Admission to the Radiologic Technology Program; RADR 1267 with a minimum of "B" or better, and concurrent enrollment in RADR 2331 and RADR 2309.

RADR 2267
Practicum IV
CRT HRS:2 LEC HRS:0 LAB HRS:0 OTH HRS:19
This course provides practical, general workplace training supported by an individualized learning plan developed by the employer, college, and the student. The emphasis is to build upon acquired clinical skills and is simultaneously related to theory in the classroom.
Prerequisite: Admission to the Radiologic Technology Program; RADR 2331 and RADR 2309 with a minimum of "C" or better, RADR 2266 with a minimum of "B" or better, and concurrent enrollment in RADR 2217 and RADR 2313.

RADR 2305
Principles of Radiographic Imaging II
CRT HRS:3 LEC HRS:2 LAB HRS:3 OTH HRS:0
This course covers the radiographic image quality and the effects of exposure variables, and the synthesis of all variables in image production.
Prerequisites: RADR 1411 and RADR 1313 with a minimum of "C" or better, RADR 1360 with a minimum of "B" or better, and concurrent enrollment in RADR 2401 and RADR 1266.

RADR 2309
Radiographic Imaging Equipment
CRT HRS:3 LEC HRS:2 LAB HRS:3 OTH HRS:0
This course is a study of the equipment and physics of x-ray production, basic x-ray circuits, and the relationship of equipment components to the imaging process.
Prerequisite: RADR 1267 with a minimum of "B" or better, and concurrent enrollment in RADR 2331 and RADR 2266.

RADR 2313
Radiation Biology & Protection
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is a study of the effects of radiation exposure on biological systems, typical medical exposure levels, methods for measuring and monitoring radiation, and methods for protecting personnel and patients from excessive exposure.
Prerequisite: RADR 2309 and RADR 2331 with a minimum of "C" or better, RADR 2266 with a minimum of "B" or better, and concurrent enrollment in RADR 2217 and RADR 2267.
Respiratory Therapy (RSPT)

RSPT 1137
Basic Dysrhythmia Interpretation
CRT HRS:1 LEC HRS:1 LAB HRS:0 OTH HRS:0
This course is a comprehensive study of the electrical conduction system of the heart, electrophysiology, and characteristics of the common atrial, junctional, and ventricular dysrhythmias including atrioventricular blocks.
Prerequisite: Completion of all previous semester courses with a minimum grade of “C”.

RSPT 1141
Respiratory Home Care/Rehabilitation
CRT HRS:1 LEC HRS:1 LAB HRS:0 OTH HRS:0
This course is a study of respiratory home care/ rehabilitation equipment, procedures, and patient education. It emphasizes treatment of patients in home care and alternate settings.
Prerequisite: RSPT 1261 with a grade of “B” or better and completion of all previous semester courses with a minimum grade of “C”.

RSPT 1201
Introduction to Respiratory Care
CRT HRS:2 LEC HRS:2 LAB HRS:0 OTH HRS:0
This course is an introduction to the field of respiratory care.
Prerequisite: None.

RSPT 1260
Clinical I
CRT HRS:2 LEC HRS:0 LAB HRS:0 OTH HRS:12
This course is a health-related work-based learning experience that enables the student to apply specialized occupational theory, skills, and concepts. Direct supervision is provided by the clinical professional.
Prerequisite: Completion of all previous semester courses with a minimum grade of “C”.

RSPT 1261
Clinical II
CRT HRS:2 LEC HRS:0 LAB HRS:0 OTH HRS:12
This course is a health-related work-based learning experience that enables the student to apply specialized occupational theory, skills, and concepts. Direct supervision is provided by the clinical professional.
Prerequisite: RSPT 1260 with a grade “B” or better and completion of all previous semester courses with a minimum grade of “C”.

RSPT 1325
Respiratory Care Sciences
CRT HRS:3 LEC HRS:2 LAB HRS:3 OTH HRS:0
Physics, mathematics, and chemistry as related to respiratory care.
Prerequisite: Completion of all previous semester courses with a minimum grade of “C”.

RSPT 1410
Respiratory Care Procedures I
CRT HRS:4 LEC HRS:3 LAB HRS:3 OTH HRS:0
This course covers essential knowledge of the equipment and techniques used in the treatment of cardiopulmonary disease.
Prerequisite: Completion of all previous semester courses with a minimum grade of “C”.

RSPT 1411
Respiratory Care Procedures II
CRT HRS:4 LEC HRS:3 LAB HRS:3 OTH HRS:0
This course develops essential knowledge and skills of airway care and mechanical ventilation.
Prerequisite: Completion of all previous semester courses with a minimum grade of “C”.

RSPT 2139
Advanced Cardiac Life Support
CRT HRS:1 LEC HRS:0 LAB HRS:3 OTH HRS:0
A comprehensive course designed to develop the cognitive and psychomotor skills necessary for resuscitation of the adult. Includes strategies for managing and stabilizing the cardiopulmonary arrested patient. May include certification.
Prerequisite: RSPT 1261 with a grade of “B” or better and completion of all previous semester courses with a minimum grade of “C”.

RSPT 2217
Respiratory Care Pharmacology
CRT HRS:2 LEC HRS:2 LAB HRS:1 OTH HRS:0
A study of pharmacological principles/practices of drugs which affect the cardiopulmonary systems. Emphasis on classification, route of administration, dosages/calculations, and physiological interactions.
Prerequisite: Completion of all previous semester courses with a minimum grade of “C”.

