

BUSINESS ADMIN MANGT (BMGT)

BMGT 1301

Supervision

CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0

This course is a study of the role of the supervisor. Managerial functions as applied to leadership, counseling, motivation, and human skills are examined.

Prerequisite: None.

BMGT 1305

Communications in Management

CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0

This course includes basic theory and process of communication skills necessary for the management of an organization's workforce.

Prerequisite: None.

BMGT 1309

Information and Project Management

CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0

This course explores critical path methods for planning and controlling projects. It includes time/cost tradeoffs, resource utilization, stochastic considerations, task determination, time management, scheduling management, status reports, budget management, customer service, professional attitude, and project supervision.

Prerequisite: None.

BMGT 1327

Principles of Management

CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0

This course is a study of concepts, terminology, principles, theories, and issues in the field of management.

Prerequisite: None.

BMGT 1331

Production and Operations Management

CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0

This course is a study of the fundamentals of techniques used in the practice of production and operations management. Includes location, design, and resource allocation.

Prerequisite: None.

BMGT 1371

Business Conduct

CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0

This course is a study of the business code of conduct as it relates to management practices, employee relations, and organizational structure. Topics include employee performance, interpersonal relations, teamwork dynamics, resolving organizational problems, and dealing with ethical issues related to business.

Prerequisite: None.

BMGT 2268

CAPSTONE: Business Administration Practicum

CRT HRS:2 LEC HRS:0 LAB HRS:0 OTH HRS:14

This course provides practical, general workplace training supported by an individualized learning plan developed by the employer, college, and the student.

Prerequisite: Approval of Practicum Coordinator.

BMGT 2269

Practicum

CRT HRS:2 LEC HRS:0 LAB HRS:0 OTH HRS:14

This course provides practical, general workplace training supported by an individualized learning plan developed by the employer, college, and the student.

Prerequisite: Approval of Practicum Coordinator.

BMGT 2303

Problem Solving and Decision Making

CRT HRS:3 LEC HRS:3 LAB HRS:0 OTH HRS:0

This course emphasizes decision making and problem solving process in organizations, utilizing logical and creative problem solving techniques. Application of theory is provided by experimental activities such as small group discussions, case studies and the use of other managerial decision aids.

Prerequisite: None.