RSPT 2231
Simulations in Respiratory Care
CRT HRS:2 LEC HRS:1 LAB HRS:4 OTH HRS:0
Theory and history of clinical simulation examinations. Includes construction types, scoring, and mechanics of taking the computerized simulation examination.
Prerequisite: Completion of all previous Respiratory Therapy courses with a minimum grade of “C” and completion of RSPT 2362 with a grade of “B” or better.

RSPT 2310
Cardiopulmonary Disease
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
A discussion of etiology, pathogenesis, pathology, diagnosis, history, prognosis, manifestations, treatment, and detection of cardiopulmonary diseases.
Prerequisite: Completion of all previous semester courses with a minimum grade of “C”.

Respiratory Therapy (RSPT)
RSPT 2314  
**Mechanical Ventilation**  
**CRT HRS:3  LEC HRS:2  LAB HRS:4  OTH HRS:0**  
In-depth coverage and application of therapeutic procedures to achieve adequate, spontaneous, and artificial ventilation. Includes the study of mechanical ventilation with emphasis on ventilator classification, methods, principles, and operational characteristics. Includes indications, complications, and physiologic effects/principles of mechanical ventilation.  
**Prerequisite:** RSPT 1261 with a grade of "B" or better and completion of all previous semester courses with a minimum grade of "C".  
RSPT 2319  
**Mechanical Ventilation for the Neonatal/Pediatric Patient**  
**CRT HRS:3  LEC HRS:2  LAB HRS:4  OTH HRS:0**  
This course covers an in-depth coverage and application of therapeutic procedures to achieve adequate spontaneous and artificial mechanical ventilation of the neonatal and pediatric patient. Includes indications, complications, and physiological effects of ventilatory support.  
**Prerequisite:** RSPT 2362 with a grade of "B" or better and completion of all previous semester courses with a minimum grade of "C".  
RSPT 2325  
**Cardiopulmonary Diagnostics**  
**CRT HRS:3  LEC HRS:2  LAB HRS:4  OTH HRS:0**  
This course is a study of physical, radiological, hemodynamic, laboratory, nutritional, and cardiopulmonary diagnostic assessments.  
**Prerequisite:** Completion of all previous semester courses with a minimum grade of "C".  
RSPT 2353  
**Neonatal/Pediatric Cardiopulmonary Care**  
**CRT HRS:3  LEC HRS:2  LAB HRS:4  OTH HRS:0**  
A study of cardiopulmonary care covering advanced concepts of acute care, monitoring, and management as applied to the neonatal and pediatric patient.  
**Prerequisite:** RSPT 1261 with a grade of "B" or better and completion of all previous semester courses with a minimum grade of "C".  
RSPT 2362  
**Clinical III**  
**CRT HRS:3  LEC HRS:0  LAB HRS:0  OTH HRS:18**  
This course is a health-related work-based learning experience that enables the student to apply specialized occupational theory, skills, and concepts. Direct supervision is provided by the clinical professional.  
**Prerequisites:** RSPT 1261 with a grade of "B" or better and completion of all previous semester courses with a minimum grade of "C".  
RSPT 2363  
**Clinical IV**  
**CRT HRS:3  LEC HRS:0  LAB HRS:0  OTH HRS:18**  
This course is a health-related work-based learning experience that enables the student to apply specialized occupational theory, skills, and concepts. Direct supervision is provided by the clinical professional.  
**Prerequisites:** RSPT 2362 with a grade of "B" or better and completion of all previous semester courses with a minimum grade of "C".  

**Restaurant Operations (RSTO)**  

**RSTO 1201  
Beverage Management**  
**CRT HRS:2  LEC HRS:2  LAB HRS:0  OTH HRS:0**  
This course is a study of the beverage service of the hospitality industry including spirits, wines, beers, and non-alcoholic beverages. Topics include purchasing, resource control, legislation, marketing, physical plant requirements, staffing, service, and the selection of wines to enhance foods.  
**Prerequisite:** None.  

**RSTO 1204  
Dining Room Service**  
**CRT HRS:2  LEC HRS:1  LAB HRS:2  OTH HRS:0**  
This course introduces the principles, concepts and systems of professional table service. Topics will include dining room organization, scheduling and management of food service personnel.  
**Prerequisite:** Current Food Handlers Card or ServSafe Certified Food Protection Manager card and CHEF 1305.  

**RSTO 1306  
Facilities Layout and Design**  
**CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0**  
This course is an overview of the planning, development, and feasibility aspects of building or renovating a food service facility. Application of principles of work and flow analysis, spatial relationships, and equipment selection as they relate to the overall layout and design.  
**Prerequisite:** HAMG 1321.  

**RSTO 1321  
Menu Management**  
**CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0**  
This course is a study of the food service principles involved in menu planning, layout, and evaluation for a variety of types of facilities and service methods. Emphasis on analysis of menu profitability, modification, commodity use, and other activities generated by the menu.  
**Prerequisite:** HAMG 1321.  

**RSTO 2254  
CAPSTONE- PRACTICUM**  
**CRT HRS:2  LEC HRS:0  LAB HRS:0  OTH HRS:16**  
This course is a practical, general workplace training supported by an individualized learning plan developed by the employer, college, and student.  
**Prerequisite:** HAMG 1321, RSTO 2301, RSTO 2307 and HAMG 2305.  

**RSTO 2301  
Principles of Food and Beverage Controls**  
**CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0**  
This course is a study of financial principles and controls of food service operation including review of operation policies and procedures. Topics will include financial budgeting and cost analysis emphasizing food and beverage labor costs, operational analysis, and international and regulatory reporting procedures.  
**Prerequisite:** None.  

**RSTO 2307  
Catering**  
**CRT HRS:3  LEC HRS:2  LAB HRS:4  OTH HRS:0**  
This course instructs the student on the principles, techniques, and applications for both on-premises, off-premises, and group marketing of catering operations including food preparation, holding, and transporting techniques.  
**Prerequisite:** Current Food Handlers Card or ServSafe Certified Food Protection Manager card, CHEF 1301 and CHEF 1305.
RN to BSN (NURS)

NURS 3102 Population Focused Community Health Care - Clinical
CRT HRS: 1 LEC HRS: 0 LAB HRS: 0 OTH HRS: 4
The course provides the students an exposure to the diverse populations in the community as recipients of nursing care. Course content will include assessment of health care needs of communities and populations to serve as basis for culturally appropriate health promotion and disease prevention activities. For the clinical portion of the course, students will adopt a community, assess their healthcare needs, and develop a project or program to assist in the resolution or alleviation of identified needs.
Prerequisite: Senior Standing, Administrative Approval.

NURS 3108 Leadership and Management in Professional Nursing - Clinical
CRT HRS: 1 LEC HRS: 0 LAB HRS: 0 OTH HRS: 4
This course relates to the linking of the different theories of leadership, management, and organizational structures will be applied to nursing practice and the healthcare arena. Students will be given the opportunity to apply knowledge and skills in planning and delegating nursing care, ethical and critical decision-making through case scenarios to prepare their transition to professional leadership roles.
Prerequisite: Senior Standing, Administrative Approval.

NURS 3301 Nursing Capstone - Capstone
CRT HRS: 3 LEC HRS: 0 LAB HRS: 0 OTH HRS: 5
With the instructor’s guidance and mentorship, the course will provide the student an opportunity to choose a project that will improve clinical outcomes in their workplace and will have a positive impact in nursing practice. The student will work independently to assess an area in the workplace that needs improvement through effective data gathering techniques. The student will design a project to address the identified area of need, write a paper about the process that was utilized in APA format, and present the work to the class.
Prerequisite: Senior Standing, Administrative Approval; NURS 3312, NURS 3401, NURS 3310, NURS 3320, and NURS 3408.

NURS 3302 Contemporary Issues in Nursing and Healthcare
CRT HRS: 3 LEC HRS: 0 LAB HRS: 0 OTH HRS: 0
The course focuses on the financial and regulatory policies that affect the functioning of the healthcare system. Course content includes issues, trends, and problems related to economic, legal, and political factors that impact healthcare delivery. A collaborative project will allow the students to identify a current issue in their workplace and analyze its impact on their local practice and in the nursing profession.
Prerequisite: Junior Standing, Administrative Approval.

NURS 3304 Holistic Assessment Across the Lifespan
CRT HRS: 3 LEC HRS: 2 LAB HRS: 0 OTH HRS: 0
This course allows the student to synthesize knowledge of anatomy, physiology, and comprehensive nursing assessment skills as it is interwoven with the patient’s emotional, psychological, and cultural influences in order to conduct a holistic assessment.
Prerequisite: Junior Standing, Administrative Approval.

NURS 3310 Evidence-Based Nursing Practice and Research
CRT HRS: 3 LEC HRS: 2 LAB HRS: 0 OTH HRS: 0
This course is an orientation to the research process, different research methodologies, and the ethical aspects of research. Students will analyze peer-reviewed articles on evidence-based clinical practices and identify how they can be applied into their own practice.
Prerequisite: Senior Standing, Administrative Approval.

NURS 3312 Nursing Informatics
CRT HRS: 3 LEC HRS: 2 LAB HRS: 0 OTH HRS: 0
The course provides the student with the basic technical skills in the proper and safe use of various forms of technology in the clinical setting. Students will gain a comprehensive knowledge, understanding, and skill in the use of electronic health care record to promote safe, quality patient-centered care. The focus of this course is the understanding of health information systems and the nurse’s role in managing data, information, knowledge, and technology, to gain an understanding of ethical and legal use of health information systems, and to utilize appropriate databases for evidence-based research enhancing the quality of patient care and practice decisions.
Prerequisites: Junior Standing, Administrative Approval.

NURS 3320 Public and Global Health Policy
CRT HRS: 3 LEC HRS: 3 LAB HRS: 0 OTH HRS: 0
This course provides with principles and theories of public and global health policies and problems, and major challenges in improving public and global health population. Students will analyze and interpret issues and challenges for policy. A major focus of this course is for students to critically think about and discuss health and health care in public and global environment. Nursing students will be exposed to the health disparities that exist in the United States and countries around the world, and some of the efforts by individuals, groups, organizations, and countries to deal with disparities.
Prerequisite: Senior Standing, Administrative Approval.

NURS 3370 Professional Development and Inter-professional Collaboration
CRT HRS: 3 LEC HRS: 3 LAB HRS: 0 OTH HRS: 0
The course provides opportunities for the ADN RN to explore the professional role of the bachelors prepared registered nurse in the complex health care delivery system. The concepts include, but not limited to, critical thinking, clinical reasoning, evidence-based practice, roles, values, and ethics in professional nursing. The course enhances students' communication skills as they collaborate with two or more healthcare professionals in rendering evidence-based patient-centered care.
Prerequisite: Junior Standing, Administrative Approval.

NURS 3401 Population Focused Community Health Care
CRT HRS: 4 LEC HRS: 4 LAB HRS: 0 OTH HRS: 0
The course provides the students an exposure to the diverse populations in the community as recipients of nursing care. Course content will include assessment of health care needs of communities and populations to serve as basis for culturally appropriate health promotion and disease prevention activities.
Prerequisite: Senior Standing, Administrative Approval.
**NURS 3408**  
Leadership and Management in Professional Nursing  
CR Credits: 3, Lecture: 3, Lab: 0, Other: 0  
This course relates the nursing process to leadership and management in the clinical setting. Theories of leadership, management, and organizational structures will be applied to nursing practice and the healthcare arena. Students will apply knowledge and skills in planning and delegating nursing care, ethical and critical decision-making through case scenarios to prepare their transition to professional leadership roles.  
Prerequisite: Senior Standing, Administrative Approval.

**Robotics Technology (RBTC)**  
RBTC 1401  
Programmable Logic Controllers  
CR Credits: 4, Lecture: 3, Lab: 3, Other: 0  
This course is a study in programmable logic controllers (PLC). Topics include processor units, numbering systems, memory organization, relay type devices, timers, counters, data manipulators, and programming.  
Prerequisite: None.  
RBTC 1405  
Robotic Fundamentals  
CR Credits: 4, Lecture: 3, Lab: 3, Other: 0  
This course is an introduction to flexible automation. Topics will include installation, repair, maintenance, and development of flexible robotic manufacturing systems.  
Prerequisite: None.  
RBTC 1447  
Electromechanical Devices  
CR Credits: 4, Lecture: 3, Lab: 3, Other: 0  
This course is a study of electromechanical devices found in robotic systems. It includes transformers, switches, and solid state relays.  
Prerequisite: RBTC 1405.

**Security/Loss Prevention Serv. (SLPS)**  
SLPS 1291  
Current Issues in Security/Loss Prevention  
CR Credits: 2, Lecture: 2, Lab: 0, Other: 0  
This course addresses recently identified current events, skills, knowledge, and/or attitudes and behaviors pertinent to the security and loss prevention officers. This course is designed to be repeated multiple times to improve student proficiency.  
Prerequisite: None.  
SLPS 1320  
Introduction to Security/Loss Prevention Management  
CR Credits: 3, Lecture: 3, Lab: 0, Other: 0  
This course is a foundation of knowledge necessary in the field of security management. Topics include history of private security, loss prevention, prevention programs, risk assessment, vulnerability assessment, countermeasure selection, and internal and external relations and financial management as related to security/loss prevention.  
Prerequisite: None.

**Social Work (SOCW)**  
SOCW 2361  
Introduction to Social Work  
CR Credits: 3, Lecture: 3, Lab: 0, Other: 0  
This course is an overview of the history and development of social work as a profession. The course is designed to foster a philosophical, historical, and critical understanding of the social work profession, including social work values, ethics, and areas of practice utilized under a Generalist Intervention Model. (SOCW 2361 is included in the Social Work Field of Study)  
Prerequisite: TSI complete in Reading and Writing, or equivalent.  
SOCW 2362  
Social Welfare: Legislation, Programs, and Services  
CR Credits: 3, Lecture: 3, Lab: 0, Other: 0  
This course offers a historical and contemporary examination of legislation and resulting programs, policies, and services in the context of the social welfare system in the United States. Special attention is given to the political, economic, environmental, and social conditions that prompted the development of legislation to meet the needs of vulnerable populations. Societal responses to legislation are also considered. (SOCW 2362 is included in the Social Work Field of Study)  
Prerequisite: TSI complete in Reading and Writing, or equivalent.  
SOCW 2389  
Academic Cooperative  
CR Credits: 3, Lecture: 3, Lab: 0, Other: 0  
This course is a supervised experiential learning course designed to integrate program study with introductory exposure to the field of social work. In conjunction with individual study and/or seminars, the student will set specific goals and objectives in the study of social work and/or social institutions. The academic cooperative is not a social work skill-based practice experience, but instead, an observational volunteer experience. The course must include a minimum of 80 contact hours (48 hours in a social service setting). (SOCW 2389 is included in the Social Work Field of Study.)  
Prerequisite: SOCW 2361.

**Sociology (SOCI)**  
SOCI 1301  
Introductory Sociology  
CR Credits: 3, Lecture: 3, Lab: 0, Other: 0  
This course is the scientific study of human society, including ways in which groups, social institutions, and individuals affect each other. Causes of social stability and social change are explored through the application of various theoretical perspectives, key concepts, and related research methods of sociology. Analysis of social issues in their institutional context may include topics such as social stratification, gender, race/ethnicity, and deviance.  
Prerequisite: Completion of READ 0100 with a grade of "C" or better, or equivalent.  
SOCI 1306  
Social Problems  
CR Credits: 3, Lecture: 3, Lab: 0, Other: 0  
This course is the application of sociological principles and theoretical perspectives to major social problems in contemporary society such as inequality, crime and violence, substance abuse, environmental issues, deviance, or family problems.  
Prerequisite: Completion of READ 0100 with a grade of "C" or better, or equivalent.
Spanish (SPAN)

♦ SPAN 1411
Beginning Spanish I for Non-Spanish Speakers
CRT HRS: 4  LEC HRS: 4  LAB HRS: 0  OTH HRS: 0
Spanish 1411 is a comprehensive first semester beginning Spanish course designed for students with little or no previous knowledge of Spanish. This course includes instruction and practice in all four basic language skills of speaking, reading, writing, and listening with attention to selected aspects of Hispanic culture. While one of the goals is to learn the basic grammatical structures of the Spanish language, the emphasis will not be on isolated structures but rather on integrating grammar into proficiency-oriented activities. This course will include hands-on activities and computerized based exercises to enhance learning.
Prerequisite: None.

♦ SPAN 1412
Beginning Spanish II for Non-Spanish Speakers
CRT HRS: 4  LEC HRS: 4  LAB HRS: 0  OTH HRS: 0
This course is the continued development of basic Spanish language skills in listening, speaking, reading, and writing within a cultural framework. Students acquire the vocabulary and grammatical structures necessary to communicate and comprehend at the high beginner to low intermediate level.
Prerequisite: SPAN 1411 or departmental placement exam.

♦ SPAN 2311
Intermediate Spanish I
CRT HRS: 3  LEC HRS: 3  LAB HRS: 0  OTH HRS: 0
This course is a comprehensive Intermediate Spanish course designed to provide students with the linguistic and learning skills required for successfully completing upper division courses in Spanish. This course includes review of literature, culture and grammar. Furthermore, this course will develop and enhance all language skills through reading of short stories, presentation/discussion, and writing analytical literary reviews.
Prerequisite: SPAN 1411 and SPAN 1412 or departmental placement exam, and completion of READ 0100 or equivalent, or co-enrollment in READ 0100, and completion of ENGL 0100 or equivalent, or co-enrollment in ENGL 0100.

♦ SPAN 2312
Intermediate Spanish II
CRT HRS: 3  LEC HRS: 3  LAB HRS: 0  OTH HRS: 0
This course is a comprehensive Intermediate Spanish course designed to provide bilingual students with the linguistic and learning skills required for successfully completing upper division courses in Spanish. This course includes review of literature, culture and grammar. Furthermore, this course will develop and enhance all language skills through reading, presentation/discussion, and writing analytical literary reviews.
In addition, writing skills will be developed, with emphasis on experimenting with various writing styles: analytical, argumentative, descriptive, narrative and creative.
Prerequisite: SPAN 2311.

♦ SPAN 2313
Spanish for Native/Heritage Speakers I
CRT HRS: 3  LEC HRS: 3  LAB HRS: 0  OTH HRS: 0
This course builds upon existing proficiencies of heritage speakers of Spanish. Enhances proficiencies in the home-based language by developing a full range of registers including public speaking and formal written discourse. Emphasis on comprehension, appreciation, and interpretation of the cultures of the Spanish-speaking world. This course is considered equivalent to SPAN 2311.
Prerequisites: Completion of READ 0100 or equivalent, or co-enrollment in READ 0100, and completion of ENGL 0100 or equivalent, or co-enrollment in ENGL 0100.

♦ SPAN 2315
Spanish for Native/Heritage Speakers II
CRT HRS: 3  LEC HRS: 3  LAB HRS: 0  OTH HRS: 0
This course is a second semester course. The course builds upon existing proficiencies of heritage speakers of Spanish. Enhances proficiencies in the home-based language by developing a full range of registers including public speaking and formal written discourse. Emphasis on comprehension, appreciation, and interpretation of the cultures of the Spanish-speaking world. This course is considered equivalent to SPAN 2312.
Prerequisite: SPAN 2313.

♦ SPAN 2389
Academic Cooperative
CRT HRS: 3  LEC HRS: 3  LAB HRS: 0  OTH HRS: 0
This course is an instructional program designed to integrate on-campus study with practical hands-on work experience. In conjunction with class seminars, the individual student will set specific goals and objectives in the study of Spanish language and literature.
Prerequisite: Completion of six hours in Spanish.

Speech (SPCH)

♦ SPCH 1311
Introduction to Speech Communication
CRT HRS: 3  LEC HRS: 3  LAB HRS: 0  OTH HRS: 0
This course introduces basic human communication principles and theories embedded in a variety of contexts including interpersonal, small group, and public speaking.
Prerequisite: TSI complete in Reading and Writing, or equivalent.
South Texas College

Technology Management (TMGT)

**TMGT 3302**  
Business and Economic Statistics  
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0  
This course introduces descriptive statistics (measures of central tendency, variances, and graphic representation of data) and statistical inferences. Statistical inferences will involve sampling techniques, estimation, testing of hypotheses and regression analysis.  
Prerequisites: MATH 1324, MATH 1414 or MATH 1442.

**TMGT 3303**  
Managerial Rapport and Documentation  
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0  
This course is an examination of contemporary theory and practice of management. It provides an overview of the management process and functions of planning, organizing, leading, and controlling to accomplish goals. Emphasis is placed on the study of organizational structure and managing organizational change.  
Prerequisites: Junior standing and ENGL 1302.

**TMGT 3305**  
Organizational Theory and Practice  
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0  
This course is an examination of contemporary theory and practice of management. It provides an overview of the management process and functions of planning, organizing, leading, and controlling to accomplish goals. Emphasis is placed on the study of organizational structure and managing organizational change.  
Prerequisites: Junior standing and HRPO 2301.

**TMGT 3310**  
Decision Making  
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0  
Analytic and systematic approach to the study of decision making through management science processes and techniques. Topics include quantitative analysis and decision-making relationships, simulation and risk analysis, and decision analysis using various criteria.  
Prerequisites: Junior standing and MATH 1324, MATH 1414 or MATH 1442.

**TMGT 3311**  
Technology in Enterprise Management  
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0  
The use of technology in commercial and industrial enterprises. Topics include the use of computers and software in communication, inventory management, production, automation, sales, and financial forecasting.  
Prerequisites: Junior standing.

**TMGT 3321**  
Supply Chain Management  
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0  
The purpose of this course is the overview of the entire supply chain: manufacturers, service providers, distributors, sales channels, e.g. retail, ecommerce, and consumers. Students will study and analyze interaction among purchasing, materials management, logistics, warehouse/distribution center management, and contracts in developing an efficient and effective supply chain. Emphasis is placed on the dynamic nature of supply chain management of products and services given the impact of the global economy.  
Prerequisites: TMGT 3302, TMGT 3305, TMGT 3310.

**SPCH 1315**  
Public Speaking  
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0  
This course covers the application of communication theory and practice to the public speaking context, with emphasis on audience analysis, speaker delivery, ethics of communication, cultural diversity, and speech organizational techniques to develop students’ speaking abilities, as well as ability to effectively evaluate oral presentations.  
Prerequisite: TSI complete in Reading and Writing, or equivalent.

**SPCH 1318**  
Interpersonal Communications  
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0  
This course covers the application of communication theory to interpersonal relationship development, maintenance, and termination in the relationship contexts including friendships, romantic partners, families, and relationships with co-workers and supervisors.  
Prerequisite: TSI complete in Reading and Writing, or equivalent.

**SPCH 1321**  
Business and Professional Communication  
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0  
This course is the study and application of communication within the business and professional context. Special emphasis will be given to communication competencies in presentations, dyads, teams and technologically mediated formats.  
Prerequisite: TSI complete in Reading and Writing, or equivalent.

**SPCH 2333**  
Discussion and Small Group Communication  
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0  
This course studies discussion and small group theories and techniques as they relate to group process and interaction.  
Prerequisite: TSI complete in Reading and Writing, or equivalent.

**SPCH 2335**  
Argumentation and Debate  
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0  
This course emphasizes theories and practice in argumentation and debate including analysis, reasoning, organization, evidence and refutation.  
Prerequisite: Completion of ENGL 1301.

**SPCH 2389**  
Academic Cooperative  
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0  
This course is an instructional program designed to integrate on-campus study with practical hands-on work experience. In conjunction with class seminars, the individual student will set specific goals and objectives in the study of speech.  
Prerequisite: Permission from the department.

**Surveying (SRVY)**  
SRVY 1413  
Plane Surveying  
CRT HRS:4  LEC HRS:3  LAB HRS:3  OTH HRS:0  
This course is an introductory overview of surveying equipment and measurement techniques used in mapping. Emphasis will be placed on leveling and traversing for preparing a map.  
Prerequisite: DFTG 1409.
TMGT 3322
Logistics Management
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
The course studies the flow of raw material, energy, information, products, services, and people in a business. The course provides a system approach to managing activities associated with traffic, transportation, inventory management and control, warehousing, material handling, packaging, order processing, and information. Special attention is given to production logistics.
Prerequisite: TMGT 3302, TMGT 3305, TMGT 3310.

TMGT 3336
Management and Law
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is an introductory study of local, state, federal, and international law affecting organizational practices. The course focuses on the legal framework that is considered in managerial and entrepreneurial activities. Emphasis is given to the basic principles of law that shape managerial and entrepreneurial behavior.
Prerequisite: Junior standing.

TMGT 3337
Decision Making Economics
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is a study of the role of economics in entrepreneurial and managerial decision making. The course includes the application of macro and microeconomics concepts in managerial problem solving. Emphasis is given to economic public policies and to the evolution of the global economy.
Prerequisites: ECON 2302, TMGT 3302.

TMGT 3338
Accounting for Managers
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course studies the role of accounting in the management of organizations. The focus is on the use of accounting information by non-financial managers. The emphasis of the course is on interpretation rather than construction of accounting information.
Prerequisites: ACCT 2401, TMGT 3302 and TMGT 3310.

TMGT 3340
Quality Assurance, Management and Improvement
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course examines the primary tools and methods used to monitor, improve and control quality in organizations. Topics include the historical development of quality management, the tools for quality improvement, and management strategies and contemporary quality strategies.
Prerequisite: TMGT 3302, TMGT 3305, TMGT 3310.

TMGT 4320
Organizational Design and Management Seminar
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is a critical study of specific organizational structures and operations. The course uses a case study approach based on real and significant cases. Thereafter, students work in teams on instructor-approved specific case projects. Teams identify problems and formulate, plan and implement actions using technology management problem solving approaches.
Prerequisites: TMGT 3305, TMGT 3336, TMGT 3338.

TMGT 4321
Project Management Seminar
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is an introduction to the project management approach in the management field. The course uses a seminar pedagogical approach, implying a strong student participation in course content review and student/student interaction. The course emphasis is on the project management process and tools. The course content addresses defining, planning, scheduling, organizing, and controlling projects. The typical example of case study projects to review are in the areas of construction, new businesses, information systems, special events, and product development. The course work requires managerial readings, class discussions, and one teamwork coursework project. Students are encouraged to work toward the Project Management Professional (PMP) certification.
Prerequisites: TMGT 4312.

TMGT 4341
Purchasing and Supply Management
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
Examines management issues affecting the inflow and outflow of materials and services into organizations. Topics include purchasing activities, global sourcing, bidding, contract administration, and materials management.
Prerequisite: TMGT 3302, TMGT 3305, TMGT 3310.

TMGT 4342
Supply Chain Security
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
The course studies the security of the supply chain. The course combines traditional practices of supply chain management with the security requirements of the system. The purpose is to study the creation, development, and enhancement of security practices that deal with concerns driven by threats such as terrorism, piracy, and theft. Special emphasis is given to transport and logistics systems in a global economy.
Prerequisites: TMGT 3302, TMGT 3305, TMGT 3310.

TMGT 4347
Capstone: Technology Management Practicum
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course immerses students in the workplace of a technology manager. The course work implies the construction of an e-portfolio that demonstrates the professional profile of the student. The portfolio has two components; one, the personal professional profile of the student based on the course work and extra academic work experiences. The second component is the execution of a hand-on case project related to technology management, e.g., operational management, inventory control, supply chain management, logistic, information management. The main factor in evaluating student performance is the input from outsiders to the academia.
Prerequisite: Senior standing and consent of the program coordinator.
TMGT 4353
International Business Seminar
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course provides an overview of the international business environment. The course addresses economic, technological, social, political, and cultural factors shaping the evolution of the global economy. Special emphasis is placed on changes in managerial functions and elements of the management process as a result of current global business evolution. Prerequisite: ECON 2302, TMGT 3302, TMGT 3310.

TMGT 4355
The Manager and Civic Engagement Seminar
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course uses seminar methodology studying the nature of management and its role in civic and community engagement. The course work emphasizes the role of the manager in shaping the setting of an organization in its environment considering social, political, technological, economic, ethical, cultural factors. Case studies give special attention to the cultural and ethical dimensions of the managerial functions in global community. Prerequisite: TMGT 3310, TMGT 3336.

Vocational Nursing (VNSG)

VNSG 1105
NCLLEX-PN Review
CRT HRS:1 LEC HRS:1 LAB HRS:0 OTH HRS:0
This course is a review of nursing knowledge and skills, study skills, stress management techniques, and test-taking strategies to prepare the graduate vocational nurse (GVN) to take the National Licensure Examination-Practical Nurse (NCLLEX-PN). Prerequisite: Admission to the Vocational Nursing Program.

VNSG 1160
Clinical I - A
CRT HRS:1 LEC HRS:0 LAB HRS:0 OTH HRS:6
This course is a health-related work-based learning experience that enables the student to apply specialized occupational theory, skills, and concepts. Direct supervision is provided by the clinical professional. Prerequisite: Admission to the Vocational Nursing Program.

VNSG 1161
Clinical I - B
CRT HRS:1 LEC HRS:0 LAB HRS:0 OTH HRS:6
This course is a health-related work-based learning experience that enables the student to apply specialized occupational theory, skills, and concepts. Direct supervision is provided by the clinical professional. Prerequisite: Admission to the Vocational Nursing Program.

VNSG 1162
Clinical II - A
CRT HRS:1 LEC HRS:0 LAB HRS:0 OTH HRS:6
This course is a health-related work-based learning experience that enables the student to apply specialized occupational theory, skills, and concepts. Direct supervision is provided by the clinical professional. Prerequisite: Completion of or concurrent enrollment in VNSG 1230, VNSG 1234, VNSG 1429, VNSG 2331 and permission from the department.

VNSG 1230
Maternal-Neonatal Nursing
CRT HRS:2 LEC HRS:2 LAB HRS:0 OTH HRS:0
This course is a study of the biological, psychological, and sociological concepts applicable to basic needs of the family including childbearing and neonatal care and utilizes the nursing process in the assessment and management of the childbearing family. Topics include physiological changes related to pregnancy, fetal development, and nursing care of the family during labor and delivery and the puerperium. Emphasis is placed on the bio-psycho-socio-cultural needs of the family during the phases of pregnancy, childbirth, and the neonatal period including abnormal conditions. Prerequisite: Completion of or concurrent enrollment in VNSG 1509 and VNSG 1261.

VNSG 1234
Pediatrics
CRT HRS:2 LEC HRS:2 LAB HRS:0 OTH HRS:0
This course is a study of the care of the pediatric patient and family during health and disease from infancy through adolescence. Focus is on the growth and developmental needs utilizing the nursing process. Prerequisite: Completion of or concurrent enrollment in VNSG 1261.

VNSG 1238
Mental Illness
CRT HRS:2 LEC HRS:2 LAB HRS:0 OTH HRS:0
This course is a study of human behavior with an emphasis on emotional and mental abnormalities and modes of treatment incorporating the nursing process. Prerequisite: Completion of or concurrent enrollment in VNSG 1362 and VNSG 1432.

VNSG 1261
Clinical II - B
CRT HRS:2 LEC HRS:0 LAB HRS:0 OTH HRS:12
This course is a health-related work based learning experience that enables the student to apply specialized occupational theory, skills, and concepts. Direct supervision is provided by the clinical professional. Prerequisite: Completion of or concurrent enrollment in VNSG 1230, VNSG 1234, VNSG 1429, VNSG 2331 and permission from the department.

VNSG 1304
Foundations of Nursing
CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0
This course is an introduction to the nursing profession including history, standards of practice, legal and ethical issues, and role of the vocational nurse. Topics include mental health, therapeutic communication, cultural and spiritual diversity, nursing process, and holistic awareness. Prerequisite: Admission to the Vocational Nursing Program.

VNSG 1323
Basic Nursing Skills
CRT HRS:3 LEC HRS:2 LAB HRS:4 OTH HRS:0
In this course the student will master entry level nursing skills and competencies for a variety of health care settings. They will utilize the nursing process as the foundation for all nursing interventions. Prerequisite: Admission to the Vocational Nursing Program.

VNSG 1327
Essentials of Medication Administration
CRT HRS:3 LEC HRS:3 LAB HRS:1 OTH HRS:0
This course provides general principles of medication administration including determination of dosage, preparation, safe administration, and documentation of multiple forms of drugs. Instruction includes various systems of measurement. Prerequisite: Admission to Vocational Nursing Program.
VNSG 1362
Clinical III
CRT HRS:3  LEC HRS:0  LAB HRS:0  OTH HRS:18
This course is a health-related work-based learning experience that enables the student to apply specialized occupational theory, skills, and concepts. Direct supervision is provided by the clinical professional. Prerequisite: Completion of or concurrent enrollment in VNSG 1238, and VNSG 1432 and permission from the department.

VNSG 1420
Anatomy and Physiology for Allied Health
CRT HRS:4  LEC HRS:4  LAB HRS:0  OTH HRS:0
This course is an introduction to the normal structure (anatomy) and function (physiology) of the human body including an understanding of the relationship of the neuroendocrine, integumentary, musculoskeletal, digestive, urinary, reproductive, respiratory, and circulatory systems in maintaining homeostasis. Prerequisite: A passing score of 351+ on the Reading TSI Exam or equivalent.

VNSG 1500
Nursing in Health & Illness I
CRT HRS:5  LEC HRS:5  LAB HRS:1  OTH HRS:0
This course provides an introduction to general principles of growth and development, primary health care needs of the patient across the life span, and therapeutic nursing interventions. Prerequisite: Admission to Vocational Nursing Program and concurrent enrollment in VNSG 1160 and VNSG 1161.

VNSG 1509
Nursing in Health and Illness II
CRT HRS:5  LEC HRS:5  LAB HRS:1  OTH HRS:0
This course provides an introduction to health problems requiring medical and surgical interventions. Prerequisite: Successful completion of first semester of Vocational Nursing program and concurrent enrollment in VNSG 1162 and VNSG 1261.

VNSG 2331
Advanced Nursing Skills
CRT HRS:3  LEC HRS:2  LAB HRS:4  OTH HRS:0
The student will master advanced level nursing skills and competencies in a variety of health care settings utilizing the nursing process as a problem-solving tool. Prerequisite: Concurrent enrollment in VNSG 2510 and VNSG 1162.

VNSG 2510
Nursing in Health and Illness III
CRT HRS:5  LEC HRS:5  LAB HRS:1  OTH HRS:0
This course is a continuation of Nursing in Health and Illness II. Further study of medical-surgical health problems of the patient including concepts such as mental illness. Incorporates knowledge necessary to make the transition from student to graduate vocational nurse. Prerequisite: Successful completion of second semester of Vocational Nursing Program and concurrent enrollment in VNSG 1362.

Welding (WLDG)
WLDG 1312
Introduction to Flux Cored Arc Welding (FCAW)
CRT HRS:3  LEC HRS:1  LAB HRS:6  OTH HRS:0
This course is an overview of terminology, safety procedures, and equipment set-up. Practice in performing T-joints, lap joints, and but joints using Flux Cored Arc Welding (FCAW) equipment. Prerequisite: None.

WLDG 1317
Introduction to Layout and Fabrication
CRT HRS:3  LEC HRS:3  LAB HRS:0  OTH HRS:0
This course is a fundamental course in layout and fabrication related to the welding industry. Major emphasis on structural shapes and use in constructions. Prerequisite: None.

WLDG 1327
Welding Codes and Standards
CRT HRS:3  LEC HRS:3  LAB HRS:1  OTH HRS:0
This course is an in-depth study of the welding codes and their development in accordance with structural standards, welding processes, destructive and nondestructive test methods. Prerequisite: None.

WLDG 1428
Introduction to Shielded Metal Arc Welding (SMAW)
CRT HRS:4  LEC HRS:2  LAB HRS:6  OTH HRS:0
This course is an introduction to shielded metal arc welding process. Emphasis is placed on power sources, electrode selection, oxy-fuel cutting, and various joint designs. Instruction provided in SMAW fillet welds in various positions. Prerequisite: None.

WLDG 1434
Introduction to Gas Metal Arc Welding (GMAW)
CRT HRS:4  LEC HRS:2  LAB HRS:6  OTH HRS:0
This course is a study of the principles of gas metal arc welding, setup and use of Gas Metal Arc Welding (GMAW) equipment, and safe use of tools/equipment. Instruction covers various joint designs. Prerequisite: None.

WLDG 1437
Intermediate Layout and Fabrication
CRT HRS:4  LEC HRS:2  LAB HRS:6  OTH HRS:0
This course is an intermediate course in layout and fabrication. Includes design and production of shop and layout and fabrication. Emphasis placed on symbols, blueprints, and written specifications. Prerequisite: WLDG 1327.

WLDG 1453
Intermediate Shielded Metal Arc Welding (SMAW)
CRT HRS:4  LEC HRS:2  LAB HRS:6  OTH HRS:0
This course is a study of the production of various fillets and groove welds. Preparation of specimens for testing in all test positions. Prerequisite: WLDG 1428.

WLDG 2406
Intermediate Pipe Welding
CRT HRS:4  LEC HRS:2  LAB HRS:6  OTH HRS:0
A comprehensive course on the welding of pipe using the shielded metal arc welding (SMAW) process. Position of welds will be 1G, 2G, 5G, and 6G using various electrodes. Topics covered include electrode selection, equipment setup, and safe shop practices. Prerequisite: WLDG 1457.
WLDG 2413
Capstone: Intermediate Welding Using Multiple Processes
CRT HRS:4   LEC HRS:2   LAB HRS:6   OTH HRS:0
This course covers instruction using layout tools and blueprint reading with demonstration and guided practices with some of the following welding processes: oxy-fuel gas cutting and welding, shield metal arc welding (SMAW), gas metal arc welding (GMAW), flux-cored arc welding (FCAW), gas tungsten arc welding (GTAW), or any other approved welding process.
Prerequisite: WLDG 1457, WLDG 1434, WLDG 1312, WLDG 1453, and WLDG 1430.

WLDG 2435
Advanced Layout and Fabrication
CRT HRS:4   LEC HRS:2   LAB HRS:6   OTH HRS:0
This is an advanced course in layout and fabrication which includes production and fabrication of layout, tools, and processes.
Emphasis is on application of fabrication and layout skills.
Prerequisites: WLDG 1453.

WLDG 2451
Advanced Gas Tungsten Arc Welding (GTAW)
CRT HRS:4   LEC HRS:2   LAB HRS:6   OTH HRS:0
This course covers advanced topics in GTAW welding, including welding in various positions and directions.
Prerequisite: WLDG 1434.
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